KWartzLab Society Inc.

Meeting Minutes

Metadata

* Type of Meeting: Board of Directors
* Date: Thursday, July 14, 2011
* Time: 2037 EDT
* Location: KwartzLab Society Inc.
* Meeting #66

BOARD MEMBERS

* Present: Darcy Casselman, Alex Williams, James Bastow, Rob Adlers, Andrew Mackie
* Absent: Gus Gissing, Ben Brown
* Quorum: Yes (6/7)
* Other Attendees: Jonathon Lamothe
Distribution: To all KwartzLab Society Board Members

These minutes are considered complete and correct. Please advise the
Secretary <secretary@kwartzlab.ca> of any errors or omissions. Otherwise,
these minutes will be considered an accurate record of the discussions.

Proceedings:

1. Call to Order

The incoming President, Darcy Casselman, acted as chair for the meeting, calling it to order at 2037 EST. The Secretary recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. Selection of the Chair

Motion: Be it resolved that Darcy Casselman is appointed as the Chair for KwartzLab Society Inc. The Board approved this with general consent.

3. Selection of the Board

Motion: Be it resolved that Darcy Casselman is appointed as the President for KwartzLab Society Inc.,

that Robert Gissing is appointed as the Treasurer for KwartzLab Society Inc.,

that Andrew Mackie is appointed as the Secretary for KwartzLab Society Inc.,

and that Ben Brown is appointed as the third Signing Authority for KwartzLab Society Inc.

So moved by Andrew Mackie.

Seconded by James Bastow.

In favour: 6

Opposed: 0

Abstained: 0

4. Approval of the agenda

The agenda was presented by the Secretary. The Board approved the agenda, with this amendment, by general consent.
Approval of June 16 Board Minutes - Requesting from Steph

5. Approval of the minutes of the June 16th board meeting

Outgoing Secretary Stephanie Smith e-mailed the minutes for the meeting.
Motion: Approve the minutes of the June 16th board meeting
So moved by Darcy Casselman.

Seconded by Alex Williams.

In favour: 6

Opposed: 0

Abstained: 0

6. Report from the President

Darcy has inquired about the state of affairs with Themuseum with Doug Moen, and will continue to pursue along with Ben Brown. The current idea is to secure a section of floor space to display examples of members' fine handiwork.

7. Report from the Treasurer

The Treasurer was not present, with his regrets, but did send a series of accounting documents. The Board was not able to immediately evaluate the results. We decided to not make assumptions until the Treasurer can summarize the results.

8. Old Business

8.1 Heavy Equipment Lab

Rob, Alex, James, and Darcy agreed to meet up this Sunday July 17th in the afternoon to plan out where outlets should go. Alex noted that there is $900 remaining in the wiring budget for this work.

8.2 Trillium Grants

Gus is heading this effort. Rob has contacts who have experience in writing proposals. Alex noted that we can include cost of proposal writing in proposal.

8.3 Business Plan

Alex noted that KwartzLab has had no formal business plan since inception, but we have succeeded despite this. It was noted from Darin that one our benefactors, RIM, might be willing to give more if we codified our objectives in a plan. We need members to work to chart the future direction of the lab, and chat with other groups (ie Communitech). Alex and Darcy will meet to discuss this on August 14th 2011.

8.4 Communitech

Alex will follow up with Cedric on the status of a potential relationship with Communitech.

9. New Business

9.1 Stitch & Bitch
Motion: Be it resolved that the Stitch & Bitch on September 24th 2011 is open to the public.

So moved by Alex Williams.

Seconded by James Bastow.

In favour: 6

Opposed: 0

Abstained: 0

9.2 Ubuntu Global Jam
Motion: Be it resolved that the Ubuntu Global Jam on Sept 3 2011 is open to the public

Darcy amended the date from the 2nd to the 3rd.

So moved by Andrew Mackie.

Seconded by Rob Harding.

In favour: 6

Opposed: 0

Abstained: 0

9.3 Lapsed Members
The Board decided to wait for Gus to present the results, and confer privately with lapsed members, before taking action.

9.4 Detroit MakerFaire - Getting a booth
We are too late to make a formal request for a booth. It was noted that Seth asked for assistance in his flametastic exhibit. Kwartzlab will probably not officially hold a booth this year.

9.5 Meeting schedule
Darcy proposed moving the schedule from fortnightly to once a month, on the basis that there is not enough business to require meeting formally more often than monthly. For more urgent business, such as member approval, we decided we are confident we can have quorum on any given Tuesday night. It was agreed decided to move the regular meeting time from 1930 to 2030. So decided by Darcy.

10. Action item review
Alex/Darcy/Rob/James – Lay out new electrical outlet placement.

Alex/Darcy – Meet to discuss business plan.

Alex – Get an update on Communitech conversations.

Andrew – Change the board minutes formatting. The link to the "next" meeting will point to the next meeting's wiki page. The "next" page will be withdrawn. After every meeting, the link is updated, minimizing the work and conflict due to unsynchronized pages.

Darcy – Get update on status with Themuseum.

11. Adjournment

The meeting was adjourned by the general consent of the Board at 2130 EST.