



4 Courses

Write Professional Emails in English

Speak English Professionally: In Person, Online & On the Phone

Build Your Professional ePortfolio in English

Take Your English Communication Skills to the Next Level



Feb 16, 2024

Adarsh Tavva

has successfully completed the online, non-credit Specialization

Improve Your English Communication Skills

This Specialization helps you improve your professional communication in English for successful business interactions. Each course focuses on a particular area of communication in English: writing emails, speaking at meetings and interviews, giving presentations, and networking online. Whether you want to communicate to potential employers, employees, partners or clients, better English communication can help you achieve your language and professional goals. The Capstone will focus especially on making those important connections to take your career or business to the next level. Make yourself more competitive by improving your English through this Specialization: Improve Your English Communication Skills.

Gerry Landers, M.A.,
Amalia Stephens,
M.A.T., Karen Peterson,
M.S., Dean Nelson
Baker, Ph.D.

The online specialization named in this certificate may draw on material from courses taught on-campus, but the included courses are not equivalent to on-campus courses. Participation in this online specialization does not constitute enrollment at this university. This certificate does not confer a University grade, course credit or degree, and it does not verify the identity of the learner.

Verify this certificate at:

<https://coursera.org/verify/specialization/CZUDZTTZD84S>



6 Courses

Collaborate Effectively for Professional Success

Present with Purpose: Create/Deliver Effective Presentations

Delivering Quality Work with Agility

Solving Problems with Creative and Critical Thinking

Developing Interpersonal Skills

People and Soft Skills Assessment



20-Jan-2024

Adarsh Tavva

has successfully completed the online, non-credit Specialization

People and Soft Skills for Professional and Personal Success

In this specialization, learners gained essential knowledge and skills to develop “success skills” also known as soft skills. These skills give learners the ability to be successful in their professional life. After completing the six courses offered in this program, earners of this certificate show proficiency in collaborating effectively, delivering quality work, solving problems with creative thinking, interpersonal skills, and creating quality presentations. At the end of the specialization, learners completed a final quiz inspired by real world situations to demonstrate and apply their new knowledge of People skills.

Rav Ahuja
Global Program
Director
IBM Skills Network

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