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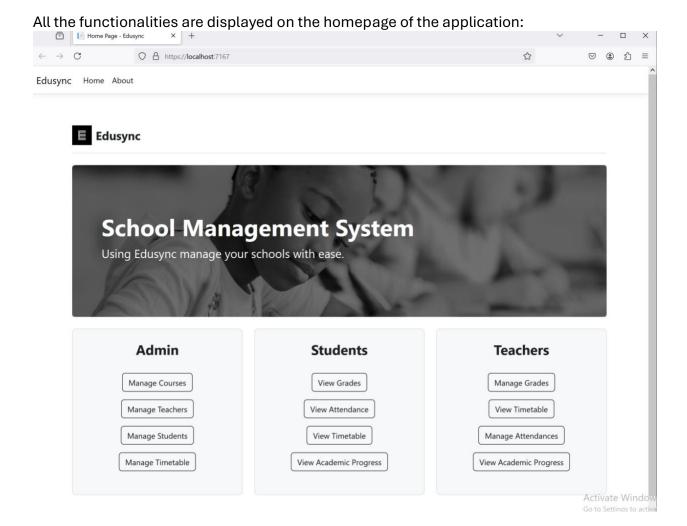
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# **Edusync User Guide**

Edusync is a School Management System designed to streamline administrative tasks and academic tracking for students, teachers, and administrators. This user guide will provide a basic overview of how to use the key functionalities for different types of users: **Admin**, **Student**, and **Teacher**.



#### **Admin Functionalities**

As an **Admin**, you manage the core components of the school system, including teachers, courses, students, and timetables.

## 1. Manage Courses

- Navigate to Manage Courses from the homepage.
- View the list of all available courses.
- You can Create, Edit, View Details, or Delete courses.
- Courses include attributes like Course Name, Code, and Credits.

## 2. Manage Teachers

- Go to Manage Teachers from the homepage.
- View the list of registered teachers.
- Add a new teacher using **Create**, or update existing teachers via **Edit**.
- You can also remove teachers who are no longer part of the school by using the Delete button. If a teacher is associated with any classes, a warning will be displayed.

## 3. Manage Students

- From the homepage, access Manage Students.
- Add new students by clicking Create or edit existing student records by clicking Edit.
- View the academic progress of individual students by navigating to their profile and selecting View Academic Progress.

## 5. Timetable Management

- Access the Manage Timetable page.
- Create, edit, or delete class schedules.
- You can assign teachers and students to specific time slots and subjects.

## **Student Functionalities**

As a **Student**, you can view and track your academic progress, including grades, attendance, and class schedules.

### 1. View Attendance

- On the homepage, click on **View Attendance** under the student section.
- You will be able to see the records of your attendance, indicating whether you were present or absent in each class.

#### 2. View Grades

- Navigate to View Grades from the homepage.
- Here, you can see the grades you've received for each course and class. Grades are organized by subjects and assessment type.

## 3. View Academic Progress

- Select View Academic Progress from the homepage.
- This displays a summary of your grades and academic achievements throughout the year, showing your performance in each subject.

## 4. View Timetable

- Click on **View Timetable** from the homepage.
- This shows your weekly or daily class schedule, allowing you to keep track of your upcoming classes and teachers.

#### **Teacher Functionalities**

As a **Teacher**, you have the ability to manage grades, view timetables, and track students' academic progress.

## 1. Grades Management

- Go to **View Grades** from the homepage.
- You can **Create**, **Edit**, and **Delete** grades for students based on their performance in your class.
- Assign grades by selecting the student and the course and inputting the grade details.

## 2. Manage Attendance

- Navigate to Manage Attendances from the homepage.
- Mark student attendance for your classes by selecting students as either "Present" or "Absent" for a given date.

## 3. View Academic Progress

- Under the View Academic Progress section, you can view a student's overall academic performance.
- This includes a detailed summary of their grades in your class and across other subjects.

## 4. View Timetable

- Access the View Timetable section from the homepage.
- This shows your teaching schedule and the classes you are assigned to, including time slots and the assigned course.