

KwartzLab Society Inc.

Meeting Minutes

Metadata

- * Type of Meeting: Board of Directors
- * Date: Monday, 12 March, 2012
- * Time: 2030 EDT
- * Location: Kwartzlab Society Inc.
- * Meeting #77

Board Members

- * Present: Darcy Casselman, Doug Moen, Rob Adlers, Alex Williams, Gus Gissing, James Bastow
 - * Absent: Andrew Mackie
 - * Quorum: Yes (6/7)
 - * Other Attendees: Mark Pitcher, Ben Brown
- Distribution: To all KwartzLab Society Members

These minutes are considered complete and correct. Please advise the Secretary <secretary@kwartzlab.ca> of any errors or omissions. Otherwise, these minutes will be considered an accurate record of the discussions.

Proceedings

1. Call to Order

Darcy Casselman acted as chair for the meeting, calling it to order at 20:35 EST. Alex Williams recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. Approval of the Agenda

The SO SCIFI item was moved to top of new business by general consensus
The agenda was approved by general consensus

3. Approval of Previous Minutes

Motion: Be it resolved that the minutes from the prior board meeting, (#75) on 16 January 2012, are reviewed
to be accurate.
So moved by Darcy
Seconded by Gus

In favour: 6
Opposed: 0
Abstained: None

Motion: Be it resolved that the minutes from the prior board meeting, (#76) on 21 February 2012, are reviewed

to be accurate.

So moved by Rob

Seconded by Alex

In favour: 6

Opposed: 0

Abstained: None

4. Report from the President

Darcy notes we are still awesome

5. Report from the Treasurer

James discussed creating a user manual to make training new Treasurers easier

6. New Business

6.1 SO SCIFI

Charlotte Armstrong discussed her plans to create a Southern Ontario Science and Science Fiction in KW on Sept 7-9 2012.

The event will be held entirely within Uptown Waterloo.

There will be 8 screenings at Princess Theatre, with 20 minute talks before each screening.

Charlotte expressed an interest in creating a partnership between the SO SCIFI event and Kwartzlab, and wanted to display the Kwartzlab logo

on SO SCIFI events and promote Kwartzlab as a sponsor of the event.

Charlotte also discussed a related project, SO SPACE, which is an independent and classy festival focusing on the science of space.

SO SPACE Space Research and Technology Festival will be taking place at the Waterloo Rec Centre

Charlotte mentioned that Kwartzlab is able to unite both SCIFI and SPACE parts of the festival.

Table space for our organization would be free, and Kwartzlab volunteers would get free admission to SO Events

Charlotte informed the board of Yuri's Night, occurring on April 12, 2012

She mentioned that Kwartzlab would be able to distribute pamphlets and swag at a table.

A third project Charlotte discussed is Nerd Nite, occurring on March 28, 2012, in the Yuk Yuk Room

She mentioned the possibility of having members do presentations, about 20 minutes each

Motion: Be it resolved that we allow So SCIFI to use Kwartzlab's name and logo as a co-sponsor.
James comments that we assume the logo will be used good faith
So moved by Darcy
Seconded by James
In favour: 6
Opposed: 0
Abstained: None

6.2 Ubuntu Global Jam

Darcy informed the board that the Global Jam was awesome. Turnout was about 8 people and lower than expected, but there were a number of great volunteers.

6.3 Recharging the Fire Extinguisher

Motion: Be it resolved that we allocate \$30 for refilling the empty fire extinguisher
So moved by Darcy
Seconded by Gus
In favour: 6
Opposed: 0
Abstained: None

6.4 Reimbursing Ben for Cleaning Supplies

Motion: Be it resolved that we reimburse Ben for \$109.50 for cleaning supplies and equipment.
So moved by James
Seconded by Gus
In favour: 6
Opposed: 0
Abstained: None

The board notes that there is still roughly \$50 in outstanding costs to reimburse Ben. Ben will present the remaining receipts at a future board meeting.

Motion: Be it resolved that we reimburse Rob for \$63.44 for electrical supplies for the shop.
So moved by James
Seconded by Gus
In favour: 5
Opposed: 0
Abstained: Rob

Motion: Be it resolved that we reimburse Alex for \$176.43 for small tool purchases
So moved by James
Seconded by Gus
In favour: 5
Opposed: 0

Abstained: Alex

6.5 KW Woodworking Show

The board discussed our participation in the KW Woodworking Show and noted that we weren't sure what our current status was.

Action item (Alex): E-mail Andrew regarding our participation in the KW Woodworking Show

6.6 National Engineering Month

James is co-ordinating our participation in the National Engineering Month show

7. Old Business

7.1 Building Community Relationships

Darcy mentioned that the Avonova event in Stratford was a success, with much interest in Kwartzlab

7.2 Laser Discussion

Doug volunteered to run the next laser training course.

7.3 Shop Door Access

Ben obtained bolts and secured the doors

7.4 Shop Status

No change

7.5 Trillium Grant

The board discussed our continued attempts to apply for a Trillium grant, with the next deadline in September.

The pitch proposal remains unchanged, focusing on the items outlined in the MIT Fab Lab program. Ben offered a hard copy of last year's draft to the board.

7.6 Business Plan

No change

7.7 Kwartzlab Kick

James mentioned that due to decreasing cost on the Arduino Unos, it's not economical for us to produce Kick kits.

7.8 Small tools

Action item (Alex): Get a drill press vice

7.9 Membership Drive

Mark Pitcher mentioned that Lee Valley and similar stores have bulletin boards for posting community stuff, and could be a good location for a Kwartzlab ad.

Alex suggested sticking flyers in copies of Make Magazine at local magazine stores.

Ben, Darcy, and Mark expressed an interest in doing that.

7.10 Artist in Residence

Darcy pointed out that there are two future talks going to be given by the artist

9. Motion to adjourn by Alex

Seconded by Darcy

In favour: 6

Opposed: 0

Abstained: None