

LAWAN ABDULLAH
CLEANER

No. APM/KNT/7/3/08.V/
NIPOST - Kano
23-06-2000

Sir,

In the light of the information quoted in your application for appointment date 24.3.00 and subject to your passing a medical examination conducted by a Government Officer as to your fitness for employment in the Government Service and showing evidence of successful in the vaccination, I have the honour to offer you appointment as Cleaner at a commencing salary of N48,000 per annum in the Government Salary Scale GS on the following conditions:-

- (a) That the appointment will be "on probation" for Two years or for such longer period as may be deemed advisable.
- (b) That, within the probationary period, if it is established to the satisfaction of the Head of Department in which you are serving that you are not qualified for efficient service, your appointment may be terminated at any time in accordance with paragraph(c) below without any compensation other than free transport for yourself only, to the place which you were engaged, and that such free transport will be granted only if your conduct has been good and you claim it within two months of the date of the termination of your appointment.
- (c) That, while you remain on probation, unless you are dismissed the Government may, at time terminate your engagement by a month's notice in writing or by payment of a month's salary in lieu of notice.
- (d) That, at any time, unless you are dismissed, you may terminate your engagement by a month's notice in writing, or with the consent in writing, of your Head of Department, by the payment of a month's salary in lieu of notice.
- (e) That, so long as you remain the Government Service you will be liable to be employed in any part of the Federation of Nigeria.
- (f) That you will be subject in all respects to all conditions of service stipulated in the Civil Service Rule and other Government regulations and instructions.

If you wish to accept this offer, I am to request that you will not later than 14 days return the attached form No. Gen. 75 with the Medical Certificate therein duly completed by the Medical officer Muchala Mola Hosp. and with the Acceptance, Agreement and Declaration thereon each duly completed with your own signature witnessed, where indicated, by a Government Officer

I am to add that when presenting yourself to the Medical Officer for examination you should produce this letter as your authority for seeing this signature to the Medical Certificate on form No. Gen 75 attached.

Your appointment takes effect from 23-06-2000

Area Postal Manager

~~AREA POSTAL MANAGER~~

Kano Territory