

FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. AHBLJWH	Last updated on 07-Jun-2014
Name and address of the Employer	Name and address of the Employee
ITC INFOTECH INDIA LTD NO. 18, ITC INFOTECH PARK, MARUTHI SEVA NAGAR PO, BANASWADI MAIN ROAD, BANGALORE - 560005 Karnataka +(91)-22988002 anand.talwar@itcinfotech.com	ADITYA RAJ C/O VINAY KUMAR SINGH, IN FRONT OF SUN BEAM, CHILDRENS SCHOOL, PANKHA TOLI, MUZAFFARPUR - 842002 Bihar

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAACI7376Q	CALI01615F	AZOPR9180R	

CIT (TDS)	Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) 7th Floor, Middleton Row Kolkata - 700071	2014-15	From 01-Apr-2013 To 31-Mar-2014

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	GRJXXYTC	51355.00	0.00	0.00
Q4	QQPIWNBA	38883.00	0.00	0.00
Total (Rs.)		90238.00	0.00	0.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	0.00	-	30-06-2013	-	U
2	0.00	-	30-06-2013	-	U
3	0.00	-	30-06-2013	-	U
4	0.00	-	06-02-2014	-	F
5	0.00	-	06-03-2014	-	F
6	0.00	-	03-04-2014	-	F

Total (Rs.)	0.00	
Verification		
<p>I, ANAND TALWAR, son / daughter of SOM DUTT TALWAR working in the capacity of SENIOR VICE PRESIDENT TALENT MANAGEMENT (designation) do hereby certify that a sum of Rs. 0.00 [Rs. Zero Only (in words)] has been deducted and a sum of Rs. 0.00 [Rs. Zero Only] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.</p>		
Place	BANGALORE	(Signature of person responsible for deduction of Tax)
Date	11-Jun-2014	
Designation: SENIOR VICE PRESIDENT TALENT MANAGEMENT		Full Name: ANAND TALWAR

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16*** Status of matching with OLTAS**

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

Form No. 16															
[See Rule 31(1)(a)]															
PART B (Annexure)															
Certificate under section 203 of the Income-tax Act, 1961 for Tax deducted at source on Salary															
Name and address of the Employer ITC Infotech India Ltd NO. 18, ITC INFOTECH PARK, MARUTHI SEVA NAGAR PO, BANASWADI MAIN ROAD, BANGALORE - 560005 KARNATAKA INDIA		Name and address of the Employee ADITYA RAJ													
PAN of the Deductor AAACI7376Q	TAN of the Deductor CALI01615F	PAN of the Employee AZOPR9180R	Employee Reference No. provided by the Employer (if available) 12376												
CIT(TDS) Address : The Commissioner of Income Tax (TDS) 7th Floor, Middleton Row City : Kolkata Pin code : 700071		Assessment Year 2014-2015	Period with the Employer <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">FROM</th> <th style="text-align: center;">TO</th> </tr> <tr> <td style="text-align: center;">01-Apr-2013</td> <td style="text-align: center;">31-Mar-2014</td> </tr> </table>	FROM	TO	01-Apr-2013	31-Mar-2014								
FROM	TO														
01-Apr-2013	31-Mar-2014														
Details of Salary Paid and any other income and tax deducted															
1.Gross Salary a)Salary as per provisions contained in sec.17(1) b)Value of perquisites u/s 17(2) (as per Form No.12BA, wherever applicable) c)Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable) d)Total 2.Less :Allowance to the extent exempt u/s 10 <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Allowance</th> <th style="width:50%;">Rs.</th> </tr> <tr> <td>Conveyance Allowance</td> <td style="text-align: right;">9,600.00</td> </tr> <tr> <td>House Rent Allow.</td> <td style="text-align: right;">28,800.00</td> </tr> </table>		Allowance	Rs.	Conveyance Allowance	9,600.00	House Rent Allow.	28,800.00	Rs. 226,976.00 0.00 0.00 38,400.00	Rs. 226,976.00 188,576.00 2,400.00 0.00 186,176.00						
Allowance	Rs.														
Conveyance Allowance	9,600.00														
House Rent Allow.	28,800.00														
3.Balance(1-2) 4.Deductions : a)Entertainment allowance b)Tax on employment 5.Aggregate of 4(a) and 4(b) 6.Income chargeable under the head 'Salaries'(3-5) 7.Add: Any other income reported by the employee <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Income</th> <th style="width:50%;">Rs.</th> </tr> <tr> <td> </td> <td> </td> </tr> </table>		Income	Rs.			0.00 2,400.00 0.00	186,176.00 186,176.00								
Income	Rs.														
8.Gross Total Income(6+7) 9.Deductions under Chapter VIA (A)Sections 80C,80CCC and 80CCD <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;"></th> <th style="width:25%;">Gross Amount</th> <th style="width:25%;">Deductible Amount</th> </tr> <tr> <td>a)Section 80C Provident Fund</td> <td style="text-align: right;">8,640.00</td> <td style="text-align: right;">8,640.00</td> </tr> <tr> <td>b)Section 80CCC</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>c)Section 80CCD</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">0.00</td> </tr> </table>			Gross Amount	Deductible Amount	a)Section 80C Provident Fund	8,640.00	8,640.00	b)Section 80CCC	0.00	0.00	c)Section 80CCD	0.00	0.00		
	Gross Amount	Deductible Amount													
a)Section 80C Provident Fund	8,640.00	8,640.00													
b)Section 80CCC	0.00	0.00													
c)Section 80CCD	0.00	0.00													
Note: 1. Aggregate amount deductible under sections 80C, 80CCC and 80CCD(1) shall not exceed one lakh rupees.															

(B)Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. 10.Aggregate of deductible amount under Chapter VI-A 11.Total Income(8-10) 12.Tax on total income 13.Surcharge (on tax computed at S.No.12) 14.Education cess @ 3% (on tax computed at S.No.12 + on surcharge computed at S.No.13) 15.Tax Payable(12+13+14) 16.Less: Relief under Section 89 (attach details) 17.Tax Payable(15-16)	Gross amount	Qualifying amount	Deductible amount 0.00 8,640.00 177,540.00 0.00 0.00 0.00 0.00 0.00 0.00
Verification			
I, ANAND TALWAR, Son of SOM DUTT TALWAR working in the capacity of SENIOR VICE PRESIDENT TALENT MANAGEMENT do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.			
Place	BANGALORE	This document is digitally signed. (Signature of person responsible for deduction of tax)	
Date	11-Jun-2014		
Designation : SENIOR VICE PRESIDENT TALENT MANAGEMENT		Full Name : ANAND TALWAR	

Form No.12BA
{See Rule 26A(2)(b)}

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

1. Name and address of the employer: ITC Infotech India Ltd
 NO. 18, ITC INFOTECH PARK,
 MARUTHI SEVA NAGAR PO,
 BANASWADI MAIN ROAD, BANGALORE - 560005
 KARNATAKA
 INDIA

2. TAN CALI01615F

3. TDS Assessment Range of the employer: ACIT (TDS Circle 58), 10B Middleton Row, Kolkata 700001

4. Name, designation and PAN of the employee: ADITYA RAJ
 Associate IT Consultant
 AZOPR9180R

5. Is the employee a director or a person with substantial interest in the company (where the employer is a company): N

6. Income under the head 'Salaries' of the employee (other than from perquisites): 186,176.00

7. Financial Year: 2013-2014

8. Valuation of Perquisites:

SL. No.	Nature of perquisites(see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any recovered from employee (Rs.)	Amount of perquisite chargeable to tax Col(3)-Col(4) (Rs.)
(1)	(2)	(3)	(4)	(5)
1	Accommodation	0.00	0.00	0.00
2	Cars/Other automotive	0.00	0.00	0.00
3	Sweeper, gardener, watchman or personal Attendant	0.00	0.00	0.00
4	Gas, electricity, water	0.00	0.00	0.00
5	Interest free or concessional loans	0.00	0.00	0.00
6	Holiday Expenses	0.00	0.00	0.00
7	Free or Concessional Travel	0.00	0.00	0.00
8	Free Meals	0.00	0.00	0.00
9	Free Education	0.00	0.00	0.00
10	Gifts, vouchers, etc.	0.00	0.00	0.00
11	Credit card expenses	0.00	0.00	0.00
12	Club expenses	0.00	0.00	0.00
13	Use of movable assets by employees	0.00	0.00	0.00
14	Transfer of assets to Employees	0.00	0.00	0.00
15	Value of any other benefit/amenity/service/privilege	0.00	0.00	0.00
16	Stock options (non-qualified options)	0.00	0.00	0.00
17	Other benefits or amenities	0.00	0.00	0.00
18	Total value of perquisites	0.00	0.00	0.00
19	Total value of Profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

9. Details of Tax.

a) Tax deducted from salary of the employee u/s 192(1) 0.00

b) Tax paid by employer on behalf of the employee u/s 192(1A) 0.00

c) Total Tax Paid 0.00

d) Date of payment into Government treasury Various dates as mentioned on Part A of the Form 16

DECLARATION BY THE EMPLOYER

I, ANAND TALWAR, Son of SOM DUTT TALWAR working as SENIOR VICE PRESIDENT TALENT MANAGEMENT do hereby declare on behalf of ITC Infotech India Ltd that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed there under and that such information is true and correct.

Place	BANGALORE	This document is digitally signed. (Signature of person responsible for deduction of tax)
Date	11-Jun-2014	
Designation : SENIOR VICE PRESIDENT TALENT MANAGEMENT		Full Name : ANAND TALWAR