**Step 1: Form Teams**

Date: March 5, 2025

Location: UMT Campus Team Name: G.L.A.M

**Members and Assigned Roles:** - Mikaela Bala: Backend development, Database logic - Lida Filipi: Appointment and Case Management logic, UI implementation - Adelina Paskalaj: UI Design, Schema and

Project Planning - Gledi Tace: Authentication and Reporting modules, Database schema

**Initial Meeting Details:** - Time: 13:00 - 15:00

**Agreements:** - Meetings will be held biweekly, in person or online. - Communication via WhatsApp and email. Message checks expected daily. - Team Captain: Mikaela Bala - Conflict resolution: Voting + backup by team captain