

Team Meeting

Date April 5th/2021

Time undc (pm)

Location Zoom live

Meeting called by:	Et, all	Type of meeting:	Introduction & Project prep
Facilitator:	Abir A	Subjects	Et, all.
Video Recording:	Connor Hryhoruk		

Attendees: Connor Hryhoruk, Abir Ahammed, Connor Gehman, Tianlei Wang, Chenbo Ma

Please read: N/A

Please bring: Sprint 4 requirements

Minutes

Agenda item: Review requirements for sprint completion **Presenter:** Team Discussion

Discussion:

Here we will discuss how the team has been working throughout the sprints completion. Reviewing what has been completed since our last meeting, and the final requirements of the sprint.

Conclusions:

By the end of this meeting, we should be capable of completing our goals required for sprint 4.

Post meeting Requirements	Person responsible	Deadline
A reminder of the areas of our areas of work:		
✓ QR Scanner / UI	Chenbo Ma, Connor H	-
✓ Database Management	Abir A, Connor G	-
✓ Testing	Tianlei	-