



# Feed the Future Ethiopia Community Nutrition Activity

**Quarterly Facility Coaching Guide** 

May 2024





Coaci	nes visiting the site			
S.No	Names of coaches	Name of the institutio	n Responsibility	Signature
<b>Quali</b> S.No	ty improvement team n	nembers attended the m	e <b>eting.</b> Signature	

Region: \_\_\_\_\_ Zone: \_\_\_\_

Health center name: \_\_\_\_\_

Woreda:

Date of visit:

Region:	<b>Z</b> one:	Woreda:
Health center name:		Date of visit:

#### I. General/System level – Structure to improve quality of nutrition services.

	Criteria	Response	Remark
	Verify with document review – meeting minutes, plan, reports etc.	(Y/N)	
1.	Is there a functional performance monitoring/QI team in the facility?		
2.	Is there an organogram that clearly shows the quality structure of the		
	institution (QI unit with TOR, QI officers with Job description)?		
3.	Are there minutes from senior meetings showing evidence of QI		
	discussion?		
4.	Is there annual quality management work plan for the current fiscal year?		
5.	Are there visual displays of data?		
6.	Are there QI related training logs?		
7.	Are there reports produced on review meetings that included quality		
	related activities?		

#### II. Discussion with QI team

	Standards and Criteria	Response	Remark
	Verify with document review – meeting minutes, plan, reports etc.	(Y/N)	
Standa	rd 1. Establishment of QI team		
1.1.	Does the facility have PMT/QI team with assigned focal person (Check		
	for the TOR and list of team members)		
1.2.	Does the facility have sub-QI team under all case teams (e.g., ANC,		
	labor and delivery, PNC, under five OPD/ Nutrition, EPI/GMP)		
1.3.	Is there a QI team member trained on Quality Improvement?		
1.4.	Does the facility have a team/ a person assigned for facility self-		
	assessment or clinical audit?		
1.5.	Is the HC actively engaged in EPAQ as a lead HC or member HC?		
1.6.	Does the QI team have schedule for regular team meetings (check for		
	schedule & minutes)		
1.7.	Does the QI team have minutes of the meetings (check for schedule & minutes)		
1.8.	Are all case team representatives, members of the PM/ QI team?		
1.9.	Are there practice of data analysis (Check minutes, run chart etc.,)?		
1.10.	Are there visual display of data?		
1.11.	Are there evidence of action plans/performance improvement plan		
	(Check minutes)		
1.12.	Are feedback given to sub-QI teams (Check minutes)		
Standa	rd 2. Client satisfaction assessment		
2.1.	Is client satisfaction exit interview conducted in the last quarter as part of HC KPI?		
2.2.	Is the exit interview result is used as an input for their quality improvement process?		
Standa	rd 3. Nutrition referral service/linkage between health post and health	centers.	
3.1.	Does health post use standard referral slip/referral form to refer clients?		
3.2.	Does the HC have referral linkage register/logbook to document		
	information about clients referred from health posts?		
3.3.	Does the health post make communication before referral to the		
	health center through phone call, text message, telegram/WhatsApp		
3.4.	Is pre-referral management given by the health post before referring		
	clients/patients?		
3.5.	Did the health extension workers make arrangement for		
	transportation?		

Health	alth center name: Date of visit:		
	Standards and Criteria  Verify with document review – meeting minutes, plan, reports etc.	Response (Y/N)	Remark
3.6.	Does the HC give appropriate feedback that includes communication to the referring health post either by phone or paper?	, , ,	
3.7.	Is there a mechanism to follow up with health extension workers about post-discharge outcomes of referred clients/patients?		
Standar	d 4. QI project		
4.1.	Does the health center select an area to be improved, (check for QI		
	projects designed)		
4.2.	Is there an individual assigned to lead the improvement? (responsible		
	person assigned to lead the improvement project)		
4.3.	Is there a definite timeframe for the QI project (timeframe of each		
	project under testing)		
4.4.	Is the QI project initiated?		
4.5.	Is relevant service unit involved in testing/implementing the QI		
4.6.	project? (e.g., ANC)  How is the project planned to be done? Check for.		
4.0.	a. Problem identification & prioritization steps followed (Check		
	problem identification matrix)		
	<ul><li>b. Improvement tools used (fishbone diagram, driver diagram, 5Whys, process mapping, etc.,)</li></ul>		
	c. Improvement models used (model for improvement)		
	d. Aim statement set/described		
	<ul> <li>e. Change ideas selected/ developed (only one change idea at a time)</li> </ul>		
	f. Change ideas testing initiated (only one change idea at a time)		
	g. Measurement tool identified (data collection & analysis)		
4.7.	If the change idea testing is initiated/implemented, do the QI team		
	conduct Plan-Do-Study-Act (PDSA) cycle review on regular bases for		
	the continuous QI?		
	If yes, how often (every week, every two weeks, every month, check		
	for; data collected & analyzed, action plan developed by reviewing/QI		
0: 1	team and meeting minute)		
	d 5. Data use for planning and monitoring of QI project		
5.1.	Does the health center use result of auditing/survey in planning of		
	programs? Which one? Check for,  a. Client satisfaction survey		
	a. Client satisfaction survey b. Clinical audit		
	c. Feedback from clients		
	d. Data quality assessment		
5.2.	Take 1-2 cycle QI plan, if the QI team has used data from those survey		
3.2.	result/ identified problem through the assessment and tried to solve		
	using PDSA cycle.		
5.3.	If yes to Q 5.2, would you share with us the QI projects initiated?		
Standar	d 6. Facility Amenities		
6.1.	Does the HC have functional sanitation facilities (latrine) separated for:		
	Male and female?		
	Patients and service providers		
6.2.	Does the HC have functional hand washing facilities separated for		
	patients and service providers?		

Region: \_\_\_\_\_ Zone: \_\_\_\_

#### **III. Nutrition Specific Service Standards**

Woreda:

Region:	<b>Z</b> one:	Woreda:
Health center name:		Date of visit:

#### **Antenatal Care**

	Criteria	Response	Remark
	Verify with document review	(Y/N)	
	Human resource		
1.	Health workers currently working trained/oriented on nutrition (AMIYCN)		# trained # not trained
2.	Health workers currently working trained/oriented on QI		# trained # not trained
	Screening for malnutrition		
3.	Are MUAC measurements taken for all ANC clients?		
4.	Are Weight measurements taken for all ANC clients?		
5.	Are all ANC clients screened for anemia?		
	Nutrition counselling		
6.	Are all ANC clients counseled on eating one addition meal?		
7.	Are all ANC clients counseled on eating diversified food?		
8.	Are all ANC clients counseled on importance and duration of iron supplementation?		
9.	Are all ANC clients counseled on side effect and adherence to iron supplementation?		
10.	Are all ANC clients who are in 3rd trimester counseled on breast feeding (early initiation and exclusive)?		
11.	Are all ANC clients counseled on utilization of iodized salt?		
12.	Are all ANC clients counseled on hygiene and sanitation?		
	Micronutrient supplement/deworming		
13.	Are all ANC clients provided with IFA supplementation for at least 3 months (90+)?		
14.	Are all ANC clients provided with Mebendazole/Albendazole at second trimester?		
	Referral		
15.	Is referral slip/form available in ANC unit?		
16.	Are referral forms filled in with necessary information when referring clients?		
17.	Are referral forms documented/properly filed?		
	Resources (equipment, guidelines, and job aids)		
18.	Is nationally approved ANC guideline available?		
19.	Is nationally approved AMIYCN guideline available?		
20.	Is micronutrient supplementation guideline available?		
21.	Is counseling card/Job aid available?		
22.	Is MUAC tape available?		
23.	Is weight scale available?		
24.	Is functional BP apparatus available?		
25.	Is MOH-designed ANC service register used in the unit?		
26.	Is MOH-designed Pregnant and lactating women service register used in the unit?		

Region:	Zone:	Woreda:
Health center name:		Date of visit:

#### **Delivery and PNC Services**

	Criteria	Response	Remark
	Verify with document review	(Y/N)	
	Human resource		
1.	Health workers currently working in the postnatal unit trained on AMIYCN?		# trained
	Hardlik was daga sayaya khaya diga in tha ga ta aka kalayik kanina daga Ol2		# not trained
2.	Health workers currently working in the postnatal unit trained on QI?		# trained # not trained
	Screening for malnutrition		# not trained
3.	Are all newborns weighed?		
4.	Are all infants and young children weighed?		
5.	Are MUAC measurements taken for all postnatal clients?		
6.	Are weight measurements taken for all postnatal clients?		
<u>.</u>	Nutrition Counseling		
7.	Are all delivery/PNC clients counseled on eating two addition meals?		
8.	Are all delivery/PNC clients counseled on eating diversified food?		
9.	Are all delivery/PNC clients counseled on importance and duration of iron		
	supplementation?		
10.	Are all delivery/PNC clients counseled on side effect and adherence to iron		
	supplementation?		
11.	Are all delivery/PNC clients counseled on early initiation of breast feeding?		
	(early initiation and exclusive)?		
12.	Are all delivery/PNC clients counseled on correct attachment and positioning		
	with nipple care		
13.	Are all PNC clients counseled on exclusive breast feeding?		
14.	Are all PNC clients counseled on utilization of iodized salt?		
15.	Are all PNC clients counseled on hygiene and sanitation		
	Referral		
16.	Is referral slip/form available in the postnatal unit?		
17.	Is referral forms filled in with necessary information while referring clients?		
18.	Are all referral forms documented/properly filed?		
	Resources (equipment, guidelines, and job aids)		
19.	Is functional baby scale available in the delivery/postnatal unit?		
20.	Is functional adult weighing scale available in the postnatal unit?		
21.	Is adult MUAC tape available in the postnatal unit?		
22.	Is nutrition counseling card/job aid available in the postnatal unit?		
23.	Is nationally approved PNC guidelines available?		
24.	Is MOH-designed delivery service register available in the delivery unit?		
25.	Is MOH-designed PNC service register available in the PNC unit?		
26.	Is MOH-designed pregnant and lactating women service register available in		
	the PNC unit?		

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#### **Services for Under Five Children**

Human resource    Health workers currently working in under-five children's units trained on child   AMYCN   NATION   NA		Criteria Verify with document review	Response (Y/N)	Remark		
Amircon  Health workers currently working in under-five children's units trained on child nutrition.  Health workers currently working in under-five children's units trained on QI  # trained # trained # front trained  Mell-baby Sick baby  Sick baby  Sick haby  Sic				training	# Trained	# not trained
IMINCI	1.	Health workers currently working in under-five children's units trained on child				
Health workers currently working in under-five children's units trained on QI		nutrition.				
Health workers currently working in under-five children's units trained on QI				IMNCI		
Sign Pand Nutrition Screening  Are MINAC measurements taken for all under-five children visiting?  Are Weight measurements taken for all under-five children visiting?  Nutrition Counseling  Are all mothers of under-five children counseled on exclusive breast feeding?  Are all mothers of under-five children counseled on exclusive breast feeding?  Are all mothers of under-five children counseled on optimal complementary feeding practices?  Are all mothers/care givers of under-five children counseled on optimal complementary feeding practices?  Are all mothers/care givers of under-five children counseled on vitamin A supplementation?  Are all mothers/care givers of children 24-59 months of age counseled on vitamin A supplementation?  Are all mothers/care givers of under-five children counseled on hygienic preparation and storage of food?  Are all mothers/care givers of under-five children counseled on hygienic preparation and storage of food?  Are all children 24-59 months of age provided with vitamin A supplementation?  Are all children 24-59 months of age provided with vitamin A supplementation?  Are all children 24-59 months of age provided with offs and Zinc?  Are all children 24-59 months of age provided with offs and Zinc?  Are all children 24-59 months of age provided with offs and Zinc?  Referral  Are all children 24-59 months of age provided with offs and Zinc?  Resources (equipment, guideline, and public preparation)  Are all children 24-59 months of age provided with offs and Zinc?  Resources (equipment, guideline, and public preparation)  Are all children 24-59 months of age provided with offs and Zinc?  Resources (equipment, guideline, and public preparation)  Are all children 24-59 months of age provided with offs and Zinc?  Resources (equipment, guideline, and public preparation)  Are all children 24-59 months of age provided with offs and Zinc?  Resources (equipment, guideline, and public preparation)  Are all children 24-59 months of age provided with offs and Zinc?  Resources (equipment, guidelin				ECD		
\$ Is GMP service provided to all children under two years visiting? \$	2.	Health workers currently working in under-five children's units trained on QI		# trained	# not	trained
4. Are MUAC measurements taken for all under-five children visiting?  5. Are weight measurements taken for all under-five children visiting?  6. Are height measurements taken for all under-five children visiting?  7. Are all mothers of under-five children counseled on exclusive breast feeding?  8. Are all mothers of under-five children counseled on optimal complementary feeding practices?  9. Are all mothers/care givers of children 6-59 months of age counseled on vitamin A supplementation?  10. Are all mothers/care givers of children 24-59 months of age counseled on vitamin A supplementation?  11. Are all mothers/care givers of children 24-59 months of age counseled on child deworming?  12. Are all mothers/care givers of under-five children counseled on hygienic preparation and storage of food?  13. Are all mothers/care givers of under-five children counseled on danger signs?  14. Are all children 6-59 months of age provided with vitamin A supplementation?  15. Are all children 6-59 months of age provided with diarnel and supplementation?  16. Are underweight children hillwed to support/treatment within or outside the facility?  17. Is referral slip/form available in the under-five unit?  18. Are referral forms filled in with necessary information while referring clients?  19. Are referral forms documented/properly filed?  19. Resources (equipment, guidelines, and job aids)  10. Is functional salter scale available in the unit?  11. Is functional salter scale available in the unit?  12. Is in functional salter as available in the unit?  13. Is functional salter scale available in the unit?  14. Are Vitamin A capsules are available in the unit?  15. Are Zinc tables available in the unit?  16. Is ORS is available in the unit?  17. Is functional salter scale available in the unit?  18. Is in a scalable in the unit?  19. Are zinc tables available in the unit?  20. Is in a scalable in the unit?  21. Is child functional salter scale available in the unit?  22. Is first to a scalable in the unit?  23. Is in a scalable				Well-bab	y Sic	k baby
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Region:	<b>Z</b> one:	Woreda:
Health center name:		Date of visit:

#### IV. Kaizen 5-S -- Sort Out, Straighten, Scrub or Shine, Standardize, Sustain or Self Discipline

			Response (Y/N/NA)			
Criteria Verify with observation			PNC unit	Under five – Well-baby	Under five Sick- baby	
Sort Out				,	,	
1.	Are unnecessary things removed from work area?					
2.	Are unnecessary papers, instruments or supplies not left on the floor or table?					
3.	Are all instruments and equipment properly stored?					
4.	Are all unnecessary items sorted out, classified, and stored?					
5.	Are there duplicates of anything not lying around?					
Straig	hten					
6.	Are shelfs, file boxes and storage place clearly labeled or marked?					
7.	Is there fire extinguisher?					
8.	Is the floor free from any obstacles?					
9.	Are charts, registers, reports, and drugs clearly identified?					
Scrub	or Shine					
10.	Are all items and spaces clean "like new" condition?					
11.	Are items that need repair identified and repaired?					
Stand	ardize					
12.	Does the facility set rules to make 5S part of everyone's job?					
13.	Does the facility assign responsibilities for Sorting, Ordering, and Shining?					
14.	Does the facility integrate Sort, Ordering, and Shining into regular work activities?					
Susta	in or Self Discipline					
15.	Do the health care providers think of Kaizen 5-s for 5 minute every morning before starting regular work activities?					
16.	Do all health care providers involve in the development of the system?					
17.	Do health care providers follow the rules set by them?					
18.	Do health care providers develop the good habit of Sorting, Ordering, Shining, Standardizing, and Sustaining every day?					

Region:	Zone:	Woreda:
Health center name:		Date of visit:

## V. Data Verification for nutrition indicators. Recount numbers from the respective registers and compare with number reported on <u>last month report</u>.

S.N	Indicators		Plan (n)	Achievement	Reported	Recounted	# on the register
				(n)			agrees with the report? Y/N
1.	Number of under five children	Normal					
	(0-59 months) screened for	MAM	-				
	acute malnutrition and classified						
	as (Refer CINuS and GMP registers)	SAM					
2.	Number of severely wasted unde	r five children <b>(0-59</b>					
	months) managed in the facility of	•					
	diagnosis and management (IMN						
3.	Number of under two children (0-						
	well child services assessed and r	eferred for treatment					
	of acute malnutrition (MAM or SA	AM) (Refer GMP					
	registers)						
4.	Number of under two children (0-						
	sick child services properly assess						
	treatment of acute malnutrition (						
	CINuS, and IMNCI (2-59m) registe						
5.	Number of children under five ye	-					
	with diarrhea treated with ORS ar	na zinc ( <i>kefer liviNCi</i>					
6.	(0-2m) & IMNCI (2-59m)	unthe who received					
ь.	Number of children aged 6-59 months who received vitamin A supplementation ( <i>Refer Vitamin A and</i>						
	deworming and CINus register)	Vitallilli A alla					
7.	Number under five children (0-	Recovered					
**	59 months) treated for severe	Died					
	acute malnutrition and	Transferred out					
	discharged, by outcome (Refer	Defaulted					
	TFP register)	Non-respondent					
		Medical transfer					
		Unknown					
8.	Number of caregivers of children	under two (0-23					
	months) attending well child serv						
	supported PHCUs exposed to IYCI	counseling (Refer					
	GMP register)						
9.	Number of caregivers of children under two (0-23						
	months) attending sick child servi						
	supported PHCUs exposed to IYCI						
10	CINuS, IMNCI (0-2m) & IMNCI (2-59m) registers						
10.	Proportion of pregnant women re						
11	acid supplements at least 90+ (Re						
11.	Number of pregnant women cour and/or child nutrition (Refer ANC						
12.	Number of lactating women that					+	
12.	nutrition counseling and/or breas						
	and support (Refer PNC register)	crecums counselling					
	and support [neger Five register]	<u> </u>		1	I		

Region:	Zone:	Woreda:			
Health center name:		Date of visit:			
/l. Pharmacy: Nutrition Supply Assessment - Check whether nutrition supplies are					

### available

Nº	Was there stock of the following nutrition supplies in the last month, even for a single day?	Response Y/N	If yes, for how many days?	Minimum stock for one month based on case load Y/N/NA	Bin card & stock card updated (Y/N)
1.	Iron folate				
2.	Vitamin A capsule				
3.	Zinc				
4.	Amoxicillin				
5.	Gentamycin				
6.	Anti-malarial drug				
7.	ORS				
8.	RUTF				
9.	ReSoMal				
10.	Folic acid tablet (5mg)				





#### VII. Improvement area: Review Tested Changes

REVIEW TESTED CHANGES	Improvement area 1	Improvement area 2
What did you try? (Review the plan)		
Describe details of what the team tried		
What happened?		
What did or did not work?		
Did everything go as planned? Why or why not?		
Barriers		
What barriers or challenges did you encounter? How did		
you overcome them?		
Measure and Data Collection		
What is your measure? How did you do collecting and		
reporting the data?		
Results (Study)		
What did you achieve this month?		
• Is this good/bad/OK? What do you think of these results?		
Are they enough?		
Act		
Should you keep this change? Stop it? Change it? What		
would you recommend are next steps?		



