

# Adam Guerra

Data Analyst

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## EDUCATION

University of California, Santa Barbara

Santa Barbara, CA

Environmental Science B.S.

June 2023

- 3.5/4.0 GPA.

## WORK EXPERIENCE

TDS Telecom

Santa Barbara, California

Technical Intern

May 2022 - Present

- Streamlines the Inside Plant divisions email system using Nintex to utilize one form for day-to-day needs.
- Collaborates with a team of 47 interns and supervisors to clean up over 1,000,000 addresses worth of data and match it with government records with GIS, JIRA, Excel, and open-source information.
- Performs budget shifts of up to \$10,000,000 USD for all departments in Excel and Clarity.
- Develops strong communication skills with coworkers by always being available and reaching out often.

Mathnasium

Camarillo, California

Tutor

Jan. 2020 - Apr. 2020

- Educated and mentored over 50 students with self-developed methods tailored to each individual alongside a team of tutors.
- Fostered positive relationships with students and facilitated a comfortable learning environment.
- Learned to communicate a similar idea in multiple effective ways.
- Pushed through communication blocks and volunteered to deal with difficult to manage students.

Arturo Salas

Camarillo, California

Panel Assembler

May 2017 - June 2019

- Constructed over 40 electrical panels that would be implemented into different construction projects.
- Accelerated project timelines by completing all tasks ahead of schedule.
- Learned to streamline workflow and plan out timelines/goals for projects of varying duration.
- Communicated with the manager to ensure complete transparency and build trust.

## AWARDS & CERTIFICATIONS

- Data Analytics Certification via Google by Coursera. Nov. 2021
- Dean's List. Aug. 2019 - Jun. 2021
- National Hispanic Recognition. May 2019

## TECHNICAL SKILLS

- Excel/Google Sheets: pivot tables, data manipulation, visualization.
- SQL: querying, database manipulation.
- Tableau: dashboards, workbooks.
- R: data manipulation, cleaning, visualization.

## SOFT SKILLS

- Excellent written and verbal communication.
- Strategic planner with time, scheduling, and planning of projects timelines. Goal oriented.
- Natural leader and motivator when working within a team.
- Analytical mindset/skills with data and problem solving.