

KWartzLab Society Inc.

Meeting Minutes

Metadata

- * Type of Meeting: Board of Directors
- * Date: Wednesday, September 7, 2011
- * Time: 2045 EDT
- * Location: KwartzLab Society Inc.
- * Meeting #69

BOARD MEMBERS

- * Present: Darcy Casselman, Alex Williams (telephone), James Bastow, Rob Adlers, Andrew Mackie
- * Absent: Gus Gissing
- * Quorum: Yes (5/6)
- * Other Attendees: None

Distribution: To all KwartzLab Society Board Members

These minutes are considered complete and correct. Please advise the Secretary <secretary@kwartzlab.ca> of any errors or omissions. Otherwise, these minutes will be considered an accurate record of the discussions.

Proceedings

1. Call to Order

The President, Darcy Casselman, acted as chair for the meeting, calling it to order at 2045 EST. The Secretary recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. Approval of the agenda

Motion: Be it resolved that the agenda is approved.

So moved by James Bastow.

Seconded by Andrew Mackie.

In favour: 6

3. General Meeting

Board discussed the upcoming meeting on 8 September 2011.

4. New Business

Motion: Be it resolved that James Bastow be granted signing authority

So moved by Darcy Casselman.

Seconded by Rob Adlers.

In favour: 6

Opposed: 0

Abstained: James Bastow

It was discussed to keep member drive on old business list, and discuss later.

Member Ed Blanchard's situation was brought up.

Motion: Be it resolved that member Ed Blanchard's membership be abandoned three months after his last recorded payment.

So moved by Darcy.

Seconded by Andrew Mackie

In favour: 6

Opposed: 0

Abstained: 0

5. Treasurer's Report

There was no treasurer's report, as the treasurer was absent. The treasury report is to occur on the General Meeting the next day.

6. Toolroom Report

It was discussed that money set aside for toolroom work is still available.

7. Trillium Grant

Ben Brown continues to work on the grant proposal, with a focus on spinning Kwartzlab as a fab-lab.

8. Business plan

9. Laser Cutter

James Bastow is composing a grant proposal for CEEO.

Gus Gissing recommended asking to buy the laser immediately

Motion: Be it resolved that the laser is bought immediately.

So moved by James Bastow.

No seconders.

10. Awesome Foundation

Gus volunteered to present a proposal for funding. Darcy volunteered to assist.

Foundation proposal to the Waterloo Square event coordinator.

11. Stitch & Bitch

Motion: Be it resolved that Stitch & Bitch open to the public in Kwartzlab Headquarters if primary location (in front of Queen of Hearts store) is not feasible

So moved by James.

Seconded by Darcy.

In favour: 6

Opposed: 0

Abstained: 0

12. Action Item Review

Action item - Andrew to update Rob Adler's contact address

Action item - Andrew to open up Board Of Directors' Mailing list to write.

Action item - James volunteered to work on promotional materials for meeting

Action item - Alex is to work on a proposed business plan for board meeting 069

Action item - Andrew to update the board member information on the Kwartzlab Corporation page.

Action Item - James, Darcy and Rob to discuss the feasibility and safety concerns of the Awesome Action item - Gus and James are to go to the bank to grant James cheque signing authority

Action item - Andrew will order more stickers.

Andrew – Change the board minutes formatting. The link to the “next” meeting will point to the next meeting’s wiki page. The “next” page will be withdrawn. After every meeting, the link is updated, minimizing the work and conflict due to unsynchronized pages.

13. Adjournment

The meeting was adjourned by the general consent of the Board at 2255 EST.