



CBAT Career Services: SPRING 2024

www.etsu.edu/cbat/careerservices

Appointment Scheduling (Zoom/in person)

- **Undergrad and Grad Student APPTS on Navigate:**
<https://etsu.campus.eab.com/pal/mVwMy7Qorr>
- **EAB Navigate Instructions:**
<https://www.etsu.edu/advisement/navigate.php>
- **In-person appointments return on January 16th!**

Melinda LaPrade, Director of Career Services
Room 309, Sam Wilson Hall, 8 AM-4:30 PM, M-F
Virtual/In-Person APPT | Phone: 423-439-5656
Email: laprade@etsu.edu

Communications/Services/Resources:

-  **Handshake:** Information central for CBAT Career Services: Intern/Co-op openings, Jobs, Resume Review, Events, CBAT Career Fairs, CBAT Campus Interviews, Career Resources. Activate now!
- **Career Coaching/Appointment Consultations:** Schedule using info at top right. All CBAT Students: Complete **Student Release form** before appointment.
- **CBAT Career Services Web Site:** Learn about services, events, the internship/co-op program, on-campus recruiting, job search resources, and handouts/videos.
- **Resume Template:** [Resume Template](#)
- **Internship/Co-op Program:** General information is available [CBAT Internship-Co-op Program Information](#). Schedule appointment. **Watch this video:** [CBAT Interns Say.....](#)
- **Campus Interviews:** Details updated in weekly email updates.
- **Weekly CBAT Jobs and Internships publication:** Emailed to you via Handshake or Navigate, usually on Thursday.
- **CBAT Career Fairs:** CBAT Career Fair Spring 2024—WED, FEB 21 from 11am-3pm in Culp Ballroom. **Details below.**
- **NEW: Careers 'n' Coffee:** Join us for coffee, pastries, bagels and career information. Oh, and you will get a free gift!
- **NEW: CBAT Career Services Meet-ups:** Join me and the team as we answer a myriad of questions about internships, job search tool kit, career readiness, career fairs, and more! Literally, show up and we will help!

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Events

STUDENT REGISTRATION FOR CAREER FAIR IS OPTIONAL, BUT ENCOURAGED. To register for fairs on **Handshake**, log in. Click on "Career Center" located in left navigation of your screen. Scroll down to see upcoming career fairs. Click on fair of choice. Click on "Join Event." If you have trouble, email me. **You have to be labeled a CBAT student in Handshake to "Join Event."**

- **CBAT Career Fair-SPRING 2024:** WED, FEB 21, 2024 FROM 11AM-3 PM, Culp Center Ballroom. We have 58 employers registered, thus far!
 - **Student Preview link:**
https://app.joinhandshake.com/career_fairs/41493/student_preview?_ga=2.139342387.167400565.1704290192-602736424.1665501931
 - *Registration, while optional, allows us to better serve you, including e-check-in with Handshake kiosk.*
 - **Registration and resume upload on Handshake will allow employers to review your resume BEFORE the event.**
 - **Corporate Sponsor Days (PENDING):** Sponsors visit classes and share relevant information with students. **Read your email for employer led boot camps and all updates! See schedule below.**
 - Prepare now: Use [Using Career Fair as an Effective Job Search Strategy](#).

CBAT Career Services Calendar (as of 1.10.24)

1-23-2024	Careers 'n' Coffee	Wilson Wallis Lobby	9am-12 pm	Coffee-Food-Giveaways-Ask your career questions!
1-30-2024	Resume Review-Internship Meet-up	Sam Wilson Lobby	10 am-1pm	Drop-in! Get your resume career fair ready! Ask internship questions!
2-1-2024	Resume Review-Internship Meet-up	Wilson Wallis Lobby	10 am-1pm	Drop-in! Get your resume career fair ready! Ask internship questions!
2-6-2024	Careers 'n' Coffee	DMC Lobby	9am-12pm	Coffee-Food-Giveaways-Ask your career questions!
2-6-2024	Resume Review-Internship Meet-up	DMC Lobby	1pm-4pm	Drop-in! Get your resume career fair ready! Ask internship questions!
2-8-2024	Careers 'n' Coffee	Sam Wilson Lobby	10am-1pm	HOST: TVA-Office of Inspector General Drop-in! Resume Review, Career Fair Prep, Internships!
2-8-2024	Careers 'n' Coffee	Brinkley Lobby	10 am-1pm	HOST: TVA-Office of Inspector General Drop-in! Resume Review, Career Fair Prep, Internships!
2-6-2024-2-20-2024	Employer Class Talks	Various CBAT buildings	Various times	Check your email for updated scheduling.
2-20-24	DHL Class Talk	Sam Wilson Hall	Various	Supply Chain Classes: McTier and Harlan
2-20-2024	DHL Interview Prep	Sam Wilson Hall	TBA	Quick tips on how to get ready for interviews post career fair. All students welcome.
2-20-24	Elliott Davis Resume Prep	Sam Wilson Hall—room pending	TBA	Resume Tips and Tricks; Coaching on Career Fair, Resumes, Questions. All students welcome.
2-21-2024	CBAT Career Fair Spring 2024	Culp Center Ballroom	11am-3pm	Info and Optional Student Registration on Handshake. Internships + Jobs! All CBAT students welcome-FRESHMAN through GRAD STUDENTS!

**Look for email updates and additional corporate sponsored programming
as the semester progresses!**