



GE-India Payroll, BPOO Department,

Ramco Systems Ltd

No 64, Sardar Patel Road, Taramani, Chennai 600 113.

Toll free number: 1800 425 5557, Email : Payrollhelpdesk@ramco.com

For Ramco Office Use

Month :

Ref No :

Entity Name :	GE Global Technology Solutions(10007)		
OHR Number :	212595088		
Employee Name :	Adarsh Niket		
Claim For :	Medical Reimbursement		
Claim Id :	GEGTS-MED-MAR-1617-00000337	Claim Date :	20-Mar-2017
Bills Count :	1	Cumulative Claim Amount :	370.00

Claim Type	Bill No	Bill Date	Bill Amount	Claimed	Issued By	City
Medical Bills	30221	12-Feb-2017	370.00	Self	AYURVEDALAY A	Bangalore

Employee Signature: _____ Place: _____ Submitted Date: _____

For Ramco Office use

Nature of Claim	Approved	Rejected	Reason For Rejection
Checked By :	Authorized By :	Available Bills :	System Updated :

Instructions (Print if required) :

Please drop your claimsheet with all appropriate documents to nearest Ramco Drop Box. If you don't have the Ramco Drop Box, Kindly send the forms to above mentioned RAMCO address.

1. Please upload the soft copy of the claim in the designated section before putting it in the drop box.
2. Kindly ensure you have signed the claim sheet duly filling up the place & date.
3. Ensure you have entered your SSO ID on all the supporting bills/invoices of the claim.
4. Please ensure the claims sheets are stapled properly along with the bills/invoice.
5. Kindly ensure you do not overwrite or alter any of the bills manually which you are submitting.
6. Please ensure to attach photocopy of the transaction slips (used through Credit Card) as the impression fades on the originals.