Board Meeting Minutes

Kwartzlab Society Inc.*

2009-09-22

Location Kwartlab Society Inc., Unit 106, 283 Duke Street West, Kitchener ON

Date Tuesday, September 22, 1930EDT

Distribution To all Kwartzlab Society Inc. Board Members

Directors

Present Ben Brown, Cedric Puddy, Darin White, Eric Gerlach, Robert Gissing, Stephanie Smith

Absent Alexandra Dysinski

Quorum Yes (6/7)

Others

Kwartzlab Society Members Darcy Casselman, Rob Magon

Guests David Hayes

These minutes are considered complete and correct. Please advise the Secretary (secretary@kwartzlab.ca) of any errors or omissions. Otherwise, these minutes will be considered an accurate record of the discussions.

106-283 Duke Street West, Kitchener, ON, Canada, N2H 3X7

Proceedings

1 Call to order

The President, Eric Gerlach, called the meeting to order at 1945 EDT, and the Secretary, Stephanie Smith, recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2 Approval of the Agenda

The Agenda was presented by the President, and approved by general consensus of the Board.

3 Approval of the 2009-09-17 Board Meeting Minutes

The Board agreed by general consensus to postpone approval of the 2009-09-17 minutes until the next Board Meeting.

4 Report from the Treasurer

Presentation

The Treasurer presented the Board with a current cash flow report, and projections for upcoming expenses. Please see attached Appendix A.

5 Old Business

5.1 Buildout

5.1.1 Security

Presentation

James Bastow presented an update to the board. He has a door strike, the card reader schematic is almost finished, and parts have arrived. James hopes to have the system up and running ready for grand opening, though he doesn't know where he's going to get cards. Unfortunately, we won't be able to use small tags that could be attached to physical keys – these are proprietary.

Discussion

There was a discussion about the marketability of this project, once completed. We may be able to package and sell this.

5.1.2 Windows

Presentation

Robert Gissing presented an update to the Board. Only 2 panes remain to be replaced.

5.1.3 Painting

Discussion

There was a general discussion regarding the state of painting. The walls are ready for painting. If we have enough primer left, we may do the storage room as well. If we leave the bathroom white, that's fine.

Alexandra Dysinski doesn't have enough paint to cover the door. Ben Brown will check his supply of black glossy enamel paint.

5.1.4 Flooring

Presentation

Robert Gissing presented an update to the Board. The tile is cut and measured, and he will install it this weekend.

5.2 Logo

Discussion

There was a discussion regarding typography on the logo.

Decisions

1. The board decided by general consensus to continue using the typography in the original version.

Action

WHO	WHAT	WHEN
Cedric Puddy	will investigate getting a laser cut sign made from the logo	

5.3 Website/Mailing Lists

Discussion

There was a discussion regarding visitors confusion about "KwartzLab" the space, and "KwartzLab Society Inc." the corporation.

Actions

WHO	WHAT	WHEN
Stephanie Smith	will add an iCal feed to the calendar	
Stephanie Smith	will have Katrina Somers adjust the text on the front page – specifically, remove any mention of "Society Inc" or the corporation.	

5.4 Grand Opening

5.4.1 Party

Discussion

There was a general discussion regarding plans for the Grand Opening. Stephanie Smith volunteers to oversee Grand Opening. Ben Brown has flyers; they'll be posted to propaganda page. Ben will stop by GenX.

Alcohol

Eric Gerlach's brother can no longer bartend. Robert Gissing volunteers instead.

Food

Cedric Puddy spoke with Natalie on Saturday; no update yet. He'll contact her again in the next couple days. There is some question regarding what regulations we need to meet in serving food.

Other Attendees from Community

Eric Gerlach emailed Tom from CommuniTech. Peter Braid send regrets; he's on parliamentary duty. He wants to send a representative from his office.

5.5 Converting club members to corporate members

Decisions

1. Motion Passed: Be it resolved that David Hayes is admitted to membership in Kwartzlab Society Inc.

   Motion Moved By Ben Brown

   Motion Seconded By Cedric Puddy

   In Favour 6

   Opposed 0

   Abstained

5.6 Presentations before Municipal Councils

Presentation

Robert Gissing presented an update to the board, regarding his presentation to Kitchener City Council. He was only given 5 minutes, so the presentation was brief. Council was pleased that we weren't asking for money.

5.7 Engaging Politicians & Municipalities

Actions

WHO	WHAT	WHEN
Eric Gerlach	will follow up with John Milloy	
Robert Gissing	will invite the Director of Technology at Conestoga College	

5.8 SoOnCon Update

No update.

5.9 Reimbursements

No reimbursements requiring Board approval.

6 New Business

6.1 Windows 7 Launch Party

Michael Kowalski was not present to report.

6.2 Ubuntu Launch Party

Presentation

Darcy Casselman presented to the Board, regarding his interest in hosting an Ubuntu Release Party in the space on October 29. He would like to make it an open event, and possibly obtain a liquor license.

6.3 Cory Doctorow

Discussion

There was a brief discussion about upcoming Cory Doctorow's visit to the University of Waterloo on Saturday, and again in October for Q2C. We should invite him to visit KwartzLab.

7 Adjournment

The Board meeting was adjourned at 2047EDT.

Motion Moved by Cedric Puddy

Motion Seconded by Ben Brown

In Favour 6

Opposed 0

Abstained