## Meeting agenda

Date:	17 / 9 / 2023	Time:	19:00 (Melbourne time)
Department/team:	CTRL+V	Location:	MICROSOFT TEAMS
Facilitator:	NONE	Note taker:	BRANDON

## Attendees:

JINHWAN KIM ADAM MCHUGH KWEE CHEONG MICHAEL BRANDON LEE SUI YUEN SIMONE KULWINDER KAUR **GAVIN LENUZZA** DAMIAN MAJOR

## Items for discussion

- 1. Checking the epics this week
- 2. Confirm the role of the Week 7 presentation
- 3. WBS role
- 4. PPT page check for each role
- 5. Holiday information

## Other business

- Suggestions
  Questions if have