

RESUME

M.ABIRAMI

No: 2/70, Phase II,
Manali New Town,
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CAREER OBJECTIVE:

I can get the opportunities to prove my ability in a Reputed Organization. I will walk on steps through continuous Learning to fulfill the Organizational Goals.

EDUCATIONAL QUALIFICATION:

- ✓ Doing MBA (Human Resource Management) at gurunanak college by correspondence (Completed 1st year, 2022 - 2024 batch).
- ✓ I Completed my UG Course with 81% at APOLLO ARTS AND SCIENCE COLLEGE,PonnamalleeChennai.
PASSED OUT YEAR:2021
- ✓ I Completed my 12th with 91% at DHARAM HINDHUJA Matriculation Higher Secondary School, Thiruvottriyur Chennai.
- ✓ I Completed my 10th with 86% at DHARAM HINDHUJA Matriculation Higher Secondary School, Thiruvottriyur Chennai.

ADDITIONAL EDUCATIONAL QUALIFICATION:

I done my Additional Courses,

- **SYSTEM PROGRAMMING** – TALLY – ERP9, C, C++, JAVA, HTML, VISUAL BASIC, MICROSOFT OFFICE.

WORK EXPERIENCE:

- Worked as SENIOR CUSTOMER RELATIONSHIP OFFICER at BANK BAZAAR for around Two Years at Ambit IT Park, Ambattur.
- I am working in a TENDERING Department at Company named KAAVYA ENTERPRISES, Cheyyar, Thiruvannamalai District for last 5 Months.
- During My College Days, I worked as a PART TIME SOFTWARE TRAINER at CYBER SOFT SOLUTION, Manali, Chennai. I handled TALLY ERP 9. (UPTO 6 MONTHS).

LANGUAGES KNOWN:

1. Tamil
2. English

PERSONAL SKILLS:

- Problem Solving Skill
- Flexibility
- Teamwork
- Responsibility

PERSONAL PROFILE:

- Father's Name : A. MUTHUKUMAR
- Mother's Name : M. SUMITHRA
- Younger Sister's Name : M. PADMAPRIYA
- Date Of Birth : 10.08.2001
- Hobbies : Grooming Myself etc.,

AMBITION: To place on the Growing Organization to Explore Myself.

DECLARATION:

I declare that all the above information is correct to the best of my knowledge.