

GIPS® VERIFICATION CHECKLIST

Sample Composite

#	Verification Item	Status	Evidence
1	Composite definition documented	✓	Policy document Section 2
2	All portfolios included in at least one composite	✓	Portfolio list verified
3	Portfolios added at correct timing	✓	First full month rule applied
4	Terminated portfolios handled correctly	✓	Last full month included
5	Performance calculated correctly (TWR)	✓	Daily valuation methodology
6	Asset-weighted returns calculated	✓	Beginning-of-period MV used
7	External cash flows handled correctly	✓	Same-day treatment applied
8	Gross and net returns calculated	✓	Fee methodology documented
9	Benchmark appropriate and disclosed	✓	S&P 500 TR selected
10	Required disclosures present	✓	All 7 required items included