

ADELEKE O. ADEBISI

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To work in a dynamic challenging organization that organizes hard work and competence where my experience and proficiency will be productively utilized for the advancement of the organization.

PERSONAL DATA

- Date of birth: 12th March, 1996
- Gender: Male

EDUCATION

National Youth Service Corps	2020
Olabisi Onabanjo University, Ago-Iwoye.	2018
B.Sc Computer Engineering	
Golden Gate College.	2012
Secondary School Certificate Examination (SSCE)	

IT/WORK EXPERIENCE:

IMMIGRATION COMMAND AND STAFF COLLEGE (ICSC). August 2019 - July 2020

National Youth Service Corps

Designation: Administrative Assistant & CLO

Achievements

- I assisted in typing, printing, retrieving and scanning of official documents to Service headquarters (Sauka-Abuja).
- I also helped in troubleshooting and administrative duties.

BRAINIAC INT'L SCHOOLS

September 2018 - August 2019

Designation: Class Teacher

Achievements

- I taught JSS1 – JSS3 students Computer Studies & Basic Science.
- I also performed class teacher role.

TECHNICAL SKILLS

- Programming skill – HTML, CSS, BOOTSTRAP, PHP, JQUERY
- CCTV Installation (Remote view included)
- MS Office (Word, Excel, PowerPoint, Access)

PORTFOLIO

adeymilekey.github.io

KEY SKILLS AND COMPETENCIES

- Multi-tasking and attention to details
- Ability to quickly understand complex problems and devise effective solutions
- Ability to think beyond existing practices and mindsets
- Willful, Self-Motivated, target oriented and Decision-making ability

PROFESSIONAL CERTIFICATES

- Health Safety and Environment (HSE 1, 2 & 3)
- CCTV Installation
- Web Design

INTEREST AND ACTIVITIES

- Working in a team
- Documentaries
- News and Sport

REFEREES: Available on request.