**Scrum Master:** Bryan Wong Chern Kwang

**Development Team:** Adelina Tang Chooi Li, Chin Wei Song, Chen Yi Xuan, Chan Bee Yen

**Sprint length:** 2 weeks per sprint

As a Scum Master, I am in charged in guiding and leading the development team to complete the committed work on the second sprint. I’m in charge of monitoring the developer team’s progress everyday. I have a task that needs to be completed as requested from the customer during the 1st sprint which is “Delete Order” function. Therefore, this task will be done in this sprint to prepare for the coming review activities. Overall, I will be performing 2 tasks, one is guiding and leading the development team while the other is finishing the tasks “Delete Order”.

Note: Text in blue color is referring to the task needed to be done for the 1st sprint as requested by the customer.

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| --- | --- | --- | --- | --- |
| **Week** | **Developer’s Name** | **Completed (%)** | **Task in Charged (user stories title) / updates for functionalities** | **Epics title** |
| 8 | Bryan Wong Chern Kwang (Scrum Master) | 100% | Delete Order | Update Order |
| Chin Wei Song | 100% | Remove member | Manage Membership |
| Adelina Tang Chooi Li | 100% | Add member | Manage Membership |
| Chen Yi Xuan | 50% | Add food | Manage Food |
| Chan Bee Yen | 100% | Add staff | Manage Staff |
| 100% | Search order & make user interface more attractive | View Order |
| 9 | Chin Wei Song | 100% | View member | Manage Membership |
| Adelina Tang Chooi Li | 100% | Update member | Manage Membership |
| Chen Yi Xuan | 50% | Update food and View Food | Manage Food |
| Chan Bee Yen | 100% | Add staff | Manage Staff |