

Sprint 9 Demo

Tuesday, August 23rd , 2022

VA



U.S. Department
of Veterans Affairs

MOVE

Get to know the team

Core team

PRODUCT



Jeanette Cantrell
Chantilly, VA
Product Lead



Tami Corson
New Bern, NC
Clinical SME / Scrum

DESIGN



Thomas McCue
Oak Park, IL
Principal Designer



Carl Dickerson
Atlanta, GA
Content Strategist and
Plain Language
Content Creator



Deb Dennis
Oakland Hills, CA
UX Researcher
Health Hub only



Carolyn Williams
Chicago, IL
Experience Designer

ENGINEERING



Shashank Khandelwal
Rockville, MD
Tech Lead



Dan Smith
Charleston, SC
QA Engineer / 508
Specialist



Teagan Stephenson
Ft. Lauderdale, FL
Full Stack Engineer

Executive team



Jeff Scheire
MO Studio



Will Reynolds
SERVE Advisory



Marcy Jacobs
McKinsey & Co



Ben Morris
Pluribus Digital



Kevin London
Frog Design

At the end of each sprint on Tuesdays, the team will run sprint reviews to showcase the sprint's work for approval. The purpose of this meeting is:

- 1 To demo the accomplishments or functionality that was built over the past sprint



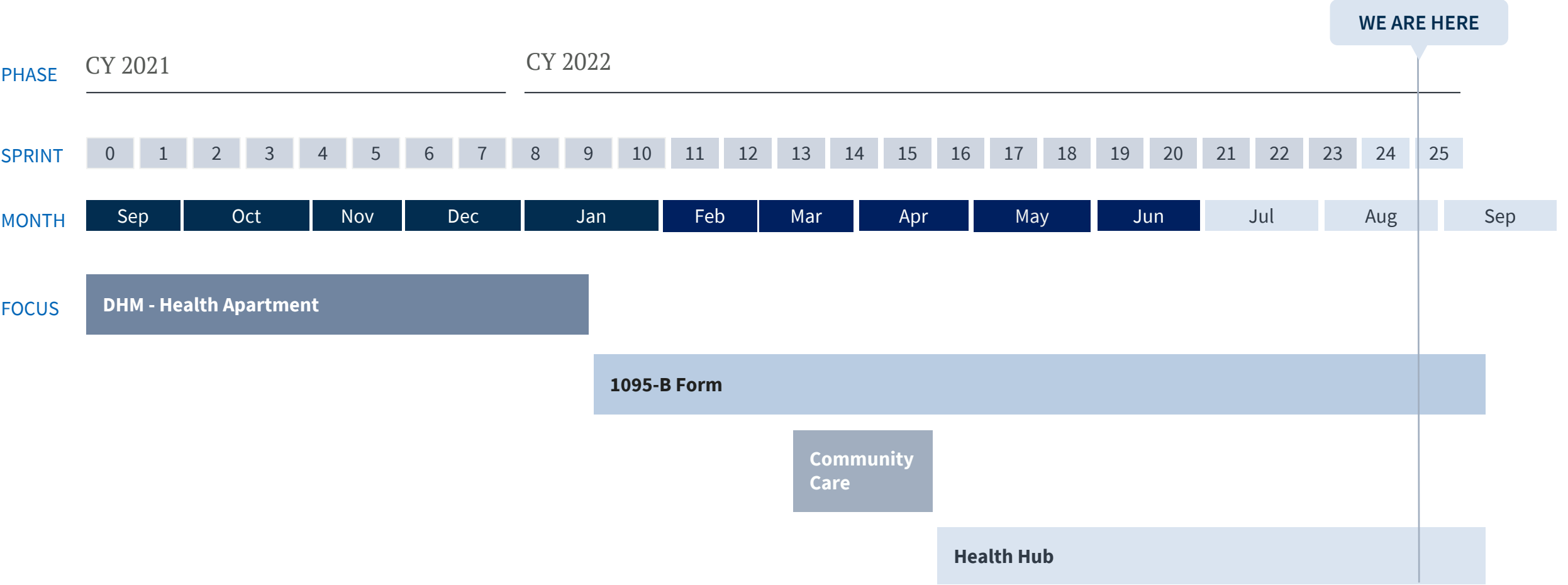
- 2 To get feedback and insights early and often



- 3 To create transparency for anyone interested on the product and progress



CEDAR TO1 Overview



Agenda

Sprint Goal:

For sprint 9 we conducted moderated tests of Health Hub IA trees, continued collaboration for 1095-B staging review and MVP launch preparation, and drafted transition documents as part of contract close-out.

HEALTH HUB

- A. Research Phase 2: Moderated testing of IA trees

1095-B

- A. Testing approach and progress
- B. Feature toggle with UX in mind
- C. Business owner brief
- D. Other updates

TURNOVER PLAN

- A. Close out plan
 - B. Transition of ownership
-

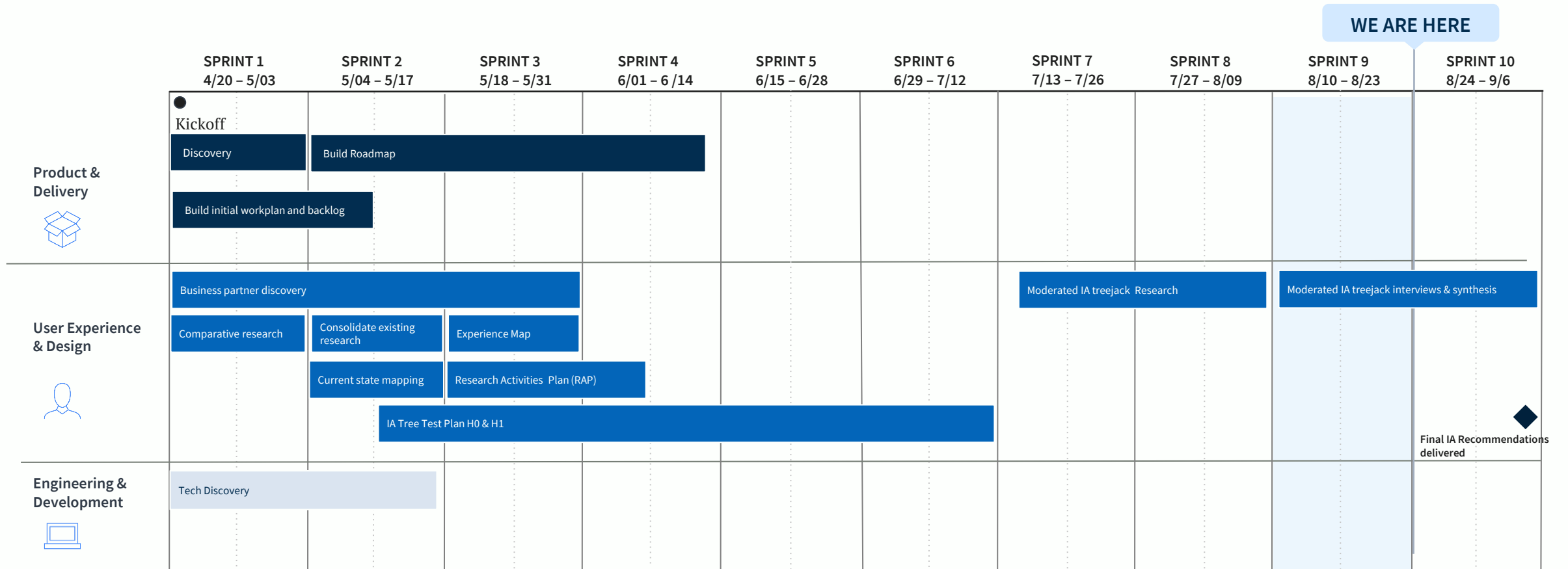
We welcome all feedback! Feedback will be collectively reviewed and prioritized appropriately based on where it stacks against other stories in the backlog as well as technical feasibility.

SPRINT 9 DEMO

Health Hub

Health Hub Workplan v9

Owned by product team



Research phase 2: Completed Interviews

[User Story](#): Discussed recruitment with Perigean

[User Story](#): Conduct pilot test of research #2

[User Story](#): Begin moderated research #2

[User Story](#): Draft synthesis modeling for moderated research

Recruiting

- To date, a total of twelve completed studies
 - 5 H0, 5H1, all enrolled in VA Health Care benefits
 - 1 H0, 1H1 not enrolled in VA Health Care benefits (but eligible)
- 14 remaining participants without health care, but eligible
 - Once cohorts 3 and 4 are filled (5 participants each), any remaining participants will be cancelled

Cohort #	Studies Completed
Cohort 1 Hypothesis 0 - Veterans with health care	5
Cohort 2 Hypothesis 1 - Veterans with health care	5
Cohort 3 Hypothesis 0 - Veterans eligible without health care	1
Cohort 4 Hypothesis 1 - Veterans eligible without health care	1

Research phase 2: Moderated testing of IA trees

[User Story](#): Discussed recruitment with Perigean

[User Story](#): Conduct pilot test of research #2

[User Story](#): Begin moderated research #2

[User Story](#): Draft synthesis modeling for moderated research

A Selection of User Quotes

"How to Pay your bill. I'm sure this is where I pay it. I would probably write it as, Pay Your Bill Here."

"Once I'm eligible, then I can just be focused on my Health Care. Makes sense to me to have Admin stuff separate from MyHealth."

"Enroll in VA Health Care. You want this link upfront, first you get me established in the system and then ask what type of services do I need? My Medicare account setup did this process."

"Wasn't hard, but wasn't easy, cause we have vets who aren't good on computers."

"So if it says MYHealth I'm going to assume it pertains to ME, I don't think I want the other info under that."

[Mural](#), [research plan](#) & [conversation guide](#)

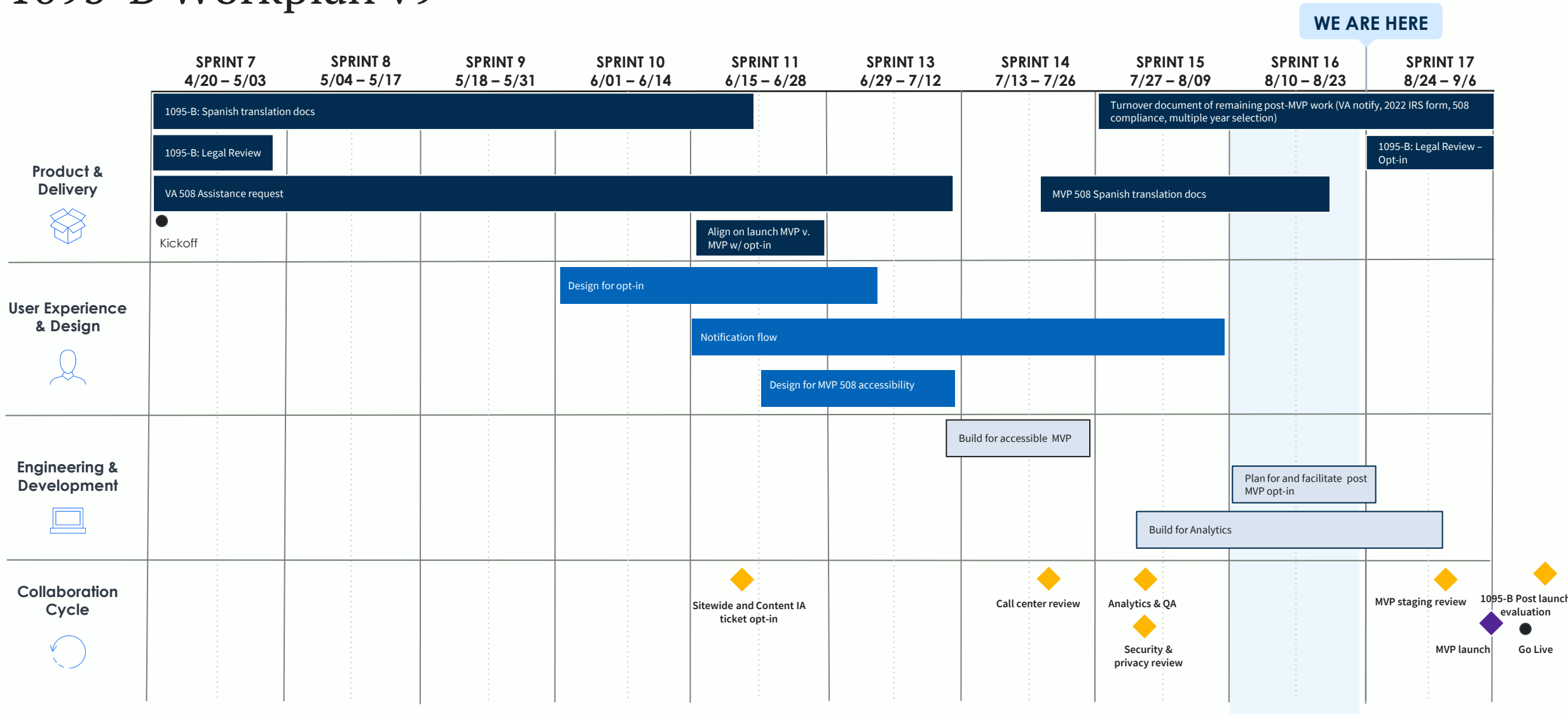
SPRINT 9 DEMO

1095-B

1095-B Workplan v9

Collab cycle tollgates

Release



Testing approach and progress for 1095-B

[User Story](#): Ensure ES writes script to load 1095-B data file

Testing the 2021 data load

- We received all of the 2021 data (to be able to generate 1095-B forms). We are in the process of testing and debugging the data load
- Sample dataset we received previously (70 records) was not representative
- It's a slow process since we can't view the data files (they have PII) and the script runs daily at 3am ET
- We're adding more logging for better information during the data loads

Testing the 1095-B page + React widget in staging

- The sitewide public team is building an [EntityQueue](#) module that will allow the page to be built in staging but not in production
- [Github ticket](#)
- We have pushed staging review to allow this work to finish (and allow us to test)

Accessibility

- We re-tested accessibility on the text-based form based on characters with diacritical marks

User experience when the feature toggle is off

[User Story](#): Build feature toggle for widget

- We've got a [PR](#) for this change (needs to be approved and merged)

Download your IRS 1095-B tax form

Download your IRS 1095-B tax form to show proof that you had VA health coverage in the most recent tax year.

Related to: Health care

Document last updated: November 5, 2021

⚠ 1095-B download unavailable at this time

Please check back later or if you need immediate assistance with this tax form, call the Enrollment Center at 877-222-8387 (TTY:711). We're here Monday through Friday, 8:00 a.m. to 8:00 p.m. ET.

Business owner brief - August 16, 2022

[User Story](#): Business owner engagement

[User Story](#): PM team to monitor for HEC approval of 1095-B MVP and opt-in designs

Purpose

- Executive level brief for approval to launch 1095-B MVP
- Socialize incident response
- Discuss 1095-B opt-in to digital delivery next steps

Artifacts

- Brief deck
- Business case request for ES work required for opt-in

1095-B Business Owner Brief

TUESDAY, AUGUST 16TH, 2022

VA



U.S. Department
of Veterans Affairs

MOVE

Other updates

[User Story](#): Collaboration cycle: Analytics Implementation

[User Story](#): PM to f/u w/ Sitewide on HEC document translations

[User Story](#): Draft - Document everything for transition of ownership of 1095-B

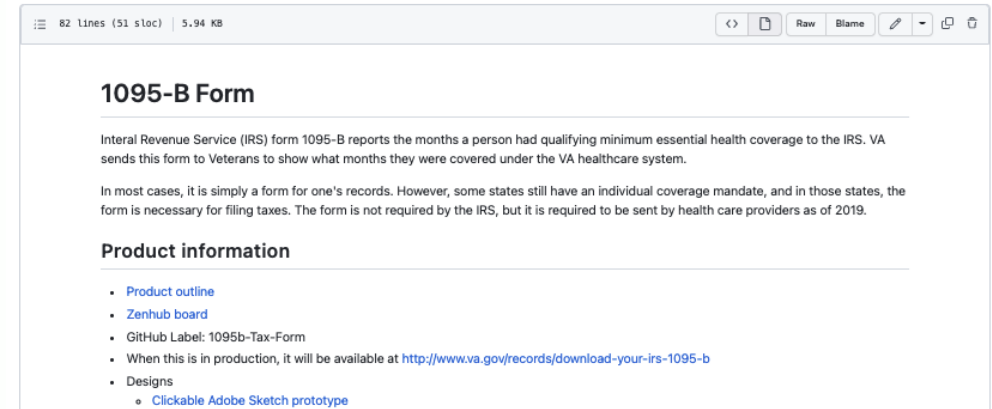
[User Story](#): Draft - Moderated UAT conversation guide

[User Story](#): Draft - Moderated UAT research plan

- Updating radio button type

**Previous version is now deprecated*

- [Spanish translation](#) of HEC call center documents is back from the State Department
- Coordinating with Analytics team to get [1095-B instrumented](#)
- [Draft research plan for UAT](#)
- README and technical documentation for 1095-B is constantly updated in detail for transition to next team



Descargue su formulario de impuestos 1095-B del IRS

Descargue su formulario de impuestos 1095-B del IRS para demostrar que tuvo cobertura médica de VA en el año tributario más reciente.

[Dynamic widget: Content changes as Veteran interacts with page]

Inicie sesión para descargar su documento tributario 1095-B

Inicie sesión con su cuenta existente de **Login.gov**, **ID.me**, **DS Logon** o **My HealthVet**. Si no tiene ninguna de estas cuentas, puede crear una cuenta gratuita de **Login.gov** o **ID.me** ahora.

[button] Inicie sesión o cree una cuenta

[End dynamic widget]

Cómo usar su formulario

Conserve este formulario para sus archivos. Debido a los cambios en la Ley de Cuidado de Salud a Bajo Precio (ACA, por sus siglas en inglés), ya no necesita un formulario de impuestos 1095-B para presentar sus impuestos federales.

[Obtenga más información sobre la ACA y su cuidado de la salud en VA](#)

Nota: Algunos estados tienen su propia ley individual de cuidado de la salud. Si no tiene cobertura médica, es posible que le cobren un recargo cuando presente sus impuestos estatales.

A enero de 2022, estos estados y el Distrito de Columbia tienen su propia ley de cuidado de la salud:

- California
- Massachusetts
- Nueva Jersey
- Rhode Island
- Vermont

[Para más información sobre las leyes estatales de cuidado de la salud, visite HealthCare.gov](#)

aw data file
aw data file

online
depends to opt-in to only receive a digital copy of the 1095-B form

[SPA Translations](#); [1095-B read.me](#)

Steps to 1095-B MVP launch (1 of 2)

STEP	OWNED BY	ACTION NEEDED	DATE ENTERED	STATUS	NOTES
Contact center review	1095-B / Contact center	Artifacts to be quality reviewed by Contact center staff	22-Jul-22	<div></div>	Closed 8/9/22
Analytics implementation	1095-B / Analytics	Ticket completion and alignment on KPIs	27-Jul-22	<div></div>	Awaiting dashboard URL; Analytics sprint starts 1Sep22
Privacy, security, and infrastructure review	1095-B / Security	Ticket completion and all 9 artifacts attached	27-Jul-22	<div></div>	Closed 8/11/22
		Product outline	27-Jul-22	<div></div>	Completed 8/4/22
		Release plan	27-Jul-22	<div></div>	Completed 8/5/22
		Incident response plan / Playbook	27-Jul-22	<div></div>	Completed 8/9/22
		Architecture diagram	27-Jul-22	<div></div>	Completed 8/9/22
		Sequencing diagram	27-Jul-22	<div></div>	Completed 8/9/22
		Data Flow diagram	27-Jul-22	<div></div>	Completed 8/8/22
		API Endpoint document	27-Jul-22	<div></div>	Complete by Tues EOD
		Accessibility file	27-Jul-22	<div></div>	5 out of 6 test complete; Axe scan is done in dark launch
Resolve transport script / bucket	1095-B / HEC	Reopen bucket ticket (GitHub #38079) and ensure Joshua (HEC) has access to appropriate buckets to fill transport script	9-Aug-22	<div></div>	Completed 8/20/22

Steps to 1095-B MVP launch (2 of 2)



STEP	OWNED BY	ACTION NEEDED	DATE ENTERED	STATUS	NOTES
Scenario testing of loaded product	1095-B	Complete scenario testing and PR's for loaded product to include updating any deprecated design components and other staging tests	17-Aug -22	In progress	Sprint 9/10
Staging review	1095-B / Collab Cycle teams	Complete product ticket with documented previous collab cycle steps initiated and under async review. Platform notified of status 4 business days prior to meeting in order to review all artifacts and post recommendations. Meeting to be held 30th August 2022 @ 11:30 AM.	13-Jul -22	In progress	Sprint 10; 30-Aug-22
In staging testing	1095-B/Public websites	Build method to conduct usability testing of react widget on static Drupal page with authentication dependent data. Commence internal testing with VFS Veterans with PIV and VA.gov Veteran credentials	21-Aug-22	In progress	Sprint 9/10; Public-Websites initiated build 23-Aug-22
Research plan - Moderated UAT	1095-B / Perigean / VA Research	Create research plan, and conversation guide for moderated UAT for approval of VA research team and submission to Perigean for recruitment.	5-Aug-22	Not started	Sprint 9/10
Moderated UAT	1095-B	Moderated usability testing with Veteran's recruited through Perigean. TBD. Record findings in product release plan	5-Aug-22	Not started	Sprint 10+
Staged Rollout	1095-B	Roll out of product on VA.gov will be staged and include feature toggle. Canary test 25% TBD; Stage B 50% TBD. Incident response plan will be followed if product fails to perform as desired.	5-Aug-22	Not started	TBD; blocked by VA-PO
Go Live	1095-B	Official go-live target TBD	7-Aug-22	Not started	TBD; blocked by VA-PO

SPRINT 9 DEMO

Path to task order close-out






CEDAR TO1 closeout (1 of 3) v1



STEP	OWNED BY / TURNOVER TO	ACTION NEEDED	COMPLETED	STATUS	NOTES
Completion of HH research #1 w/ caregivers	HealthHub / Mikki	Amend research plan to initiate final unmoderated testing of remaining caregivers	9-Aug-22	●	
		Submit research plan for recruitment by Perigean	9-Aug-22	●	
		Put research plan, guide, data sets, and synthesis in GitHub HH repo turnover read.me.		●	Sprint 9/10
Completion of HH research #2 – Moderated tree test	HealthHub / Mikki	Submit research #2 to Mikki for feedback and approval	8-Aug-22	●	
		Submit research #2 to oCTO for approval and recruitment (Must request Perigean note taker service)	9-Aug-22	●	
		Conduct pilot testing	11-Aug-22	●	Sprint 9
		Conduct moderated testing of trees		●	Sprint 9/10
		Synthesis research findings and make recommendation if able		●	Sprint 10
		Put research plan, guide, data sets, Perigean notes, synthesis, recommendations (if able) in GitHub HH repo turnover read.me.		●	Sprint 10
HH Turnover document	HealthHub / Mikki & Tracey	Turnover document (include links to discovery, all research documents, and recommended next steps. Place in Health Hub turnover read.me file . Send link to Mikki Northius & Tracey Mulrooney for review / edits		●	Draft sprint 9, due sprint 10

CEDAR TO1 closeout (2 of 3)



STEP	OWNED BY / TURNOVER TO	ACTION NEEDED	COMPLETED	STATUS	NOTES
Analytics	1095-B	Implement analytics in pre-staging and provide implementation monitoring status / turnover			Initiated sprint 8, prioritized with Platform analytics for Sept 1st
Research plan - Moderated UAT	1095-B	Create research plan, and conversation guide for moderated UAT for approval of VA research team and submission to Perigean for recruitment. Record findings in release plan and staging accessibility ticket			Sprint 9/10
Moderated UAT	1095-B	Complete moderated UAT TBD and document in assessment in product release plan			Sprint 10+
Staged rollout	1095-B	Roll out of product on VA.gov will be staged and include feature toggle. Canary test 25% TBD; Stage B 50% TBD. Incident response plan will be followed if product fails to perform as desired.			Sprint 10+
HEC Spanish translated documents	1095-B	Monitor status of 1095-B translation of HEC documents from State Department via Sitewide (Randi Hecht) and turn over to business owner (Tarsha Tremble)	22-Aug-22		
1095-B Turnover document (MVP and Opt-in)	1095-B / Tracey & Health Apps team	Turnover document (include links to discovery, research documents, collaboration cycle product documents, Opt-in build plan, and recommended next steps with owners timelines. Place in GitHub read.me turnover document. Send link to VA-PO for review.			Draft sprint 9, due sprint 10

CEDAR TO1 closeout (3 of 3)

Delayed

In progress







Completed

Not started

STEP	OWNED BY / TURNOVER TO	ACTION NEEDED	COMPLETED	STATUS	NOTES
HEC requirements ticket	1095-B / HEC	Provide business requirements for Tarsha (HEC) to submit ticket		<div></div>	Sprint 9
HEC written approval	HEC / 1095-B	Obtain and upload into product repo written approval of MVP design and content prior to launch (Due 21-Aug-22 to avoid shifting timeline)		<div></div>	Sprint 9/10 [Launch blocking dependency]. Communication between HEC and VA-PO
Turnover meeting	1095-B / Health Apps	Tracey will arrange a 30-minute meeting with Health Apps team to review product 9 and a 60-minute meeting to review turnover read.me document and plan for next steps. Additionally, team will be available for asynchronous questions after initial meeting.		<div></div>	Sprint 10







Next steps for new team v2 (1 of 2)



STEP	OWNED BY	ACTION NEEDED	COMPLETED	STATUS	NOTES
Post launch review (1week)	Health Apps	Complete post launch assessment in product release plan . Due 12-Sep-22			
Post launch review (1 month)	Health Apps	Complete post launch assessment in product release plan . Due 5-Oct-22			
Opt-in legal review	Health Apps MyVA OGC	Put together a legal package (product outline , static page opt-in designs / content , MyVA opt-in designs / content) for review by OGC. Coordinated through HEC (Tarsha).			[Opt-in launch blocking dependency] Raun, Eric L. (OGC) <Eric.Raun@va.gov> Case# GCL 158655 Lawyer POC who reviewed MVP OGCHHealthCareLawGroupAttorneys@va.gov General legal assistance email request line
Wayfinding	Health Apps Sitewide	Submit intake ticket with sitewide with IA document , user path , and crosslinks to wayfinding to create wayfinding to 1095-B page. Takes 1-2 Sprints.			
Build 1095-B paperless preference on Veterans VA.gov profile page	MyVA	On the MyVA Veteran Profile preferences page, the user can opt-in to receive the 1095-B form digitally. This will start the data flow to stop the physical form from being mailed out to the user during tax season. <ul style="list-style-type: none"> It'll take about 8 sprints to do this work (3.5 months) The team started 8/2/2022 			MyVA Veteran profile opt-in designs complete 16-Aug-22. Additional work placed on hold by VA-PO 18-AUG-22
Storage of Veteran preferences for audit trail	VA Profile/ MyVA	This preference is consumed and stored. We'll also need an audit trail for when the preference is changed, in case VA gets audited by the IRS. Work in coord. w/ MyVA.			

Next steps for new team v2 (2 of 2)

	Delayed
	In progress
	Completed
	Not started

STEP	OWNED BY	ACTION NEEDED	COMPLETED	STATUS	NOTES
Data push to ES	VA Profile	Interaction with enrollment services to synchronize the preference data. This will be implemented as a push notification fired on a per-veteran-per-profile change basis.			
Data synch with VA Profile	HEC- ES	Change a field in the 1095-B print file, synchronizing the preference data. Business requirements submitted 8/11/22. Requested delivery of work December 1, 2022.			HEC ES work deprioritized to Mar 2023
Link 1095-B page to Veterans profile	Health Apps Sitewide MyVA	Submit intake ticket with sitewide to build onto 1095-B Drupal page the opt-in design element (alert link) since opt-in element is the same in unauth and auth environment. opt-in designs			
Communications plan	Health Apps	Build a communications plan for opt-in to advertise service, tax season notification for those who have opt-in. Sample veteran communication used by eBenefits. Draft notifications here			
Multi-year build	Health Apps	Tax forms are commonly available for multiple years due to audits and delayed filing, offering a multi-year retrieval service could be a future enhancement			
Removal of feature toggle code	Health Apps	Submit ticket to remove code for feature toggle on react widget after opt-in is built and functioning for 1 entire tax season			

SPRINT 9 DEMO

Sprint Deliverables

Sprint 9 Deliverables (1 of 2)

EPIC	STORY	ESTIMATE	ASSIGNED	OUTPUT	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
Research	#44721 Discuss recruitment with Perigean	1	Thomas	. N/A	8/10/2022	✓
Research	#44719 Conduct pilot test of research #2	5	Carolyn Carl	. Notes	8/11/22	✓
Research	#44961 Begin moderated research #2	13	Carl Carolyn Deb Thomas	. Research notes - Perigean . Observer notes	8/15/2022	✓
Research	#45553 Draft synthesis modeling for moderated research #2	8	Deb	. Model	8/23/2022	✓
1095-B	#45285 Build feature toggle for widget	5	Teagan Carl Thomas	. Toggle design	8/23/2022	✓
1095-B	#45555 Ensure ES writes script to load 1095-B data file	1	Teagan	. N/A	8/23/2022	✓
1095-B	#45522 Discovery into analytics dashboard for MVP	5	Shashank Teagan	. N/A	8/23/2022	✓
1095-B	#45326 Draft – Moderated UAT conversation guide	3	Shashank	. Research plan, draft	8/23/2022	✓
1095-B	#45325 Draft – Moderated UAT research plan	5	Shashank	. Research plan, draft	8/23/2022	✓
1095-B	#45843 Radio button change	2	Teagan	. N/A	8/23/2022	✓

Sprint 9 Deliverables (2 of 2)

EPIC	STORY	ESTIMATE	ASSIGNED	OUTPUT	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
1095-B	#44401 Collaboration cycle: Staging review	0	Tami Shashank Carl	. Ticket	8/23/2022	✓
1095-B	#44810 Collaboration cycle: Analytics implementation or QA support	0	Teagan Shashank	. Ticket	8/23/2022	✓
1095-B	#44811 Collaboration cycle: Staging review accessibility checklist	3	Dan	. Ticket	8/23/2022	✓
1095-B	#44812 Collaboration cycle: Privacy, security and infrastructure review	5	Shashank Munish	. Ticket	8/23/2022	✓
1095-B	#45501 Business owner engagement	3	Munish Carl Tami	. Presentation deck	8/23/2022	✓
1095-B	#45532 PM team to monitor for HEC approval of 1095-B MVP and Opt-in designs	0	Tami	. N/A	8/23/2022	✓
1095-B	#42158 PM team to f/u w/sitewide on HEC documents (Opt-in) being translated into Spanish	0	Tami	. HEC SPA docs	8/23/2022	✓
Opt-in	#45530 Draft HEC Business case requirements [Opt-in] ticket for HEC Business Owner	2	Tami	. ES change request	8/23/2022	✓
Opt-in	#45104 Write requirements with owners for every step of 1095-B post MVP Opt-in build	2	Shashank Tami	. Slide #22-23 in deck	8/23/2022	✓
Trans	#45108 Draft – Document everything for transition of ownership for Health Hub	5	Thomas	. Read me	8/23/2022	✓
Trans	#45504 Draft – Document everything for transition of ownership of 1095-B	8	Shashank Tami	. Read me	8/23/2022	✓
PMO	#45584 Platform orientation [Deb Dennis]	5	C	. Ticket	8/23/2022	✓
PMO	#45883 Platform off-boarding [Munish Sikka]	0	C	. Ticket	8/23/2022	✓

SPRINT DEMO

Preview of Sprint 10

Sprint 10 will focus on

Next sprint demo: Sep 6th

*Stories subject to change during sprint planning

HEALTH HUB

- A. Complete remaining interviews
- B. Provide synthesis
- C. Finalize transition documentation

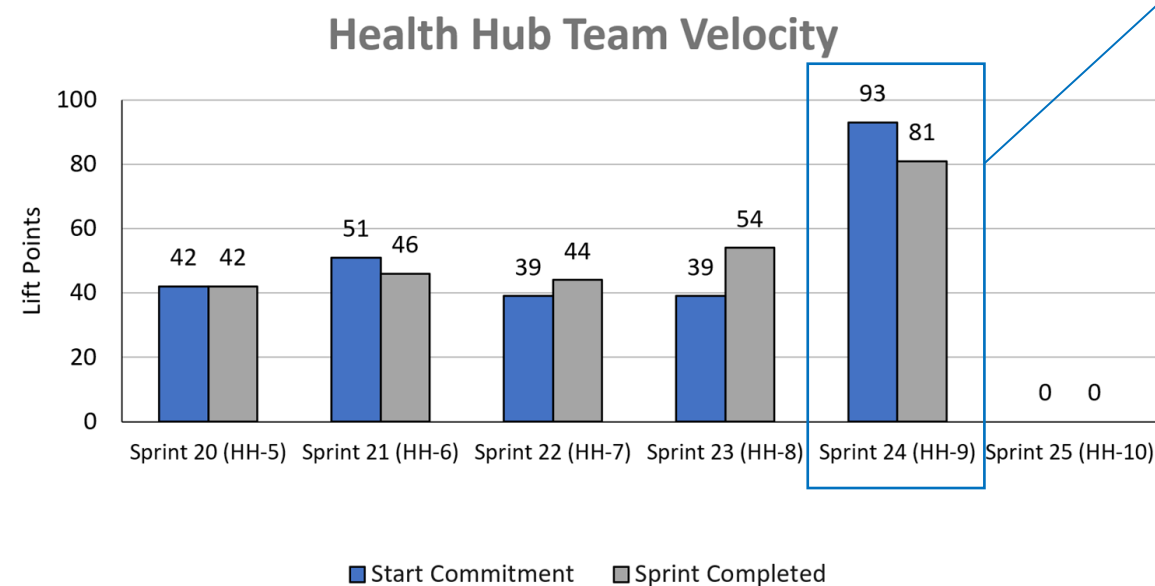
1095-B

- A. Continue testing with full data set
 - B. Continue staging review collaboration
 - C. Prepare for MVP launch
 - D. Transition work to new team
-

SPRINT 9 DEMO

Appendix






Health Hub Team velocity






Velocity details

- Velocity estimated in story points, using Fibonacci
- Velocity in Sprint 9 accounted for 10 team members, with a loss of 1 member at mid-sprint
- 81 total story points were completed; Team committed to 93 story points at beginning of the sprint.
 - 2 Stories were deferred to the following sprint related to staging review delay (8 points).
 - 2 Stories were blocked due to staging readiness and prioritization of analytics build by Platform analytics (6 points).
 - 1 Story was added (2 points) related to radio button change in VA design scheme

Project risks and mitigation strategies (1 of 2)

RISK AND IMPACT	MITIGATION STRATEGY	DATE		STATUS	NOTES
		ENTERED	CLOSED		
IRS stakeholder is outside of VA ecosystem. Building without guidance or legal review regarding compliance with IRS regulation could result in risk.	Conduct research on available information surrounding current IRS 1095-B tax form regulations. Seek legal review through VA resources as directed by VA-PO and Business Owner	1/20/22	2/11/22		VA Business Owner clarified that IRS review is not needed
Team had previously confirmed with Business Owner that legal review was not needed. Business Owner clarified that legal review would be needed as of March 2nd	Business Owner is seeking a POC with the Office of General Counsel to understand what is needed and potential launch impact	3/2/22	5/17/22		Launch blocker
Data requires storage in a S3 bucket that the enrollment system can have access to in production; process to create the staging and production bucket does not have a clear timeline. Without the S3 bucket in prod with enrollment system access, product cannot be built in prod	Daily follow-ups with Jesse House and Mike Chelan (infrastructure team)	3/1/22	3/24/22		S3 bucket now in place. Risk resolved.
Business owner raised User Acceptance Testing should be done with HEC Call Center	Requested Business Owner to schedule UAT with required individuals for mid-March and book as early as possible	3/2/22	3/25/22		Business owner confirmed that UAT can be done through Collaboration Cycle and does not have to be done with HEC team
Feedback from Content and IA Review has taken over a week to come in; feedback is changing our proposal for the H1 and delaying confirmation of where the 1095-B landing page should live, which in turn delays our ability to complete the front end (top nav and side nav bars)	Design team pushing on IA team to confirm final answer of where 1095-B landing page should live and what the H1 header title should be	03/04/22	3/8/22		URL confirmed 3/7 EOD; IA review now closed

Project risks and mitigation strategies (2 of 2)

RISK AND IMPACT	MITIGATION STRATEGY	DATE		STATUS	NOTES
		ENTERED	CLOSED		
Designs were approved as part of Midpoint Review. Afterwards, Sitewide Content stated they would need to build our front end in Drupal and change our designs, impacting our in-flight build.	Design team met with Sitewide Content to align on redesigned front end. Tech working with Sitewide Content to send over our dynamic widget to be pulled into their static front end. Sitewide Content now owns the front end build.	3/10/22	4/12/22		Launch date dependent on Sitewide Content ability to launch front end
HH Tree Test design held up due to new information from Meg, Danielle and Mikki.	VA and MO team could work in collaborative sessions so that work is not duplicated, and we can arrive at a test design that works by the end of Sprint 3	5/16/22	5/26/22		Awaiting version of 'manage' tree that we can incorporate into research trees in order to move forward with research plan
HEC Legal review required for 1095-B Opt-in	Opt-in is being built by VA Profile team	3/2/22	6/11/22		Post-MVP enhancement blocker

Lorem

User Story: Lorem

User Story: Lorem

User Story: Lorem

User Story: Lorem

User Story: Lorem

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Sprint 9 Deliverables (3 of_)

Keep for added stories: Add stories, tickets, dates, deliverables w/ links

EPIC	STORY	ESTIMATE	ASSIGNED	OUTPUT	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
R	#40000 Lorem	0	C	<div><div></div><div>• Lorem</div><div>• Lorem</div><div>• Lorem</div><div>• Lorem</div><div>• Lorem</div></div>	8/23/2022	✓
R	#40000 Lorem	0	C	<div><div></div><div>• Lorem</div><div>• Lorem</div><div>• Lorem</div><div>• Lorem</div><div>• Lorem</div></div>	8/23/2022	✓
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1095-B MVP Launch and Close-Out

Task	Notes	Status (Not started, In Progress, Completed)	Expected Completion Date/Sprint #
Finalize materials for Spanish translations	8/3/2022 documents transmitted to state Department by Sitewide	In progress	Requested by 9/7/2022
Determine metrics and implement tracking			
Release 1095B without opt-in			
Write requirements with owners for every step of the 1095B release with opt-in; Ensure every team understands the requirements and has provided a time for delivery			
Build the remaining work outlined in the 1095B doc.			
Document everything for transition of ownership; Past work and designs, future requirements, roadmap and next steps for opt-in release, release/change management required for each tax year			

Health Hub Moderated Studies and Close-Out

Task	Notes	Status (Not started, In Progress, Completed)	Expected Completion Date/Sprint #
Finalize based on oCTO feedback and submit the research plan and conversation guide for the moderated study of both tree tests		In progress	
Conduct moderated study and deliver recordings and notes		Not started	
Synthesize moderated study with recommendations, depending on when research is conducted.		Not started	
Provide full data set from tree tests for further analysis		Completed?	
Document everything for transition of ownership		Not started?	



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EPIC	STORY	ESTIMATE	ASSIGNED	OUTPUT	REVIEWED W/ VA-PO	SPRINT TEAM GOAL COMPLETED?
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Sprint 9 Deliverables 40						

1095-B Remaining actions, with external dependencies

Munish Slide

ITEM	WORK STREAM	ACTION NEEDED	TARGET COMPLETE DATE	PREREQUISITE
Launch	Product & Tech	<ul style="list-style-type: none">Work with tech to create a vets-website release	Aug	Hybrid MVP build for accessibility
UAT	Product & Tech	<ul style="list-style-type: none">Follow Collaboration Cycle guidelines for UATIdentify Veterans within VA to conduct UAT, send access, and follow up to ensure testing complete	Aug	MVP dark launch
1095-B Opt-in	Product	<ul style="list-style-type: none">Follow up with HEC and Profiles team to ensure 1095-B opt-in is doneFollow up with Notifications team to ensure related SMS & e-mail notification flow is optimalInternal testing of text version of 1095-BUpdate draft communications and announcement plans, based on when opt-in will be launched	Oct	Ongoing collaboration meetings to align responsibilities and timeline
Notification Triggers	Design & Tech	<ul style="list-style-type: none">Notification letters approved by legalBuild triggers for opt-in, opt-out, annual update	Sep / Oct	Legal review
Legal Review	Product	<ul style="list-style-type: none">Work with Tarsha to complete legal review for Opt-In	Oct / Nov	POC name from Tarsha. Legal package submitted by team and VA profile
Post MVP Launch Check- In	Product	<ul style="list-style-type: none">Complete Collaboration Cycle milestone to KPIs post launch	TBD (One month after launch and announcement)	Product launched in prod
Links from VA.gov pages to 1095-B (wayfinding)	Product & Design	<ul style="list-style-type: none">Work with IA team to have other identified pages within VA.gov (e.g., ACA page) link to the 1095-B pageWork with IA team to have 1095-B page added to navigation and be found in VA.gov search	Aug / Sep	Product launched in prod; aligned on comm plan with Tarsha, Tracey
1095-B update strategy	Product	<ul style="list-style-type: none">Align on who will own 1095-B long term, including updating the PDF template each year	Sept	Product complete and launched in production
Communications to announce launch	Product & Design	<ul style="list-style-type: none">Work with Tarsha and HEC team to refine drafted communications and align on plan and timeline to announce 1095-B launch to VeteransWork with VA Notify team to build and launch communications on their platform	Aug	Product launched in prod; aligned on communication plan with Tarsha/Tracey