

## **Job Title: Maxim's Internship Program 2025**

Location: Lai Chi Kwok

Duration: 3 - 6 months

### **About Us:**

Founded in 1956, Maxim's Group is one of Asia's leading food and beverage companies, operating Chinese, Western, Japanese and Southeast Asian restaurants, quick service outlets, bakery shops and cafes, and an institutional catering service. Maxim's Group also produces a range of festive products, including the award-winning Hong Kong MX Mooncakes, and is a licensee of Starbucks Coffee, Genki Sushi, IPPUDO, The Cheesecake Factory and Shake Shack in various territories. Altogether, the Group has over 40,000 employees and 2,000 outlets in HK, China and South East Asia.

Proud of our heritage and humbled by our success, we are committed to a sustainable and innovative future. To learn more about Maxim's, visit [www.maxims.com.hk](http://www.maxims.com.hk)

### **Program Overview:**

Our company offers enriching internship positions across various departments in the dynamic field of Food & Beverage. As an intern, you'll gain hands-on experience, develop essential skills, and work alongside industry professionals. This is a fantastic opportunity to explore your interests, contribute to real projects, build network for your future, and enhance your business understanding in a competitive market.

### **Opportunities Available At:**

- Business Operations
- Finance
- Human Resources
- Information Technology
- Leasing
- Public and Customer Relations
- Supply Chain
- Sustainability

**Key Responsibilities:**

- Support departmental initiatives through effective execution and progress monitoring.
- Conduct in-depth market research and analysis to support ongoing projects.
- Participate actively in the preparation of reports and provide administrative support for team presentations.
- Collaborate with teams to contribute to specific goals and objectives.
- Complete assigned tasks and projects within established deadlines to ensure timely delivery.

**Qualifications:**

- Currently pursuing or recently graduated from a Bachelor's degree program.
- Positive, energetic mindset with a self-motivated approach.
- Good analytical and problem-solving skills.
- Ability to work independently and collaboratively within a team environment.
- Excellent written and verbal communication abilities in both English and Chinese.
- Proficient in Microsoft Office Suite.

**How to Apply:**

Interested candidates are invited to submit their resume along with a cover letter detailing their qualifications and motivation for applying to the internship program.

Applications should be sent to <https://rb.gy/g3f6p3> by March 31, 2025.