

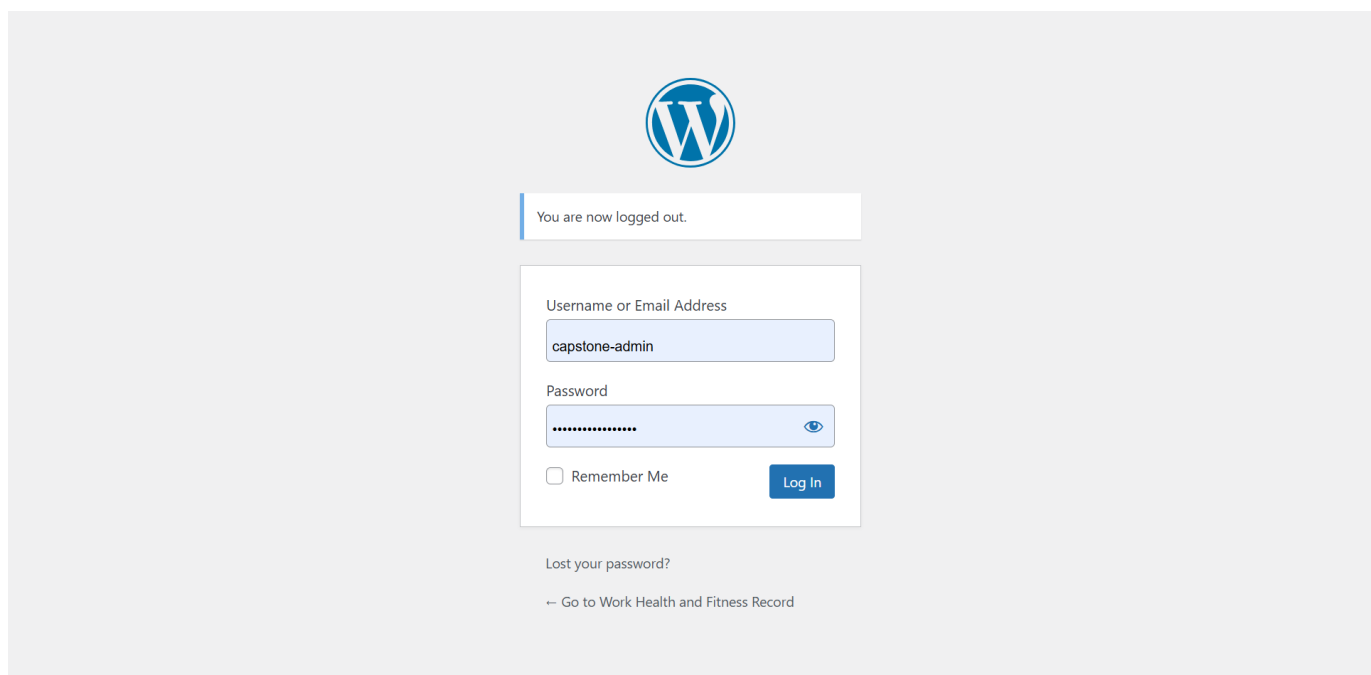
## Admin Invoice page.

This page is only meant for the admin to view and not the customers or users. This page allows the admin to add the amount and send the invoice to the client organisation. The admin can also view the status of the payment in this page. So in order to view the page, we need to first login using your admin account. Login in to wordpress admin account using the following credentials.

WordPress admin website: [www.workhealthandfitnessrecord.com.au/wp-admin](http://www.workhealthandfitnessrecord.com.au/wp-admin)

Email: [capstone2024g4@gmail.com](mailto:capstone2024g4@gmail.com)

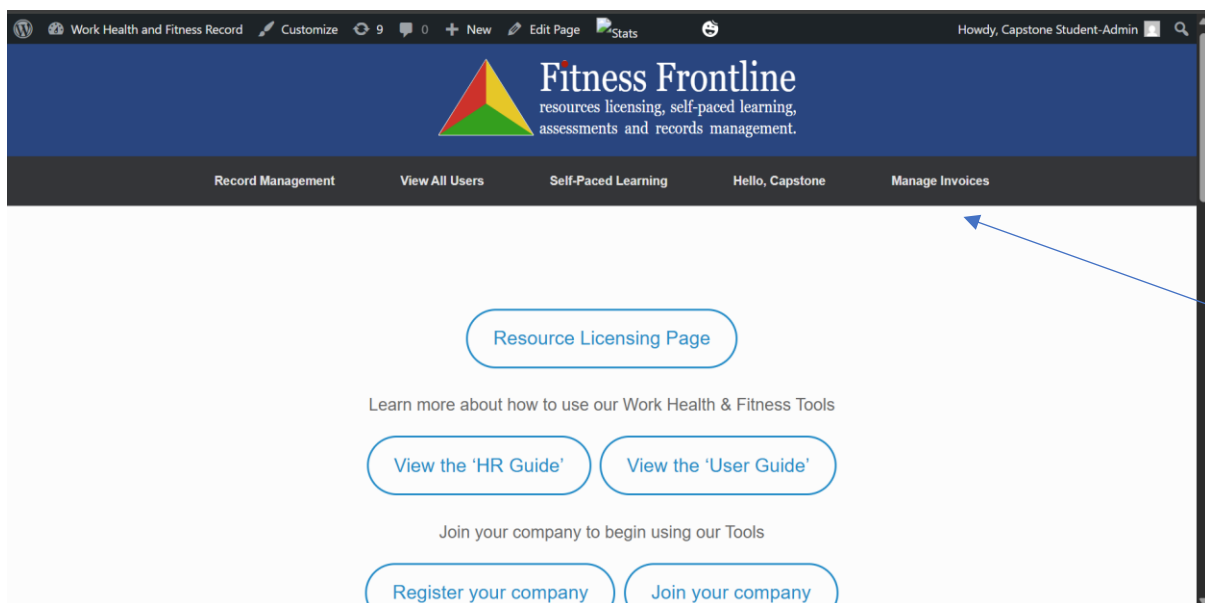
Password: MillerHealth2024\$



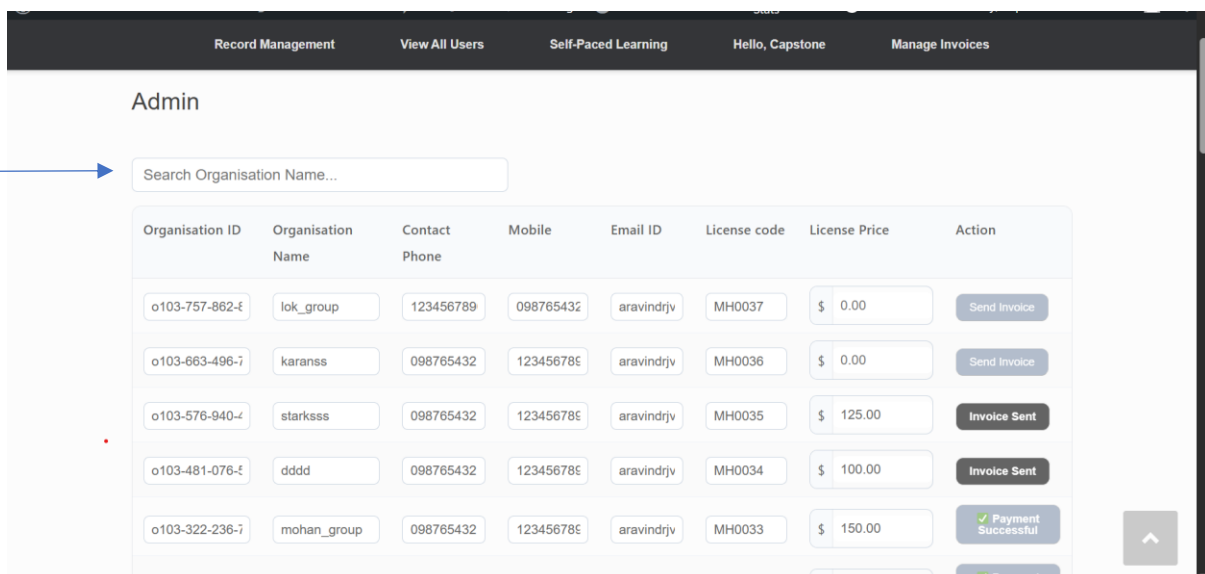
Once you go to the link given above, you will land in the page shown in the above screenshot. Enter the email and password shared above and hit the login button on it.

This login enables the site to identify that the page has been accessed by the admin and allows it to show information that cannot be shared.

After this move to the resource licensing page. You will see 'Manage Invoices' tab at the top.



Click the 'Manage Invoices Tab'. You will get the following screen. It will show the list of all the organisations, who registered their interests in their resources. It basically shows the organisation ID (obtained from the database), name, contact phone, mobile, Email ID, license code, license price, action.



This page has a search option at the top where the admin can search for the organisation by their organisation name.

Record Management   View All Users   Self-Paced Learning   Hello, Capstone   Manage Invoices							
Admin							
Search Organisation Name...							
Organisation ID	Organisation Name	Contact Phone	Mobile	Email ID	License code	License Price	Action
o103-757-862-£	lok_group	123456789	098765432	aravindrjv	MH0037	\$ 0.00	Send Invoice
o103-663-496-7	karanss	098765432	12345678£	aravindrjv	MH0036	\$ 0.00	Send Invoice
o103-576-940-4	starksss	098765432	12345678£	aravindrjv	MH0035	\$ 125.00	Invoice Sent
o103-481-076-£	dddd	098765432	12345678£	aravindrjv	MH0034	\$ 100.00	Invoice Sent
o103-322-236-7	mohan_group	098765432	12345678£	aravindrjv	MH0033	\$ 150.00	✓ Payment Successful
							✓ Payment

Initially the price is set to \$0.00. The admin can manually add the amount here after discussing with the client organisation. This amount will be added in the invoice send to the customer.

Record Management   View All Users   Self-Paced Learning   Hello, Capstone   Manage Invoices							
Admin							
Search Organisation Name...							
Organisation ID	Organisation Name	Contact Phone	Mobile	Email ID	License code	License Price	Action
o103-757-862-£	lok_group	123456789	098765432	aravindrjv	MH0037	\$ 100£	Send Invoice
o103-663-496-7	karanss	098765432	12345678£	aravindrjv	MH0036	\$ 0.00	Send Invoice
o103-576-940-4	starksss	098765432	12345678£	aravindrjv	MH0035	\$ 125.00	Invoice Sent
o103-481-076-£	dddd	098765432	12345678£	aravindrjv	MH0034	\$ 100.00	Invoice Sent
o103-322-236-7	mohan_group	098765432	12345678£	aravindrjv	MH0033	\$ 150.00	✓ Payment Successful
							✓ Payment

Once you enter the amount, the send invoice button, becomes active and you can hit the ‘Send Invoice’ button.

Record Management   View All Users   Self-Paced Learning   Hello, Capstone   Manage Invoices							
Search Organisation Name...							
Organisation ID	Organisation Name	Contact Phone	Mobile	Email ID	License code	License Price	Action
o103-757-862-f	lok_group	123456789	098765432	aravindrjv	MH0037	\$ 1000.00	Invoice Sent
o103-663-496-7	karanss	098765432	123456789	aravindrjv	MH0036	\$ 0.00	Send Invoice
o103-576-940-4	starksss	098765432	123456789	aravindrjv	MH0035	\$ 125.00	Invoice Sent
o103-481-076-f	dddd	098765432	123456789	aravindrjv	MH0034	\$ 100.00	Invoice Sent
o103-322-236-7	mohan_group	098765432	123456789	aravindrjv	MH0033	\$ 150.00	Payment Successful
o103-238-955-1	lal inc.	098765432	123456789	aravindrjv	MH0032	\$ 100.00	Payment Successful

Once the invoice is sent to the customer, the button text changes to ‘Invoice Sent’ which marks the successful sending of the invoice. A copy of the invoice will be send to the admins email as well.

Record Management   View All Users   Self-Paced Learning   Hello, Capstone   Manage Invoices							
Search Organisation Name...							
Organisation ID	Organisation Name	Contact Phone	Mobile	Email ID	License code	License Price	Action
o103-757-862-f	lok_group	123456789	098765432	aravindrjv	MH0037	\$ 1000.00	Payment Successful
o103-663-496-7	karanss	098765432	123456789	aravindrjv	MH0036	\$ 0.00	Send Invoice
o103-576-940-4	starksss	098765432	123456789	aravindrjv	MH0035	\$ 125.00	Invoice Sent
o103-481-076-f	dddd	098765432	123456789	aravindrjv	MH0034	\$ 100.00	Invoice Sent
o103-322-236-7	mohan_group	098765432	123456789	aravindrjv	MH0033	\$ 150.00	Payment Successful
o103-238-955-1	lal inc.	098765432	123456789	aravindrjv	MH0032	\$ 100.00	Payment Successful

Once the user makes the payment, it will be updated in the WordPress database and based on that it will get automatically updated over here and the button text changes to ‘Payment Successful’ over here.

## Wordpress database.

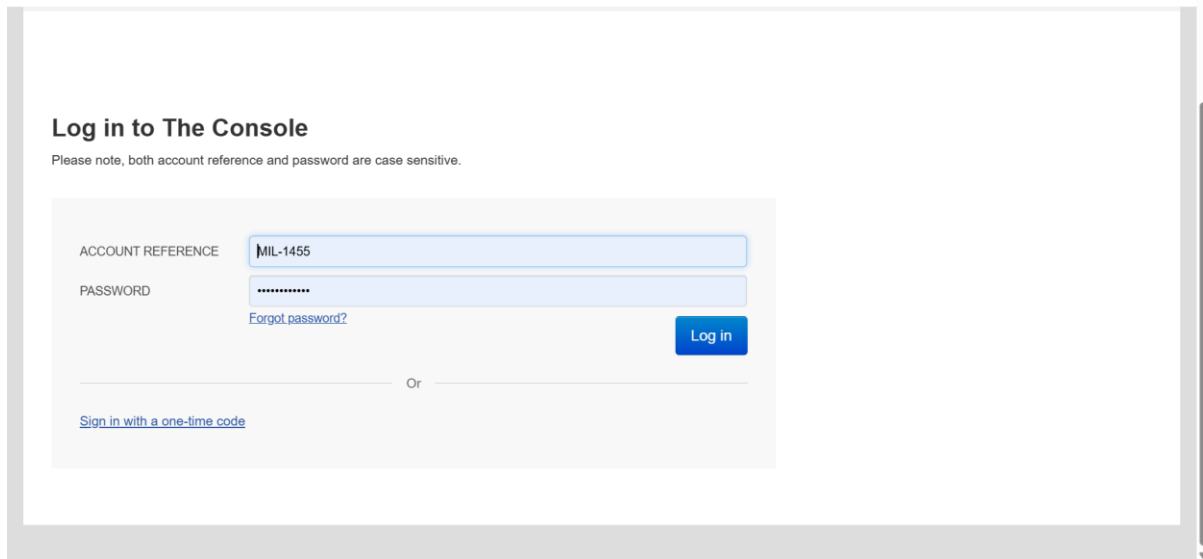
Here we use the Wordpress database using cPanel provided by the Wotlink to get the details in the admin invoice page. Following details shows how to access the database.

Login to the wotlink account by accessing the following link and enter the credentials below.

cPanel website: <https://wotlink.partnerconsole.net/>

Username: MIL-1455

Password: 54DunWyh86\*(



**Log in to The Console**

Please note, both account reference and password are case sensitive.

ACCOUNT REFERENCE: MIL-1455

PASSWORD: \*\*\*\*\*

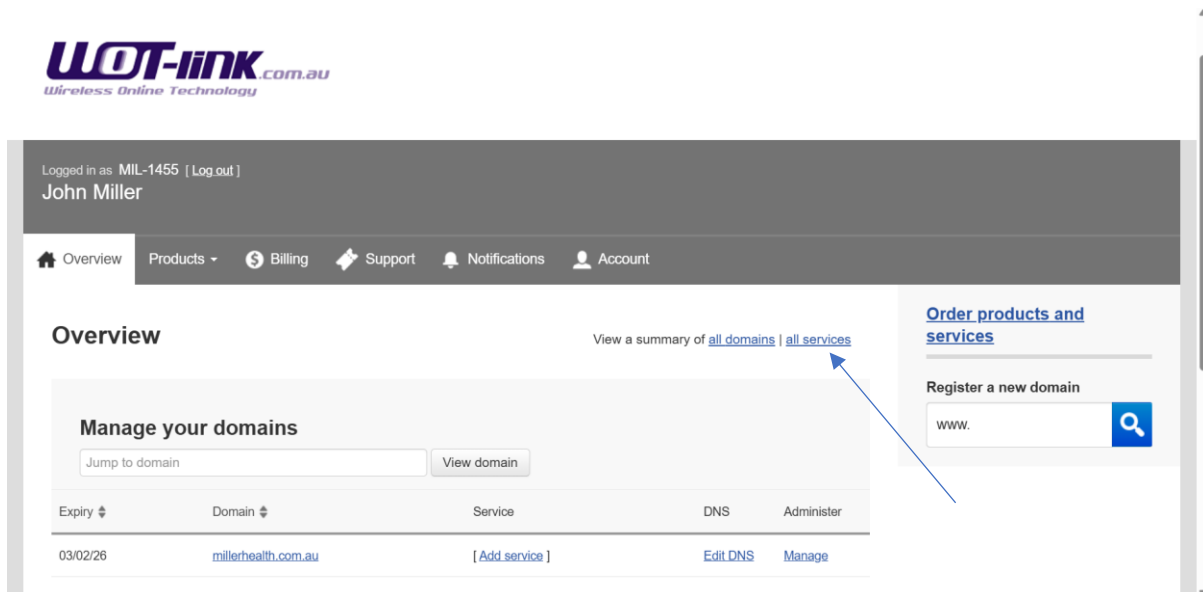
[Forgot password?](#)

[Log in](#)

Or

[Sign in with a one-time code](#)

Once you enter the details, you will land in the following page. In the homepage click on 'all services' as shown in the screenshot below.



**WOT-link.com.au**  
Wireless Online Technology

Logged in as MIL-1455 [Log out]  
John Miller

Overview Products Billing Support Notifications Account

**Overview**

View a summary of [all domains](#) | [all services](#)

**Manage your domains**

Jump to domain View domain

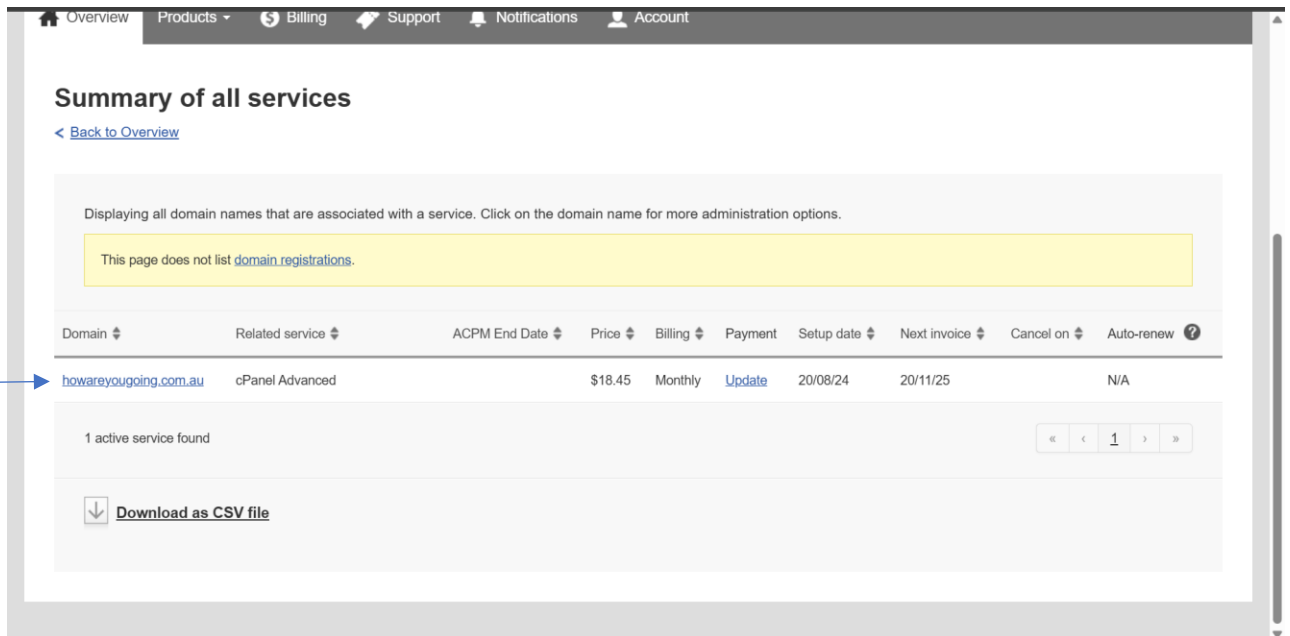
Expiry	Domain	Service	DNS	Administer
03/02/26	millerhealth.com.au	[Add service]	Edit DNS	Manage
27/02/26	millerhealth.com.au	[Add service]	Edit DNS	Manage

[Order products and services](#)

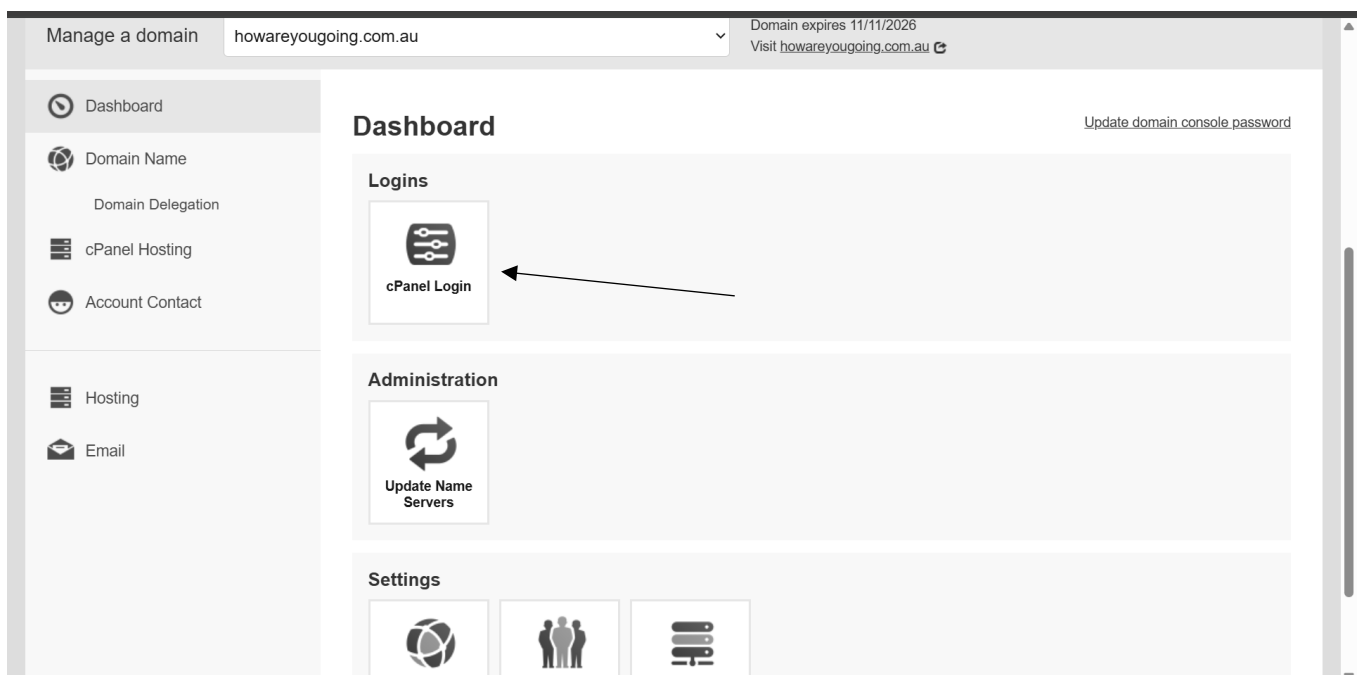
Register a new domain

www. [Search]

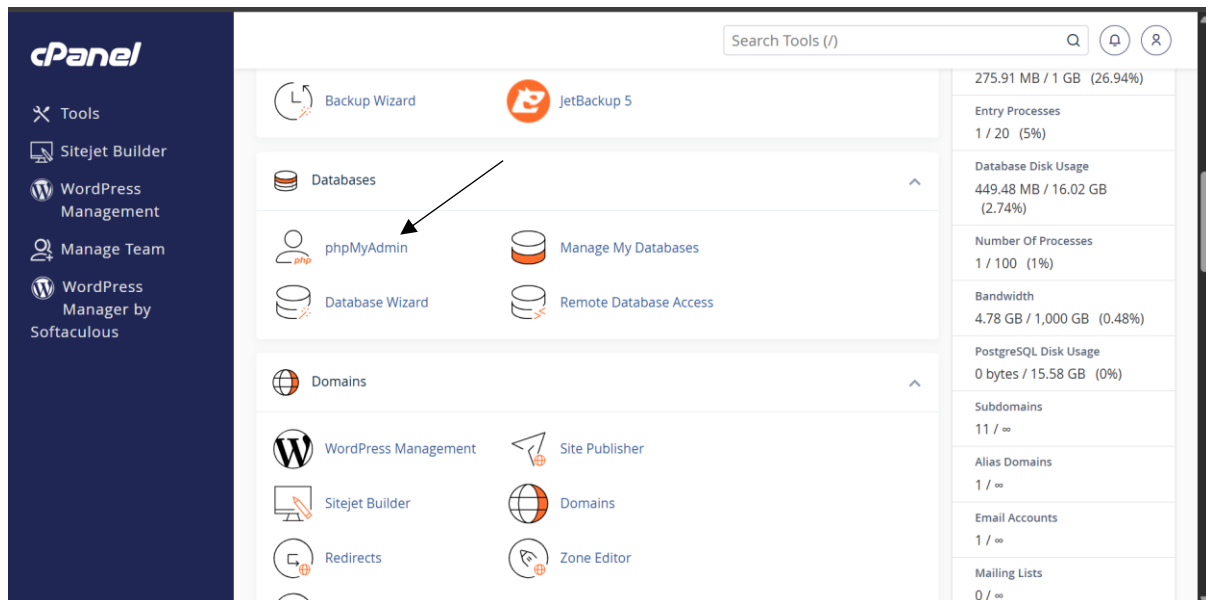
Once the next page click on the domain '[howareyougoing.com.au](http://howareyougoing.com.au)'.



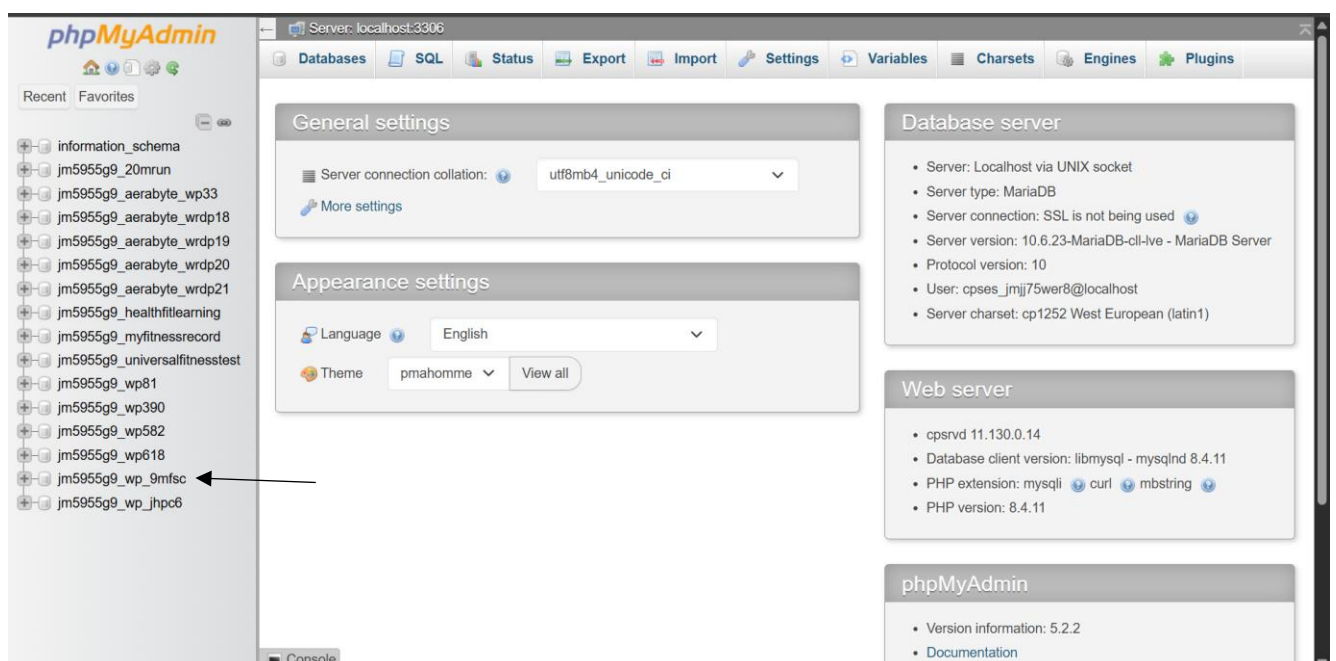
Once you click the page you will land the domain dashboard. Click on 'cPanel Login' to access the databases.



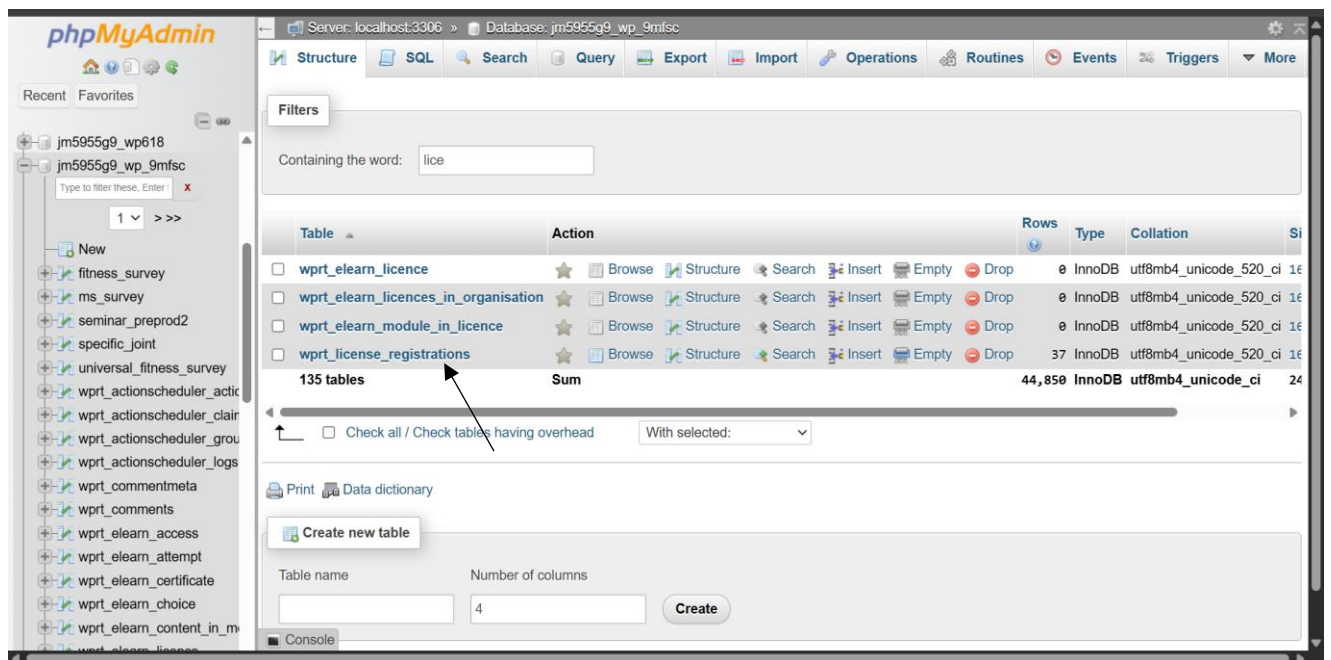
Once you click that grid button, you will land on to the page which has tools like Email, Files, Databases etc. Scroll down till you find databases and select phpMyAdmin in it.



Once you open phpMyAdmin you can view all the databases on the left side. In that select the database '[jm5955g9\\_wp\\_9mfsc](#)'.



Upon clicking the database, you will see the list of all the tables in it. Search for 'wprtr\_license\_registrations' and click on it when it appears.



Once you click that table, you can see all the entries added to the database. The data in this table are being used in the admin invoice list page.

