

ADAGE

ADAGE AUTOMATION PVT. LTD

TOOLBOX MEETING

Location : SBU 1

Department : Production

Date & Time of Meeting : 30/12/2025 09:00:00

Safety Representative:	Contractor Representative:
ABHAY SINGH	TIRUPATI ENTERPRISES

1. ITEMS DISCUSSED : (Indicate if not discussed)

Sr. No.	REVIEW OF ACTION TAKEN FROM LAST MEETING
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2. Items of General Safety Importance to the Total Work Site : ~ compulsory safety shoe, safety goggles & safety hand gloves

3. Items of Safety Interest to this Group: ~ Unknown

4. SOP NO. Relevant to this group: ~ During drilling, compulsory wear gloves and goggles.

5. Reminders to Employees of their personal responsibilities :

Personal protective equipment	✕	Housekeeping	✓
Electrical equipment condition	✕	Gas Safety	✓
Road safety	✕	No Alcohol Regulations	✓
Tools and Tackles	✕	Six Directional Hazards	✕
Safe Behaviour	✕	Teamwork Approach	✕

6. Hazardous Materials on work site:

7. Safety Alert Tips:

8. Issue raised by worker representative:

9. Safety Message Hand Outs:

10. Other Items : ~ Unknown

11. Actions resulting from this Meeting :

Action Item	Action By	When
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ATTENDANCE:

ATTENDED BY	COMPANY	SIGNATURE
QUADIR HUSAIN KHAN	ADAGE AUTOMATION PRIVATE LIMITED	
MILIND BABAN KOR	ADAGE AUTOMATION PRIVATE LIMITED	
ABHAY SINGH	ADAGE AUTOMATION PRIVATE LIMITED	
CHANDRU LAMANI	ADAGE AUTOMATION PRIVATE LIMITED	
UMESH BHARDWAJ	TIRUPATI ENTERPRISES	
VISHWAJIT YASHVANT PAWAR	ADAGE AUTOMATION PRIVATE LIMITED	
RINKU	TIRUPATI ENTERPRISES	
SARVANAND SAVANT	ADAGE AUTOMATION PRIVATE LIMITED	
SHIVANATH SURYAKANT CHANDEKAR	ADAGE AUTOMATION PRIVATE LIMITED	

ATTENDED BY	COMPANY	SIGNATURE
RAMKRISHNA PRADEEP REVANKAR	ADAGE AUTOMATION PRIVATE LIMITED	
RAVI P CHALAVDI	ADAGE AUTOMATION PRIVATE LIMITED	
PANDABA DALAI	ADAGE AUTOMATION PRIVATE LIMITED	
JAGARNATH PANCHAN PASWAN	ADAGE AUTOMATION PRIVATE LIMITED	
SANTOSH YADAV	ADAGE AUTOMATION PRIVATE LIMITED	
SIDDHARTH ANA BHOGALE	ADAGE AUTOMATION PRIVATE LIMITED	
NANKURAM KALURAM VARMA	ADAGE AUTOMATION PRIVATE LIMITED	
ARVIND VASSU GAUDE	ADAGE AUTOMATION PRIVATE LIMITED	
SONU VARMA	ADAGE AUTOMATION PRIVATE LIMITED	
GAUTAM RAMTIRATH UPADHYAY	ADAGE AUTOMATION PRIVATE LIMITED	



Signature of Safety Representative