

Chuyi R. Lee

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OBJECTIVE

My goal as an employee is to provide the best service possible to every customer while maintaining a clean and safe working environment for those around me. I strive to create an experience that customers can feel satisfied with while maintaining the highest standards for myself.

CAREER HISTORY

September 2020 - Present

Target, Crystal MN Store

Fulfillment Expert, Food and Beverage Expert

- Cooperated with multiple departments to fulfill customer orders
- Effectively managed time to meet deadlines and fulfill orders
- Maintained familiarity with changing store layout
- Specialized in stocking and moving various products across departments
- Trained and coached new employees in required duties

September 2019 - May 2020

North Hennepin Community College Office of Student Life

Student Intern

- Interacted with and assisted students and staff to provide a positive, welcoming experience.
- Developed promotional materials and advertisements for events.
- Compiled and analyzed data for events
- Organized and prepared spaces for events
- Utilized specialized software to complete daily tasks

March 2018 to August 2019

St Anthony Health and Rehabilitation Center

Kitchen Aide

- Familiarized myself with dietary restrictions for all patients and residents
 - Assisted in preparing appropriate meals for patients and residents according to dietary restrictions and nutritional requirements
 - Assisted and served patients and residents during mealtimes
 - Maintained a clean environment for food preparation
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SKILLS

Leadership
Team Building
People-oriented

Detail-oriented
Time management
Microsoft Office
Basic HTML Skills
Computer and Typing Skills
Flexible
Adapts easily to new technology
Effective verbal and written
communication skills

EDUCATION

*North Hennepin Community College
Brooklyn Park, MN*

Associates of Liberal Arts

2022

