

BACKGROUND INFORMATION

Motivated and detail-oriented graduate with a keen interest in information Systems and Knowledge Management. Dedicated Information technologist proficient in solving diverse issues using efficiency and well organized approaches. Aspiring IT professional seeking an opportunity to enhance technical skills in a real world setting.

PERSONAL DETAILS

NAME: DINAH AVOGA ADAGI

GENDER: FEMALE

DOCUMENTS: ID: 38680002 PASSPORT:

PLACE AND DATE OF BIRTH: Kitale, Kenya | 30 July 2001

ADDRESS: 349,30200, KITALE,

KENYAPHONE: +254

743 721 340

EMAIL: dinahavoga@gmail.com

NATURAL AND COMPUTER LANGUAGES PROFICIENCY

NATURAL LANGUAGES	COMPUTER LANGUAGES
ENGLISH: Fluent	SQL, Excel
KISWAHILI: Fluent	

EDUCATION

DEC 2023 – JAN 2024	INTRODUCTION TO MS EXCEL Simplilearn Skillup Issued Certificate of completion.
SEP 2019 – DEC 2023	Bachelor of Science in INFORMATION SYSTEMS AND KNOWLEDGE MANAGEMENT Masinde Muliro University of Science and Technology, Kakamega Final Grade: Second Class Honors



<i>FEB 2015 – NOV 2018</i>	<i>Secondary Education – KENYA CERTIFICATE OF SECONDARY EDUCATION, Chogoria Girls' High School, Tharaka Nithi, Kenya Final Grade: B-(Minus) 53 Points out of Possible 84</i>
<i>JAN 2006-DEC 2014</i>	<i>Primary Education – KENYA CERTIFICATE OF PRIMARY EDUCATION, Kipkoriony Primary School, Kitale, Kenya Final Grade: 336 Marks out of Possible 500</i>

WORK EXPERIENCE

<i>14TH SEPTEMBER 2024- 4TH OCTOBER 2024</i>	<i>Enumerator- Ministry of Labor and Social Protection. Data collection exercise- conducted comprehensive field data collection for national surveys and studies, gathering accurate demographic, social and economic information from households and individuals.</i>
<i>5TH AUGUST 2022- 13TH AUGUST 2022</i>	<i>INDEPENDENT ELECTORAL AND BOUNDARIES COMMISSION Polling Clerk responsible for searching the voter in the KIEMS using any of the fingers. Checking the voter's details against the voter ID document and the voter's physical appearance. Operating the verification process.</i>

SKILLS

Computer literacy and fast typing.

Ability to manage and prioritize tasks efficiently in a fast-paced environment. Good spoken and written skills in English and Kiswahili.

Attentiveness to detail.

Proficient in all Microsoft applications.

An adaptable approach to change and someone who takes responsibility for their ongoing professional development

A fast learner with a proven track record of achievement.



CAREER OBJECTIVES

To utilize my expertise in to contribute to the growth and success of the organization. To meet all the company's/organization's and department goals.

To be able to serve all humanity in a professional way without discrimination.

To be able to do the right thing at the right time when no one is watching.

HOBBIES

Serving people diligently.

Socializing.

REFEREES

<i>Name: Dr. Otanga</i> <i>Title: Dean of school of Computing</i> <i>Email:deansci@mmust.ac.ke</i> <i>Phone:0722234554</i>	<i>Name: Dr. Angulu</i> <i>Title: C.O.D Department of IT Mmust</i> <i>Phone:0729 260641</i>	<i>Name: Dr. Karegi</i> <i>Title: Lecturer Mmust</i> <i>Phone:0727321109</i>
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