

Bartholdy Alexandre
451 sw 12th Ave #2, Dania, FL 33004
(954) 270-1081
balexandre2019@fau.edu

EDUCATION

Florida Atlantic University, Boca Raton, FL

Bachelor of Science in Computer Science, Expected Aug, 2023

Minor: Cybersecurity and Marketing

PROFESSIONAL EXPERIENCES

Florida Atlantic University, Boca Raton, FL

Desk Assistant, Fall 2020 – Fall Present

- Served as the primary contact person for visitors, students, and resident hall residents.
- Assisted residents with room check-in and reservation.
- Observed residents inside the residential hall to prevent incidents between students, guests, and staff.

Florida Atlantic University, Boca Raton, FL

Orientation Leader, Spring 2020 – Summer 2021

- Engaged and participated in various fundraising opportunities, including restaurant give-back events and on-campus partnerships.
- Worked collaboratively on a team of 24 Orientation Leaders, professional staff, and partners from across the university during New Student Orientation and Undergraduate Admissions events.
- Mentored five other orientation leaders.
- Work with different departments on campus to plan for Orientation Day for incoming students.

Broward College, Davie, FL

Desk Assistant (Summer Internship), Summer 2019 – Fall 2019

- Student Summer Internship.
- Reviewed copies to detect spelling, punctuation, and syntax errors and correct them.
- Organized work-space areas for a more efficient flow of preparations and services.

Steak n' Shake, Hallandale, FL

Waiter, Summer 2018 – Fall 2018

- Greet and escort customers to their tables.
- Take accurate food and drinks orders, using a POS ordering software, regular order pad, or by memorization.
- Present the menu and excellent customer service to guests.

Technical Skills

C++

HTML

CSS

JavaScript

Python

Bootstraps

Jquery

Microsoft Office

Google Drive

Windows OS

Soft Skills

Leadership

Crisis Management

Project management

Public Speaking

Adaptability

Trilingual

Relevant Courses

Introduction to Programming in C

Foundation of Computer Science

Data Structure and Algorithms

Intro to Internet Computing (Web Design)

Freelance Works

Web developer

Photography