

National Code: SIT40416

Certificate IV in Hospitality

CRICOS Course Code: 098085B



This course focuses on developing essential administrative and workplace skills within a hospitality environment. This qualification provides a pathway to develop a career and work in a range of hospitality-based organisations such as restaurants, hotels, motels, clubs, pubs, cafés and coffee shops. It reflects the role of skilled operators who use a broad range of hospitality service, sales or operational skills combined with supervisory skills and sound knowledge of industry operations to plan, monitor and evaluate the work of team members.

Entry Requirements

- Must be 18 years of age on commencement

Academic Requirements:

- Successful completion of Year 12 or equivalent and /or above
- Pre-Training analysis might be required

English Language (International Students):

- IELTS 5.5 or higher with a minimum score of 5.0 in each band OR
- Equivalent (e.g. EAL/ESL, ISLPR, CSWE etc.) English language test scores; or assessed as equivalent

Course Structure

- 6 Terms - 78 weeks (including holidays), 60 contact weeks
- Requires Completing 21 Units of Competency (9 Core plus 12 Electives)

- BSBDIV501 Manage Diversity in the Workplace (Core)
- SITHIND004 Work Effectively in Hospitality Service (Core)
- SITXCCS007 Enhance Customer Service Experiences (Core)
- SITXCOM005 Manage Conflict (Core)
- SITXFIN003 Manage Finances Within a Budget (Core)
- SITXHRM001 Coach Others in Job Skills (Core)
- SITXHRM003 Lead and Manage People (Core)
- SITXMGT001 Monitor Work Operations (Core)
- SITXWHS003 Implement and Monitor Work Health and Safety Practices (Core)
- SITHIND001 Use Hygienic Practices for Hospitality Service (Elective)
- BSBITU306 Design and Produce Business Documents (Elective)
- BSBITU311 Use Simple Relational Databases (Elective)
- BSBITU402 Develop and Use Complex Spreadsheets (Elective)
- SITXEBS001 Use Social Media in a Business (Elective)
- BSBSUS401 Implement and Monitor Environmentally Sustainable Work Practices (Elective)
- SITHIND002 Source and Use Information on the Hospitality Industry (Elective)
- SITXCCS002 Provide Visitor Information (Elective)
- BSBITU401 Design and Develop Complex Text Documents (Elective)
- BSBLD401 Develop Teams and Individuals (Elective)
- BSBITS411 Maintain and Implement Digital Technology (Elective)
- SITXEBS002 Develop, Implement and Monitor the Use of Social Media in a Business (Elective)

Course Pathways

After successful completion of this qualification, you could obtain positions such as:

Assistant Manager Front Desk Supervisor
Team Leader Bar Supervisor Duty Manager
Assistant Tour Manager/Coordinator

Course Fees

Tuition Fee: \$18,000 (\$3,000 per Term)
Application fees: \$200 * Non-Refundable
Material Fees: \$100 Per term

2020 Term Dates Intake Dates

Term 1	13th Jan to 22nd Mar	13th Jan, 3rd Feb
Term 2	13th Jan to 22nd Mar	6th Apr, 4th May
Term 3	29th Jun to 6th Sep	29th Jun, 27th Jul
Term 4	21st Sep to 29th Nov	21st Sep, 9th Nov
Term 5	11th Jan '21 to 21st Mar '21	11th Jan '21, 8th Feb '21
Term 6	11th Jan '21 to 21st Mar '21	5th Apr '21, 3rd May

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Australian College of Hospitality
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