Sprint 5 Demo

Tuesday, June 28th, 2022





Get to know the team

Core team

PRODUCT



Munish Sikka Washington DC Product Lead



North Carolina Clinical SME / Scrum

Tami Corson

DESIGN



Thomas McCue Oak Park, IL Principal Designer Director

06-28 Sprint 5 Demo



Carl Dickerson Atlanta, GA **Content Strategist** and Plain Language **Content Creator**



Carolyn Williams Chicago, IL **Experience Designer**



Teagan Stephenson Ft. Lauderdale, FL Full Stack Engineer 1095-B Product Only

ENGINEERING



Shashank Khandelwal Rockville, MD Tech Lead



Executive team

MO Studio



Marcy Jacobs McKinsey & Co



Kevin London Frog Design



Will Reynolds **SERVE Advisory**



Ben Morris Pluribus Digital



Travis Hoffmann MO Studio

Introduction 2

WELCOME TO THE SPRINT 5 DEMO

At the end of each sprint on Tuesdays, the team will run sprint reviews to showcase the sprint's work for approval. The purpose of this meeting is:

1 To demo the accomplishments or functionality that was built over the past sprint



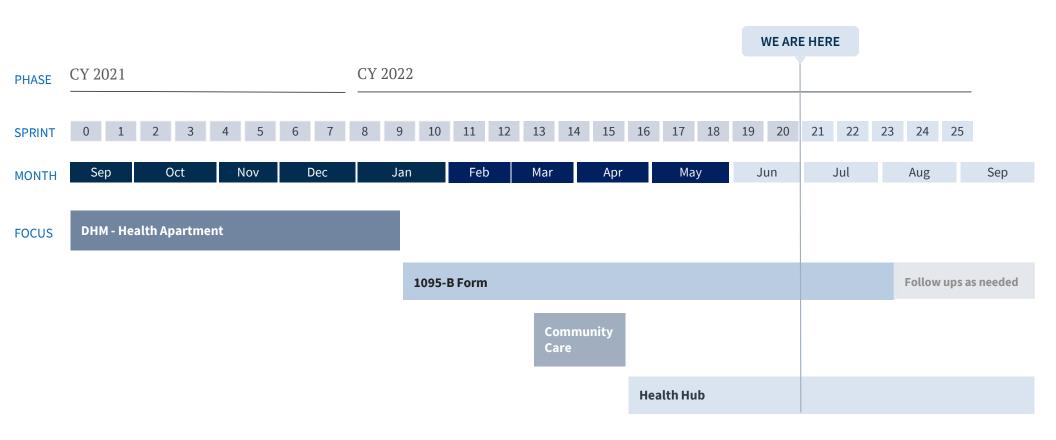
2 To get feedback and insights early and often



To create transparency for anyone interested on the product and progress



CEDAR TO1 Overview



Agenda

Sprint Goal:

For sprint 5 for Health Hub we focused initial synthesis of Veteran usability of IA hypotheses and expanded caregiver participation, made prototypes of possible IA's representing hypotheses.

On 1095-B we conducted accessibility testing and discovery with MVP, conducted legal research on opt-in requirements and collaboratively designed opt-in, planned for notifications, and presented product updates and designs to HEC Business owner for approval.

HEALTH HUB

A. IA tree test synthesis – Veterans'

1095-B

- A. Solution for MVP 508 accessibility -mockups / text
- B. Designed opt-in element for approval by Business Owner sketch
- c. Preparation of HEC legal review- notification build

We welcome all feedback! Feedback will be collectively reviewed and prioritized appropriately based on where it stacks against other stories in the backlog as well as technical feasibility.

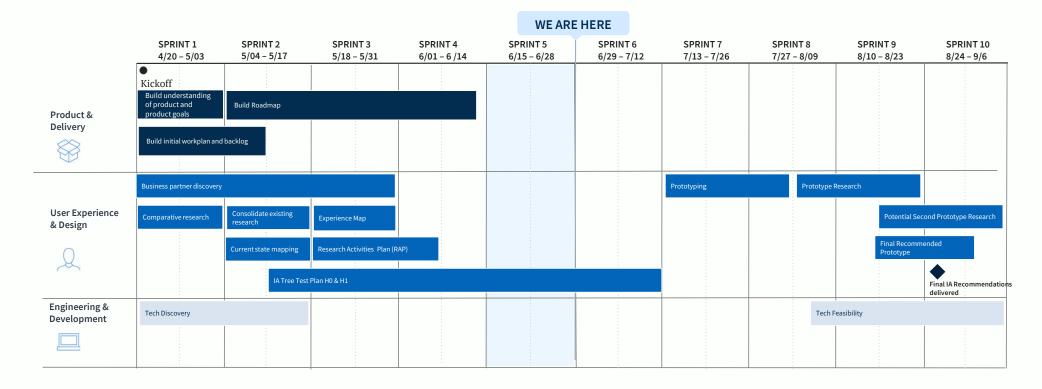
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SPRINT 5 DEMO

Health Hub

Health Hub Workplan v4





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IA tree test synthesis – Veterans' initial findings

<u>User Story</u>: Continue to monitor IA treejack test <u>User Story</u>: Submit for additional caregiver cohorts <u>User Story</u>: Conduct research synthesis—Veterans

Initial findings

- . Hypothesis 1 performed better on "get" tasks
- . Hypothesis 0 performed better on "manage" tasks
- For participants without VA health care, Hypothesis 1 performed better
- · For both hypothesis, Task 9 had the highest success rate
- Task 5 had the lowest success rate for both hypotheses

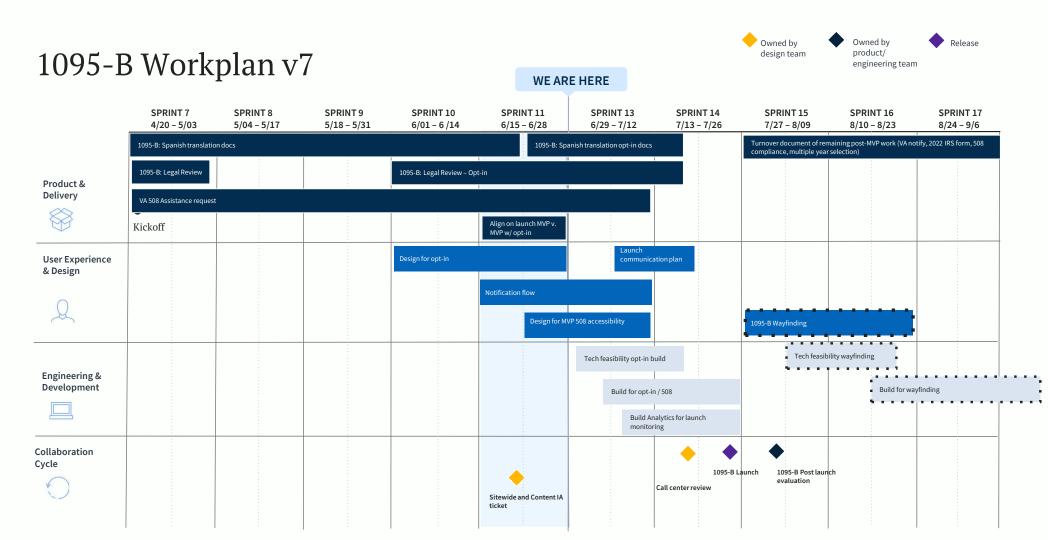
final # of participant	S	151		# (of A	AT L	ıseı	`s	Θ		#	of	no	sho	ws	3	
Category	%	Target	Study	1	2	3	4	5	6	7	8	9	10	11	12	13	1
Age 55-64+	50.00%	76	78	0	0	0	0	0	0	0	0	0	0	0	0	0	
Cognitive Disability	50.00%	76	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mobile user	50.00%	76	Θ	0	0	0	0	0	0	0	0	0	0	0	0	0	
Rural	25.00%	38	Θ	0	0	0	0	0	0	0	0	0	0	0	0	0	0
No degree	25.00%	38	33	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other than honorable	21.00%	32	Θ	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Immigrant origin	17.00%	26	Θ	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Women	10.00%	16	74	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Expat (living abroad)	0.40%	1	Θ	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race		Based or	n VA's pro	oject	ed s	tatis	tics										
Black	15.00%	23	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic	12.00%	19	7	0	0	0	0	0	0	0	0	0	0	0	0	0	
Biracial	3.90%	6	10	0	0	0	0	0	0	0	0	0	0	0	0	0	
Asian	3.00%	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Native	0.30%	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LGBTQ+		LGBTQ+	Veterans	are	5 tir	nes	as li	kely	to h	nave	PT	SD					
Gay, lesbian, or bisexual	%	1	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transgender	%	1	Θ	0	0	0	0	0	0	0	0	0	0	0	0	0	
Nonbinary, gender fluid, ger	%	1	Θ	0						0	0						

Link

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1095-B Status Update



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508 Accessibility Analysis

<u>User Story</u>: Trial run populated IRS 1095-B from widget w/ screen reader

User Story: PM to f/u on VA 508 accessibility support ticket

User Story: Conduct discovery into alternate forms of IRS 1095-B

Team reviewed populated 1095-B document with screen reader technology:

- Blank PDF from IRS Passed
- Flat data Failed
- Non-flatten data Failed
- Form without privacy data TBD

Options to investigate:

Use text version of 1095-B (discussion on next page)



Offer PDF and text options

- . Have IRS build 1095-B HTML
- Fix privacy data, if issue, and continue with 1095-B as built

```
Department of the Treasury
Internal Revenue Service
OMB No. 1545-2252
Form 1095-B
2021
Health Coverage
-- VOID
-- CORRECTED
 Do not attach to your tax return. Keep for your records.
 Go to www.irs.gov/Form1095B for instructions and the latest information.
Part I Responsible Individual
1 Name of responsible individual-First name, middle name, last name ----
2 Social security number (SSN) or other TIN ----
3 Date of birth (if SSN or other TIN is not available) ----
4 Street address (including apartment no.) ----
5 City or town ----
6 State or province ----
7 Country and ZIP or foreign postal code ----
8 Enter letter identifying Origin of the Health Coverage (see instructions for codes): ----
9 Reserved shaded
Part II Information About Certain Employer-Sponsored Coverage (see instructions)
10 Employer name ----
11 Employer identification number (EIN) ----
12 Street address (including room or suite no.) ----
13 City or town ----
14 State or province ----
15 Country and ZIP or foreign postal code ----
Part III Issuer or Other Coverage Provider (see instructions)
17 Employer identification number (EIN) ----
18 Contact telephone number ----
19 Street address (including room or suite no.) ----
20 City or town ----
21 State or province ----
22 Country and ZIP or foreign postal code ----
Part IV Covered Individuals (Enter the information for each covered individual.)
(a) Name of covered individual(s) First name, middle initial, last name ----
(b) SSN or other TIN ----
(c) DOB (if SSN or other TIN is not available) ----
(d) Covered all 12 months --
(e) Months of coverage
-- Jan
```

1095-B Text version

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Solutions for MVP 508 accessibility

<u>User Story:</u> Create mock-ups of potential 508 solutions using various combinations of text / PDF for review w/ VA-PO

Options to solve for PDF inaccessibility:

- 1. Change output of widget to text version only and amend content to express that output of current widget would be text version of 1095-B
- 1. Expand current widget with second primary button and content for downloading text version of 1095-B
- Build a second widget / content for sight deficient to upload text version of 1095-B

Download your IRS 1095-B tax form

Download your 1095-B IRS tax form to show proof that you had VA health coverage in the most recent tax year.

Related to: Health care
Document last updated: November 5, 2021

Download your 1095-B tax form (text file)

Note: Text files are an acceptable IRS form for providing your tax information and can be opened or read by any program that reads text, including word processing programs, screen enlargers, refreshable Brailled displays and screen reading software.

Download your IRS 1095-B tax form

Download your 1095-B IRS tax form to show proof that you had VA health coverage in the most recent tax year.

Related to: Health care Document last updated: November 5, 2021

Download your 1095-B tax form (PDF)

 $To open your form, you'll need the latest version of \underline{Adoble Acrobat Reader}. It's free to download.$

Using a screen reader or experiencing difficulties with PDF? Download the text only version of this form. Text files are an acceptable IRS alternative for providing your tax information and can be opened or read by any program that reads text, including word processing programs, screen enlargers, refreshable Brailled displays and screen reading software.

Download your 1095-B tax form (text file)

Download your IRS 1095-B tax form

Download your 1095-B IRS tax form to show proof that you had VA health coverage in the most recent tax year.

Related to: Health care Document last updated: November 5, 2021

Download your 1095-B tax form (text file)

Download your 1095-B tax form (PDF)

Note: Text files are an assistive technology-friendly IRS alternative for providing your tax information and can be opened or read by any program that reads text, including word processing programs, screen enlargers, refreshable Brailled displays and screen reading compared.

To open the PDF version of this form, you'll need the latest version of <u>Adoble Acrobat Reader</u>. It's free to download.

1095-B Sketch file

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2





Opt-In Design Element

<u>User Story</u>: Review new design component - opt-in {1095-b / VA Profile

User Story: Iterate on opt-in designs based on feedback

<u>User Story</u>: Seek approval of final opt-in design from Business Owner

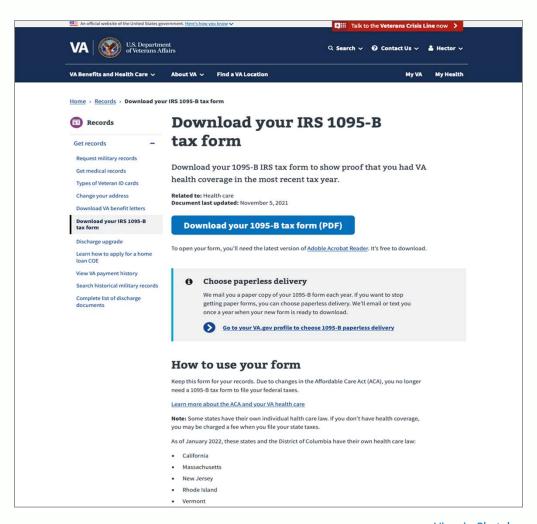
<u>User Story</u>: Iterate on HEC documents to reflect approved otp-in design

component

<u>User Story</u>: Update call center documents to reflect approved opt-in design

Design Update

- Some minor edits to copy have been made
- "Information Alert Box" component deemed the appropriate component for use in this case.
- "Go Paperless...." copy determined to be effective and appropriate language.
- Placed immediately below document download element to reinforce association with that action



View in Sketch

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Initial Announcement for Enrollment

User Story: Build process map for 1095-B opt-in notifications User Story: Discover what is needed for opt-in legal review

Initial Notification:

- "Blast" email notification
- Manual trigger by 1095-B Team or HEC
- Manual trigger yet to be built
- Notification letter content created and build into VA

Initial Announcement Audience: All Veterans

Timing: Product launch late 2022

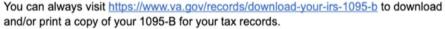
Trigger: Manual trigger

From: U.S. Department of Veteran Affairs

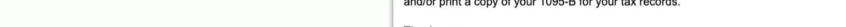
Subject: Your IRS 1095-B tax form is now available online

Dear [First Name],

In an effort to reduce paper and provide more convenient options for Veterans to access documents, we have now made the IRS 1095-B tax form (proof of health coverage) available online. If you would like to opt-in to paperless delivery and no longer receive this form in the mail, please update your notification preferences in your profile at: https://va.gov/profile/notifications.



Thank you,



VA.gov

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Yearly Automated Notification

Annual Notification:

- Selective email to those who have opted in to email notifications
- Trigger to be built by 1095-B team to fire when new tax template uploaded
- Notification letter content created and built into VA notify by 1095-B team

Yearly Automated Notification

Audience: Veterans who have selected paperless delivery

Timing: Triggered when 1095-B is available, late December/early January

From: U.S. Department of Veteran Affairs

Subject: IMPORTANT HEALTH COVERAGE TAX DOCUMENTS AVAILABLE

Dear [First Name],

Your [year] IRS 1095-B tax form (proof of health coverage) is now available for download. If you would like a copy for your records, please visit: https://www.va.gov/records/download-your-irs-1095-b.

Thank you, VA.gov

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Opt-In & Opt-Out Notifications

Initial Notification for Opt-In:

Paperless Confirmation

Audience: Veterans who have updated their 1095-B delivery preferences

Trigger: Triggered by change of 1095-B preference

V1: For Veterans going paperless

From: U.S. Department of Veteran Affairs

Subject: Paperless delivery confirmation IRS 1095-B tax form

[First_Name],

You have successfully enrolled in paperless delivery for your IRS 1095-B tax form.

Moving forward, you will no longer receive a copy of this form in the mail. To download and/or print a copy of your most recent tax year's 1095-B, visit:

https://www.va.gov/records/download-your-irs-1095-b.

Thank you,

VA.gov

Update your notification preferences at: https://va.gov/profile/notifications.

Notification for Opt-Out:

V2: For Veterans changing preference back to mail & digital

From: U.S. Department of Veteran Affairs

Subject: You have successfully updated your 1095-B preferences

[First_Name],

You have successfully updated your IRS 1095-B tax form delivery preferences. Our records show that, moving forward you would like to receive this form in the mail. As forms have already been mailed for this tax season, your changes will take effect for next year. If you need a copy of your 1095-B mailed to you immediately, please contact the Enrollment Center at 1-877-222-VETS (8387).

To download and/or print a copy of your most recent tax year's 1095-B, visit: https://www.va.gov/records/download-your-irs-1095-b.

Thank you,

VA.gov



Update your notification preferences at: https://va.gov/profile/notifications.

Blockers for 1095-B launch

BLOCKER	OWNED BY	ACTION NEEDED	DATE ENTERED	STATUS	NOTES
Legal Review	Tarsha Tremble (Business Owner)	 Business Owner is seeking a POC with the Office of General Counsel to understand requirements for legal review and timeline 	Sprint 3 - 3/2/22	•	MVP is approved, opt-in is still pending review
PDF Accessibility	Tarsha Tremble (Business Owner)	Team received PDF from IRS, but PDF is still not accessible once it is populated with data	Sprint 3 – 3/3/22	•	Exception request denied, still awaiting assistance
Spanish Translation	Tarsha Tremble (Business Owner)	 Follow up with translation progress of MVP materials 	Sprint 7 – 4/20/22		June 29 expected date
Spanish Translation	Tarsha Tremble (Business Owner)	· Follow up with translation progress of opt-in materials	Sprint 11 – 6/14/22		TBD

1095-B Remaining actions, with external dependencies

ITEM	WORK STREAM	ACTION NEEDED	TARGET COMPLETE DATE	PREREQUISITE
Launch	Product & Tech	. Work with tech to create a vets-website release	End of June	VA 508 solution assistance
UAT	Product & Tech	 Follow Collaboration Cycle guidelines for UAT Identify Veterans within VA to conduct UAT, send access, and follow up to ensure testing complete 	TBD	Product dark launched
1095-B Opt-in	Product	 Follow up with HEC and Profiles team to ensure 1095-B opt-in is done Follow up with Notifications team to ensure related SMS & e-mail notification flow is optimal Update draft communications and announcement plans, based on when opt-in will be launched 	June - July	HEC and Profiles commitment to building opt-in
Notification Triggers	Design & Tech	 Notification letters approved by legal Build triggers for opt-in, opt-out, annual update 	July	Legal review
Legal Review	Product	. Work with Tarsha to complete legal review for Opt-In	June – Aug	POC name from Tarsha
Post Launch Check- In	Product	· Complete Collaboration Cycle milestone to KPIs post launch	TBD (One month after launch and announcement)	Product launched in prod
Links from VA.gov pages to 1095-B	Product & Design	 Work with IA team to have other identified pages within VA.gov (e.g., ACA page) link to the 1095-B page Work with IA team to have 1095-B page added to navigation and be found in VA.gov search 		Product launched in prod; aligned on comm plan with Tarsha, Tracey
1095-B update strategy	Product	. Align on who will own 1095-B long term, including updating the PDF template each year	May or later	Product complete and launched in production
Communications to announce launch	Product & Design	 Work with Tarsha and HEC team to refine drafted communications and align on plan and timeline to announce 1095-B launch to Veterans Work with VA Notify team to build and launch communications on their platform 	October - December 2022	Product launched in prod; aligned on communication plan with Tarsha/Tracey
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SPRINT 5 DEMO

Sprint Deliverables

Sprint 5 Deliverables – Health Hub

EPIC	STORY	ESTIMATE	ASSIGNED	OUTPUT	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
Research	#42887 Submit for additional caregiver cohorts with VA research & Perigean	2	Carolyn Tami	· Additional cohort recruitment	6/17/22	✓
Research	#42799 Continue to monitor IA teejack test (#1)	2	Carolyn	. NR	6/28/2022	√
Research	#42886 Conduct research synthesis – Veterans (#1)	13	Carolyn Shashank	<u>Design review deck</u><u>Synthesis document</u>	6/23/2022	✓

Sprint 5 Deliverables – 1095-B (1 of 2)

STORY	ESTIMATE	ASSIGNED	0	UTPUT	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
#40454 PM to f/u w/ VA-PO on HEC documents being translated into Spanish	1	Tami		NR	6/28/2022	√
#39722 PM to f/u on VA 508 accessibility support ticket	1	Tami		YourIT # RITM6608047	6/28/2022	√
#38351 Collaboration cycle: Staging review [1095-B]	0	Munish		Ticket	6/28/2022	√
#39723 PM team to f/u on VA Notify ticket for opt-in	1	Tami		#CMDMRP-2269	6/28/2022	√
#42861 Seek approval of final designs from Tarsha at HEC	2	Munish		Business owner brief	6/27/2022	✓
#41560 User acceptance criteria (UAT) 1095-B	0	Teagan Shashank		NR	6/28/2022	✓
#36175 Collaboration cycle: Analytics implementation [1095-B]	0	Teagan Shashank		<u>Ticket</u>	6/28/2022	✓
#38387 1095-B Team staging review accessibility checklist	0	Teagan Shashank		<u>Ticket</u>	6/28/2022	√
#42974 Trial run populated IRS 1095-B form through widget with screen reader	2	Teagan Tami		Notes from test in ticket	6/27/2022	✓
#42889 Iterate on opt-in designs based on feedback	3	Thomas		Sketch designs Design review deck	6/24/2022	✓
#42892 Iterate on HEC documents to reflect opt-in design component	2	Carl		FAQ's Fact sheet User guide Cover letter	6/28/2022	√
#42888 Discovery as to what is needed for opt-in legal review	1	Munish		NR	6/28/2022	✓
•	#40454 PM to f/u w/ VA-PO on HEC documents being translated into Spanish #39722 PM to f/u on VA 508 accessibility support ticket #38351 Collaboration cycle: Staging review [1095-B] #39723 PM team to f/u on VA Notify ticket for opt-in #42861 Seek approval of final designs from Tarsha at HEC #41560 User acceptance criteria (UAT) 1095-B #36175 Collaboration cycle: Analytics implementation [1095-B] #38387 1095-B Team staging review accessibility checklist #42974 Trial run populated IRS 1095-B form through widget with screen reader #42889 Iterate on opt-in designs based on feedback #42892 Iterate on HEC documents to reflect opt-in design component	#40454 PM to f/u w/ VA-PO on HEC documents being translated into Spanish #39722 PM to f/u on VA 508 accessibility support ticket #38351 Collaboration cycle: Staging review [1095-B] 0 #39723 PM team to f/u on VA Notify ticket for opt-in 1 #42861 Seek approval of final designs from Tarsha at HEC 2 #41560 User acceptance criteria (UAT) 1095-B 0 #36175 Collaboration cycle: Analytics implementation [1095-B] 0 #38387 1095-B Team staging review accessibility checklist 0 #42974 Trial run populated IRS 1095-B form through widget with screen reader 2 #42889 Iterate on opt-in designs based on feedback 3 #42892 Iterate on HEC documents to reflect opt-in design component 2	#40454 PM to f/u w/ VA-PO on HEC documents being translated into Spanish #39722 PM to f/u on VA 508 accessibility support ticket 1 Tami #38351 Collaboration cycle: Staging review [1095-B] 0 Munish #39723 PM team to f/u on VA Notify ticket for opt-in 1 Tami #42861 Seek approval of final designs from Tarsha at HEC 2 Munish #41560 User acceptance criteria (UAT) 1095-B 0 Teagan Shashank #36175 Collaboration cycle: Analytics implementation [1095-B] 0 Teagan Shashank #38387 1095-B Team staging review accessibility checklist 0 Teagan Shashank #42974 Trial run populated IRS 1095-B form through widget with screen reader #42889 Iterate on opt-in designs based on feedback 3 Thomas	#40454 PM to f/u w/VA-PO on HEC documents being translated into Spanish #39722 PM to f/u on VA 508 accessibility support ticket 1 Tami #388351 Collaboration cycle: Staging review [1095-B] 0 Munish #39723 PM team to f/u on VA Notify ticket for opt-in 1 Tami 442861 Seek approval of final designs from Tarsha at HEC 2 Munish #41560 User acceptance criteria (UAT) 1095-B 0 Teagan Shashank #36175 Collaboration cycle: Analytics implementation [1095-B] 0 Teagan Shashank #38887 1095-B Team staging review accessibility checklist 0 Teagan Shashank #42974 Trial run populated IRS 1095-B form through widget with screen reader #42889 Iterate on opt-in designs based on feedback 3 Thomas #42892 Iterate on HEC documents to reflect opt-in design component 2 Carl	#40454 PM to f/u w/VA-PO on HEC documents being translated into Spanish 1 Tami · NR #39722 PM to f/u on VA 508 accessibility support ticket 1 Tami · YourIT # RITM6608047 #38351 Collaboration cycle: Staging review [1095-B] 0 Munish · Ticket #39723 PM team to f/u on VA Notify ticket for opt-in 1 Tami · #CMDMRP-2269 #42861 Seek approval of final designs from Tarsha at HEC 2 Munish Business owner brief #41560 User acceptance criteria (UAT) 1095-B 0 Teagan Shashank · NR #36175 Collaboration cycle: Analytics implementation [1095-B] 0 Teagan Shashank · Ticket #38387 1095-B Team staging review accessibility checklist 0 Teagan Shashank · Ticket #42974 Trial run populated IRS 1095-B form through widget with screen reader 2 Teagan Shashank · Notes from test in ticket #42889 Iterate on opt-in designs based on feedback 3 Thomas · Sketch designs Design review deck #42892 Iterate on HEC documents to reflect opt-in design component 2 Carl · FAQ's Fact sheet User guide Cover letter	#40454 PM to f/u w/VA-PO on HEC documents being translated into Spanish 1 Tami NR 6/28/2022 #39722 PM to f/u on VA 508 accessibility support ticket 1 Tami YourIT # RITM6608047 6/28/2022 #38351 Collaboration cycle: Staging review [1095-B] 0 Munish Ticket 6/28/2022 #39723 PM team to f/u on VA Notify ticket for opt-in 1 Tami #CMDMRP-2269 6/28/2022 #42861 Seek approval of final designs from Tarsha at HEC 2 Munish Business owner brief 6/27/2022 #41560 User acceptance criteria (UAT) 1095-B 0 Teagan Shashank NR 6/28/2022 #36175 Collaboration cycle: Analytics implementation [1095-B] 0 Teagan Shashank Ticket 6/28/2022 #38387 1095-B Team staging review accessibility checklist 0 Teagan Shashank Ticket 6/28/2022 #42974 Trial run populated IRS 1095-B form through widget with screen reader Tami Notes from test in ticket 6/27/2022 #42889 Iterate on opt-in designs based on feedback 3 Thomas Sketch designs Design review deck 6/24/2022 #42892 Iterate on HEC documents to reflect opt-in design component 2 Carl FAO's Fact sheet User guide Cover letter

Sprint 5 Deliverables – 1095-B (2 of 2)

STORY	ESTIMATE	ASSIGNED	ОИТРИТ	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
#38709 Update call center documents to reflect approved opt-in design component and flow	3	Carl	· Product guide	6/28/2022	✓
#42890 Build process map for 1095-B notifications	8	Shashank Carl	Notifications process mural	6/23/2022	✓
#42694 Review design component – Opt-in [1095-B / VA Profile]	3	Thomas Carl Shashank	Opt-in sketch designDesign review deck	6/24/2022	√
#43487 Create mock-ups of potential 508 solutions using various combinations of text / PDF for review by VA-PO	5	Thomas Carl	Mock-up sketch fileBusiness owner brief	6/27/2022	√
#43486 Conduct discovery into alternate forms of 1095-B w/ IRS	1	Shashank	Business owner briefText version	6/27/2022	√
	#38709 Update call center documents to reflect approved opt-in design component and flow #42890 Build process map for 1095-B notifications #42694 Review design component – Opt-in [1095-B / VA Profile] #43487 Create mock-ups of potential 508 solutions using various combinations of text / PDF for review by VA-PO	#38709 Update call center documents to reflect approved opt-in design component and flow #42890 Build process map for 1095-B notifications 8 #42694 Review design component – Opt-in [1095-B / VA Profile] 3 #43487 Create mock-ups of potential 508 solutions using various combinations of text / PDF for review by VA-PO 5	#38709 Update call center documents to reflect approved opt-in design component and flow #42890 Build process map for 1095-B notifications 8 Shashank Carl Thomas #42694 Review design component – Opt-in [1095-B / VA Profile] 3 Carl Shashank #43487 Create mock-ups of potential 508 solutions using various combinations of text / PDF for review by VA-PO 5 Thomas Carl	#38709 Update call center documents to reflect approved opt-in design component and flow #42890 Build process map for 1095-B notifications #42694 Review design component – Opt-in [1095-B / VA Profile] #43487 Create mock-ups of potential 508 solutions using various combinations of text / PDF for review by VA-PO #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS #43486 Conduct discovery into alternate forms of 1095-B w/ IRS	#38709 Update call center documents to reflect approved opt-in design component and flow 8 Shashank Carl

SPRINT 5 DEMO

Preview of Sprint 6

Sprint 6 of Health Hub will focus on

Next sprint demo: June 28th

*Stories subject to change during Sprint planning

HEALTH HUB

- A. IA treetest final synthesis caregivers and Veterans'
- B. Determine research next steps
- c. Plan prototype research

1095-B

- A. Collaboration Cycle
- B. Build for triggers
- c. Design and build MVP accessibility
- D. Notifications approved through Privacy office

SPRINT 5 DEMO

Appendix

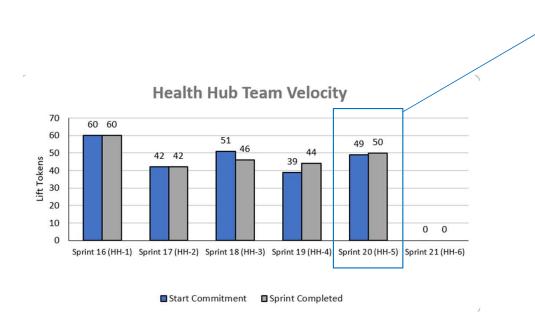
Project risks and mitigation strategies (1 of 2)

	DA	1 -		NOTEC	
MITIGATION STRATEGY	ENTERED	CLOSED	STATUS	NOTES	
Conduct research on available information surrounding current IRS 1095-B tax form regulations. Seek legal review through VA resources as directed by VA-PO and Business Owner	1/20/22	2/11/22		VA Business Owner clarified that IRS review is not needed	
Business Owner is seeking a POC with the Office of General Counsel to understand what is needed and potential launch impact	3/2/22	5/17/22		Launch blocker	
Daily follow-ups with Jesse House and Mike Chelan (infrastructure team)	3/1/22	3/24/22		S3 bucket now in place. Risk resolved.	
Requested Business Owner to schedule UAT with required individuals for mid-March and book as early as possible	3/2/22	3/25/22	•	Business owner confirmed that UAT can be done through Collaboration Cycle and does not have to be done with HEC team	
Design team pushing on IA team to confirm final answer of where 1095-B landing page should live and what the H1 header title should be	03/04/22	3/8/22	•	URL confirmed 3/7 EOD; IA review now closed	
Design team met with Sitewide Content to align on redesigned front end. Tech working with Sitewide Content to send over our dynamic widget to be pulled into their static front end. Sitewide Content now owns the front end build.	3/10/22		•	Launch date dependent on Sitewide Content ability to launch front end	
	IRS 1095-B tax form regulations. Seek legal review through VA resources as directed by VA-PO and Business Owner Business Owner is seeking a POC with the Office of General Counsel to understand what is needed and potential launch impact Daily follow-ups with Jesse House and Mike Chelan (infrastructure team) Requested Business Owner to schedule UAT with required individuals for mid-March and book as early as possible Design team pushing on IA team to confirm final answer of where 1095-B landing page should live and what the H1 header title should be Design team met with Sitewide Content to align on redesigned front end. Tech working with Sitewide Content to send over our dynamic widget to be pulled into their static front end.	Conduct research on available information surrounding current IRS 1095-B tax form regulations. Seek legal review through VA resources as directed by VA-PO and Business Owner Business Owner is seeking a POC with the Office of General Counsel to understand what is needed and potential launch impact Daily follow-ups with Jesse House and Mike Chelan (infrastructure team) Requested Business Owner to schedule UAT with required individuals for mid-March and book as early as possible Design team pushing on IA team to confirm final answer of where 1095-B landing page should live and what the H1 header title should be Design team met with Sitewide Content to align on redesigned front end. Tech working with Sitewide Content to send over our dynamic widget to be pulled into their static front end.	Conduct research on available information surrounding current IRS 1095-B tax form regulations. Seek legal review through VA resources as directed by VA-PO and Business Owner Business Owner is seeking a POC with the Office of General Counsel to understand what is needed and potential launch impact Daily follow-ups with Jesse House and Mike Chelan (infrastructure team) Requested Business Owner to schedule UAT with required individuals for mid-March and book as early as possible Design team pushing on IA team to confirm final answer of where 1095-B landing page should live and what the H1 header title should be Design team met with Sitewide Content to align on redesigned front end. Tech working with Sitewide Content to send over our dynamic widget to be pulled into their static front end.	Conduct research on available information surrounding current IRS 1095-B tax form regulations. Seek legal review through VA resources as directed by VA-PO and Business Owner Business Owner is seeking a POC with the Office of General Counsel to understand what is needed and potential launch impact Daily follow-ups with Jesse House and Mike Chelan (infrastructure team) Requested Business Owner to schedule UAT with required individuals for mid-March and book as early as possible Design team pushing on IA team to confirm final answer of where 1095-B landing page should live and what the H1 header title should be Design team met with Sitewide Content to align on redesigned front end. Tech working with Sitewide Content to send over our dynamic widget to be pulled into their static front end.	

Project risks and mitigation strategies (2 of 2)

RISK AND IMPACT	MITIGATION STRATEGY	DA	TE	STATUS	NOTES
RISK AND IMPACT	MITIGATION STRATEGY	ENTERED	CLOSED	31A103	NOTES
HH Tree Test design held up due to new information from Meg, Danielle and Mikki.	VA and MO team could work in collaborative sessions so that work is not duplicated, and we can arrive at a test design that works by the end of Sprint 3	5/16/22	5/26/22		Awaiting version of 'manage' tree that we can incorporate into research trees in order to move forward with research plan
HEC Legal review required for 1095-B Opt-in	Opt-in is being built by VA Profile team	3/2/22	5/17/22		Post-MVP enhancement blocker

Health Hub Team velocity



Velocity details

- Velocity estimated in story points, using Fibonacci
- Velocity in Sprint 5 accounted for 7 team members
- 50 total story points were completed; Team committed to 49 story points at beginning of the sprint.
 - 2 Stories added (6) mock-ups of text / PDF concepts for accessibility of MVP
 - 4 stories blocked (0) pending IRS accessibility solution
 - 1 story blocked (5) prototyping hypothesis pending analysis and synthesis of caregiver cohort in IA treejack testing

06-28 Sprint 5 Demo Appendix 28





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06-14 Sprint 4 Demo
Health Hub 30



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06-14 Sprint 4 Demo 1095-B 32



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05-03 Sprint 1 Demo

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06-14 Sprint 4 Demo 1095-B 41

Sprint 1 will run April 20 to May 3rd

WE ARE HERE



	SPRINT 1		SPRINT 2		SPRINT 3		SPRINT 4		SPRINT 5	
	Week 1: 04/20 - 04/26	Week 2: 04/27 - 05/03	Week 3: 05/04 - 05/10	Week 4: 05/11- 05/17	Week 5: 05/18 - 05/24	Week 6: 05/25 - 05/31	Week 7: 06/01 - 06/07	Week 8: 06/08 - 06/14	Week 9: 06/15-06/21	Week 10: 06/22-06/28
oduct & elivery	1095-B: Identify C	hange Management or	Communications Plan							
\Rightarrow	1095-B: Legal Revi									
7	1095-B: Handover	plan - Prepare for lau	nch							
	1095-B: Spanish tr		1							
	HH: Charter	HH: Develop backlo	g + Vision Framework		HH: Roadmap					
User Experience &	1095-B: Wayfinding	plan				Te	sting prep & recruiting	Voice of Veteran		Voice of Veteran
esign			HH: Discovery		HH: Stakeholder In	terviews		veteran		Vecturi
			HH: Current State Journey Map		Prioritized plan					
ngineering & evelopment			HH: Tech discovery		HH: Stakeholder Ir	terviews				
									HH: Proposed tech ir off research findings	
ollaboration	•				Midpoint Review	\rightarrow	•		•	
ycle	1095-B: Launch Dat Dependent on Lega Review Completion	ıl.					Research Plan Review		Research Plan Review	

^{*}Does not show post-MVP Validate phase meetings in Collaboration Cycle, such as Full Accessibility Audit and Post-Launch Check In; Contact Center Review adjusted to 3 weeks before launch as approved by Jason Woodman