## Lock/Register Screen (On Enter)

- Username ( u )
- Password (**p**)
- Register Screen ( r )
- Login Screen (1)
- Submit Log in ( enter )

## Viewing Mode

- Enter Edit Mode (for highlighted task) ( e )
- Add Blank Task (a)
- Cycle through tasks
  - Cycle Down (j)
  - Cycle Up (k)
- Task Management
  - Delete Task ( **d** )
  - Toggle Complete Task (q)
  - Delete Completed Tasks (**b**)
  - Duplicate Task ( m )
  - Reorder Task Up ( shift + up arrow )
  - Reorder Task Down ( shift + down arrow )
  - Cut/Copy/Paste
    - Cut task (x)
    - Copy task ( c )
    - Paste task ( v )
- Filter
  - By Name  $(\mathbf{f} + \mathbf{n})$
  - By Priority( $\mathbf{f} + \mathbf{p}$ )
  - By Tag  $(\mathbf{f} + \mathbf{t})$
  - By Date  $(\mathbf{f} + \mathbf{d})$
  - Search for Value ( $\mathbf{f} + \mathbf{v}$ )
  - Clear Filter  $(\mathbf{f} + \mathbf{c})$
- Sort (ascending default, descending simultaneously press **shift**)
  - By Name (s + n)
  - By Priority (s + p)
  - By End Date (s + d)
  - Default Sort (s+c)
- Tags
  - Create Tag (t+c)
  - Delete Tag (t+d)
  - Show list of all tags (t+1)
- Change Username ( u )
- Change Password (**p**)

- Undo Last Command z
- Redo Previous Undone Command y

 $Edit\ Mode$  - click Esc to go back from editing a component to the general editing view

- Finish Editing Task ( esc )
- Enter Header (default) ( h )
- Enter Description (s)
- Add Tags (t)
- End Date (**d**)
- Reminder Time ( **n** )
- Change Priority (**p**)