

Adam Keske

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Education

SAINT MARY'S UNIVERSITY OF MINNESOTA, WINONA, MN **ANTICIPATED FALL 2021**

- MS, Business Intelligence and Data Analytics
 - Specialized in Machine Learning & Artificial Intelligence

UNIVERSITY OF MINNESOTA, MINNEAPOLIS, MN **GRADUATED FALL 2019**

- BA, Economics

Experience

FINANCIAL TECHNICIAN | DEPT. OF AGRICULTURE, MINNEAPOLIS, MN | JANUARY 2020 –PRESENT

- Analyzed and prepared special and recurring salary reports which provide status or analytical information to various organizations and levels of management services.
- Conducted analyses on the location's overall financial position with consideration to the amount and purpose of expenditures, funding arrangements, and trends.
- Forecasted and established cost estimates for recurring charges and made adjustments as spending occurs.
- Managed the locations financial tracking system/processes. Responsible for training location personnel on the proper use of the financial tracking system.
- Inputted data into the automated financial tracking system and establishes subaccounts for research projects within the management unit.
- Monitored, reviewed, analyzed, and verified salary related data and information to determine whether salary liabilities remain within parameters of established guidelines.

INFANTRYMAN | UNITED STATES MARINE CORPS | JULY 2012- MARCH 2016

- Led and trained over 25 fellow service members with their professional and personal development.
- Improved upon current operational standards to increase efficiency and product effectiveness.
- Communicated exact information to several agencies in a time sensitive manner.
- Facilitated tasks to be accomplished by team members in clear, concise manner.
- Provided advice and consultation to foreign nationals on operational standards and guidelines.
- Maintained a 100% safe work environment while handling hazardous materials.
- Selected out of more than 800 candidates for exclusive leadership position based on expertise.

HONORS AND AWARDS

- Awarded Naval and Marine Corps Achievement medal for unparalleled proficiency and consummate professionalism in the line of duty.
- Promoted to a non-commissioned officer based on merit, and leadership ability.

COMPUTER SKILLS

PROFICIENT IN PYTHON,SQL,NLP,AWS,AZURE,SPS