

# Agenda

- Introduction to the project team
- Overview of project/background
- Overview to the tool
- Using the tool
- Live Demo
- Q&A



## **Project Team – Action Sustainability**



**Briony Laidler**Client Relationship
Manager & Project Lead



Imogen Player
Senior Sustainability
Consultant



Charles Naud
Head of Product &
Development Lead



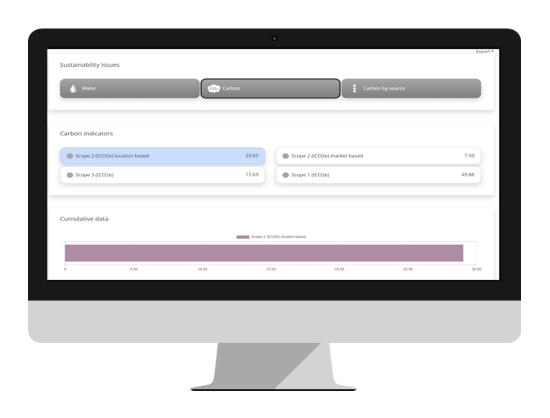
## **Project Overview and background**

- Increased demand for the provision of HSQE data to clients and stakeholders
- Partnering with Action Sustainability to create the SPL Sustainability Tool
- Allows us for the first time to capture, analyse and report HSQE data for the entire of SPL
- All Network Rail HSE KPI data will be reported via the system





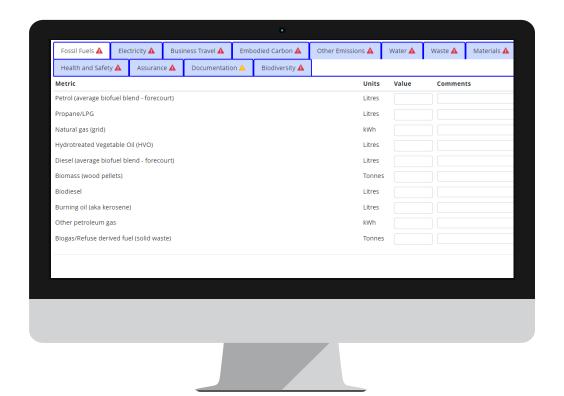
## **Overview of the Sustainability Tool**



- The tool is cloud based and manages large data sets, moving away from excel spreadsheets
- Allows users to gather granular project information and emissions data and use this to make projects more efficient and less carbon intensive
- Ability to identify carbon hotspots to minimise whole life cycle carbon emissions, reduce embedded environmental impacts and improve material efficiency while also informing carbon reduction strategies.



## Using the tool



## Issues we report on

Fossil Fuels Electricity **Embodied Carbon Business Travel** Other Emissions Water Waste Materials Health & Safety Project Info Documentation **Assurance Biodiversity** Accidents & Incidents



## **Reporting Hierarchy**



### **Corporate Dashboard**

Dashboard to evaluate SPL overall impact/performance across all projects.

### **Project Dashboard**

Data is displayed in project/area dashboards to monitor performance at this 'reporting unit' level e.g. – Scotland, England & Wales or Power & Infrastructure

## **Reporting Packages**

Data is inputted through one or multiple 'reporting packages' within each reporting unit to collect granular data



#### **Metrics and Indicators**

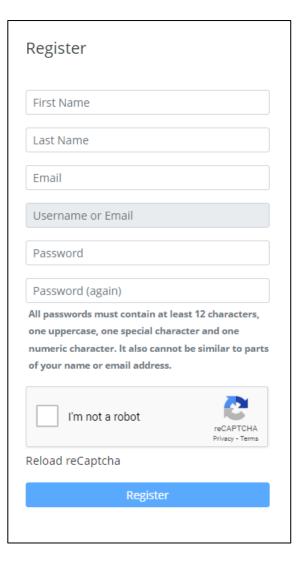
Metrics – Questions set for data to be inputted against, used to collect data at a project level

Indicators - KPI's aligned with SPL's sustainability strategy, which automatically calculate from the data submitted at a project level to give detail on how a project is performing.



## **Getting set up**

- You will be added to the system in your applicable role/area
- An email will be sent to you asking you to register with the system
- Follow the registration link in the email





### **Profiles and Roles**



- REPORTER
- Enter data into the tool
- Modify submitted data



#### **APPROVER**

 Responsible for checking data submitted (approve or reject)



#### **ADMIN**

- Highest authority level
- Set up and manage Reporting Unit accounts
- Modify settings
- Navigate Dashboards



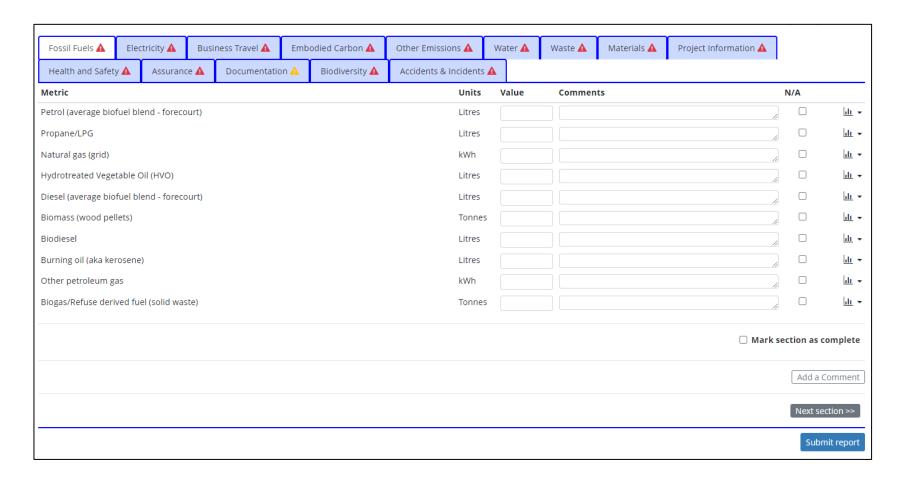
#### **VIEWER**

 See dashboards but no ability to edit or report



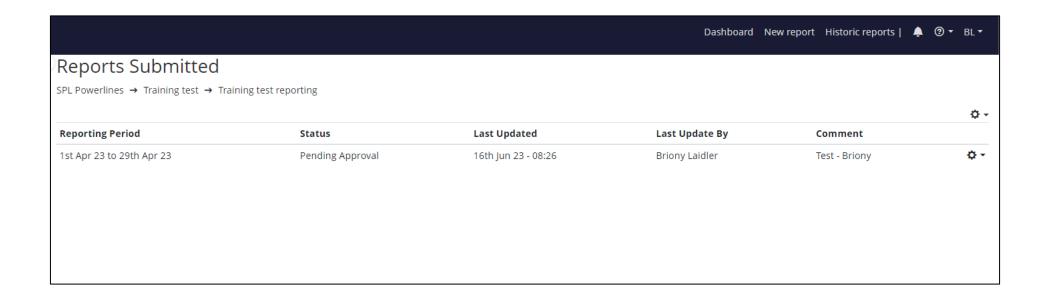
## Reporting

- Network Rail period reporting
- Day after each period end deadline
- Section tabs for each sustainability issue
- Document upload function
- Automatic email reminders





# **Approving**



- Data approval process
- Option to leave comments
- Data can be rejected if not correct and amended
- Once approved, data will appear in dashboards and KPI's

