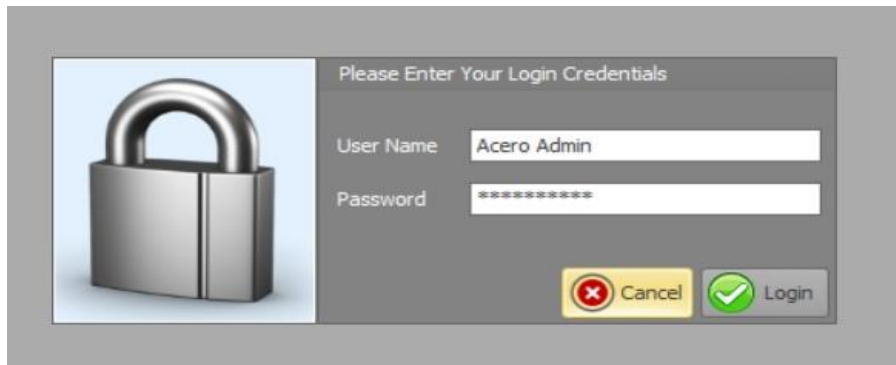
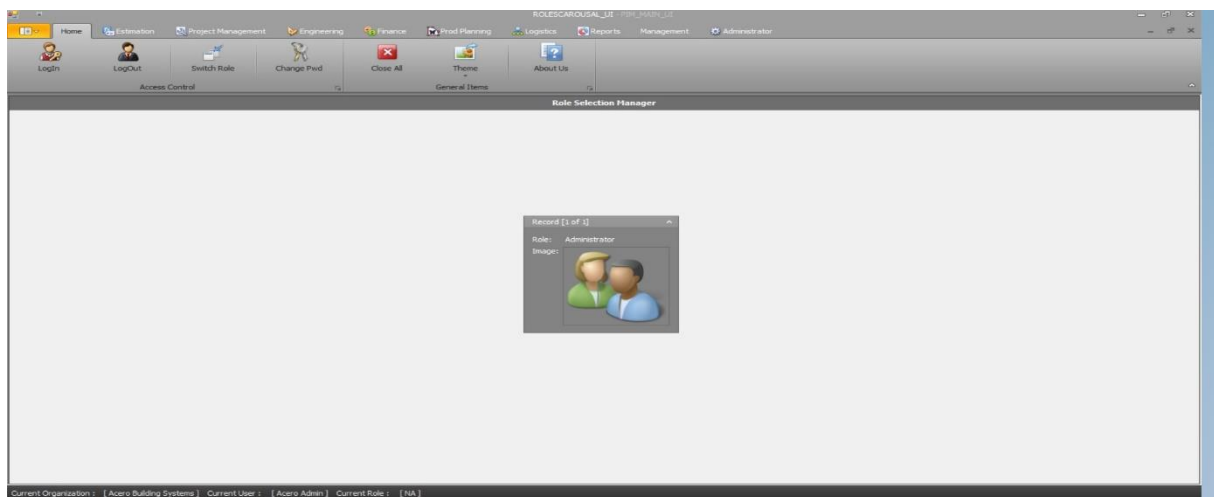


PIM USER MANUAL (Engg.)

1. Once the application will start, user must login with their user credentials.



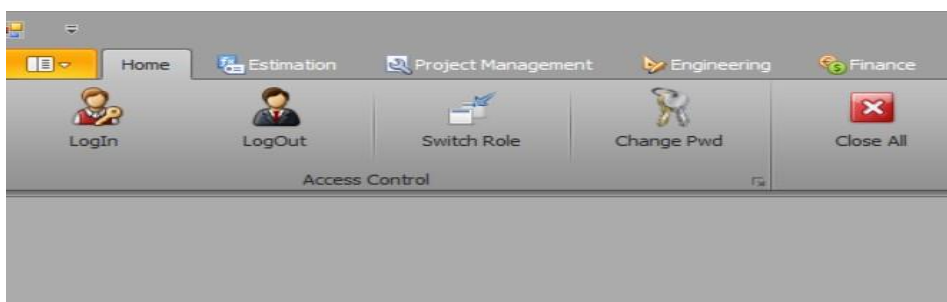
2. After the login process please select your role by double click on it, so that you will be logged in with the selected role.



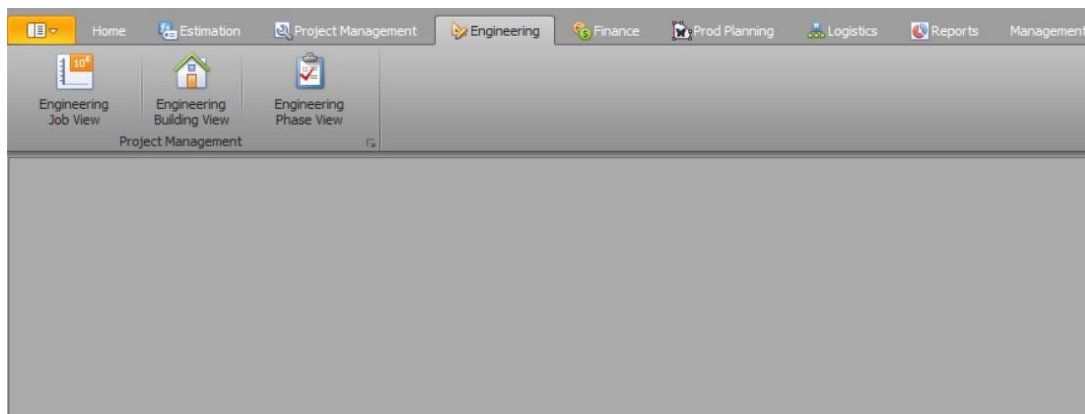
3. Once the role is selected user can access the Home Page of the application.

Here user can do the following actions:

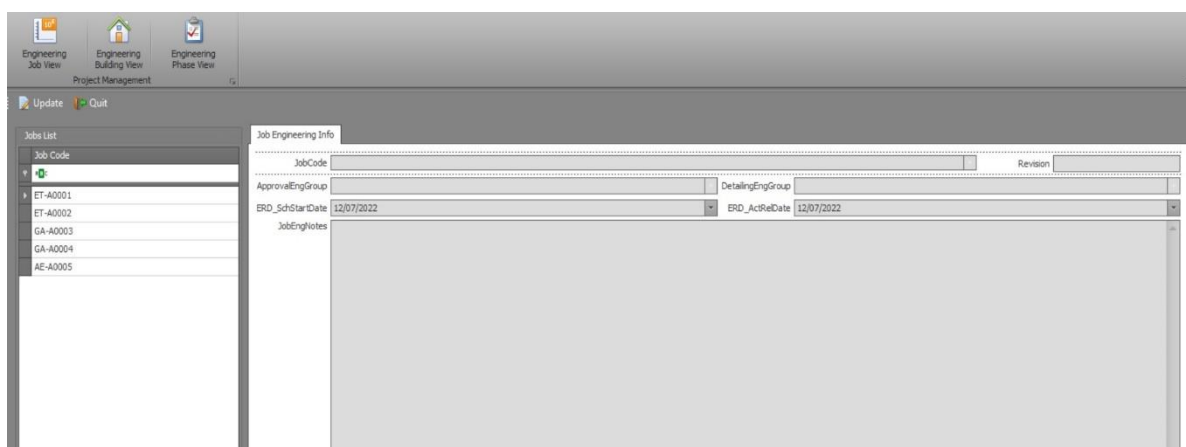
- **Login** → Will allow to login to the application.
- **Logout** → Will allow to logout from the application.
- **Switch Role** → Will allow to change your login role if you have multiple roles.
- **Change Password** → Will allow to change your password.
- **Close All** → Will close all the open forms in the application.



4. Once user click on “Engineering” user will be able to see the Engineering Job View, Engineering Building View, Engineering Phase View.



5. To view the job entered Engg. user will click on Engineering Job View. A new form will open where all the entered job by PMD will be listed. Here user can double click on any job to select the job and click update button to enter further information about that job such as approval Engg group, detailing Engg group, ERD Schedule start date, ERD Actual Rel. date and notes. After that click apply button to save the changes.



6. To view the building added to a job, Engg. user will click on “Engineering Building View” button. A new form will open where all the added building to the jobs will be listed. Here user can double click on any building to select that and click update button to enter building notes, Building Engg. Rev. The current selected building status will display on top left side. Using “Change Status” button available on bottom right Engg. user can directly change the building status. Once the status is changed, concerned persons will be notified by auto-generated mail.



7. Using “Activity Planner” tab Engg. User will plan the activities of the selected building. It will open a new form on click of “Add New” button. The user will select the activity, activity action, enter BRF Rev no, Action date, remarks etc.
- Click “Add New” button on activity plan form to start entry the activity details. After that click “Save Item” button to save the changes made. Click search button to select entered activities and click update button to start changing the entered detail. After amending the details click on apply change button.
- As the form will close the building status will be changed as per the activity planned and the concerned persons will be notified by auto-generated mail.

The screenshot shows the 'Activity Planner' window. On the left, there is a 'Currently Selected Building' section with fields for Building Code (GA-A0004-02), Revision No (0), and Building Status (JIE). Below this is a 'Job Buildings List' with a tree view showing various building codes. The main window has tabs for 'Building Engineering Info' and 'Activity Planner'. The 'Activity Planner' tab is active, showing an 'Add New' button and a form for 'ACTIVITYPLAN'. The form has fields for Activity, Activity Action, Action Date, Remarks, BRF_RevNo (0), InitiatingDept (ENG), and SourceCode (GA-A0004-02). The SourceType is set to Building.

8. To view the phases added to a building, Engg. user will click on “Engineering Phase View” button. A new form will open where all the added phases to the buildings will be listed. Here user can double click on any phase to select that and click “Add New” button to open activity planner to plan the activity of the selected phase. The current selected phase status will display on top left side.
- Click “Add New” button on activity plan form to start entry the activity details. After that click “Save Item” button to save the changes made. Click search button to select entered activities and click update button to start changing the entered detail. After amending the details click on apply change button.
- As the form will close the phase status will be changed as per the activity planned and the concerned persons will be notified by auto-generated mail.

The screenshot shows the 'Engineering Phase View' window. On the left, there is a 'Currently Selected Phase' section with fields for Phase Code, Revision No, Phase Status, and Finance Status. Below this is a 'Jobs Phase List' with a tree view showing various phase codes. The main window has tabs for 'Engineering Phase Info', 'Activity Planner', and 'Phase Docs Archive'. The 'Activity Planner' tab is active, showing an 'Add New' button and a form for 'ACTIVITYPLAN'. The form has fields for Activity, Activity Action, Action Date, Remarks, BRF_RevNo (0), InitiatingDept (ENG), and SourceCode (GA-A0004-02-001). The SourceType is set to Phase.

9. Click on “Engineering Phase Info” tab and click “Update” button available on top left to enter BOM Weight and Notes against the selected phase. Click on “Apply Change” button to save the details. Click “Change Status” button available on bottom right to open a new form and directly change the status of the selected phase.

The screenshot shows a software interface for managing engineering phases. At the top left, there are buttons for 'Update' and 'Quit'. Below these, a section titled 'Currently Selected Phase' displays the following details: Phase Code [GA-A0004-02-001], Revision No [0], Phase Status [JIE], and Finance Status [MC]. To the left of the main form is a 'Job Phase List' with a search bar and a list of phase codes, including GA-A0004-01-131, GA-A0004-01-132, GA-A0004-01-000, GA-A0004-01-201, GA-A0004-01-301, GA-A0004-01-302, GA-A0004-01-303, GA-A0004-01-304, GA-A0004-01-601, GA-A0004-02-001, GA-A0004-02-101, GA-A0004-02-131, GA-A0004-02-151, GA-A0004-02-201, GA-A0004-02-601, and GA-A0004-03-001. The main area of the form is divided into two tabs: 'Engineering Phase Info' (active) and 'Phase Docs Archive'. The 'Engineering Phase Info' tab contains a 'BOM Weight' field and a large 'Eng Notes' text area. At the bottom right of the form, there are two buttons: 'Quit' and 'Change Status'.