

Kwartzlab Operating Budget v0.4

Last Updated 1/27/2010

Income		
	Monthly	Annually
32 # Members	\$1,600.00	\$19,200.00
10 # Using Paypal		
Total Income	\$1,600.00	\$19,200.00
Fixed Expenses		
	Monthly	Annually
Rent & Utilities	\$900.00	\$10,800.00
DOLI & Liability	\$155.00	\$1,860.00
Banking Fees	\$5.00	\$60.00
Internet Access	\$50.00	\$600.00
Variable Expenses		
	Monthly	Annually
Supplies (1)	\$30.00	\$360.00
Misc (2)	\$150.00	\$1,800.00
Paypal Fees (4)	\$18.20	\$218.40
Promotional Expenses (7)	\$30.00	\$360.00
Total Expenses	\$1,338.20	\$16,058.40
Fund Contributions		
	Monthly	Annually
Tool Fund (5)	\$75.00	\$900.00
Emergency Fund (6)	\$186.80	\$2,241.60
Total Fund Contribs	\$261.80	\$3,141.60
NET INCOME	\$0.00	\$0.00

(1) Supplies for space operation: Garbage bags, paper towels, soap, etc.

(2) Misc: One-time costs (machine transportation, etc) & incidentals

(4) Paypal: Fees incurred are \$1.82 per member

(5) Tool Fund: Purchase of new tools, repairs & tool consumables (blades, bits, etc)

(6) Emergency Fund: Used to cover expenses in case the lab can't pay it's bills. This fund will contain three month's worth of current operating expenses, unusable for any other purpose. Contributions exceeding that amount can be used for other expenses

(7) Promotional Expenses: Materials cost for items such as pins, stickers & poster printing



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BUSINESS - CHEQUING - 5209204 \$3,942.28 [OK](#)

Last 31 Days

Balance Date: Jan 27, 2010

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▼ Date	Description	Debit	Credit	Balance
Jan 27, 2010	EMAIL TFR C2ioQ6HF		52.50	\$3,942.28
Jan 26, 2010	EMAIL TFR C2Ue0KrD		52.50	\$3,889.78
Jan 25, 2010	PTS FRM: 38233125267		52.50	\$3,837.28
Jan 19, 2010	CHQ#00036-0200136185 View Cheque	945.00		\$3,784.78
Jan 15, 2010	PAYPAL MSP		506.80	\$4,729.78
Jan 14, 2010	AVIVA INS	161.87		\$4,222.98
Jan 13, 2010	RTD CHQ SERVICE CHRG	5.00		\$4,384.85
Jan 13, 2010	RETURNED CHEQUE	52.50		\$4,389.85
Jan 08, 2010	DEPOSIT		1,328.76	\$4,442.35
Jan 08, 2010	EMAIL TFR C2NoUwJS		52.50	\$3,113.59
Dec 31, 2009	COMM PLUS FEE	4.95		\$3,061.09
Dec 30, 2009	CHQ#00030-0200535704 View Cheque	29.50		\$3,066.04
Dec 29, 2009	PTS FRM: 38233125267		52.50	\$3,095.54
Dec 29, 2009	EMAIL TFR C2wPJRN7		52.50	\$3,043.04
Dec 29, 2009	EMAIL TFR C2A9EjjG		52.50	\$2,990.54
Dec 29, 2009	EMAIL TFR C2YyUKPc		52.50	\$2,938.04

Total: \$1,198.82 \$2,255.56

▼ Date	Description	Debit	Credit	Balance
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Current Reimbursement Requests

Name	Amount	Description	Budget Item
Ben Brown	\$56.29	Food for 5x5 Event	Misc
Total	\$56.29		