

# GROUP CODE OF CONDUCT

## 1. Introduction - Purpose

This Code of Conduct defines the standards of behaviour, responsibility, and collaboration expected from all members of the project team. Its purpose is to ensure fair contribution, effective teamwork, professional conduct, and successful delivery of the coursework in line with the assessment requirements.

All group members agree to follow this Code of Conduct for the full duration of the project.

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## 2. Professional Behaviour

All team members must:

- Treat each other with respect, professionalism, and courtesy at all times
- Communicate in a constructive, inclusive, and non-discriminatory manner
- Respect differing opinions and resolve disagreements professionally
- Act ethically and honestly in all coursework activities

Harassment, bullying, discrimination, or unprofessional conduct will not be tolerated.

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## 3. Attendance and Participation

All team members are expected to:

- Attend scheduled team meetings, stand-ups, lab sessions, and code reviews where reasonably possible
- Inform the team in advance if they are unable to attend a meeting
- Actively participate in discussions, planning, and decision-making
- Be prepared for meetings with relevant work, updates, or documentation

Repeated unexplained absence or lack of engagement will be considered a breach of this Code.

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#### **4. Contribution and Accountability**

Each team member must:

- Contribute fairly and consistently to the project across all sprints
- Complete tasks they have agreed to by the agreed deadlines
- Ensure their contributions are meaningful and aligned with the project goals
- Take responsibility for the quality of their own work

Contribution will be evidenced through GitHub commits, issue tracking, pull requests, meeting records, and participation in reviews.

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#### **5. Version Control and Code Quality**

All members agree to:

- Use GitHub for version control following agreed team workflows
- Make regular, meaningful commits with clear commit messages
- Not overwrite, delete, or modify another member's work without discussion
- Participate in code reviews and respond constructively to feedback
- Only submit code they understand and can explain

All development must comply with the tools and techniques taught in the module.

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#### **6. Communication**

The team agrees to:

- Use agreed communication channels (e.g. GitHub, Teams, Discord, WhatsApp) responsibly
- Respond to messages within a reasonable timeframe
- Raise concerns, blockers, or issues as early as possible
- Keep communication respectful and solution-focused

Silence or avoidance that negatively impacts progress will be treated as a conduct issue.

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## **7. Ethical Conduct and Academic Integrity**

All team members must:

- Follow university regulations on academic integrity
- Declare and appropriately acknowledge any permitted use of AI tools
- Avoid plagiarism, misrepresentation of work, or submission of code not understood
- Consider usability, security, and ethical implications throughout development

Any breach of academic integrity may result in disciplinary action beyond this project.

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## **8. Conflict Resolution**

If a conflict arises, the team will:

1. Attempt to resolve the issue through open and respectful discussion
2. Document concerns and agreed actions in meeting records
3. Escalate unresolved issues to a member of the module delivery team if necessary

All members will be given the opportunity to explain their position and any mitigating circumstances.

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## **9. Breach of Code and Dismissal Process**

A breach of this Code of Conduct may include, but is not limited to:

- Persistent failure to contribute
- Repeated absence without communication
- Unprofessional or disruptive behaviour
- Ignoring agreed responsibilities

If a breach occurs:

- Evidence will be collected and documented by the team
- The issue will be raised with the module delivery team
- The individual will have the opportunity to explain or provide mitigating circumstances


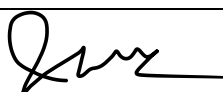


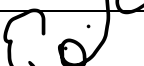
The final decision regarding dismissal rests with the module delivery team, in line with the assessment brief.

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## 10. Agreement and Signatures

By signing below, each group member confirms that they have read, understood, and agreed to abide by this Code of Conduct for the duration of the Software Engineering (CMP-N204-0) group project. Each member accepts responsibility for professional behaviour, fair contribution, and compliance with all assessment requirements.

Failure to comply with this Code of Conduct may result in individual grade scaling or dismissal from the team, in line with the assessment brief.

Name	Student ID	Signature	Date
Obaida Muqbel	A00013570		06/02/2026
Abdala Mohamed	A00012784		06/02/2026
Abdullahi Mahamud	A00017948		06/02/2026
Meshari Alsadoun	A00039102		06/02/2026
Eder Siva	A00037534		06/02/2026