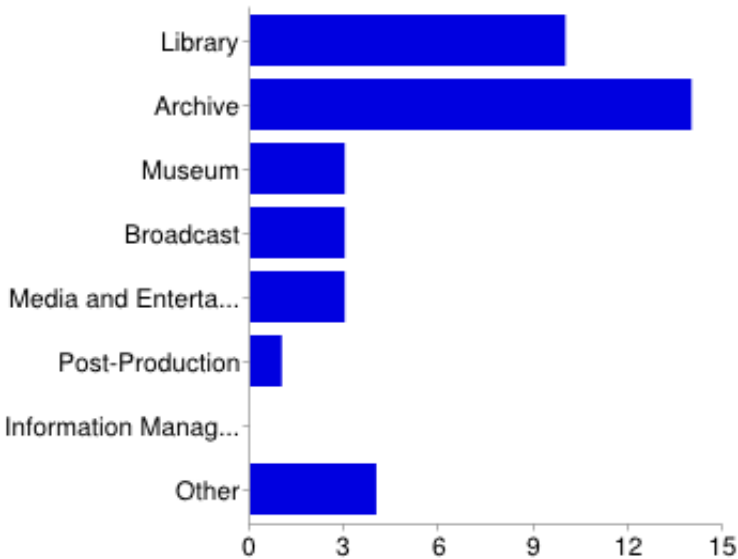# 30 responses

View all responses   Publish analytics

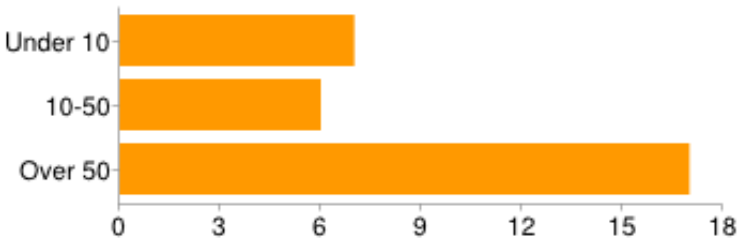## Summary

What type of institution do you currently work for?
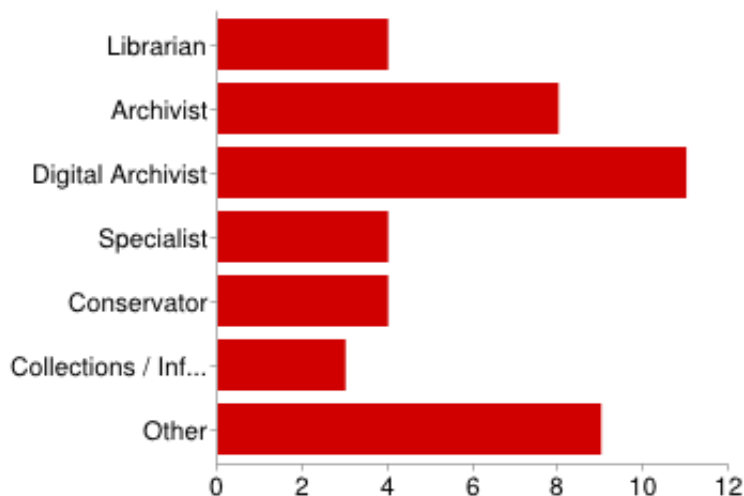

Library	**10**	33%
Archive	**14**	47%
Museum	**3**	10%
Broadcast	**3**	10%
Media and Entertainment	**3**	10%
Post-Production	**1**	3%
Information Management / Technology	**0**	0%
Other	**4**	13%

How many employees work at your institution as a whole?

Under 10	**7**	23%
10-50	**6**	20%
Over 50	**17**	57%

What is your role at this institution?

Role	Count	Percent
Librarian	**4**	13%
Archivist	**8**	27%
Digital Archivist	**11**	37%
Specialist	**4**	13%
Conservator	**4**	13%
Collections / Information Manager	**3**	10%
Other	**9**	30%

How many employees work within your department at this institution?

Under 10	**21**	70%
10-50	**7**	23%
Over 50	**2**	7%
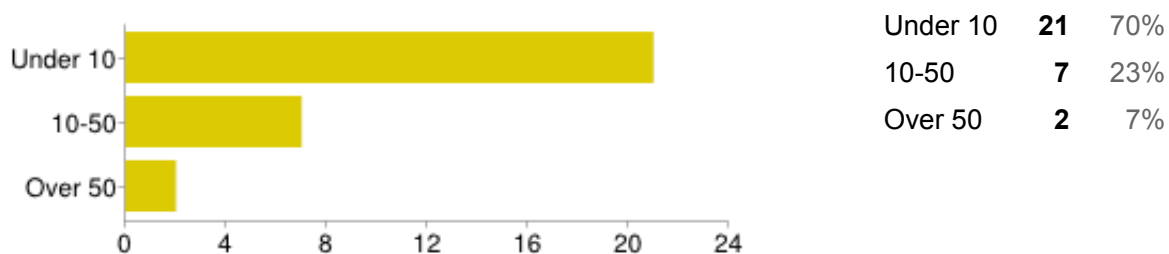
Approximately how many media (audiovisual) items does your institution currently hold?

Under 100 items	**0**	0%
100-1,000 items	**2**	7%
1,000-10,000 items	**7**	23%
10,000-100,000 items	**11**	37%
Over 100,000 items	**10**	33%
I don't know	**0**	0%

## What is the annual budget allocated to the reformatting and preservation of media? (audiovisual items only)
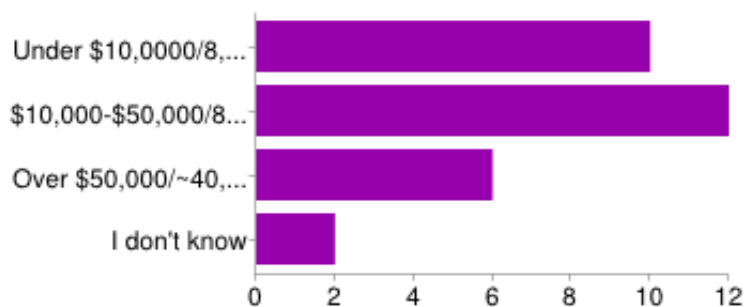
Under $10,0000/8,000€	**10**	33%
$10,000-$50,000/8,000-40,000€	**12**	40%
Over $50,000/~40,000€	**6**	20%
I don't know	**2**	7%

What portion of this institutional collection has been digitally re-formatted? (audiovisual items only)

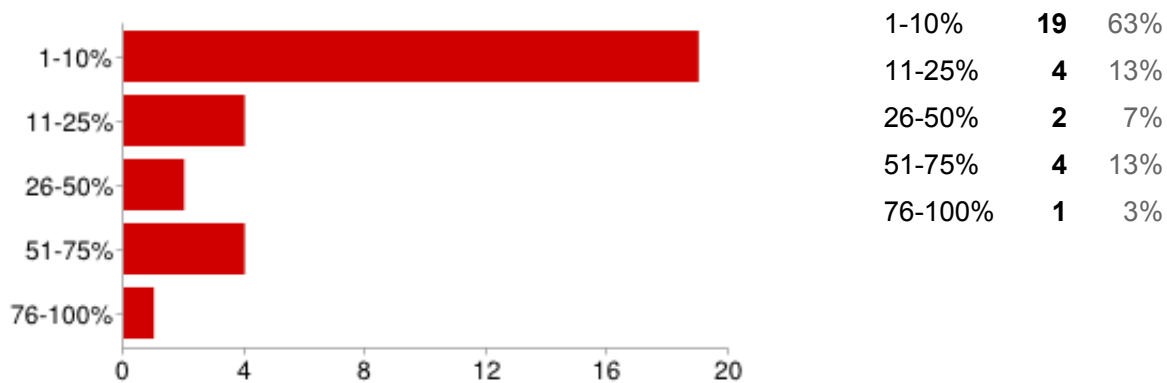|		
1-10%	**13**	43%
11-25%	**8**	27%
26-50%	**4**	13%
51-75%	**1**	3%
76-100%	**3**	10%
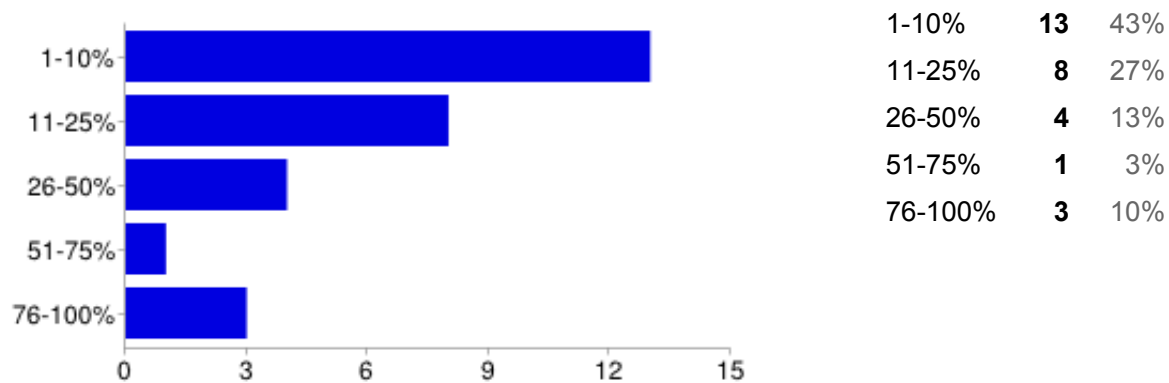
On average, what percentage of this institutional collection is digitally reformatted per year? (audiovisual items only)
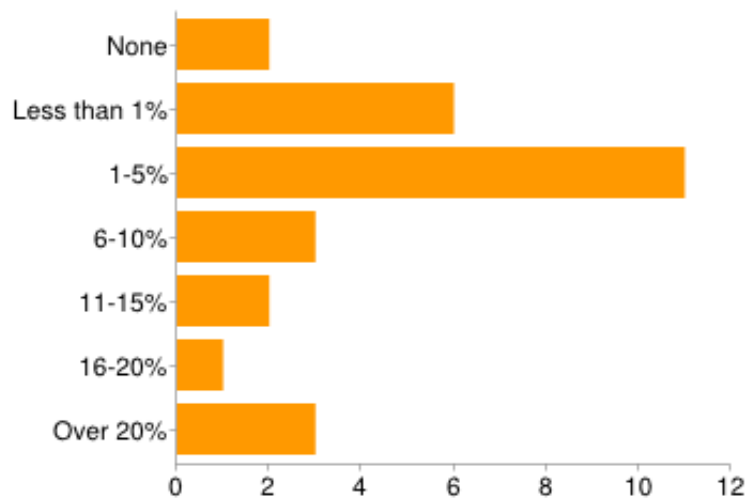
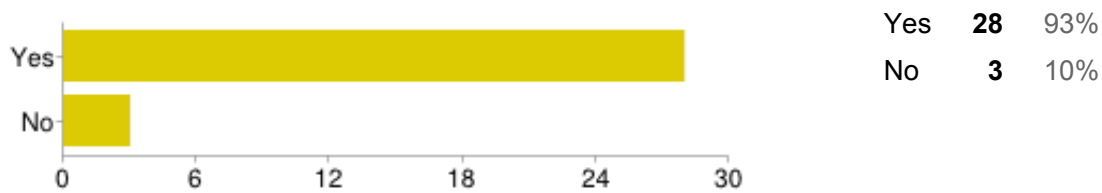|		
None	**2**	7%
Less than 1%	**6**	20%
1-5%	**11**	37%
6-10%	**3**	10%
11-15%	**2**	7%
16-20%	**1**	3%
Over 20%	**3**	10%

What portion of this institutional collection exists as "born-digital" audiovisual content?

1-10%	**19**	63%
11-25%	**4**	13%
26-50%	**2**	7%
51-75%	**4**	13%
76-100%	**1**	3%

Does your institution maintain a digital repository for collection materials?
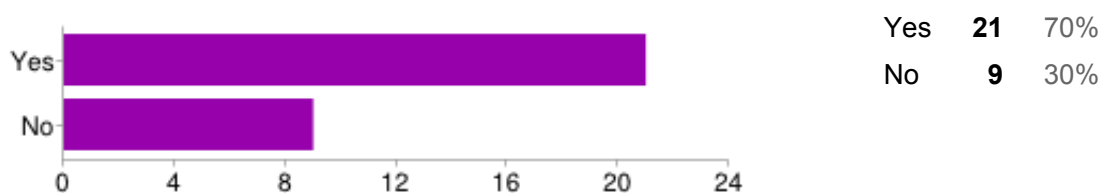

| Yes | **28** | 93% |
| No | **3** | 10% |

Does your institution implement repository procedures based on the Open Archival Information System (OAIS) Reference model?
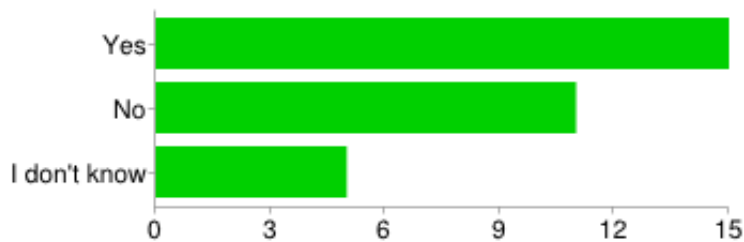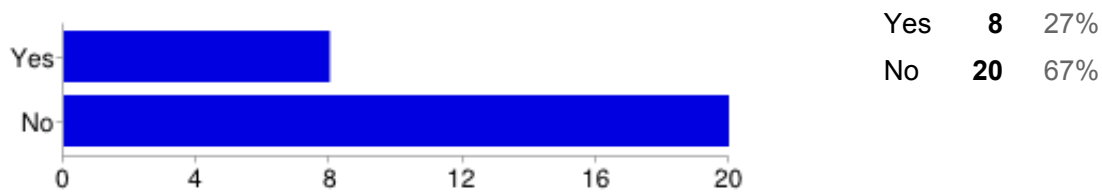

Yes	**15**	50%
No	**11**	37%
I don't know	**5**	17%

Does your institution use outside vendors for the digital reformatting of audiovisual materials?

| Yes | **21** | 70% |
| No | **9** | 30% |

Are outside vendors considered Producers by your institution according to the OAIS reference model? (eg., provide assets in the form of Information Packages)

Yes	**8**	27%
No	**20**	67%

What additional information packages (if any) are made by outside vendors? (more than one answer may apply)
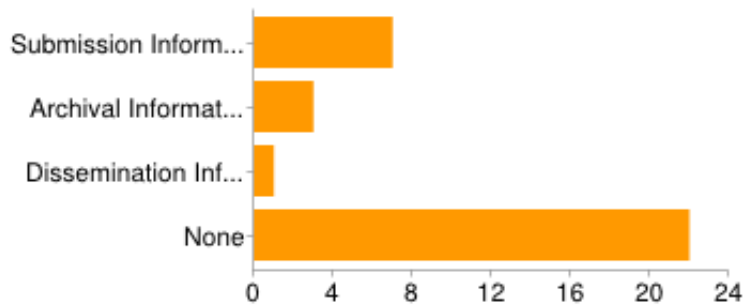
Submission Information Packages (SIPs)	**7**	23%
Archival Information Packages (AIPs)	**3**	10%
Dissemination Information Packages (DIPs)	**1**	3%
None	**22**	73%

## What kind of Preservation Description Information is created for Information Packages by outside vendors? (more than one answer may apply)
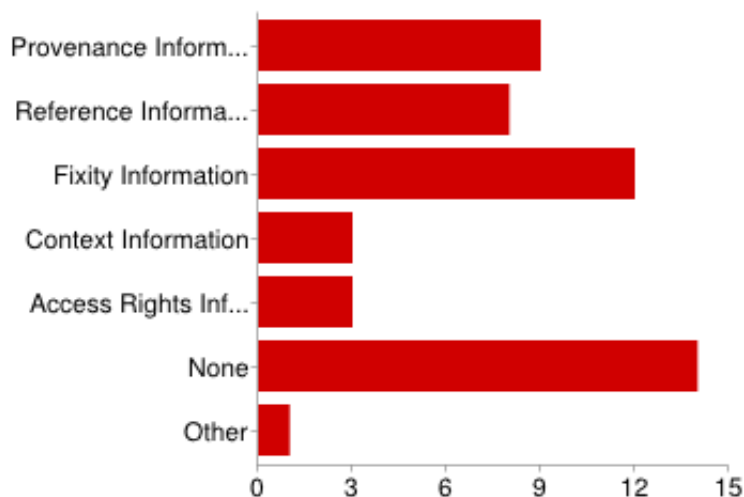

Provenance Information	**9**	30%
Reference Information	**8**	27%
Fixity Information	**12**	40%
Context Information	**3**	10%

|		
Access Rights Information	**3**	10%
None	**14**	47%
Other	**1**	3%

Approximately what percent of free and open source software (FOSS) is used by outside vendors in the creation of media assets and any associated information packages?

Under 10%	**12**	40%
10-50%	**8**	27%
Over 50%	**1**	3%
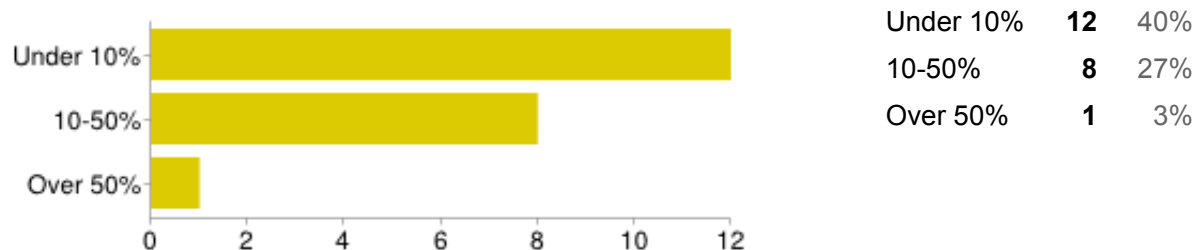
Does your institution perform any in-house digital reformatting of audiovisual materials?

Yes	**26**	87%
No	**3**	10%
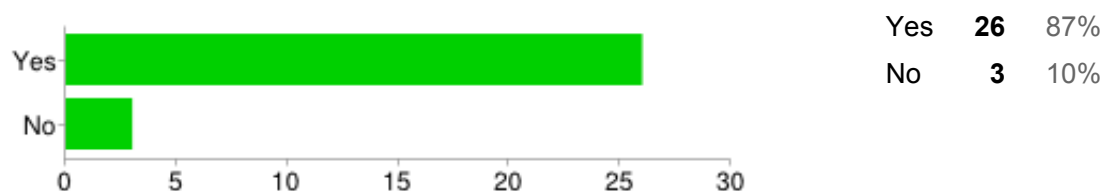
What information packages (if any) are usually created in-house? (more than one answer may apply)
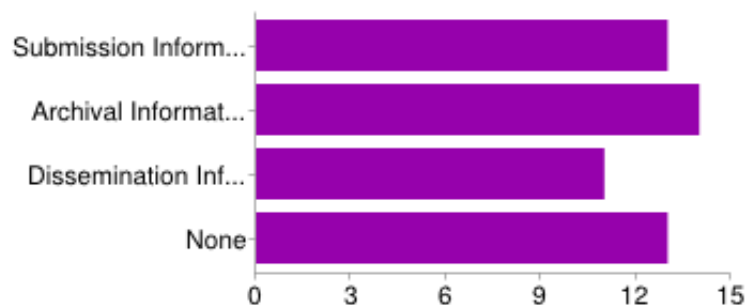
Submission Information Packages (SIPs)	**13**	43%
Archival Information Packages (AIPs)	**14**	47%
Dissemination Information Packages (DIPs)	**11**	37%
None	**13**	43%

(If yes) Who routinely performs digital reformatting of audiovisual materials in-house? (More than one may apply)
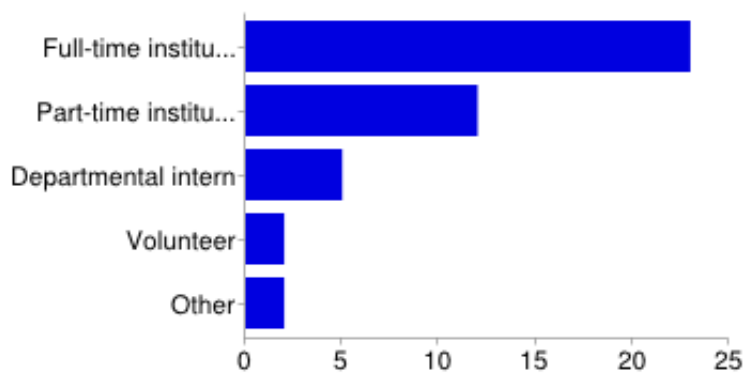
| Full-time institutional employee | **23** | 77% |
Part-time institutional employee	**12**	40%
Departmental intern	**5**	17%
Volunteer	**2**	7%
Other	**2**	7%

What kind of Preservation Description Information is created for Information Packages? (more than one answer may apply)
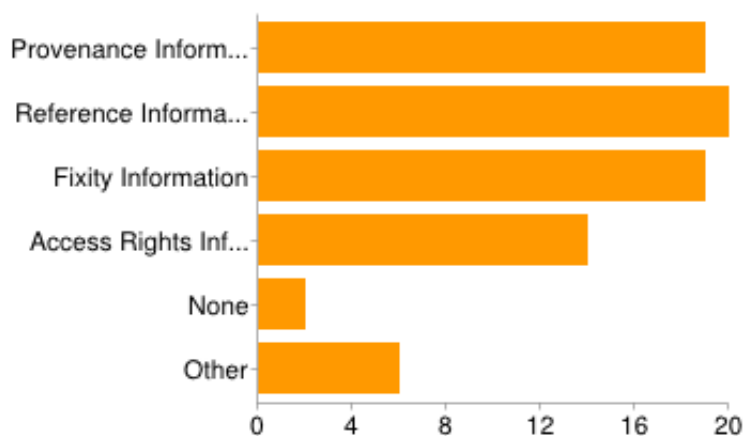
| Provenance Information | **19** | 63% |
Reference Information	**20**	67%
Fixity Information	**19**	63%
Access Rights Information	**14**	47%
None	**2**	7%
Other	**6**	20%

Approximately what percent of free and open source software (FOSS) is used in the creation of media assets and any associated information packages?
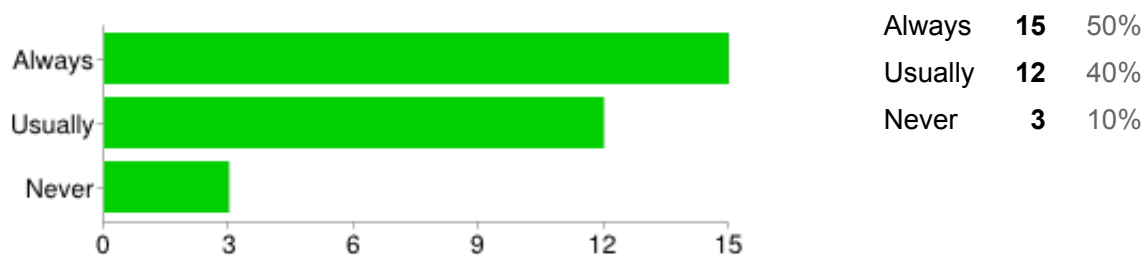
Under 10%	**12**	40%
10-50%	**12**	40%
Over 50%	**6**	20%
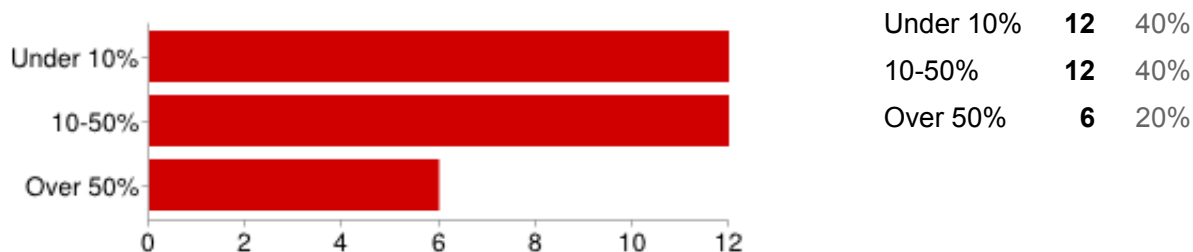
What type of operating system does your institution typically employ for digital reformatting, quality control, and fixity?

| Mac OS | **18** | 60% |
PC	**15**	50%
Linux	**12**	40%
Other	**2**	7%
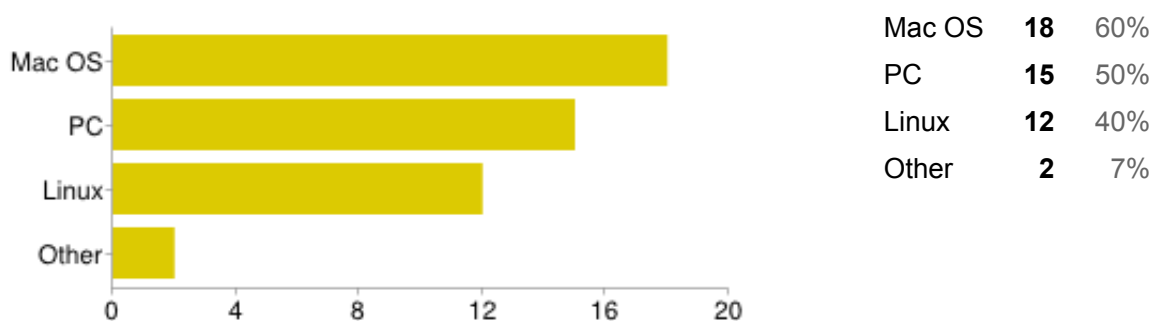
How often is technical metadata on incoming files checked for conformance?

Always	**15**	50%
Usually	**12**	40%
Never	**3**	10%

How often is technical metadata on accessioned files routinely checked for conformance?

Always	**12**	40%
Usually	**11**	37%
Never	**7**	23%
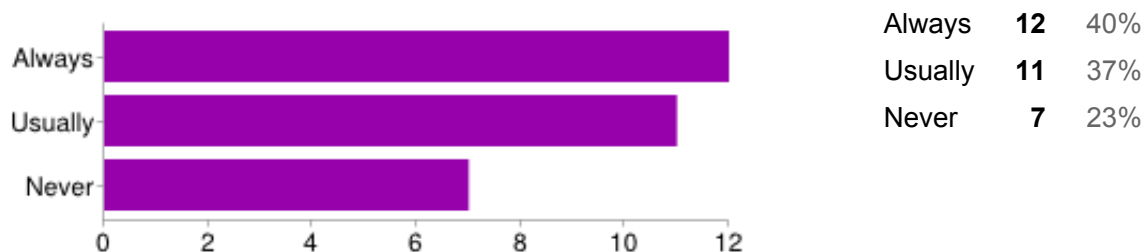
Are files checked for conformance individually, or, as a group?

Individually	17	57%
As a group	12	40%
Other	3	10%
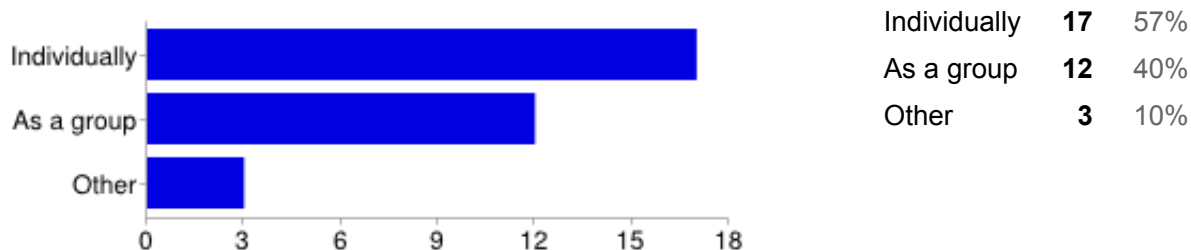
(If Yes) What type of software is usually employed for this task? (more than one answer may apply)
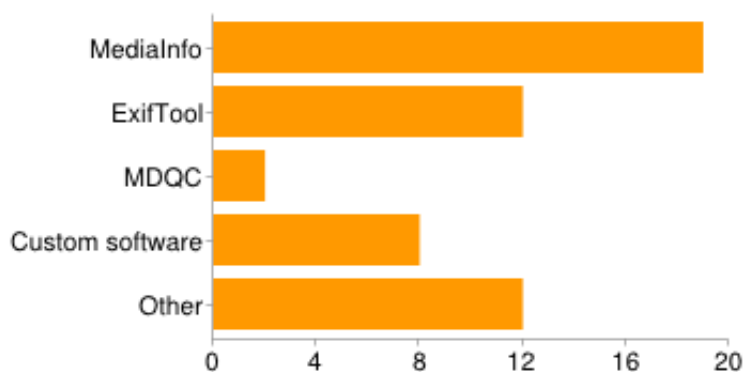
MediaInfo	19	63%
ExifTool	12	40%
MDQC	2	7%
Custom software	8	27%
Other	12	40%

Is additional metadata created?

Yes	20	67%
No	7	23%

What types of metadata standards are referenced/used? (more than one answer may apply)
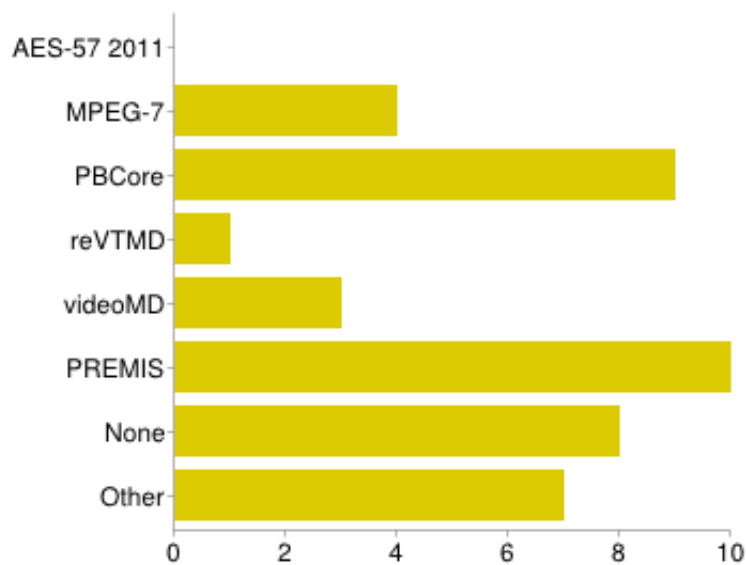
AES-57 2011	**0**	0%
MPEG-7	**4**	13%
PBCore	**9**	30%
reVTMD	**1**	3%
videoMD	**3**	10%
PREMIS	**10**	33%
None	**8**	27%
Other	**7**	23%

Does your institution maintain an in-house IT department?
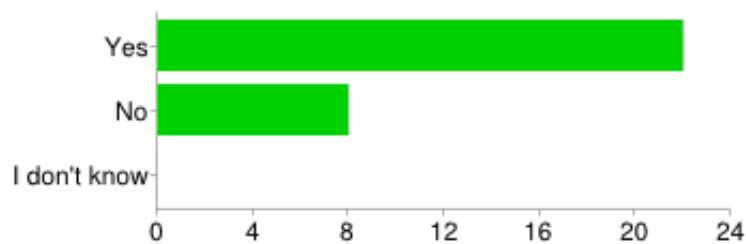
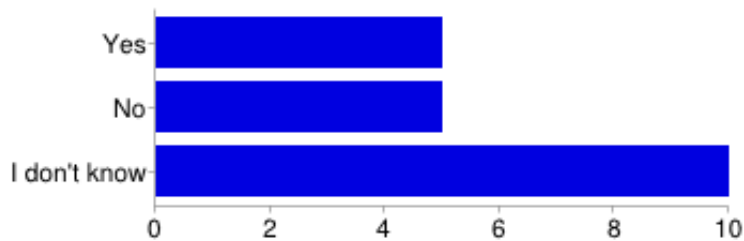|		
Yes	**22**	73%
No	**8**	27%
I don't know	**0**	0%

## Does your institution collect Representation Information objects as described by the OAIS reference model?
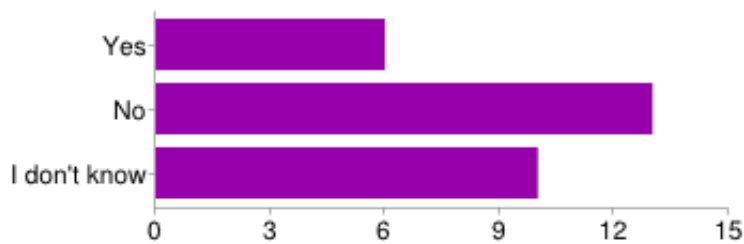
Yes	**6**	20%
No	**13**	43%
I don't know	**10**	33%

(If Yes) Do these Representation Information objects require Representation Rendering Software and/or Access Software?
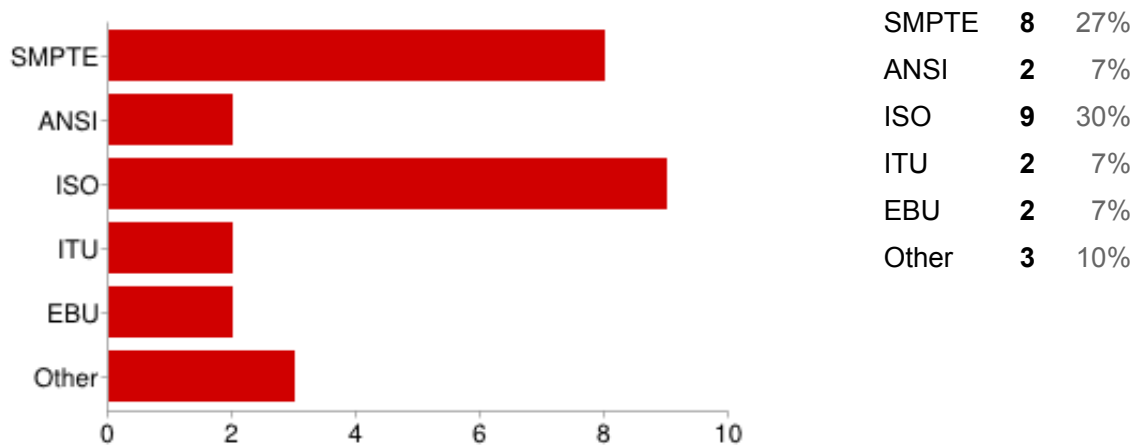

Yes	**5**	17%
No	**5**	17%
I don't know	**10**	33%

Does your institution subscribe to any relevant standards bodies for media preservation?
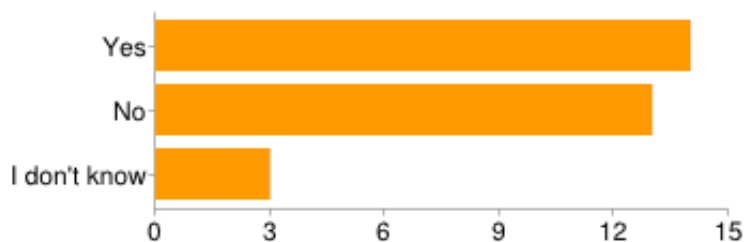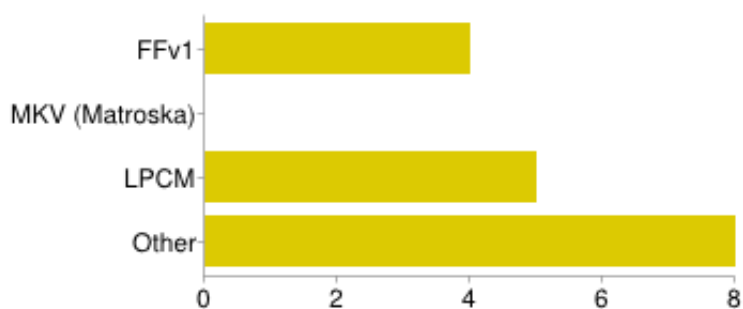

Yes	**14**	47%
No	**13**	43%
I don't know	**3**	10%

(If Yes) What relevant media standards bodies does your institution
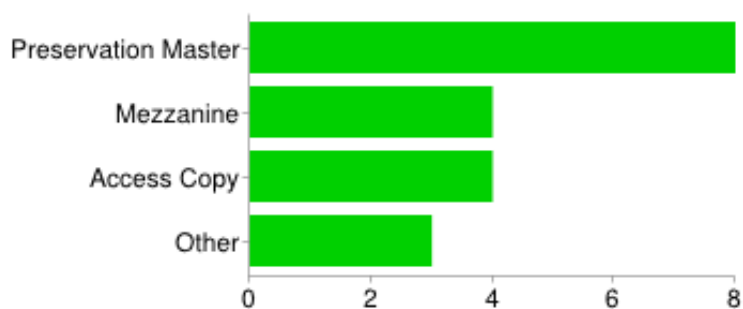
subscribe to? (more than one answer may apply)

SMPTE	**8**	27%
ANSI	**2**	7%
ISO	**9**	30%
ITU	**2**	7%
EBU	**2**	7%
Other	**3**	10%

What (if any) open file codecs and wrappers are currently implemented at your institution?

FFv1	**4**	13%
MKV (Matroska)	**0**	0%
LPCM	**5**	17%
Other	**8**	27%

(If yes) At what preservation stage are open file codecs and wrappers used?

Preservation Master	**8**	27%
Mezzanine	**4**	13%
Access Copy	**4**	13%

| Other | **3** | 10% |

What characteristics make an ideal file format for preservation? (More than one may apply)
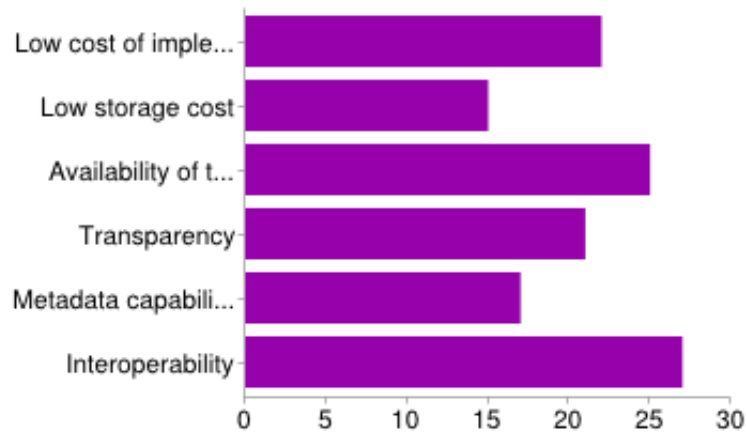
Low cost of implementation	**22**	73%
Low storage cost	**15**	50%
Availability of tools	**25**	83%
Transparency	**21**	70%
Metadata capabilities	**17**	57%
Interoperability	**27**	90%

Number of daily responses