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COMMITTEE REPORT OF ADOPTION OF POLICY RECOMMENDATION

DATE: May 4, 2017

TO: Adam Swenson, Faculty President

FROM: Educational Policies Committee

BY: Elizabeth T. Adams

Name of proposed policy:

At its meeting on May 3, 2017, the Committee adopted a policy recommendation by passing the following motion:

MSP: To update the catalog language that defines the grading symbol Withdrawal Unauthorized (WU).

Current policy or catalog copy:

Withdrawal Unauthorized (WU)

For purposes of GPA computation, the "WU" grade is equivalent to an "F." The symbol "WU" indicates that an enrolled student did not officially withdraw from the course and failed to complete course requirements. If a student has stopped attending class without formally withdrawing, an "F" or "WU" should be given. For a Credit/No Credit class, the appropriate grade is NC.

Proposed policy or catalog copy: *(use strikethrough and underlining as described below)*

Withdrawal Unauthorized (WU)

~~For purposes of GPA computation, the "WU" grade is equivalent to an "F."~~ The symbol "WU" indicates that an enrolled student did not officially withdraw from the course and <u>also</u> failed to complete course requirements. ~~If a student has stopped attending class without formally withdrawing, an "F" or "WU" should be given.~~ <u>It is used when, in the opinion of the instructor, completed assignments or course activities or both were insufficient to enable evaluation of academic performance. For purposes of grade point average and progress point computation this symbol is equivalent to an "F."</u>

<u>The instructor must report the last known date of attendance by the student. The symbol "WU" will be identified as a failing grade in the transcript legend and will be counted as units attempted but not passed in computing the grade point average.</u> ~~For a~~ <u>In courses which are graded</u> Credit/No Credit ~~class~~ <u>or in cases where the student has elected Credit/No Credit evaluation, use of the symbol "WU" is</u>~~, the in~~appropriate ~~grade is~~ <u>and "NC"</u> <u>will be used instead</u>.

Clean version of proposed policy:

WU (Withdrawal Unauthorized)

The symbol "WU" indicates that an enrolled student did not officially withdraw from the course and also failed to complete course requirements. It is used when, in the opinion of the instructor, completed assignments or course activities or both were insufficient to enable evaluation of academic performance. For purposes of grade point average and progress point computation this symbol is equivalent to an "F."

The instructor must report the last known date of attendance by the student. The symbol "WU" will be identified as a failing grade in the transcript legend and will be counted as units attempted but not passed in computing the grade point average. In courses which are graded Credit/No Credit or in cases where the student has elected Credit/No Credit evaluation, use of the symbol "WU" is inappropriate and "NC" will be used instead.

Procedures (if applicable):

Summary of Supporting Reasons:

The committee recommends revising the current catalog language that defines the grading symbol Withdrawal Unauthorized (WU). The current catalog copy does not match the language prescribed in EO 1037. Additionally, there is confusion about when to assign the "WU" grade. The proposed catalog copy includes the language required by EO 1037 and also incorporates guidance on assigning the "WU" grade.