I'm very pleased to welcome Mr Jones here today.

I'm here today to talk about the results of the last test.

I've divided my talk into three main parts.

So now I'd like to address a question that was raised earlier.

I'm sorry, I don't quite understand what you're getting at

Should I go over that again?

This brings us to our next point:

May I draw your attention to this pie chart.

These figures highlight just how serious the situation is.

To put things into perspective, I'd like to give you a bit of background information.

Well, ladies and gentlemen, I think that sums up everything.

I hope I've been able to give you a clear picture of things.