Letter to a Personnel Officer inviting him to address a group of student

1st March 2022

Mr. Ahmed Mansoor

Blockchain Center of Pakistan

Subject: invitation Letter for session on blockchain at FAST University.

Dear Sir,

With gratitude and respect, we want to invite you to our institute, FAST University, to give a session on blockchain. This session will be held on 11th March,2022 at 12:30 PM. We believe that this session will be highly beneficial for our students and will help them in the future. It will be an honor for us that you come to our university.

We will be looking forward to hearing a positive response from you soon.

Yours sincerely,

Abu baker Attique

FAST University

Accepting The Invitation Letter

6th March 2022

Mr. Abubaker Khan

FAST University

Subject: Acceptance of invitation for session on blockchain at FAST University.

Dear Sir,

I’m extremely delighted and honored to be invited by you. I have been planning on contacting your officials to arrange a session but I’m glad you reached out. I will arranging a few more sessions and offering interships for your students.

I will be seeing you soon. Thank you so much for inviting me.

Yours sincerely,

Ahmed Mansoor

Blockchain Center of Pakistan