Team Meeting

Date Mar 22nd/2021
Time 7:00pm
Location Zoom live

| Meeting called by: | Et, all | Type of meeting: | Introduction & Project prep | |
|--------------------|-----------------|------------------|-----------------------------|--|
| Facilitator: | Abir A | Subjects | Et, all. | |
| Video Recording: | Connor Hryhoruk | | | |

Attendees: Connor Hryhoruk, Abir Ahammed, Connor Gehman, Tianlei Wang, Chenbo Ma

Please read: N/A
Please bring: N/A

Minutes

Agenda item: Review requirements for sprint completion **Presenter:** Team Discussion

Discussion:

Here we will discuss how the team has been working throughout the sprints completion. We will discuss what needs to be done, and how the current system state is doing for completion of the sprint. The goal of this discussion is to answer any lasting concerns.

Conclusions:

By the end of this meeting, we should be capable of completing our goals required for sprint 3.

| Ро | st meeting Requirements | Person responsible | Deadline | | | |
|---|-------------------------|---------------------|---------------------------------|--|--|--|
| A reminder of the areas of our areas of work: | | | | | | |
| • | QR Scanner / UI | Chenbo Ma, Connor H | March 26th | | | |
| ~ | Database Management | Abir A, Connor G | March 26th | | | |
| ~ | Testing | Tianlei | Pushed to Sprint 4 & March 26th | | | |