KwartzLab Society Inc.

Meeting Minutes

Metadata

* Type of Meeting: Board of Directors
* Date: Monday, 16 April, 2012
* Time: 2030 EDT
* Location: Kwartzlab Society Inc.
* Meeting #78

Board Members

* Present: Darcy Casselman, Doug Moen, Rob Adlers, Alex Williams, Gus Gissing, James Bastow
* Absent: Andrew Mackie
* Quorum: Yes (6/7)
* Other Attendees: Ben Brown
Distribution: To all KwartzLab Society Members

These minutes are considered complete and correct. Please advise the
Secretary <secretary@kwartzlab.ca> of any errors or omissions. Otherwise,
these minutes will be considered an accurate record of the discussions.

Proceedings

1. Call to Order

Darcy Casselman acted as chair for the meeting, calling it to order at 20:35 EST. Alex Williams recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. Approval of the Agenda

Approved by general consensus

3. Approval of meeting 77 minutes

Deferred until next meeting

4. Report from the President

We're still awesome

5. Report from the Treasurer

Gus noted that we were 4 days late paying rent this month. The cheques had been signed but not slipped under the door.

New Business

1. Kitchen First Aid Kit Replacement

Doug noted that the first aid kit has been replaced for a cost of about $50

2. Long term discussion with CEI

 Darcy told the board that he has been soliciting opinions from the membership about what the ideal Kwartzlab space would look like. The CEI is interested in hearing from us what are ideal requirement are to help us in finding a potential new location for the lab. Darcy noted that the location appears to be more important to the space than the amount of space.

3. Laser fumes

Taylor Morey will be moving the blower to try and minimized venting into the space. James told the board that the ideal solution is to build a separated room in the shop to keep the laser.

4. Empowering members

James discussed trying to move more board discussions to the member list to make it easier for members to contribute to decision-making. Tool purchases appear to be one area that can be made more open to member discussion. James agreed to get the books in order to make it easier for the Tool Committee to engage the members in tool purchases.
Action item for Alex: get the tool committee together once we have a budget.

5. Hiring a Bookkeeper

Gus discussed hiring a bookkeeper to relieve a bit of stress on our treasurer. Rob's friend Margot has offered her services and has previously assisted Gus in cleaning up Kwartzlab's books. The board discussed potentially offering free membership to a member in exchange for bookkeeping services. Ben expressed an interest in returning to work as a bookkeeper at the lab free of charge.

Motion: Motion to appoint Ben as a bookkeeper for Kwartzlab working under our existing Treasurer.
Moved by: Gus
Seconded by: James
Passes unanimously

6. Reimbursements

Motion to reimburse Ben for $72.31 in cleaning supplies.
Moved by James
Seconded by Darcy
Passes unanimously

Motion to reimburse Rob for $95.59 in lighting hardware for the shop

Moved by James
Seconded by Darcy
Passes unanimously

7. Headshots from the Heart

Action item for Doug: Do a posting on the member list and ensure we have a memeber here to supervise the event.

Motion to approve the Headshots from the Heart as a public event
Moved by Doug
Seconded by James
Passes unanimously

Old Business

1. Membership Drive

In response to a question from the CEEO, James responded that the laser has resulted in 3 new members joining, and that we've only lost one member since acquiring the laser.

2. Artist in Residence Program

Gus discussed his exit interview with our previous Artist in Residence. The board agreed that setting aside a corner with a separate work space as we are doing with the new artist is a good way to allocate space for the artist. Gus committed to create a page on the wiki for artist-in-resident information.

Adjournment

Motion to adjourn
Moved by Darcy
Seconded by Alex
Passes unanimously