

Standards Brief

Protect people, work, and name-especially under pressure.

FREE • PREMIUM

```
import EmbossedBrandMark from "@components/EmbossedBrandMark"
1 Decisions <ul
  className="list-disc pl-5 space-y-2"> <li> <strong>Facts first:</strong> single
  source of truth; date every number. </li> <li> <strong>Owner &
  deadline:</strong> one accountable person; one explicit date. </li> <li>
  <strong>Reversible vs. irreversible:</strong> bias to speed on reversible calls.
</li> </ul>
2 Cadence <ul className="list-disc pl-5 space-y-2"> <li>
  <strong>Daily:</strong> status, blockers, risks 15m . </li> <li>
  <strong>Weekly:</strong> outcomes scored, lessons captured, next 3 45m . </li>
  <li> <strong>Monthly:</strong> standards review, debt burn-down, runway check.
</li> </ul>
3 Communication <ul className="list-disc pl-5 space-y-2"> <li>
  <strong>Write it down:</strong> decisions, assumptions, follow-ups. </li> <li>
  <strong>No triangulation:</strong> speak to, not about. </li> <li> <strong>Plain
  English:</strong> short, dated, action-oriented notes. </li> </ul>
4 Workmanship <ul className="list-disc pl-5 space-y-2"> <li> <strong>Definition of
  done:</strong> clear acceptance criteria, demoable. </li> <li>
  <strong>Durability:</strong> simple, testable, documented. </li> <li>
  <strong>Name:</strong> work that carries your name must be worth keeping. </li>
</ul>
5 Security <ul className="list-disc pl-5 space-y-2"> <li> <strong>Least
  privilege:</strong> access by role; revoke on exit same day. </li> <li>
  <strong>Keys & secrets:</strong> rotate quarterly; never in chat or code.
</li> <li> <strong>Incident drill:</strong> who calls whom; first hour playbook.
</li> </ul>
6 Release Discipline <ul className="list-disc pl-5 space-y-2"> <li>
  <strong>Branch, test, tag:</strong> no ad-hoc deploys; rollback ready. </li>
  <li> <strong>Notes:</strong> concise change log with risks and smoke checks.
</li> <li> <strong>Post-mortems:</strong> blameless, dated, with two
  preventions. </li> </ul>
<div className="not-prose mt-8 text- 11.5px text-
color:var --color-on-secondary /0.6 pt-6 b
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