

KwartzLab Society Inc.

Meeting Minutes

Metadata

- * Type of Meeting: Board of Directors
- * Date: Friday, 14 May, 2012
- * Time: 2030 EDT
- * Location: Kwartzlab Society Inc.
- * Meeting #79

Board Members

- * Present: Darcy Casselman, Doug Moen, Andrew Mackie, Rob Adlers, Gus Gissing
 - * Absent: James Bastow, Alex Williams
 - * Quorum: Yes (5/7)
 - * Other Attendees: Ben Brown
- Distribution: To all KwartzLab Society Members

These minutes are considered complete and correct. Please advise the Secretary <secretary@kwartzlab.ca> of any errors or omissions. Otherwise, these minutes will be considered an accurate record of the discussions.

Proceedings

1. Call to Order

Andrew Mackie acted as chair for the meeting, calling it to order at 20:30 EST. The Secretary recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. Approval of the Agenda

Approved by general consent.

3. Status of Minutes from Board Meetings 77 and 78

Andrew noted that though he had received the minutes that Alex W took from previous meetings, there has been no time to update the minutes, but they shall be completed for Meeting 80.

4. Report from the President

The President declared that we are awesome. There is no news from CEI. He also reported that Eric Gerlach will return as a full member.

5. Report from the Treasurer

Ben spoke, having graciously assisted in bookkeeping duties. He has put together a report that shall be attached to the meeting wiki. Highlights include:

- Kwartzlab is at 27 members, and needs 30 to break even on finances
- Kwartzlab cannot sustain itself on grants
- \$1711 needs to be transferred from the original RIM donation to the emergency account to fund a three-month period of expenses.

Motion: Be it resolved that Ben is authorized to move \$1711.00 as described above.

So moved by Doug.

Seconded by Andrew.

In favour: 5

Opposed: 0

Abstained: 0

New Business

1. Makerfaire Detroit

Makerfaire Detroit is July 28th and 29th this year. Andrew volunteered to secure a booth for Kwartzlab, including personally accepting the fee for commercial space, as he wants to use the space to sell merchandise. Otherwise the booth will be used to showcase the ability and talent of Kwartzlab members.

Motion: Be it resolved that Kwartzlab secure a booth at Makerfaire Detroit 2012.

So moved by Andrew.

Seconded by Gus.

In favour: 5

Opposed: 0

Abstained: 0

2. Laser Ducting Improvements

Gus noted that fellow member Taylor Morey was kind enough to improve the ducting from the laser cutter in a matter that pulls exhaust through the duct, instead of pushing it, which almost completely eliminates fumes in the lab. He has paid for materials to complete this.

Motion: Be it resolved that Taylor Morey be reimbursed \$27.12 for his expenses in improving the ducting around the laser cutter.

So moved by Rob.

Seconded by Doug.

In favour: 5

Opposed: 0
Abstained: 0

3. Annual General Meeting & Board Elections

The annual general meeting and board elections are set for 14 June, 2012 at 19:30. Andrew will email out calls for nominations, in a process that will run for two weeks. Darcy volunteered to work on bylaw motions to be put forward to the members

Old Business

1. CEI Discussion

Darcy commented that there was no news on this front.

2. Empowering Members

Ongoing, no news.

3. Seeking A Bookkeeper

Ben has graciously volunteered to take on bookkeeping activities.

4. Headshots From The Heart

Doug reported on the event, which happened the weekend prior. He noted that the Minecraft and Ustream servers, as well as wi-fi networking, needed to be disabled to maximize available bandwidth to players.

5. Recharging the kitchen fire extinguisher

Ben was kind enough to recharge the ailing fire extinguisher. Doug also noted that he replaced the first-aid kit, but could not seek reimbursement as he had misplaced the receipt, so has donated the kit to the space.

6. SO Sci-Fi

Charlotte has asked Kwartzlab to join in on this, and another program named Steel Rails, which is on June 22.

7. Treehaus Partnership

Darcy noted that there was no news.

8. Laser Cutter Discussion

It was specially noted the smell associated with the laser is vastly reduced, indeed nonexistent for the duration of the meeting. It was raised that we need to find a good way to clean the cutting grid. A container in which to immerse the grid would be optimal. A recommended solvent to clean it is "ZEP Purple" - but would need to be used judiciously, as aluminum dissolves into it.

9. Shop Status

The shop is messy again. Rob reported that 2 110V outlets and 1 220V service are still pending, and he and Ed Maste are discussing how best to supply the power. Rob also reported that he and James had discussed erecting a tool wall.

10. Trillium Grants

There is no news. Mark Pitcher is investigating applying. Ben has supplied him with his draft and password.

11. Business Plan

Darcy noted that there was no news.

12. Kwartzlab Kick

Deferred, as James is absent.

13. Small Tool Acquisitions

Gus noted his desire to buy a bandsaw blade for the bandsaw, and will search for a good fit.

14. Membership Drive

It was discussed that public events are important to drive up awareness and membership.

11. Artist In Residence

Gus noted that the program was fully booked for the rest of 2012. Agnes' period continues until June, then after that Tracy Fewster will be the artist in residence for July and August. September is a break month, then Sherry Fawcett will assume the role in October.

Action Item Review

- Ben – Send Makerfaire Detroit contact info to Andrew
- Ben – Move approve funds into emergency fund.
- Andrew – Secure Makerfaire Detroit booth
- Gus – Reimburse Taylor Morey for the ductwork improvements
- Andrew – Email board nomination information to members mailing list
- Darcy – Work on motions for general meeting (removing need for board approval for public events, reimbursements, AGM preparations).
- Darcy – Make announcement to membership about Steel Rails event on 22 June.

5. Adjournment

The meeting was adjourned by general consent of the board at 2200 EDT.