# Curriculum Vitae Abu Salah Musha Lemon

Admin & IT Coordinator | UI/UX & Graphic Designer

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## **Career Objective**

Dedicated and versatile IT professional with expertise in software development, UI/UX design, and IT coordination. Skilled in building scalable web applications, inventory management systems. Seeking opportunities to leverage my technical, creative, and management skills to deliver impactful digital solutions and streamline organizational operations.

## **Professional Experience**

Total Engineering and Lifestyle Amenities Co. (TELCo)

House 29, Road 02, Nikunja 2, Khilkhet, Dhaka-1229

Admin & IT Coordinator — Nov 2024 - Present

- Managing IT infrastructure, and administrative operations.
- Designed and redesigned the company's **WordPress website** using Divi Theme.
- Created digital & print marketing assets (banners, brochures, catalogs, social media posts).
- Coordinated IT workflows, ensuring smooth operation across departments.

## **Projects**

## Stock Genie – Inventory & POS System (Laravel 11, PHP 8.2.12)

- Developed a complete inventory management and POS solution tailored for small businesses.
- Features: inventory tracking, seamless POS transactions, user authentication, PDF report generation, shopping cart management, real-time notifications.
- Tech stack: Laravel, PHP, jQuery, Bootstrap, Toastr, Laravel Breeze, dompdf, ShoppingCart.

## E-Commerce Website (Laravel + Bootstrap 5)

- Built a functional e-commerce platform with product/category CRUD system.
- Included **admin and user login** functionality, and order placement with manual payment handling.
- Integrated DataTables for dynamic data handling.

## Admin Dashboard Wireframe (Figma)

- Designed a modern, user-friendly admin dashboard wireframe.
- Focused on usability, clean layout, and intuitive navigation.

## **TELCo Branding & Marketing Materials**

- Designed Facebook covers, LinkedIn banners, posts, brochures, and catalogs.
- Used Canva, Adobe Illustrator, and Photoshop for high-quality graphics.

## **Certifications**

#### **Udemy**

- UI/UX Design With Figma: 5+ Real World Projects
- Learn Graphic Design using Canva & Start Freelancing
- Microsoft Designer Masterclass: Best AI-based Designer Tool
- Figma Design Course 2023

## LinkedIn Learning

- Career Essentials in Generative AI (Microsoft & LinkedIn)
- Career Essentials in Software Development (Microsoft & LinkedIn)

## **Technical Skills**

- **Programming & Frameworks**: C/C++, Java, PHP, Laravel, jQuery, Bootstrap, MySQL
- Design Tools: Figma, Canva, Adobe Photoshop, Adobe Illustrator
- Web Development: WordPress (Divi), HTML, CSS, JavaScript
- Office Tools: Microsoft Office (Excel, Word, PowerPoint), Google Suite (Sheets, Docs)
- Other Tools: CLO 3D (Garment Design), AutoCAD 2D, DataTables, Toastr

## Languages

• Bengali — Native | English — Proficient

#### **Interests**

- Software development & ERP systems
- UI/UX & graphic design
- Garment pattern design (CLO 3D)
- Information-based & journalistic writing

#### **Education**

- M.Sc. in Computer Science & Engineering (CSE)
  - Jagannath University | Enrolled: 30 July 2025 Ongoing
- **B.Sc.** in Computer Science & Engineering (CSE)

National University, Bangladesh | Completed: 2022

## **Personal Information**

Father's Name : MD. RUSTUM ALI

Mother's Name : SAHELA PERVIN MINU

Date of Birth : 1/7/2001 Marital Status : Single : Islam Religion Blood Group : B+

:Narandia, Post Office: Tugoldia - 7840, Saltha, Faridpur. Permanent Address

#### References

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