महाराष्ट्र शासन

GOVERNMENT OF MAHARASHTRA

HIGHER & TECHNICAL EDUCATION DEPARTMENT

Full Time Technical Diploma Courses Admission Information Brochure

Academic Year 2025-2026

(First Year of Post SSC Diploma in Engineering and Technology And

First Year of Post HSC Diploma in Pharmacy, Surface Coating Technology

And Hotel Management & Catering Technology And

Direct Second Year of Post SSC Diploma in Engineering and Technology)

Directorate of Technical Education, Mumbai

Maharashtra State

GOVERNMENT OF MAHARASHTRA

Hon. Shri. Devendra Fadnavis
Chief Minister, Maharashtra State

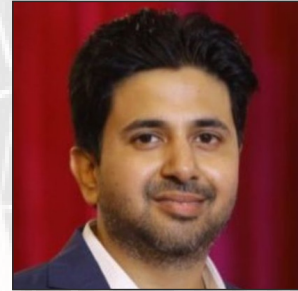**Hon. Shri. Eknath Shinde**
Dy. Chief Minister, Maharashtra State

Hon. Shri. Ajit Pawar
Dy. Chief Minister, Maharashtra State

Hon. Shri. Chandrakant Patil
Minister, Higher & Technical Education,
Government of Maharashtra

Hon. Shri. Indranil Naik
Minister of State, Higher & Technical Education,
Government of Maharashtra

Hon. Shri. B. Venugopal Reddy, IAS
Addl. Chief Secretary,
Higher & Technical Education,
Maharashtra State.

Hon. Dr. Vinod Mohitkar
Director, Technical Education,
Maharashtra State

Directorate of Technical Education, Mumbai

Maharashtra State

GOVERNMENT OF MAHARASHTRA
Higher & Technical Education Department

Information Brochure

For Admission to
Full Time Technical Diploma Courses

(First Year of Post SSC Diploma in
Engineering and Technology/Architecture
And
First Year of Post HSC Diploma in
Pharmacy, Surface Coating Technology and Hotel Management &
Catering Technology
And
Direct Second Year of Post SSC Diploma in
Engineering and Technology)

For the Academic Year
2025-26

Directorate of Technical Education
Maharashtra State, Mumbai

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Maharashtra State Technical Diploma Courses Educational Institutions Admissions Information Brochure, 2025

Government of Maharashtra has published the rules, called "Maharashtra State Technical Diploma Courses Educational Institutions (Admissions) Rules, 2019" on 17th May, 2019 and its amendment on 22nd July, 2020, 18th June 2021, 1st June 2022, 30th May 2023, 9th May 2024 and 23rd May 2025 for eligibility and admission to First Year and Direct Second year of various Technical Diploma courses in the State of Maharashtra. These Rules and its amendment also provides procedure about invitation of applications for admission, Eligibility Criteria, preparation of merit list, distribution of seats, various rounds and stages of Centralized Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, cancellation of admission, approval of list of admitted candidates, refund of fees.

These Rules and its amendment shall apply for admission to the First Year and Direct Second year of Full Time Technical Diploma Courses in Engineering/ Technology & First Year of Diploma in Pharmacy and Hotel Management and Catering Technology conducted by various types of Institutions from Maharashtra State as described below-

a) All Autonomous and Non Autonomous Government Polytechnics / Institutions

b) All Government Aided Autonomous and Non Autonomous Polytechnics / Institutions including Minority Institutions

c) All University managed Diploma Institutes/Polytechnics

d) All Un-Aided Private Polytechnics including Minority institutes

1.   **Short title and commencement. –**

(1) The Rules published on 17th May, 2019 may be called the Maharashtra State Technical Diploma Courses Educational Institutions (Admissions) Rules, 2019. The amendment is published on 22nd July, 2020, 18th June 2021, 1st June 2022, 30th May 2023, 9th May 2024 and 23rd May 2025.

(2) The amended rules shall come into force with effect from Academic Year 2025-26 onwards.

1-A. Abbreviations used in the brochure. –

AICTE	All India Council for Technical Education
CAP	Centralized Admission Process
CBSE	Central Board of Secondary Education
CGPA	Cumulative Grade Point Average
DTE	Directorate of Technical Education, Maharashtra State
EWS	Economically Weaker Section
GoI	Government of India
GoM	Government of Maharashtra
HD	Home District
ICSE	Indian Certificate of Secondary Education
MSBTE	Maharashtra State Board of Technical Education, Mumbai
MSBSHSE	Maharashtra State Board of Secondary & Higher Secondary Education
MSBVE	Maharashtra State Board of Vocational Education
MSBSD	Maharashtra State Board of Skill Development
NRI	Non Resident Indian
OHD	Outside Home District
OMS	Outside Maharashtra State
PIO	Persons of Indian Origin
SSC	Secondary School Certificate
HSC	Higher Secondary Certificate
PCI	Pharmacy Council of India
DVET	Directorate of Vocational Education and Training
ITI	Industrial Training Institute
SL	State Level
SI	Sanctioned Intake
TFWS	Tuition Fee Waiver Scheme

2.   **Definitions. –** In these Rules, unless the context otherwise requires, –

   (a) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of Seat Acceptance fees;

   (b) "Application Form" means prescribed Form filled up online by the Candidate for admission;

(c) "appropriate authority" means the authorities declared by the State or Central Government which approve and regulate the Diploma courses or educational disciplines;

(d) "Autonomous Institution" means the institution to which autonomy is granted by the Maharashtra State Board of Technical Education and Government of Maharashtra;

(e) "BATU" means Dr. Babasaheb Ambedkar Technological University, Lonere;

(f) "Candidate" means the candidate who is eligible for admission to various courses as notified by the Government, from time to time;

(g) "Centralized Admission Process (CAP)" means the centralized process of admission carried out by the competent authority through single window system in a transparent manner for admitting the students for various courses in Technical Diploma educational institutions;

(h) "Competent Authority" means the Director, Technical Education, Mumbai as appointed by the Government of Maharashtra to implement the admission process;

(i) "Course" means the full time Technical Diploma Courses in Engineering and Technology, Pharmacy and Hotel Management and Catering Technology approved by the All India Council for Technical Education, New Delhi and/or Pharmacy Council of India, New Delhi as the case may be for an individual Institution;

(j) "Department" means the Higher and Technical Education Department of Government of Maharashtra;

(k) "Diploma" means a diploma awarded by concerned authority after successful completion of course of study;

(l) "Director" means the Director of Technical Education, Maharashtra State;

(m) "DTE" means Directorate of Technical Education, Maharashtra State;

(n) "Facilitation Centre" means a Centre where the facilities like filling online Forms, verification of documents, confirmation of online forms and grievances, etc. are provided;

(o) "Fees" means the amount fixed as fee which includes tuition fee, library

fee, gymkhana fee, examination fee, development fee or amount payable for any curricular or co-curricular activities, laboratory fee, information brochure fee and any other amount collected from the students, by whatsoever name called, and accepted in whichever manner, that is made payable to an Educational Institution, for whatever purpose, by any candidate admitted to a Diploma course at such institution, but excludes any charges payable towards use of any optional hostel accommodation, mess charges and Students Insurance Fees;

(p) "Foreign Student" means a student who is not a citizen of India;

(q) "Government" or "State Government" means the Government of Maharashtra;

(r) "Home District" means the revenue district area as specified in sub rule (1) of rule 5;

(s) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(t) "Institution" means an Educational Institution which runs Courses imparting technical education in Engineering and allied technical subjects leading to Diploma in Engineering / Technology and Pharmacy;

(u) "Institutional Quota" means seats available for admission to the Eligible Candidates at Institution level as declared by the Government or appropriate authority, from time to time;

(v) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes or category of Candidates;

(w) "ITI" means the Certificate Courses offered by Industrial Training Institution;

(x) "Lateral Entry" means admission of students in second year of the course against seats as per the guidelines of the appropriate authorities;

(y) "MSBTE" means the Maharashtra State Board of Technical Education established under section 3 of the Maharashtra State Board of Technical Education Act, 1997 (Mah. XXXVIII of 1997);

(z) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(aa) "Minority Educational Institution" means an Educational Institution notified as such by the State Government, established and administered for and by the persons belonging to the minority community, domiciled in the State of Maharashtra, having right to do so under clause (1) of article 30 of the Constitution of India;

(bb) "Non-Autonomous Institution" means those institutions which are not declared as an 'Autonomous Institution' by MSBTE;

(cc) "Non-Resident Indian (NRI)" means a person who is "not ordinarily resident" under sub-section (6) of section 6 of the Income Tax Act, 1961, and includes a person resident outside India under clause (w) of section 2 of the Foreign Exchange Management Act, 1999, and also includes his child or ward;

(dd) "Overseas Citizen of India (OCI)" means a candidate or a person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin (PIO);

Explanation: For the purpose of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98-F. I, dated 19th August 2002 and shall now be deemed to be Overseas Citizen of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014- F.I., dated 9th January, 2015;

(ee) "OHD" means area Outside the Home District;

(ff) "Person of Indian Origin (PIO)" means a person who is a citizen of a country other than India but who, at any time, was a citizen of India; or in whose case either parent or any grandparent was a citizen of India by virtue of the provisions of Part II of the Constitution of India or under the Citizenship Act, 1955;

(gg) "Qualifying Examination" means examinations on the basis of which a

candidate becomes eligible for admission or its equivalent examination;

(hh) "Sanctioned intake" means the total number of seats sanctioned or approved by the appropriate authority for admitting candidates in a single academic year in each course of study or discipline in an Educational Institution at the appropriate level of entry;

(ii) "SSC" means the Secondary School Certificate (Standard X) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;

(jj) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time.

(kk) "University" shall have the same meaning as assigned to it in clause (f) of section 2 of the University Grants Commission Act, 1956.

(ll) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3.   Role and Responsibilities of Competent Authority –

(1) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the Technical Diploma courses in all institutions i.e. Government, Government Aided, University Department, BATU, and Unaided Private Technical Educational Institutions in Maharashtra.

(2) The Competent Authority shall deal with the representations received from the candidates (excluding Private Deemed, Self Financing Universities) pertaining to allotment and admissions as Grievance Redressal Authority.

(3) All the decisions taken in relation to Admission to First/ Direct Second Year of Diploma courses, by the Competent Authority shall be final and binding on all concerned.

(4) The Competent Authority shall be solely responsible for smooth conduct of whole admission process.

(5) To appoint persons / agency as service providers required for the conduct of admission process. It shall exercise financial powers for execution of all activities related to conduct of admission process.

(6) To prescribe application fees for admission process with prior approval of Government.

(7) To deposit funds collected through fees prescribed for admission process in the Personal Ledger Account (PLA).

(8) To develop a proper system by using the funds collected through fees, for smooth conduct of admission process.

(9) To prescribe remuneration to the officers and staff involved in the admission process with prior approval of Government.

4.   Eligibility Criteria, –

Sr. No.	Name of Course	Eligibility conditions and requirements for admissions

1	Diploma in Engineering and Technology / Architecture	**(A) First Year of Post SSC**
		
		(1) Maharashtra State Candidature Candidate, Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature Candidates. -
		
		    (i) The Candidate should be an Indian National;
		    (ii) Passed 10th Std./ SSC examination or its equivalent, with at least 35% aggregate marks
		
		Note: Other than Maharashtra State Candidates shall be eligible for Institute quota only.
		
		(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -
		
		    (i) Passed 10th Std./ SSC examination or its equivalent, with at least 35% aggregate marks
		    (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules.

(B) Direct Second Year of Post SSC

Maharashtra State Candidature Candidate. -

(i)   The Candidate should be an Indian National;
(ii) Passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI.

OR

10th + (2 years ITI) shall be eligible for admission to Second Year Diploma Course(s) in ANY branch of Engineering and Technology.

(iii) For Working Professional:-
Eligibility conditions as mention in (i) and (ii) above;
AND
(a) Candidate shall be working professional in Registered Industry / Organization (Central / State) / Private / Public Limited Company / MSMEs located within 50 KM radial distance from the Institute;
(b) Candidate shall have Minimum of ONE Year Full time / Regular working Experience.

(The Affiliating Body will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only.

(C) Post HSC in Surface Coating Technology

(1) Maharashtra State Candidature Candidate, Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature Candidates. -

(i) The Candidate should be an Indian National;
(ii) Passed HSC Science with subjects English, Physics, Chemistry and Mathematics.

		Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only.
		
		(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -
		    (i) Passed HSC Science with subjects English, Physics, Chemistry and Mathematics.
		    (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules.

2	Diploma in Pharmacy	**(1) Maharashtra State Candidature Candidate**
		    a. The Candidate should be an Indian National;
		    b. pass in 10+2 examination (science academic stream) with Physics, Chemistry and Biology or Mathematics.
		        OR
		
		        Any other qualification approved by the Pharmacy Council of India as equivalent to the above examination
		Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only.
		
		(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -
		    a. pass in 10+2 examination (science academic stream) with Physics, Chemistry and Biology or Mathematics.
		        OR
		
		        Any other qualification approved by the Pharmacy Council of India as equivalent to the above examination

3	Diploma in Hotel Management and Catering Technology	**(1) Maharashtra State Candidature Candidate, Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature Candidates. -**
		
		    (i) The Candidate should be an Indian National;
		    (ii) Passed 10+2 /HSC examination or its equivalent, with at least 35% aggregate marks
		Note: Other than Maharashtra State Candidates shall be eligible for Institution quota only.

		(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. - (i) Passed 10+2 /HSC examination or its equivalent, with at least 35% aggregate marks (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Rules.

4-A. For First Year of Post SSC Diploma in Engineering / Technology

- The term 'aggregate marks' used here shall mean as follows:

  a. For Maharashtra State Board Candidates:

  The candidates who have passed SSC Examination, the aggregate marks shall be total marks of 5 subjects taken into consideration and mentioned on the Mark sheet.

  b. For ICSE Candidates

  I. Student seeking admission on the basis of Group 1 & Group 2 subjects only, the aggregate marks shall be the grand total of marks in any of the 5 subjects from Group 1 & Group 2 where he/she has scored maximum marks. OR

  II. Student seeking admission on the basis of Group 1, Group 2 & Group 3, aggregate marks shall be the grand total of all subjects from all groups.

  c. For CBSE Candidates

  The aggregate mark means the grand total of marks obtained by the candidate, including all subjects as declared in Mark sheet

4-B. For Direct Second Year of Post SSC Diploma in Engineering / Technology

- There is No Institutional quota as such for direct second year diploma admissions; however, vacancies if any after last round can be filled by institution, which is termed as institutional quota.

- For candidate passing ITI, the term 'aggregate marks' used here shall mean as follows:

  a. ITI (CTS or ATS) and 2 Years MSBVE/MSBSD Courses: The aggregate marks shall be the marks obtained in the last year/last two semesters (Third and Fourth Sem).

      b. COE Course/Basic Sector of 1-year duration: aggregate marks shall be sum of all 3 groups.

- The Group for admission to Direct Second year is given in Annexure – III.
- List of Technical (Bifocal), Vocational (MCVC) subject is given in Annexure IIIA.

4-C. General Note:

- If letter grades are assigned at SSC, HSC, ITI or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- Candidates passing SSC from other than State Boards or Central Boards shall bring equivalent certificate from Maharashtra State Board of Secondary & Higher Secondary Education (MSBSHSE).
- Candidate who has secured admission in any other institute shall produce certificate indicating his/ her original Leaving Certificate retained with the previous institute in the form of "proforma N" given in the brochure

5.   *Candidature Type, –*

(1) Maharashtra State Candidature. -

Type	Eligibility Criterion	Home District
A	(a) For First Year Post SSC Diploma Courses, - Candidates passing Std. SSC from a recognized institution in Maharashtra State. (b) For Post HSC Diploma Courses, - (i) Pharmacy pass in 10+2 examination (science academic stream) with Physics, Chemistry and Biology or Mathematics or from a recognized institution in Maharashtra State, or Any other qualification approved by the Pharmacy Council of India as equivalent to the above examination from a recognized institution in Maharashtra State (ii) Hotel Management and Catering Technology- Passed HSC from a recognized institution in Maharashtra State, (iii) Surface Coating Technology- Passed	Place of passing of Qualifying Examination falling within the jurisdiction of the respective District area.

	HSC Science with English, Physics, Chemistry and Mathematics from a recognized institution in Maharashtra State. (c) For Direct Second Year of Post SSC Diploma Courses, - Candidate passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI from a recognized institution in Maharashtra State. OR 10th + (2 years ITI) from a recognized institution in Maharashtra State.	
B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective District area.
C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective District area
D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective District area.
E	(a) For First Year Post SSC Diploma Courses, - Candidate passing SSC from a recognized institution located and residing in a Maharashtra Karnataka Border area as notified by Government of Maharashtra and also whose mother tongue is Marathi. (b) For Post HSC Diploma Courses, - (i) Pharmacy- pass in 10+2 examination (science academic stream) with Physics, Chemistry and Biology or	Candidate shall be considered for the Outside Home District seats or State Level Seats.

Mathematics from a recognized institution located and residing in a Maharashtra Karnataka Border area as notified by Government of Maharashtra, and also whose mother tongue is Marathi, Or

Any other qualification approved by the Pharmacy Council of India as equivalent to the above examination from a recognized institution located and residing in a Maharashtra Karnataka Border area as notified by Government of Maharashtra, and also whose mother tongue is Marathi,

(ii) Hotel Management and Catering Technology- Passed HSC from a recognized institution located and residing in a Maharashtra Karnataka Border area as notified by Government of Maharashtra and also whose mother tongue is Marathi.

(iii) Surface Coating Technology- Passed HSC Science with English, Physics, Chemistry and Mathematics from a recognized institution located and residing in a Maharashtra Karnataka Border area as notified by Government of Maharashtra and also whose mother tongue is Marathi.

(c) For Direct Second Year of Post SSC Diploma Courses, -
Candidate passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI from a recognized institution located and residing in a Maharashtra Karnataka Border area as notified by Government of Maharashtra, and also whose mother tongue is Marathi, OR
10th + (2 years ITI) from a recognized institution located and residing in a Maharashtra Karnataka Border area as

	notified by Government of Maharashtra, and also whose mother tongue is Marathi	

(2) ***All India Candidature.*** - The Candidates having Indian Nationality are eligible under this Category.

(3) ***Minority Candidature.*** -The Maharashtra domiciled Candidates belonging to a particular linguistic or religious minority community from within the State and as notified by the Government are eligible under this Category.

(4) ***NRI Candidature.*** - The Candidate who fulfills the conditions as defined in clause (2)(cc) of this Rule.

(5) ***Foreign Student or OCI or PIO Candidature.*** -The Foreign Student candidates, as defined in clause (2) (p) of this Rule, the Overseas Citizen of India (OCI) candidate as defined in clause (dd) of this rule, Persons of Indian Origin (PIO) as defined in clause (2) (ff) of this rule are eligible under this Category.

(6) ***Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature.*** -

(a) The children of citizens, who are displaced from Union Territory of Jammu and Kashmir and Ladakh to any part of India or from unsafe border area of Union Territory of Jammu and Kashmir and Ladakh to a relatively safer place in Union Territory of Jammu and Kashmir and Ladakh from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Union Territory of Jammu and Kashmir and Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Union Territory of Jammu and Kashmir and Ladakh police engaged in combating terrorism; or

(d) The children of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.

are eligible under this category.

6. ***Sanctioned Intake, Reservations and Supernumerary Seats for various Courses.* -**

   (1) The Sanctioned Intake for First Year Diploma Course and Direct Second Year (Lateral entry) of Diploma Courses shall be as per the approval given by the appropriate authority which is competent for giving approval to respective Courses and affiliation given by the MSBTE. For admission to Direct Second Year (Lateral Entry) of Diploma Courses, number of seats available shall be calculated as given in *Schedule -III*.

   (2) The provision of various reservations for the seats available & documents required under Admission Process are mentioned in Schedule IV.

   (3) The supernumerary seats shall be available to the educational institutions as approved by the appropriate authority, from time to time.

7. ***Allocation of Seats.* -**

   The percentage of allocation of seats for Maharashtra State candidates in the Home District, Other than Home District and State Level shall be in accordance with the policy of the Government as specified in *Schedule-I* for First Year post SSC Diploma Courses, *Schedule- II* for First Year post HSC Diploma Courses and *Schedule –III* for Direct Second Year of Post SSC Diploma Courses:

   (1) **Maharashtra State Candidature Seats.** - The Candidates having Maharashtra State Candidature as specified in rule 5(1) of these Rules, shall be eligible for these seats;

   (2) **Minority Quota Seats.** -The Candidates having Candidature mentioned in rule 5(3) of these Rules shall be eligible for these seats as specified in *Schedule-I*, *Schedule-II* and *Schedule-III*. In an Unaided Minority institutes these seats shall be filled as per the policy of the State Government and not less than fifty-one per cent (fifty per cent in case of Government Aided minority institute) of the sanctioned intake

shall be filled by minority students from within the State, belonging to the minority community to which the institution belongs on the basis of inter-se merit through Centralized Admission Process (CAP).

(3) Institutional Quota Seats. - The Institution can admit Eligible Candidates as specified in *Schedule-I, Schedule-II* and *Schedule III*, subject to following conditions, -

(i) The Candidates having Candidature mentioned in rule 5(1), 5(2), 5(3), 5(4) and 5(6) of these Rules shall be eligible for these seats;

(ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the appropriate authority, at the Institution level;

(iii) If the seats reserved for this NRI quota remain vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature seats: Provided that while filling of these vacant seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit.*

(4) Supernumerary seats for. -

(a) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries. –

(i) The Candidates having candidature as given in rule 5(5) of these Rules and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats;

(ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third seats shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Student Candidates, or as prescribed by the appropriate authority, from time to time;

(iii) These seats shall be filled in by the institution on the basis of Inter-*Se-Merit* of candidates as given in rule 8 of these Rules.

(iv) Any vacant seat in a given Course, out of 1/ 3 rd seats reserved for Children of Indian Workers in the Gulf Countries shall be reverted to the seats of 2/ 3rd meant for OCI, PIO, Foreign Nationals and

vice-versa. Further, any vacant seat in the Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in Gulf Countries quota may be filled with NRI Candidature Candidates, subject to the approval from appropriate authority for the NRI seats.

(b) Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature, **-**

    (i) The Candidates having Candidature as given in rule 5(6) of these Rules shall be eligible for these seats;

    (ii) The number of seats for this quota shall be as per the policy of the Government;

    (iii) These seats shall be filled in by the Competent Authority.

(5)   Invitation of Application form-

(1) The Candidates seeking admissions to the courses for the seats provided in -

(a) rule 7 (1), 7(2) and 7 (4) (b) of these Rules shall apply to the Competent Authority for admission through Centralized Admission Process (CAP),

(b) rule 7 (3) and 7 (4) (a) of these Rules shall initially apply to the Competent Authority for verification of documents and then to respective institute. The institutions shall give admission to such eligible applicants on the basis of *Inter-Se- Merit* prepared by respective institute, as specified in rule 13.

(2) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Pro forma issued by the concerned competent authority.

8.   **Preparation of Merit List. -**

(1) Assignment of Merit Number. - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number. The merit list shall be prepared on the basis of

marks obtained at qualifying examination, or any other criterion as specified in sub-section (3) of this rule.

(2) *Change of Marks due to verification.* - If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

(3) *Assignment of Merit Number for various Courses.* –

(a) For Admission to First Year of Post SSC Diploma Courses in Engineering and Technology. –

The merit list of the Eligible Candidates shall be prepared on the basis of percentage of aggregate marks obtained at SSC (including additional marks, if mentioned in mark sheet) or as per any other criterion as may be specified from time to time:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

    (a) higher percentage of marks in the subject Mathematics at SSC;
    (b) higher percentage of marks in the subject Science at SSC;
    (c) higher percentage of marks in the subject English at SSC;
    (d) Passing HSC Science;
    (e) Passing HSC with Minimum Competency Vocational Course;
    (f) Passing ITI Trade of 2 Years duration;
    (g) Passing Intermediate Grade Drawing examination.

(b) For Admission to Direct Second Year of Post SSC Diploma Courses in Engineering and Technology. –

The separate merit lists for each of qualifying Examination of the Eligible Candidates shall be prepared on the basis of percentage of marks obtained at the qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as

specified below, -

   a. Higher percentage of marks in Mathematics at SSC;

   b. Higher percentage of marks in Science at SSC;

   c. Higher percentage of marks in English at SSC.

(c) For Admission to Post HSC Diploma Course in Surface Coating Technology.- The merit list shall be prepared on the basis of percentage of marks obtained in the subjects Physics, Chemistry and Mathematics taken together at HSC:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

   a. higher percentage of aggregate marks in HSC;

   b. higher percentage of marks in Mathematics at HSC;

   c. higher percentage of aggregate marks in SSC;

   d. higher percentage of marks in Mathematics at SSC;

   e. Passing Intermediate Grade drawing examination.

(d) For Admission to First Year Pharmacy, **-** The merit list shall be prepared on the basis of percentage of marks obtained in the subjects Physics, Chemistry and higher marks of Mathematics or Biology in HSC:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

   a. higher percentage of aggregate marks in HSC;

   b. higher percentage of marks in Physics at HSC;

   c. higher percentage of marks in Chemistry at HSC;

   d. higher percentage of marks in English at HSC;

   e. higher percentage of marks in SSC.

(e) First Year Hotel Management and Catering Technology. - The merit list shall be prepared on the basis of Percentage of marks obtained at HSC:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

   a. Passing HSC Science;

b. Passing HSC Home Science;

c. Passing HSC with Minimum Competency Vocational Course;

d. Passing HSC Commerce;

e. Passing HSC Arts.

9.   *Centralized Admission Process (CAP). –*

(1) The Technical Diploma Educational Institution shall admit Candidates through the Centralized Admission Process. The stages of CAP shall be as stated below, -

(a) Display or publishing of Information Brochure by the Competent Authority;

(b) Filling Online Application Form by Candidate for participation in the Centralized Admission Process;

(i) All eligible candidates for admission to First year of Diploma in Engineering/Technology/ Pharmacy/HMCT and for Direct Second Year Diploma of Engineering/Technology are required to fill the application form Online as per the notified schedule.

(ii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.

(iii) Following are the details of the non refundable fees to be paid by the candidate through online mode only.

Admission Type	General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of J & K and Ladakh Migrant candidates	Reserved Category Candidates [SC, ST, VJ/DT-NT(A), NT(B), NT(C), NT(D), OBC, SBC, SEBC, EWS] & PWD Candidates belonging to Maharashtra State only.
First Year of Post SSC Diploma in Engineering/ Technology/ Architecture	Rs. 400/-	Rs. 300/-
First Year of Post HSC Diploma in Pharmacy /Surface Coating	Rs. 400/-	Rs. 300/-

Technology / HMCT		
Direct Second year of Post SSC Diploma	Rs. 400/-	Rs. 300/-

(c) Uploading of scanned images of valid necessary original documents as per the requirement of the admission while filling of online application form;

   (i) Candidates are required to Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.

   (ii) The Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

   (iii) The Printout of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(d) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form;

The Competent Authority has prescribed the following methods for Document verification:

The Competent Authority is offering the facility of e-Scrutiny in addition to the Physical Scrutiny of the documents. The candidate shall select the mode of scrutiny depending upon his/her convenience in online filling & confirming the application form.

   (i) e-Scrutiny Mode:

     • The Candidate shall register online through mobile (Smartphone) or computer and select the e- Scrutiny Mode.

     • Such candidate shall fill & submit online application form and upload the required documents from any computer/ Smartphone from anywhere connected to internet.

- Such Candidate need not have to go in person anywhere for submission, verification and confirmation of the application form.

- After online submission, Candidate's application & documents shall be verified and confirmed by the designated Facilitation Center (FC) through e-Scrutiny Mode.

- Candidate can edit the application form till the candidate's Application form is picked up by the FC for e-Scrutiny. The status of the same shall be available in the candidate's login.

- After confirmation of application form at FC, information cannot be changed by candidate.

- The candidate can raise the online grievance for any corrections if any.

During e-Scrutiny of Application Form of such candidate:

- If no error is found in the submitted Application: Such Applications shall be confirmed through e-Scrutiny by verifying the Application form, documents uploaded and the status of verification & confirmation of the application form shall be available in candidates Login along with receipt cum Acknowledgement.

- If error is found in the submitted Application: The details of errors shall be intimated to candidates by reverting back his/her Application for its rectification by candidate through candidates Login.

- Candidate shall edit the reverted Application form and re-submit the application for e-Scrutiny through his/her login. This step is mandatory for the candidate. Candidate shall upload the requisite documents to substantiate the claim if any for correction/concession.

- During E-Scrutiny Mode, Candidate shall produce the relevant & valid documents to substantiate the claim made in the application form. In case of non submission of the relevant documents, the candidate shall lose such claims made in the application and applications of such candidates shall be confirmed without

considering such claims.

(ii) Physical Scrutiny Mode:

- The Candidate shall register online and select the Physical Scrutiny Mode.

- Such candidates shall select convenient date & timing for online filling, scanning & uploading of required documents, verification and confirmation of application form at FC.

- The candidate not having any computer/IT facility for registration at home shall visit the nearest FC for Registration & scheduling support.

- The Candidates shall report to any convenient Facilitation Centre along with required original documents for verification.

- The Facilitation Centre In-charge shall verify the information from the original copies of required documents.

- The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.

- During Physical Scrutiny Mode, Candidate shall produce the relevant & valid documents to substantiate the claim made in the application form. In case of non submission of the relevant documents, the candidate shall lose such claims made in the application and applications of such candidates shall be confirmed without considering such claims.

- After confirmation of application form at FC, information cannot be changed by candidate.

- For any correction, the candidate shall visit the FC from where he has confirmed his application form.

(e) Display or publishing of provisional merit lists, submission of grievances (if any), through the method prescribed by the Competent Authority for this purpose and display or publishing of final merit lists;

After declaration of the provisional Merit List, if candidate seek/claim any

correction/concession in the displayed information, the process of Submission of grievance, if any, for all type of Candidates prescribed by the Competent Authority is given below:

(i)   For E-Scrutiny Mode selected candidates:

- Candidate shall raise the Grievance about correction required in the data displayed in provisional merit list through his/her Login.

- The application of such candidates shall be reverted back to the candidate in his/her Login for rectification.

- Candidate shall upload the requisite documents to substantiate the claim for any correction/concession. This is mandatory step for the candidate.

- The status of acceptance/rejection of Grievance raised by candidate shall be available in candidates Login along with latest receipt cum Acknowledgement.

- During E-Scrutiny Mode, Candidate shall produce the relevant & valid documents to substantiate the claim made in the application form. In case of non submission of the relevant documents, the candidate shall lose such claims made in the application and applications of such candidates shall be confirmed without considering such claims.

- No document shall be accepted to substantiate the claim made in application after scheduled dates.

(ii) For Physical Scrutiny Mode selected Candidates

- Candidate shall submit the Grievance about correction required in the data displayed in provisional merit list by reporting at FC where he has already confirmed his/her application form.

- Candidate shall submit the requisite documents to substantiate the claim for any correction/concession at FC.

- FC shall issue the latest receipt cum Acknowledgement.

- During Physical Scrutiny Mode, Candidate shall produce the relevant & valid documents to substantiate the claim made in the

application form. In case of non submission of the relevant documents, the candidate shall lose such claims made in the application and applications of such candidates shall be confirmed without considering such claims.

- No document shall be accepted to substantiate the claim made in application after scheduled dates.

(iii) Final merit lists will be displayed on the website.

(iv) The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute

(f) Display of Category-wise Seats (Seat Matrix) available for CAP Rounds; The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(g) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed shall be considered for allotment in the respective CAP Rounds; In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round

(i) Candidates will be able to fill in the online option form through their login.

(ii) It is mandatory for all candidates to confirm the online option form

(iii) After confirmation of Option form, the candidate will not be able to change the Options.

(iv) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.

(v) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).

(vi) Option form received through online submission only will be considered for further processing

(vii) Candidate shall confirm the submitted on-line Option Form by reentering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference

(viii) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

(h) Display of Provisional Allotment of respective CAP Rounds indicating allotted institute and Course;

(i) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed below by the Competent Authority for the purpose of accepting the offered seat and removal of errors as per the clause (e) of sub rule (4) of this rule;

- The candidate who have been allotted a seat during the CAP Rounds **shall not report to ARC for verification of documents & seat acceptance.**

- After allotment, the candidate shall verify himself the seat allotment made to him/her during the CAP rounds is as per the Rules & Regulations.

- He/she shall ensure through his login that his/her claims related with Qualifying Marks, category, gender, reservation, special reservation made by himself/herself in the applications form are correct and the relevant documents uploaded to substantiate his/her claims are authentic and correct. After ensuring the correctness of the allotment, candidate shall pay the seat

acceptance fee through online mode for the purpose of accepting the allotted seat.

- If allotment made to the candidate based on the claims made in the applications form, during self verification of the allotment, if candidate found that the claim made by him is not correct and he wants to correct the error, (errors as per the clause (e) of sub rule(4) of this rule) the candidate shall report the grievance either by e-Scrutiny or Physical Scrutiny Mode.

- In later stage, if it is found that the seat allotted to the candidate on the false claims made in the application by the candidate, then such allotment/admission taken in the allotted institute shall be cancelled automatically.

(j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

(2) Conduct of CAP Round-I.- The seats available for Round I shall be published on the Website. The Candidate whose names appeared in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

(3) During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall then be not eligible for participation in the subsequent CAP rounds. Such candidates follow the instructions given at clause 9(1)(i) above. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not follow the instructions given in clause 9(1)(i), their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference

given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall follow the instructions given in clause 9(1)(i). Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not follow the instructions given in clause 9(1)(i), their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat as per the instructions given in clause 9(1)(i) then such candidates shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat as per the instructions given in clause 9(1)(i), such candidate shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Round-II, III and IV-

(a) The seats available for Rounds II, III and IV shall be published on the website. The Candidates eligible for rounds II, III and IV are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories. –

(i) Candidates as per the Rule 3(c) and 3(d) above for Round-II and candidates as per the Rule (iv) and (v) of Rule 4 (b) for Round-III and IV;

(ii) Candidates who have not been allotted any seat in any of the previous rounds;

(iii) Candidates who did not participate (failure of filling option form) in previous round.

(b)

(i) Candidates who have been allotted seat other than first preference in Round-I, first three preferences in Round-II, first six preferences in Round-III and reported to ARC or self-scrutinised the document uploaded in online application system for confirmation of seat acceptance [followed the instructions given in clause 9(1)(i)], whilst filling fresh option form, for subsequent Round/s, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(ii) If a candidate is allotted the seat as per his first three and six preferences in Round-II and Round-III respectively, such allotment shall be auto freezed and the candidate shall accept the allotment so made. After the acceptance such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents or the candidate may scrutinize the document uploaded in online application system himself and such candidate shall make payment of seat acceptance fee by online mode [followed the instructions given in clause 9(1)(i)]. Thereafter such candidates shall report to the allotted institute and seek admission to the allotted seat. If such candidate does not report to ARC or fails to carry out self scrutiny of the document uploaded in online application system for confirmation of seat acceptance, then his claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. The allotment so made shall be the final allotment;

(iii) Candidate who have been allotted seat other than the first three and six preferences given by the candidate in Round-II and Round-III, respectively and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate

may freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to the ARC or the candidate may scrutinize the document uploaded in online application system himself and make payment of seat acceptance fee himself in online mode [followed the instructions given in clause 9(1)(i)]. Thereafter, such candidate shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC or fails to carry out self-scrutiny of the document uploaded in online application system for confirmation of seat acceptance, his claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(iv) Candidate who have been allotted seat other than the first three and six preferences given by the candidate in Round-II and Round-III, respectively and accepted the seat by reporting to ARC or by self-scrutinising of the document uploaded in online application system for confirmation of seat acceptance [accepted the seat as per the instructions given in clause 9(1)(i)], shall be eligible for participation in the subsequent rounds for betterment;

(v) Candidate who have been allotted seat in other than the first three and six preferences given by the candidate in Round-II and Round-III, respectively and not accepted the seat by not reporting to ARC or fails to carry out self-scrutiny of the document uploaded in online application system for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds.

(c) There shall be no further betterment option available to the candidate after round IV. The allotment made and/or allotment retained in round IV for participating candidates in round IV shall be final. However, for Working Professionals, there shall be no further betterment option available after Round II. The allotment made and/or allotment retained in Round II for participating Working Professionals in Round II shall be

final;

(d) At the time of reporting for admission to Institute, the candidate shall produce all the original documents in support of the claims made in the application. If the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds; Provided that, If Candidate is allotted seat without availing any benefit claimed in the application, in such cases the allotment of the seat to the candidate shall be retained. However, the candidate is permitted to rectify errors in the application, if any, as per the provisions of clause 9(4)(e);

(e) The candidate will be entitled to rectify the following errors in the application form by raising the grievance viz.

(i)   change of gender from male to female and vice-versa;

(ii) error while entering marks obtained by candidate in examination, However the change in the merit number due to increase in the marks will not be permitted;

(iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

(iv) Removal of minority status due to failure of submission of supporting documents;

(v) Removal of Disability status due to failure of submission of supporting documents;

(vi) Removal of Defence status due to failure of submission of supporting documents

(vii) Change in Type of Candidature;

(viii) Change in Home District;

(ix) Removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) Removal of Technical/Vocational Status due to failure of submission of supporting documents;

(xi) Change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission & fee paid receipt to the candidate.

10. ***CAP allotment stages and process of allotment.*-** Allotment of seats under CAP shall be made in the following manner,-

(1) Maharashtra State Candidature Candidate.- (a)The stages of computerised allotment are as follows,-

Stage –I: *For all the Candidates.-*

(a) All the Candidates (Technical, Non-Technical, Open, Reserved, Male, Female) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit.*

(b) Economically Weaker Section (EWS) & Orphan Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.

(c) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit and if seat is not available in Open Category then they shall be considered for allotment in their respective reserved category.

(d) SBC Category Candidates shall be considered for allotment in Open

Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(e) Allotment to the Persons with Disability Category Candidates

(1) Allotment to the Persons with Disability Category Candidates shall be within their respective Reserved/ General category only.

(2) The number of seats for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(3) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved/general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved/ General category for Persons with Disability candidate and shall be allotted as per their *Inter-Se-Merit.*

(4) All other seats (except earmarked seats), available for Persons with Disability Category Candidates for that course shall be allotted as per their *Inter-Se-Merit* from combined list of all Persons with Disability Category Candidates.

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit.

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general seats for Persons with Disability Category as per their Inter-Se-Merit

(5) After allotment of the seat to Person with Disability Category Candidate a seat from that General or respective backward class category and Person with Disability Category shall be treated as utilized.

(6) If in the seat matrix for any course, total available seats for Reserved / General category comes out to be less than 2, then in such case no seat shall be allotted to the Person with Disability Category Candidate.

(f) Allotment to the Defence Category Candidates

(1) Allotment to the Defence Category Candidates shall be within their respective Reserved/ General category only.

(2) The number of seats for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(3) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved/general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved/ General category for Defence candidate and shall be allotted as per their *Inter-Se-Merit.*

(4) All other seats (except earmarked seats), available for Defence Category Candidates for that course shall be allotted as per their *Inter-Se-Merit* from combined list of all Defence Category Candidates.

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit.

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general seats for Defence Category as per their Inter-Se-Merit

(5) After allotment of the seat to Defence Category Candidates a seat from that General or respective backward class category and Defence Category shall be treated as utilized.

(6) If in the seat matrix for any course, total available seats for Reserved / General category comes out to be less than 2, then in such case no seat shall be allotted to the Defence Category Candidate.

(g) For the Candidates with Technical or Vocational subjects in qualifying examination, the seat availability shall be checked in the following order,-

(i)   Seats for Technical Candidates in Open Category;

(ii) Seats for Technical Candidates in respective reserved Category;

(iii) Seats for general Candidates (for both Technical and Non-technical) in Open Category;

(iv) Seats for general Candidates (for both Technical and Non-Technical)

in the respective reserved Category.

    (v) Vacant Technical Seats shall be allotted to Non Technical Candidates

(h) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,-

    1. Seat for Ladies,
    2. Seat for person with disability candidates,
    3. Seat for Defence.

<u>Stage – II</u>: *For allotment of seats reserved for Female to Male Candidates.*-If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seats shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

<u>Stage –III</u>: *For SBC Category Candidates.* -If the Other Backward Class Category seats remain vacant, such seats shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

<u>Stage –IV</u>: *For all Candidates (without any type of Reservation).*-The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit.*

<u>Stage –V</u>: *For all Candidates (without any Candidature Type)-* (a) The seats remaining vacant shall be allotted to the all Eligible Candidates.

(b) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

(2) Minority Quota Seats.-The stages of computerised allotment are as follows,-

    <u>Stage – I</u>: The seats under minority quota in the minority institution linguistic or religious shall be allotted to the respective minority candidates.

    <u>Stage – II</u>: If the seats remain vacant, they shall be allotted to the Maharashtra State candidature Candidates.

(3) For Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature Candidates: The Supernumerary seats for Union Territory of Jammu and Kashmir and Ladakh Migrant Candidature candidates shall be allotted to the Eligible Candidates as in 5(6) on the basis of *Inter-Se-Merit.*

11.   *Allotment of seats by CAP Rounds I, II, III and IV.-*

(1) CAP Round I, II, III and IV shall be conducted by computerized allotment.

(2) In CAP Round I.-

    (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,-

        (i)   Stage I of sub-rule (2) of rule 10,

        (ii) Stages I to II of sub-rule (1) of rule 10 with Technical & Non Technical,

        (iii) Stages I to II of sub-rule (1) of rule 10 without Technical & Non Technical,

    (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, -

        (i) Stages I to II of sub-rule (1) of rule 10 with Technical & Non Technical,

        (ii) Stages I to II of sub-rule (1) of rule 10 without Technical & Non Technical,

(3) In CAP Round II and III -

    (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, -

        (i) Stage I of sub-rule (2) of rule 10,

        (ii) Stages I to V of sub-rule (1) of rule 10 with Technical & Non Technical,

        (iii)Stages I to V of sub-rule (1) of rule 10 without Technical & Non Technical,

        (iv)Stage II of sub-rule (2) of rule 10;

    (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, -

        (i) Stages I to V of sub-rule (1) of rule 10 with Technical & Non Technical,

        (ii) Stages I to V of sub-rule (1) of rule 10 without Technical & Non Technical,

(4) In CAP Round IV -

   (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, -
   - (i) Stage I of sub-rule (2) of rule 10,
   - (ii) Stages I to V of sub-rule (1) of rule 10 with Technical & Non Technical,
   - (iii) Stages I to V of sub-rule (1) of rule 10 without Technical & Non Technical,
   - (iv) Stage II of sub-rule (2) of rule 10;

   (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, -
   - (i) Stages I to V of sub-rule (1) of rule 10 with Technical & Non Technical,
   - (ii) Stages I to V of sub-rule (1) of rule 10 without Technical & Non Technical,

(5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Round I, II, III and IV shall be executed with HD and OHD tag and if the seats remain vacant then the same stage shall be executed without HD and OHD tag. If further seats remain vacant for any reason in rule 7(1) and 7(2) of these Rules they shall be considered for allotment to all the candidates as per rule 5(1) irrespective of the seat type on the basis of Inter- Se-Merit.

12.   *General provisions.-*

(a) Allotment in CAP Rounds I, II, III and IV of Home District Seats, Other than Home District seats and State Level seats will be carried out as per Inter-SeMerit of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per Inter- Se-Merit, options filled and seats available at that point of time in the stage of CAP Rounds I, II, III and IV.

(b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage.

(c) During the allotment of any stage, the Candidate may get upward shift in the

allotment with reference to the options filled by the Candidate according to availability of seats at that point of time.

(d) There shall not be any reservation under different categories in Technical Diploma Educational Institution, for allocation of seats stated in rule 7(2), 7(3) and 7(4) of these Rules;

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages.

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment.

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment.

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter" from his login and shall pay the seat acceptance fees by carefully reading Rule no 9(1)(i) and 9(3), 9(4).

(j) The seat acceptance fee shall be Rs. 1000/-, for all admitted candidates the same shall be treated as non- refundable.

(k) Failure to accept the seat acceptance as per the clause 9(1)(i) will be considered as if the Candidate has rejected the offer.

(l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms.

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

(n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or

incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o)   Complaints regarding the use of fake Certificates to be investigated in time bound manner and if found guilty, such admission shall be cancelled. Further, appropriate action shall be initiated with due intimation to Competent Authority.

13.   ***Admissions in Institutional Quota and vacant seats after CAP.***- The Principal or Director of the institution shall carry out the Institute Level Admissions for Institutional Quota seats and vacant seats after CAP Rounds in the following manner, namely:-

(a)   Admissions shall be made in a transparent manner and strictly as per the Inter-Se-Merit of the candidates who have applied and registered for admission to the Competent Authority.

(b)   Information brochure or prospectus of the Institution specifying information of the Institute viz. accreditation, status, fee structure, hostels and other facilities, academic, curricular and co-curricular activities and features shall be published before the commencement of the process of admission. Information brochure of the Institute shall also be displayed on the website of the Institution and soft copy of it shall be submitted to DTE for its publication on the admission portal of DTE, on or before the date of publication of provisional merit list.

(c)   The Competent Authority shall notify the schedule of Institute Level Admissions on its portal.

(d)   Online Application for admissions to these seats shall be called by the Competent Authority from the date of allotment of CAP Round I up to two days after the CAP Round IV. Candidate whose name is appeared in final merit list and who have applied and registered after last date of application to CAP up to the last date of application for Institute Level Admissions as specified by the Competent Authority shall be eligible to participate in first phase of Institute Level Admission.

(e) Competent Authority shall send the list of the candidates applied for institute Level Admission to the Institute. The Institute shall prepare the merit list by following the procedure specified in sub-rule (3) of rule 8 of these rules and prepare the merit list and display the same on its website, preferably on the same day or latest by the next day.

(f) Competent Authority shall publish, the number of vacant seats for Institute Level Admission in each course to be filled by the Institution with seat type which was earmarked during the CAP, on its portal on the next day after completion of CAP Round IV and shall also provide the same to the Institute in institute login.

(g) Institution after receiving the information mentioned in clauses (e) and (f) shall, display it on the notice board of the Institute and shall publish the same on the website of the Institution. The Institute shall adopt the following procedure for Institute Level Admission, namely :-

  (i) Institution shall publish the date and time of admissions on the notice board and web site of the institute.

  (ii) Institute shall take the attendance of candidates present on the day of admission.

  (iii) Institute shall adhere to the rules of Institute Level Admissions and other rules specified in the information brochure of Competent Authority.

  (iv) Admissions shall be uploaded on the web portal of admissions of Competent Authority in real time and online receipt of admission shall be given to admitted candidates. All the admissions and cancellations shall be updated immediately through online system.

  (v) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the candidate from the same category for which it was earmarked during the CAP. If the seats remain vacant again then the seats shall be filled in, on the basis of Inter-Se-Merit of the applicants.

  (vi) While filling these seats, the preference shall be given to the Maharashtra State Candidature Candidate over All India

Candidature Candidate on the basis of Inter-Se-Merit.

(vii)   After exhausting the Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the sanctioned intake then these seats may be filled with Candidature Candidates of Non-Residential Indian (NRI), Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO) and Children of Indian Workers in the Gulf Countries (CIWGC), if the Institute has secured prior approval from appropriate authority for these seats.

(h) Institute shall complete first phase of Institute Level Admission till last date for cancellation of seats with full fee refund.

(i) After completion of first phase of Institute Level Admission till the last day for cancellation of seats with full fee refund, institute shall publish the vacant seats.

(j) In second phase of Institute Level Admission, Institute shall fill the remaining vacant seats after last date for cancellation of seats with full fee refund to Cut-off date of admission by calling applications from the candidates applied for CAP and Institute Level Admission on Inter-se-Merit. Institute shall publish Inter-Se-Merit list of the candidates applied for vacant seats by following the procedure specified in sub-rule (3) of rule 8 of these rules on its web site. Institute shall carry out the process of filling of these vacant seats as per the procedure laid down in clause (g) of this rule. Competent Authority shall provide facility to eligible candidates who have not applied for admissions earlier to apply for admission for these vacant seats.

(k) Candidates seeking admission on vacant seats after last date for cancellation of seats with full fees refund, by cancelling admission secured in CAP Rounds or in Institute Level Admission, shall not get any refund of fees from previously admitted Institute except caution money deposit and examination fees. Also the candidate cancelling admission for any reason after the last date for cancellation of seats with full fees refund shall not get any refund of fees.

(l) The Minority or Non-Minority Institution intending to surrender the

Institutional Quota (in part or full) of specified courses to the CAP shall communicate seven days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.

(m) Institute Level Admission shall be carried out by the Institute in fair and transparent manner. Principal or Director of the Institute shall be responsible for any misconduct in Institute Level Admissions.

14. *Approval of Merit List and the Admitted Candidates List.-*

(1) After completion of Admission process every Institution shall submit the Admission- approval proposal to the Competent Authority.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc., as well as, the required documents of the Candidates admitted at institution level.

(3) If unaided minority institution fails to admit minimum fifty-one percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of section 12C of the National Commission for Minority Educational Institutions Act 2004.

(4) The Institute is responsible for enrolling the candidates on the portal of "Academic Bank of Credits" within eight days after confirmation of admission of the candidate in the Institute. Institute shall confirm the enrolment of the candidate on "Academic Bank of Credits" portal before submitting the admission approval proposal to the Directorate of Technical Education. The admission approval proposal shall consist of list of admitted candidates along with enrolment number of the candidate on the portal of "Academic Bank of Credits". Admission of the candidates shall not be recommended for approval to the Director, Technical Education unless all admitted candidates in the institute are enrolled on the "Academic Bank of Credits" portal.

15. *Cancellation of Admission and Refund of fees, return of documents by Institutions.* -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final, irrespective of whether he has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. If the candidate cancels admission on or before the last day for cancellation of seats with full fee refund as specified by the Competent Authority, the Institute shall refund the entire fees to the candidate after deduction of Rupees one thousand only towards processing charges and return all his original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

(b) Candidate shall not be entitled to any refund of his fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after the last day for cancellation of seats with full fee refund as specified by the Competent Authority. Link for online cancellation for admission shall be deactivated after cutoff date. Candidate has to apply for cancellation of admission to the institute by submitting application to the Institute after the cutoff date;

(c) No institution, who has in its possession or custody, of any document in the form of certificates or any other documents deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such certificates or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution. In such cases action shall be taken as per the directives given by the Government from time to time.

(d) The institution shall not recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16.   Change of Course or Institution after First, Second Year.-

(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and second semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the MSBTE for the course to which the Candidate is being transferred.

(2) Transfer of Candidates Course and / or Institution after first or second year shall be made in the following manner,-

 (a) The Candidate once admitted in first year or second year shall not be eligible for transfer to any other institution during the same academic year;

 (b) The Candidate passing the first year (both first and second semester) or second year (both third and fourth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of institution or course, provided that for transfer after second year the candidate should have passed the first year;

 (c) The transfer of Student from the existing Institution to any other institution shall be as per the Schedule-V;

 (d) Transfer to Unaided Institutions.- The Principal of Unaided institution shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from the MSBTE and vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the MSBTE for the course to which the Candidate is being transferred;

 (e) No Application without recommendation of the Principal of Institution shall be entertained by the Directorate of Technical Education;

 (f) If the result of the MSBTE or Institution is not declared before the

process of transfer, Candidates of that Board or Institution will lose claim on transfer.

(3) The candidate not fulfilling the eligibility criteria for transfer shall not be transferred to any institute in any circumstances.

(4) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution.

(5) The candidates from the educational institutions which are outside the purview of this Rules shall be eligible for transfer to the unaided private educational institutions subject to the fulfilment of eligibility criterion and requirements as may be notified by the Government from time to time and the fulfillment of the conditions stated above in sub rule (2).

(6) List of all transfers shall be communicated to the Competent Authority for final approval.

17.   *Fees and Concessions*-

17.1 Fees Prescribed for Government and Non-Government Aided Institutes Fee structure for the academic year 2025-26 shall be as follows:

Fees	First year and Direct Second year admission of Post SSC Diploma Courses: Non Autonomous and Autonomous Government Institutes and Non-Government Aided Institutes	First year of Post HSC Diploma Courses: Non Autonomous and Autonomous Government Institutes and Non-Government Aided Institutes.
Tuition Fee	Rs. 6,000/- per year	Rs. 6,000/- per year
Development Fee	Rs. 1,000/- per year	Rs. 3,000/- per year
Other Fee	Rs. 550/- per year	Rs. 550/- per year
Total	Rs. 7550/- per year	Rs. 9550/- per year
Caution Money Deposits (Refundable)	Rs. 200/- as a Caution Money Deposit to be paid only once and not every year.	

- Rubber Technology course - A self financing course conducted at

Government Polytechnic, Mumbai. This course shall be treated as un-aided programme and the rules for fees in case of private un-aided polytechnic shall be applicable to this course

- No tuition fee for SC/ST/VJ/DTNT(A)/NT(B)/NT(C)/NT(D)/SBC category candidates and for candidates admitted under TFWS. 50% tuition fee for OBC category candidates.

17.2   Fees Prescribed for Un-Aided Private Institutes
(a) For Open Category candidates

The interim fee structure for unaided private institutes shall be as approved by the Fee Fixation Committee/Fee Regulating Authority. The final fee approved and published by the Fee Fixation Committee/Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) For Reserved Category Candidates (belonging to Maharashtra State only)
(SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D) / SBC / OBC category candidates)

No tuition fee for SC/ST/VJ/DTNT(A)/NT(B)/NT(C)/NT(D)/SBC category candidates and for candidates admitted under TFWS. 50% tuition fee for OBC category candidates.

Important Notes:

1. The scheme/mode of concessions, scheme of loan scholarship (if any) in tuition & other fees for eligible candidates, will be announced by the Central /State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of various norms and conditions laid down by these Departments. Candidates claiming fee concessions under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

2. The fee structure for SEBC and EWS candidates shall be as per the guidelines declared by the government from time to time.

3. In case the Government revises the fees for the Government institutes for the year 2025-26, then the admitted candidates will be required to pay the difference in fees as per the Government order.

4. If the concerned Social Justice/Tribal welfare authority denies the claim or backward class category candidate fails to substantiate claim for fees reimbursement with documents in respect of his/her category, then it will be the responsibility of the candidate to pay the prescribed fees to the admitted Institute.

5. If candidate seeks admission to Post SSC Diploma Course after his/her XIth and/or XIIth standard Pass/Fail and availed the fee concessions shall pay full tuition, development & other fees for equivalent number of years.

6. Candidates claiming for fee concession under Reserved category shall produce the Caste/Tribe Certificate, Caste/Tribe Validity Certificate (as per requirement of concern departments). Candidates claiming for fee concession under OBC, SBC, SEBC, VJ/ DT(A), NT-B, NT-C and NT-D category shall produce Non-Creamy layer certificate Valid up to 31st March 2026.

7. Hostel Fees in case of candidates opting for hostel accommodation, Insurance and any other fees as applicable to respective institute shall be charged at institute level from the candidates.

8. Changes if any in the fees will be notified later and will be binding on the candidates. The admission shall be confirmed only after payment of fees as indicated above.

17.3 Fees Prescribed for NRI/OCI/PIO/Foreign Students/Children of Indian Workers in the Gulf Countries

1. Tuition fee –

   a) US $ 2000/annum for the students of SAARC countries excluding Bangladesh & Pakistan.

   b) US $ 3000/annum for Others

2. Other Fees **-** US $ 2000 per annum

17.4 Fees Prescribed for Fees for Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates and GoI nominees

1. Union Territory of Jammu and Kashmir and Ladakh Migrant candidates shall pay the same fees as that of the fees of the Government institutes to respective institutes where they have secured the

admission.

2. Government of India Nominee candidates shall pay the same fees as that of the fees of the Government Institutes to respective institutes where they have secured the admission.

17.5   Caution Money Deposits

Caution money deposits received from the students shall be refunded after successful completion of the course or after cancelling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit.

18. *Miscellaneous provisions*

18.1   Conduct and Discipline

1. Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate at later stage during the Admission Process such candidate will be debarred from the entire selection process.

2. Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.

3. Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.

4. Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.

5. Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

18.2   Action Against Ragging

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (published in AICTE Approval Process Handbook 2024-27) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

1. Ragging within or outside of any educational institution is prohibited,

2. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

3. Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

4. Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

5. If the Head of the educational institution fails or neglects to act in the manner specified in section "4" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "2" above.

6. Undertaking from the candidate shall be taken while admitting the

candidate in the Institute.

7. Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

8. If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

18.3 Others

1. The medium of instruction for diploma courses is English.

2. The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the MSBTE.

3. Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.

4. The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

18.4 Hostel accommodation

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal

of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Union Territory of Jammu and Kashmir and Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

18.5 The English version of the notified Rules and its amendment published by Government of Maharashtra shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rules, its amendment and Information brochure.

Schedule –I

(see rule 6 & 7)

(For First Year of Post SSC Diploma Courses)

A (1). Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions.

Sr. No	Type of Institution	CAP Seats as % of Sanctioned Intake excluding NRI Quota		
		Home District seats	Other than Home District seats	Minority Seats
1	All Government and Government Aided Institutions including Autonomous Institutions but excluding Minority Educational Institutions	70%#	30%#	Nil
2	Government and Aided Minority Institutions including Autonomous Institutions	35%	15%	50%
3	Government Institutions with Courses for Religious Minority Students ¥	21%	9%	70%

These seats are available for Maharashtra State Candidature Candidates only.

- Excluding One seat for D. D. Daruwala Memorial Scholarship Trust is available in Walchand College of Engineering, Sangli (Diploma Wing). The seat can be allotted to any of the course available in the institution.

¥ - Refer GR TED-2010/(334/2010)/TE-5 Dated 13th September 2011

Note : 15% of seats with Competent Authority are reserved for candidates passing SSC examination with Technical/Vocational subjects as prescribed by the Directorate of Vocational Education, Maharashtra State.

In case of unique courses, seat shall be allotted at State Level.

A (2). **Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions.**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake		Institution Quota (including 5% Quota for NRI, if applicable)
		CAP Seats		
		Maharashtra State (M.S.) Candidates.	Minority Quota	
1	Unaided Private Educational Institutions (excluding minority Institutions)	Home District Technical 8.4% Non-Technical 47.6% Other than Home District Technical 3.6% Non-Technical 20.4%	Nil	20%
2	Unaided Minority Educational Institutions	Home District* (70% of M.S. Seats$^{\$)}$) Technical 10.5 % of M.S. Seats$^{\$}$ Non-Technical 59.5% of M.S. Seats$^{\$}$ Other than Home District* (30% of M.S. Seats$^{\$)}$) Technical 4.5% of M. S. Seats$^{\$}$ Non-Technical 25.5% of M. S. Seats$^{\$}$	Minimum 51%$^{@}$	20%

CAP Seats = Sanctioned Intake – Institutional Quota
$ M.S. Seats = CAP Seats - Minority Quota
%- Percentage
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.
@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota
to be filled in their institution.

The admission procedure for NRI Candidates is given below:

o The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the appropriate authority, at the Institution level;

o If the seats reserved for this NRI quota remain vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature seats:

o Provided that while filling of these vacant seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit.*

o These seats shall be filled in by the institution on the basis of Inter-Se Merit of candidates. The procedure of Inter-se-Merit is as given in Rule 8 of this brochure.

o The Invitation of applications from the candidates seeking admission under NRI quota shall be subject to the approval from AICTE for such quota to the institute/s in the current academic year.

o The Candidates seeking admission under this provision shall fill the Online Application Form by paying the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking), take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form along with documents by speed post/courier/by hand delivery for verification & confirmation to, The Principal, S.B.M. Polytechnic, Vile Parle (West), Near Cooper Hospital, Mumbai- 400 056.

o In case of NRI Candidates, after registration & confirmation of their application at FC shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, DTE may publish the list of such registered & eligible candidates separately on website.

A(3) . Allocation of Supernumerary Seats, -

(1) Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates to be filled by Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

The admission Norms/Procedure for Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates is given below:

Provision of one seat per course over and above the sanctioned intake in all Polytechnics / Institutes in the Maharashtra state is available for;

- J1-Type: - The children of citizens, who are displaced from Union Territory of Jammu and Kashmir and Ladakh to any part of India or from unsafe border area of Union Territory of Jammu and Kashmir and Ladakh to a relatively safer place in Union Territory of Jammu and Kashmir and Ladakh from 1990 onwards due to terrorist activities; or

- J2-Type: - The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Union Territory of Jammu and Kashmir and Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

- J3-Type: -The children of staff and officers of Union Territory of Jammu and Kashmir and Ladakh police engaged in combating terrorism.

- J4-Type: - The children of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate

- *Procedure for Admission –*

  o Admission against these seats is made strictly on the basis of *inter se* merit of combined single merit list of all eligible J & K Migrant candidates. The candidates seeking admission against the seats reserved for J&K migrant have to submit relevant Certificates shown in proforma J/K/L/M in support of their claim at the time of admission through Counselling.

  o The Candidates seeking admission under this provision shall fill the Online Application Form by paying the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking), either by e-scrutiny mode or physical scrutiny mode.

  o Under any condition the seats remaining vacant in this quota will not be offered to Candidates from any other category.

  o Candidates admitted under this provision are not allowed to change course or college in any year of study. Candidates who are eligible to apply against the provision of Union Territory of Jammu and Kashmir

and Ladakh Migrant Candidate seats as well as against the Maharashtra State seats are only entitled to claim for one of these seats.

- *Counselling Round for Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates at identified Admission Centre*

  o Candidate seeking admission against these seats shall report *in person* to the Admission Centre of Admission Authority for admission as per the schedule.

  o The candidates shall produce the documentary evidence strictly as per the Pro- forma(s) in support of their claims.

  o These Admissions will be made strictly in the order of merit from amongst the candidates who report *in person* for admission at the identified admission center as per schedule. The candidate then shall report to allotted institute.

  o The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

(2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time.

The admission Norms/Procedure for OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates is given below:

  o 15% of the sanctioned Intake Capacity seats may be available over and above the sanctioned intake in the institutes for the children of Indian Workers in the Gulf Countries, OCI/ PIO / Foreign Nationals subject to *prior permission to be obtained by the concerned institute from AICTE*. The 1/3rd of these 15% seats shall be reserved for children of Indian Workers in the Gulf Countries and 2/3rd of these 15% seats shall be reserved for the OCI/PIO/ Foreign Nationals etc. Any vacant seat in a given course, out of 1/3rd seats reserved for children of Indian Workers in the Gulf Countries shall be reverted to the seats of 2/3rd meant for OCI, PIO, Foreign Nationals and vise-versa.

o These seats shall be filled in by the institution on the basis of Inter-Se Merit of candidates. The procedure of Inter-se-Merit is as given in Rule 8 of this brochure.

o The Invitation of applications from the candidates seeking admission under OCI/PIO/FN/CIWGC quota shall be subject to the approval from AICTE for such quota to the institute/s in the current academic year.

o The Candidates seeking admission under this provision shall fill the Online Application Form by paying the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking), take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form along with documents by speed post/courier/by hand delivery for verification & confirmation to, The Principal, S.B.M. Polytechnic, Vile Parle (West), Near Cooper Hospital, Mumbai- 400 056.

o In case of Children of OCI/PIO, CIWGC, FN Candidates, after registration & confirmation of their application at FC shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, DTE may publish the list of such registered & eligible candidates separately on website.

(3) Government of India Nominees candidates from states and Union Territories which lack the facility in Technical Education to be filled by Competent Authority-The number of seats shall be decided by Ministry of Human Resource Development (MHRD), Government of India.

The admission Norms/Procedure for GoI Nominees candidates is given below:

o The candidate shall report to the Directorate of Technical Education, Maharashtra State, for scrutiny of original certificates and for collecting the admission letter as per schedule.

o GoI Nominee candidate shall not report directly to the Institute without collecting admission letter from Directorate of Technical Education, Maharashtra state, Mumbai-400 001. The Principal of the institute should not admit such candidate and ask the candidate to

approach above mentioned office.

- o Candidates nominated by the concerned States shall be admitted only and only if they fulfil the educational qualifications as mentioned in Rule 4. Candidates so admitted will have to obtain eligibility certificate from the (MSBSHSE) Maharashtra State Board of Secondary and Higher Secondary Education.

- o GoI nominees belonging to backward class category does not get any exemption in tuition fees.

- o Candidates admitted under this provision are not allowed to change course or college in subsequent years.

(4) Seats granted by the All India Council for Technical Education, for the Institutions falling under the Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Disability (PwD)". These seats shall be filled by the respective institute.

The admission Norms/Procedure for PWD candidates is given below:

- o Under centrally sponsored scheme of Ministry of Human Resource Development of GoI for persons with disabilities, Five (5) seats in each course (Max 25 seats per Institute) are available over and above the sanctioned intake in the following institutes.
    1. Government. Polytechnic, Mumbai,
    2. Government. Polytechnic, Pune
    3. Government. Polytechnic Kolhapur

- o The disability criteria and other conditions of eligibility for these candidates will be as per the guidelines of Ministry of Human Resource Development of GoI. Each of the above institute shall issue advertisement to invite the applications for admission in specified branches and as approved by the AICTE.

- o Candidates seeking admission under this provision shall first apply to competent authority by filling online CAP application and then submit their duly filled separate application forms to the concern institutes as per schedule notified by the institute.

- o The concerned Institute shall upload the admission of such candidates through online admission system immediately.

(5) Seats for Marathi speaking candidates of Mauritius (MR) to be filled by Competent Authority - five seats are available in the state for the sons and the daughters of the Marathi speaking persons from Mauritius. These seats will be allotted to any of the Polytechnics in the state.

The admission Norms/Procedure for Marathi speaking candidates of Mauritius (MR) is given below:

o The candidate shall report to the Directorate of Technical Education, Maharashtra State, for scrutiny of original certificates and for collecting the admission letter as per schedule.

o The father/ mother of these candidates must be citizens of Mauritius and the candidate is required to produce a certificate from Indian High Commission to the effect that applicant is from Marathi speaking Community in Mauritius.

o Candidates shall bear all related expenses for studies in Maharashtra and no concession whatsoever shall be admissible to them for admission or continuation of education.

o Candidates nominated by the concerned States shall be admitted only and only if they fulfil the educational qualifications as mentioned in Rule 4. Candidates so admitted will have to obtain eligibility certificate from the (MSBSHSE) Maharashtra State Board of Secondary and Higher Secondary Education.

o Candidates admitted under this provision are not allowed to change course or college in subsequent years.

(6) Seats for National Cadet Corps (N.C.C.) Candidates to be filled by Competent Authority - fifteen seats are available in the state as per the policy of the Government. **The admission Norms/Procedure for NCC candidates is given below:**

o Provision of 15 seats over and above of SI shall be allotted to NCC Students in First Year of Post SSC Diploma courses. The candidate seeking admission under N.C.C. quota, must fulfil following conditions in addition to eligibility criterion mentioned in Rule 4.

o Eligible candidates seeking admission under this provision shall first apply to competent authority by filling online CAP application.

o Additional eligibility criteria for NCC candidates are as under.

1. Certification of representation of Maharashtra at All India level.

2. Certificate of minimum 70% attendance in two years of N.C.C.

3. N.C.C. `A' certificate.

o Candidates seeking admission under NCC quota shall execute their applications such that their applications shall reach to the N.C.C. admission authority as per the schedule notified by the N.C.C. authority.

o Candidates seeking admission under NCC seats after Applying to competent authority by filling online application form shall submit the separate application along with required documents through their respective NCC units wherein these students has been enrolled. The NCC units shall forward applications to Director of N.C.C., Maharashtra State, A.F.I. Building, Mumbai Hospital Lane, Near Metro Cinema, Mumbai-400020 for verification and recommendation. Only names of the recommended candidates by the Director of N.C.C., Maharashtra will appear in the Merit List.

o The allotment of these seats shall be carried out in the branch & institute as selected by the candidate. No institute shall be given more than one seat over & above SI under this category.

(7) Tuition Fee Waiver Seats (TFWS) - 5% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time. These seats shall be filled through centralized admission process conducted by Competent Authority.

The admission Norms/Procedure for Tuition Fee Waiver Seats (TFWS) is given below:

o Maximum 5% seats of sanctioned intake per course are available for admissions and to be filled through centralized admission process conducted by Competent Authority only.

o The scheme shall be mandatory for all Technical Institutions offering Diploma programs and lateral entry of these programs that are approved by the All India Council for Technical Education.

o These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

o The Waiver is limited to the tuition fee as approved by the State Level Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees shall be paid by the beneficiary.

o The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

o Only Maharashtra State Candidature candidates are eligible for these seats

o Eligible Maharashtra State Candidates having their parent's annual income from all sources does not exceed Rs. 8.00 Lakhs.

o These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

Schedule –II

(see rule 6 & 7)

(For First Year of Post HSC Diploma Courses)

B (1). Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions.

Sr. No	Type of Institution	CAP Seats as % of Sanctioned Intake excluding NRI Quota	
		General Seats	Minority seats
1	All Government & Government Aided Institutions including Autonomous Institutions but excluding Minority Educational Institutions	100%	Nil
2	Government. Aided Minority Institutions including Autonomous Institutions	50%	50%
These seats are available for Maharashtra State Candidature Candidates only			

B (2). Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions.

Sr. No.	Type of Institution	No. of Seats in as % of Sanctioned Intake		Institutional Quota(including 5% Quota for NRI, if applicable)
		CAP Seats		
		Maharashtra State (M.S.) Candidates	Minority Quota	
1	Unaided Private Educational Institutions (excluding minority Institutions)	80 %	Nil	20%
2	Unaided Minority Educational Institutions	100% of M.S. Seats*$	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota

$ M.S. Seats = CAP Seats - Minority Quota

%- Percentage

* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However, before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

The admission procedure for NRI Candidates is given below:

- o The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the appropriate authority, at the Institution level;

- o If the seats reserved for this NRI quota remain vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature seats:

- o Provided that while filling of these vacant seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of Inter-Se-Merit.

- o These seats shall be filled in by the institution on the basis of Inter-Se Merit of candidates. The procedure of Inter-se-Merit is as given in Rule 8 of this brochure.

- o The Invitation of applications from the candidates seeking admission under NRI quota shall be subject to the approval from AICTE for such quota to the institute/s in the current academic year.

- o The Candidates seeking admission under this provision shall fill the Online Application Form by paying the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking), take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form along with documents by speed post/courier/by hand delivery for verification & confirmation to, The Principal, S.B.M. Polytechnic, Vile Parle (West), Near Cooper Hospital, Mumbai- 400 056.

In case of NRI Candidates, after registration & confirmation of their application at FC shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, DTE may publish the list of such registered & eligible candidates separately on website.

B (3). Allocation of Supernumerary Seats, -

   (1) Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates to be filled by Competent Authority- The number of seats for this quota shall be as per the policy of the Government.

The admission Norms/Procedure for Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates is given below:

These seats are allotted to the Diploma courses except Pharmacy course. Provision of one seat per course over and above the sanctioned intake in all Polytechnics /Institutes in the Maharashtra state is available for;

- o J1-Type: - The children of citizens, who are displaced from Union Territory of Jammu and Kashmir and Ladakh to any part of India or from unsafe border area of Union Territory of Jammu and Kashmir and Ladakh to a relatively safer place in Union Territory of Jammu and Kashmir and Ladakh from 1990 onwards due to terrorist activities; or

- o J2-Type: - The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Union Territory of Jammu and Kashmir and Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

- o J3-Type: -The children of staff and officers of Union Territory of Jammu and Kashmir and Ladakh police engaged in combating terrorism.

- o J4-Type: - The children of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate

- Procedure for Admission –

  - o Admission against these seats is made strictly on the basis of inter se merit of combined single merit list of all eligible J & K Migrant candidates. The candidates seeking admission against the seats reserved for J&K migrant have to submit relevant Certificates shown in proforma J/K/L/M in support of their claim at the time of admission through Counselling.

  - o The Candidates seeking admission under this provision shall fill the Online Application Form by paying the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking), either by e-Scrutiny

Mode or Physical Scrutiny Mode.

o Under any condition the seats remaining vacant in this quota will not be offered to Candidates from any other category.

o Candidates admitted under this provision are not allowed to change course or college in any year of study. Candidates who are eligible to apply against the provision of Union Territory of Jammu and Kashmir and Ladakh Migrant Candidate seats as well as against the Maharashtra State seats are only entitled to claim for one of these seats.

- Counselling Round for Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates at identified Admission Centre.

    o Candidate seeking admission against these seats shall report *in person* to the Admission Centre of Admission Authority for admission as per the schedule.

    o The candidates shall produce the documentary evidence strictly as per the Pro- forma(s) in support of their claims.

    o These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the identified admission center as per schedule. The candidate then shall report to allotted institute.

The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

(2) OCI/PIO Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time.

The admission Norms/Procedure for OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates is given below:

    o 15% of the sanctioned Intake Capacity seats may be available over and above the sanctioned intake in the institutes for the children of Indian Workers in the Gulf Countries, OCI/ PIO / Foreign Nationals subject to prior permission to be obtained by the concerned institute from AICTE. The 1/3rd of these 15% seats shall be reserved for

children of Indian Workers in the Gulf Countries and 2/3rd of these 15% seats shall be reserved for the OCI/PIO/ Foreign Nationals etc. Any vacant seat in a given course, out of 1/3rd seats reserved for children of Indian Workers in the Gulf Countries shall be reverted to the seats of 2/3rd meant for OCI, PIO, Foreign Nationals and vise-versa.

o These seats shall be filled in by the institution on the basis of Inter-Se Merit of candidates. The procedure of Inter-se-Merit is as given in Rule 8 of this brochure.

o The Invitation of applications from the candidates seeking admission under OCI/PIO/FN/CIWGC quota shall be subject to the approval from AICTE for such quota to the institute/s in the current academic year.

o The Candidates seeking admission under this provision shall fill the Online Application Form by paying the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking), take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form along with documents by speed post/courier/by hand delivery for verification & confirmation to, The Principal, S.B.M. Polytechnic, Vile Parle (West), Near Cooper Hospital, Mumbai- 400 056.

o In case of Children of OCI/PIO, CIWGC, FN Candidates, after registration & confirmation of their application at FC shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, DTE may publish the list of such registered & eligible candidates separately on website.

(3) Government of India Nominees candidates from states and Union Territories which lack the facility in Technical Education to be filled by Competent Authority-The number of seats shall be decided by Ministry of Human Resource Development (MHRD), Government of India.

The admission Norms/Procedure for GoI Nominees candidates is given below:

o The candidate shall report to the Directorate of Technical Education, Maharashtra State, for scrutiny of original certificates and for collecting the admission letter as per schedule.

o GoI Nominee candidate shall not report directly to the Institute without collecting admission letter from Directorate of Technical Education, Maharashtra state, Mumbai-400 001. The Principal of the institute should not admit such candidate and ask the candidate to approach above mentioned office.

o Candidates nominated by the concerned States shall be admitted only and only if they fulfil the educational qualifications as mentioned in Rule 4. Candidates so admitted will have to obtain eligibility certificate from the (MSBSHSE) Maharashtra State Board of Secondary and Higher Secondary Education.

o GoI nominees belonging to backward class category does not get any exemption in tuition fees.

o Candidates admitted under this provision are not allowed to change course or college in subsequent years.

(4) Tuition Fee Waiver Seats (TFWS) - 5% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time. These seats shall be filled through centralized admission process conducted by Competent Authority.

The admission Norms/Procedure for Tuition Fee Waiver Seats (TFWS) is given below:

o Maximum 5% seats of sanctioned intake per course are available for admissions and to be filled through centralized admission process conducted by Competent Authority only.

o The scheme shall be mandatory for all Technical Institutions offering Diploma programs and lateral entry of these programs that are approved by the All India Council for Technical Education/PCI.

o These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

o The Waiver is limited to the tuition fee as approved by the State Level Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees shall be paid by the beneficiary.

o   The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.

o   Only Maharashtra State Candidature candidates are eligible for these seats

o   Eligible Maharashtra State Candidates having their parent's annual income from all sources does not exceed Rs. 8.00 Lakhs.

o   These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(5) Seats granted by the All India Council for Technical Education, for the Institutions falling under the Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Disability (PwD)". These seats shall be filled by the respective institute.

The admission Norms/Procedure for PWD candidates is given below:

o   Under centrally sponsored scheme of Ministry of Human Resource Development of GoI for persons with disabilities, Five (5) seats in each course (Max 25 seats per Institute) are available over and above the sanctioned intake in the institute. For AY 2025-26, No seats are sanctioned by AICTE. For latest information visit website.

o   The disability criteria and other conditions of eligibility for these candidates will be as per the guidelines of Ministry of Human Resource Development of GoI. Each of the above institute shall issue advertisement to invite the applications for admission in specified branches and as approved by the AICTE.

o   Candidates seeking admission under this provision shall first apply to competent authority by filling online CAP application and then submit their duly filled separate application forms to the concern institutes as per schedule notified by the institute.

o   The concerned Institute shall upload the admission of such candidates through online admission system immediately.

Schedule III

(see rule 6 & 7)

(For Direct Second Year of Post SSC Diploma Courses)

The distribution of seats available shall be notified on the website before submission of option Form of Centralised Admission Process.

(i) Lateral Entry Seats: As per the norms of appropriate authority it is 10% of SI as per GR No सीटीसी-2019/प्र.क्र.252/तांशि -4, दि.02 ऑगस्ट 2019;

(ii) Vacant Seats shall include:

a) The seats, within the sanctioned intake, which remain vacant during previous year after due consideration of the changes of course or institution by the candidates in terms of rule 16

b) EWS Seats, which remain vacant during previous year shall be considered for the Lateral Entry to Second Year Course(s) to the EWS Candidate.

C (1). Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions.

Sr. No	Type of Institution	CAP Seats as % of (Lateral Entry Seats + vacant seats)	
		General Seats	Minority Quota
1	All Govt. & Govt. Aided Autonomous and Non-Autonomous Institution excluding Minority Educational Institutions	100%	Nil
2	Govt. Aided Autonomous and Non Autonomous Minority Institutions	50%	50%
3	Government Institutions with Minority Division Courses for Religious Minority Students ¥	30%	70%
These seats are available for Maharashtra State Candidature Candidates only ¥ - Refer GR TED-2010/(334/2010)/TE-5 Dated 13th September 2011			

C (2). Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions.

Sr. No	Type of Institution	No. of Seats with Competent Authority (CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats +Vacant Seats)	
		General Seats	Minority Quota
1	Unaided Private Educational Institutions excluding minority Institutions)	100% of (Lateral Entry Seats + Vacant Seats)	Nil
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats)– Minority Quota	Minimum 51% of (Lateral Entry Seats +Vacant Seats)

C(3) Distribution of seats for Admission to Direct Second Year of Post SSC Diploma Courses as per eligibility criteria

Sr. No	Qualification	General Seats
1	Passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI.	75%*
2	SSC with 2 years ITI	25%*

*₋

a) In Govt. Aided Autonomous and Non Autonomous Minority Institutions – 50% seats of general seats shall be reserved for Minority Candidates

b) Government Institutions with Courses for Religious Minority Students – 70% seats of general seats shall be reserved for Minority Candidates

c) In Unaided Minority Educational Institutions – Minimum 51% seats of general seats shall be reserved for Minority Candidates

C(4) Allocation of Seats for Working Professionals:- (Supernumerary Division):-

(a) Allocation of Seats for admissions to the Diploma, into the Government and Aided Technical Diploma Educational Institutions for Working Professionals (Supernumerary Division):-

Sr. No.	Type of Institution	CAP Seats as % of Sanctioned Intake	
		General Seats	Minority seats
1	All Government & Government Aided Autonomous and Non-Autonomous Institutions excluding Minority Educational Institutions	100%	Nil
2	Government Aided Autonomous and Non- Autonomous Minority Institutions	50%	50%
3	Government Institutions with Minority Division Courses for Religious Minority Students	30%	70%
These seats are available for Maharashtra State Candidature Candidates only			

(b) Allocation of Seats for admissions to the Diploma, into the Unaided Private Technical Diploma Educational Institutions for Working Professionals (Supernumerary Division):-

Sr. No.	Type of Institution	No of Seats in as % of Sanctioned Intake		
		CAP Seats		Institutional Quota
		Maharashtra State (M.S.) Candidates	Minority Quota	
1	Unaided Private Educational Institutions (excluding minority Institutions)	80 %	Nil	20%
2	Unaided Minority Educational Institutions	100% of M.S. Seats*$	Minimum 51%@	20%
CAP Seats = Sanctioned Intake – Institutional Quota				
$ M.S. Seats = CAP Seats - Minority Quota				
%- Percentage				
* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.				

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However, before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Note:- Important Instructions for admission to Supernumerary Division of Working Professional to Direct Second Year Diploma:-

1. The Course Duration shall be as decided by the affiliating board/ university / Autonomous Institute.

2. Timings for conduct of classes normally shall be in the evening hours/any flexible convenient timings in alignment with timings of Industry / Organization.

3. Mode of Conduct of Classes shall be as applicable for Regular Programs as defined in the AICTE Public Notice Vide. No. AICTE/AB/Academic/2020-21, dated 13th August, 2020(In Regular Face to Face Mode).

4. One Seat in Every Institute shall be reserved for Candidates working in Central Government's Organizations/ Industries/ Companies / Autonomous Organizations purely on MERIT Basis. In absence of any such Candidates the vacant seat shall be transferred to General Category.

5. Only two centralized Admissions rounds shall be conducted for admission of working professionals. All other rules shall be applicable for these admissions.

6. The Candidature Type as per Rule 5, Sanctioned Intake, Reservations as per Rule 6, Allocation of Seats as per Rule 7, Preparation of Merit List as per Rule 8, Centralized Admission Process (CAP) with two rounds as per Rule 9, CAP allotment stages and process of allotment as per Rule 10, Allotment of seats by CAP Rounds I and II only as per Rule 11, General provisions as per Rule 12, Admissions in Institutional Quota and vacant seats after CAP as per Rule 13, Approval of Merit List and the Admitted Candidates List as per Rule 14, Cancellation of Admission and Refund of fees, return of documents by Institutions as per Rule 15 shall be applicable for these admissions.

7. Minimum admission required to run the course shall be $\frac{1}{3}$ rd of the approved intake in each course.

The institute can admit the Candidate for Institutional Quota and vacant seats after CAP till the pre cut off date only. (pre cut off date and cut off date shall be declared by competent authority in admission schedule.) If the admissions to a course after pre cut off date are below ⅓rd of the approved intake then the Re-allocation of candidates from the courses having admissions less than ⅓ ʳᵈ of the approved intake to the courses having admission not less than ⅓ ʳᵈ of sanction intake shall be carried out by the Competent Authority as per the Rule 13. Following process shall be adopted by the Competent Authority to transfer the working professionals.

i)   All the admissions for working professionals in all institutes shall be stopped & freezed at the end of pre cut off date.

ii) Vacancy position for working professionals at the end of pre cut off date in all the courses shall be published.

iii) The list of courses in the institutes having admissions below ⅓rd of the total intake along with list of admitted candidate in those institutes shall be published. Also the vacancy position in nearby institutes shall be published.

iv) Candidate has to fill the online Preference form for transfer within the stipulated time schedule declared by the Competent Authority. Participation in reallocation process does not guarantee the reallocation or admission of the Candidate.

v)   Working professionals shall be reallotted to other nearby institutes within 50 km radial distance from their working place as per Rule 13 strictly as per the merit.

vi) Working professional has to take admission to reallotted institute within stipulated time schedule specified by the Competent Authority.

vii) Provisional Admission of the candidate shall be cancelled automatically if the Candidate

   a. fails to submit and confirm the Preference Form for the Re-allocation process.

   b. does not get a seat in the Re-allocation process.

   c. fails to report to the institutes as per Re-allocation process as per schedule.

viii) This process of re-allotment round shall be carried out between pre cut-off date and cut-off date for admissions of working professionals only. Courses in the Institutes having admissions below 1/3rd admissions after pre cut-off date has to refund full fees and original documents to the Candidate in case of cancellation of provisional admission / re-allotment immediately within two days from the cancellation of admission/re-allotment.

ix) The mechanism (process) for reallocation of candidates shall be decided and notified by the Competent Authority on the web portal of admission, considering the volume of Candidates to be reallocated. It shall be binding on all stake holders.

8. Any other criterion declared from time to time by the appropriate authority and AICTE shall be applicable.

(c) Distribution of seats for Admission to Direct Second Year of Post SSC Diploma Courses as per eligibility criteria for Working Professionals (Supernumerary Division):-

Sr. No.	Qualification	General Seats
1	Passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI.	25%*
2	SSC + 2 years ITI/COE	75%*

*-

a) In Govt. Aided Autonomous and Non Autonomous Minority Institutions – 50% seats of general seats shall be reserved for Minority Candidates

b) Government Institutions with Courses for Religious Minority Students – 70% seats of general seats shall be reserved for Religious Minority Candidates

c) In Unaided Minority Educational Institutions – Minimum 51% seats of general seats shall be reserved for Religious and linguistic Minority Candidates

Schedule IV

(see rule 6)

Reservations

The various reservations provided for the seats excluding Minority Institutions available under Centralized Admission Process (excluding All India Seats, Supernumerary seats) under the purview of Competent Authority are detailed here.

1.1 Reservation for Socially, Educationally & Economically Backward Class Candidates:

The distribution of the seats available under Centralized Admission Process amongst the various Socially, Educationally & Economically backward class candidates from Maharashtra State are as per the details given in the table below. Following reservation shall as per the policy of the Government declared from time to time.

Sr. No	Category of reservation	% of reservation
1.	Scheduled Castes and Schedule caste converts to Buddhism (SC)	13.0
2.	Schedule Tribes (ST)	7.0
3.	De-notified Tribes (DT-A)	3.0
4.	Nomadic Tribes (NT-B)	2.5
5.	Nomadic Tribes (NT-C)	3.5
6.	Nomadic Tribes (NT-D)	2.0
7.	Other Backward Classes (OBC)	19.0
8.	Socially and Educationally Backward Classes (SEBC)*	10.0
	Total	**60.0**

* In case of SEBC Candidates reservation policy will be subject to the decision of Honorable High Court in related Writ Petitions.

Note:

1. Reservation for backward class candidates i.e. 50% as stated above shall be available for the seats (excluding All India Seats) under the purview of the Competent Authority in Government, Government Aided, and Unaided Non-Minority Institutes.

2. If other Backward Class Category seats remain vacant, such seats shall be considered for allotment to the Candidates of Special Backward Class (SBC)

Category limited to the extent of 2% seats.

3. Admission of Backward Class Candidates on Reserved Seats shall be subject to verification of his/her Caste/Tribe Certificate.

4. The Backward Class Candidate who got admitted on the reserved seat in First Year or Direct Second Year shall be required to submit duly filled application to the respective Caste/Tribe Scrutiny Committee for verification of his/her Caste/Tribe Certificate within 1 months from the date of his/her admission.

5. If the Backward Class Candidate fails to submit Caste/Tribe Validity Certificate in the same academic year in which he/she was admitted, he/she shall not be eligible for admission in next academic year.

1.2   Reservations for Persons with Disability Candidates

Five percent (5%) seats under CAP of all the Institutions shall be reserved for Candidates with following nature of Disabilities. These seats shall be filled by the Competent Authority through CAP as per the policy of the Government declared from time to time.

Locomotor disability	Low-vision	Mental illness
Leprosy cured person	Deaf	Multiple sclerosis
Cerebral palsy	Hard of hearing	Parkinson's disease
Dwarfism	Speech and language Disability	Hemophilia
Muscular dystrophy	Intellectual disability	Thalassemia
Acid attack victims	Specific learning disabilities	Sickle cell disease
Blindness	Autism spectrum disorder	Multiple Disabilities

Note: -

1. A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit.

2. Candidates with Disability should note that on admission to diploma course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the MSBTE.

3. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

1.3 **Reservations for Orphan Candidates** - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

1.4 **Reservation for sons / daughters of Defense Service Personnel** - Five per cent (5%) of the seats available under Centralized admission process in each Polytechnic, shall be reserved for children of active/Ex defense service personnel. These seats are within the sanctioned intake capacity for the course. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. This reservation is not available to the children of civilian staff who is working/ who has worked with the Indian Defense Services.

Note: -

1. These seats are within the sanctioned intake and are available as State Level seats.

2. A combined single merit list of all eligible DEF-1, DEF-2 and DEF-3 candidates shall be prepared.
   a) Children of Ex- service personnel who are domiciled in Maharashtra State (DEF-1)
   b) Children of Active service personnel who are domiciled in Maharashtra State (DEF-2)
   c) Children of active service personnel (DEF-3)
      - Who are transferred to Maharashtra State but are not domiciled in Maharashtra State.
      - Who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children education provided further that, such candidate should have appeared and passed the SSC (Std.X) examination of Maharashtra State Board or its equivalent examination from a school situated in the State of Maharashtra for admission to First Year of Post SSC

Diploma AND appeared and passed the HSC (Std.XII) examination of Maharashtra State Board or its equivalent examination from a school/college situated in the State of Maharashtra for admission to First Year of Post HSC Diploma.

3. Candidates claiming these seats shall produce Pro forma as applicable.

1.5 **Reservation for female candidates**: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

1.6 **Reservation for EWS Candidate**: As per the provisions in Government Resolution No.राआधो ४०१९/प्र.क्र.३१/१६-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time.

1.7 Reservation in Government Institutes with Minority Division Courses for Religious Minority Students: - (For First Year of Post SSC Diploma Courses and Direct Second Year)

70 % seats of sanctioned intake of the course for Religious Minority Students belonging to Muslim, Buddhist, Christian, Sikh, Parsi and Jain community and 30% seats of sanctioned intake of the course for general & backward class category candidates are reserved in Minority Division Courses for Religious Minority Students in Selected Government polytechnics (For details see Annexure - I). These seats will be filled through CAP at State Level. For each course with sanctioned intake of 60, 70% seats (42) will be reserved for above mentioned religious minority candidates as indicated in the following table, 30 % seats shall be available to all Maharashtra State Candidates and shall be filled as per the existing rules of the admission process.

Sr.No	Minority Religious Group	No of Seats
1	Muslim	22
2	Buddhist	14
3	Christian	02
4	Sikh	01
5	Jain	02
6	Parsi/Jew	01
	Total	**42**

Note: -

1. In a particular Minority Religious Group, if sufficient numbers of candidates are not available and available seats could not be filled then in such case vacant seats shall be filled with the candidates from all General & reserved category candidates on the basis of Inter se Merit.

2. If sufficient number of female candidates is not available against the specified reservation, then such seats shall be given to the male candidates from the respective Minority Religious Group.

1.8 Documents required to claim reservation for Backward Class Candidate and Tuition Fee Waiver Scheme is given below

Sr. No	Category	Documents required for supporting the backward class reservation claim	Authority issuing the document.
1.	S.C.	Caste Certificate stating that the caste is recognized under backward class category in Maharashtra State.	Executive Magistrate or appropriate authority in Maharashtra State
2.	S.T.	Tribe Certificate stating that the caste is recognized under backward class category in Maharashtra State.	Executive Magistrate or appropriate authority in Maharashtra State
3.	VJ/DT-NT(A) /NT(B)/ NT(C)/	Caste/Tribe Certificate stating that the Caste/Tribe is recognized under backward class category in Maharashtra	Executive Magistrate or appropriate authority in Maharashtra State or appropriate authority.

	NT(D)/ OBC/ SBC / SEBC	State.	
		Non-creamy layer Certificate valid up to end of current financial year.	Sub Divisional Officer / Deputy Collector / Collector of the district/ Metropolitan Magistrate or appropriate authority
4	Economically Weaker Section (EWS)	Eligibility Certificate for Economically Weaker Section. The income limit of parents shall be as per the Govt. Norms declared from time to time.	Tahsildar/ Sub Divisional Officer / Deputy collector / Collector of the district/ Metropolitan Magistrate or appropriate authority.
5	Tuition Fee waiver scheme (TFWS)	Annual Income certificate of parents issued after 1st April of current financial year. The income limit of parents shall be as per the AICTE norms declared from time to time.	Tahsildar/ Sub Divisional Officer / Deputy collector / Collector of the district/ Metropolitan Magistrate or appropriate authority.

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Schedule V

The transfer of Student from the existing Institution to any other institution

S.N	Existing Institution		Eligible for Transfer to Institution					
			Autonomous			Non-Autonomous		
			Government Institutions	Government Aided/ University Departments, University Managed Institutions	Unaided Institutions	Government Institutions	Government Aided/ University Departments, University Managed Institutions	Unaided Institutions
1	**Autonomous**	Government Institutions	Eligible	Eligible	Eligible	Eligible	Eligible	Eligible
2		Government Aided/ University Departments, University Managed Institutions	Not Eligible	Eligible	Eligible	Not Eligible	Eligible	Eligible
3		Unaided Institutions	Not Eligible	Not Eligible	Eligible	Not Eligible	Not Eligible	Eligible
4	**Non-Autonomous**	Government Institutions	Not Eligible	Not Eligible	Not Eligible	Eligible	Eligible	Eligible
5		Government Aided/ University Departments, University Managed Institutions	Not Eligible	Not Eligible	Not Eligible	Not Eligible	Eligible	Eligible
6		Unaided Institutions	Not Eligible	Not Eligible	Not Eligible	Not Eligible	Not Eligible	Eligible

Schedule VI
Diploma Engineering Entry level qualification 10+2 level (For Direct Second Year)

Sr. No.	Major Disciplines	Mandatory Courses at 10+2 Level	Other relevant Course(s) for this discipline
1.	Aeronautical Engineering	Phy, Chem, Maths	NA
2.	Agriculture Engineering**	Phy, Chem OR Agriculture stream	Maths/Biology/Biotechnology/Agriculture/ Agriculture stream
3.	Architecture$	NA	
4.	Planning	Maths	For remaining two courses select any courses out of 14#
5.	Biotechnology**	Phy, Chem	Select any one from Bio/ Biotechnology/ Maths
6.	Ceramic Engineering	Phy, Chem,Maths	NA
7.	Civil Engineering	Phy, Chem, Maths	NA
8.	Computer Science and Engineering	Phy, Maths	For remaining single course select any courses out of 14#
9.	Chemical Engineering	Phy, Chem, Maths	NA
10.	Dairy Engineering	Phy, Chem, Maths	NA
11.	Electrical Engineering	Phy, Maths	For remaining single course select any courses out of 14#
12.	Energy Engineering	Phy, Chem, Maths	NA
13.	Electronics Engineering	Phy, Maths	For remaining single course select any courses out of 14#
14.	Mechanical Engineering	Phy, Chem, Maths	NA
15.	Fire and Safety Engineering	Phy, Chem, Maths	NA
16.	Food Engineering	Chem	For remaining two courses select any courses out of 14#
17.	Leather Technology	Chem	For remaining two courses select any courses out of 14#
18.	Marine Engineering	Phy, Chem, Maths	NA
19.	Metallurgy Engineering	Phy, Chem, Maths	NA
20.	Military Engineering	Phy, Chem, Maths	NA
21.	Mining Engineering	Phy, Chem, Maths	NA
22.	Nano Technology	Phy, Chem, Maths	NA

Sr. No.	Major Disciplines	Mandatory Courses at 10+2 Level	Other relevant Course(s) for this discipline
23.	Nuclear Science and Technology	Phy, Chem, Maths	NA
24.	Packaging Technology/Office Management/ Commercial Practice/Travel and Tourism	Nil	Select any courses out of 14#
25.	Pharmaceutical Engineering**	Phy, Chem	Select any one from Bio/ Biotechnology/ Maths
26.	Printing Engineering**	Phy, Chem	For remaining single course select any courses out of 14#
27.	Textile Engineering	Phy, Chem, Maths	NA
28.	Fashion Technology	Nil	Select any courses out of 14#
29.	Textile Chemistry	Chem	For remaining two courses select any courses out of 14#

** First one or two Semesters may be so designed that students with Biology/Biotechnology background have adequate courses on Maths and Vice Versa and then the class is at level studying field for the rest of the semesters.

Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship.

$ As per Council of Architecture letter No. CA/5/Academic-Diploma-Lateral Admission, Dated 17.08.2023, there is no provision for lateral entry to direct admission at 2nd year of 3-year Diploma in Architecture/Architectural Assistantship/Interior Design course.

Note:- Major Disciplines, their corresponding Courses and Relevant/Appropriate Branch of Diploma in Engineering and Technology shall be as per Approval Process Handbook / Guidelines notified/published by AICTE time to time. The list "Major Disciplines, their corresponding Courses and Relevant/Appropriate Branch of Diploma in Engineering and Technology" shall be published by the Competent Authority time to time. **For AY 2025-26 It is available in Annexure – VI.**

Annexure I

List of the Government institutes with Minority Division courses in which 70% seats are reserved for Religious minority candidates belonging to Muslim, Buddhist, Christian, Sikh, Parsi/Jew and Jain community

SN	Inst Code	Name of the Institute	Name of Minority Division Course
1	2012	Government Polytechnic, Hingoli	Mechanical Engineering
2	2013	Government Polytechnic, Ambad	Artificial Intelligence and Machine Learning
			Mechanical Engineering
3	2014	Government Polytechnic, Jalna	Civil Engineering
			Electrical Engineering
			Mechanical Engineering
4	2015	Puranmal Lahoti Government Polytechnic, Latur	Civil Engineering
			Mechanical Engineering
5	2017	Government Polytechnic, Nanded	Civil Engineering
			Mechanical Engineering
6	3006	Government Institute of Printing Technology, Mumbai	Printing Technology
7	3007	Government Polytechnic, Mumbai	Computer Engineering
			Information Technology
8	3009	Government Polytechnic, Ratnagiri	Civil Engineering
			Electronics and Telecommunication Engg
			Mechanical Engineering
9	3011	Government Polytechnic, Thane	Civil Engineering
			Mechanical Engineering
10	4009	Government Polytechnic, Bramhapuri	Civil Engineering
			Mechatronics
			Mechanical Engineering
11	5008	Government Polytechnic, Jalgaon	Civil Engineering
			Mechanical Engineering
12	6013	Government Polytechnic, Pune	Electrical Engineering
			Electronics and Telecommunication Engg
13	6016	Government Polytechnic, Karad	Civil Engineering
			Electronics and Telecommunication Engg
			Mechanical Engineering
14	6017	Government Polytechnic, Solapur	Civil Engineering
			Mechanical Engineering

For updated information visit website

Annexure II

Documents to be uploaded online/attached along with "Application Form for Centralized Admission Process"

(A) For First Year of Post SSC Diploma Courses

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with application Form
1.	All Candidates	Indian Nationality Certificate*, S.S.C. (Std.X) mark sheet, School leaving certificate after passing SSC (Std. X), HSC/ HSC Vocational mark sheet and Leaving Certificate, if applicable. Certificate of passing Intermediate Grade Drawing examination, if applicable.
2.	Type – B Candidates	In addition to the documents mentioned in Sr. No. 1 above, Domicile certificate** of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra
3.	Type – C Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
4.	Type – D Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
5.	Type - E Candidates Maharashtra Karnataka border area candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate stating that candidates belongs to border area in proforma- G1/Domicile Certificate stating candidate is residing in Maharashtra Karnataka Border Area. Certificate stating that mother tongue of the candidate is marathi in proforma-G2. (List of villages in Maharashtra Karnataka border area is available on website.)
6.	Backward class Candidates belonging to SC/ST	In addition to the documents mentioned in Sr. No. 1 above, Caste/Tribe certificate
7	Backward class Candidates belonging to VJ/ DT NT(A)/ NT(B)/ NT(C) /NT(D)/OBC/SBC/ SEBC categories	In addition to the documents mentioned in Sr. No. 1 above, Caste/Tribe certificate Non creamy layer certificate valid up to 31st March 2026

8.	Ex-servicemen (Def-1)/Active Defence servicemen (Def-2)	In addition to the documents mentioned in Sr. No. 1 above, Defence Service Certificate Proforma – C. Domicile certificate of father/mother who is an Ex service/ active defence personnel is domiciled in the state of Maharashtra.
9.	Active Defence servicemen (Non Domiciled) (Def-3)	In addition to the documents mentioned in Sr. No. 1 above, Defence Service Certificate Proforma – C and D/E. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. Or Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
10.	Persons with Disability Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate of Disability in the proforma F/F1 / F2/F3/F4 as applicable.
11.	Union Territory of Jammu and Kashmir and Ladakh Migrant candidates (J1/J2/J3/J4)	In addition to the documents mentioned in Sr. No. 1 above, Certificate of posting in case of defence and Government. servants in proforma – J Certificate for stay in refugee camp for those staying in refugee camp in proforma – K Certificate stating that the candidate belongs to displaced family in proforma – L Certificate stating that the candidate belongs to Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate in proforma – M
12.	Foreign Students/ NRI Children	Equivalence certificate from MSBSHSE And Certificate / Documents specified time to time by the Competent Authority
13.	Persons of Indian Origin	Equivalence certificate from MSBSHSE Proof of Persons of Indian origin status.
14.	Workers in Gulf Countries/ Non Resident Indian	Equivalence certificate from MSBSHSE Proof of Person working in Gulf Countries/NRI status.
15	NCC	In addition to the documents mentioned in Sr. No. 1 above, Certification of representing Maharashtra at All India level, Certificate of minimum 70% attendance in two years of N.C.C., N.C.C. `A' certificate.
16	Minority Candidate	In addition to the documents mentioned in Sr. No. 1 above, 1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion /

Sr. No	Type of Candidate	Attested True copies of the documents to be attached along with the application form
		Mother tongue.
		शासन निर्णय अल्पसंख्यांक विभाग क्र. अविवि -२०१०/प्र.क्र. १०९/१०/कार्या-५, दि. ०१.०७.२०१३ (201307021644062414)
		2. Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
17	TFWS Candidate	In addition to the documents mentioned in Sr. No. 1 above, Income certificate of financial year 2024-25 issued by competent authority stating that candidate's parents annual income from all sources does not exceed Rs. 8 Lakhs.
18	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section valid upto 31 March 2026 / valid for 2025-26. सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६-अ, दिनांक ३१/०५/२०२१ (202105311250599407)
19	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate proforma-U

(B) For First Year of Post HSC Diploma Courses

Sr. No	Type of Candidate	Attested True copies of the documents to be attached along with the application form
1.	All Candidates	Indian nationality certificate*, HSC mark sheet & SSC mark sheet, School leaving certificate after passing HSC. Certificate of passing Intermediate grade drawing examination, if applicable.
2.	Type – B Candidates	In addition to the documents mentioned in Sr. No. 1 above, Domicile certificate** of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra
3.	Type – C Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
4.	Type – D Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government /Maharashtra State Government undertaking employee.

5.	Type – E Candidates Maharashtra Karnataka border area candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate stating that candidates belongs to border area in proforma-G1/Domicile Certificate stating candidate is residing in Maharashtra Karnataka Border Area. Certificate stating that mother tongue of the candidate is Marathi in proforma-G2. (List of villages in Maharashtra Karnataka border area is available on website.)
6	Backward class candidates belonging to SC / ST categories.	In addition to the documents mentioned in Sr. No. 1 above, Caste/Tribe certificate
7	Backward class candidates belonging to VJ / DT / NT B / NT-C / NT-D / OBC/ SBC / SEBC categories.	In addition to the documents mentioned in Sr. No. 1 above, Caste/Tribe certificate Non creamy layer certificate valid up to 31st March 2026
8	Ex-Servicemen (Def-1)/ Active Defence servicemen (Def-2)	In addition to the documents mentioned in Sr. No. 1 above, Defence Service Certificate Proforma – C. Domicile certificate of father/mother who is an Ex service/ active defence personnel is domiciled in the state of Maharashtra.
9	Active Defence servicemen (Non Domiciled) (Def-3)	In addition to the documents mentioned in Sr. No. 1 above, Defence Service Certificate Proforma – C and D/E. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. Or Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
10.	Persons with Disability Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate of Disability in the proforma F/F1 /F2/F3/F4 as applicable.
11	Union Territory of Jammu and Kashmir and Ladakh Migrant candidates	In addition to the documents mentioned in Sr. No. 1 above, Necessary Proforma J/K/L/M in support of Union Territory of Jammu and Kashmir and Ladakh migration.
12	Foreign Students/NRI	Equivalence certificate from MSBSHSE Documents specified time to time by the Competent Authority

13.	Persons of Indian Origin	Equivalence certificate from MSBSHSE Proof of Persons of Indian origin status Certificate of passing the qualifying examination from an institution outside India.
14	Workers in Gulf Countries /Non Resident Indian	Equivalence certificate from MSBSHSE Proof of Person working in Gulf Countries/NRI status.
15	Minority Candidate	In addition to the documents mentioned in Sr. No. 1 above, 1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. शासन निर्णय अल्पसंख्यांक विभाग क्र. अविवि –२०१०/प्र.क्र. १०९/१०/कार्या-५,दि. ०१.०७.२०१३ (201307021644062414) 2. Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
16	TFWS Candidate	In addition to the documents mentioned in Sr. No. 1 above, Income certificate of financial year 2024-25 issued by competent authority stating that candidate's parents annual income from all sources does not exceed Rs. 8 Lakhs.
17	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section valid upto 31 March 2026 / valid for 2025-26. सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६-अ, दिनांक ३१ /०५/२०२१ (202105311250599407)
18	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate proforma-U

(C) For Direct Second Year of Post SSC Diploma Courses

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with application Form
1	All Candidates	Indian Nationality Certificate*, SSC Mark sheet, HSC /ITI (2-year duration) Mark sheet, leaving certificate issued by last institute.
2	Type – B Candidates	In addition to the documents mentioned in Sr. No. 1 above, Domicile certificate** of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
3	Type – C Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate from the employer in the pro forma – A stating that father/mother of the candidate who is a Central Govt / Govt. of India undertaking employee is presently posted in Maharashtra.
4	Type – D Candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate from the employer in the pro forma – B stating that father/mother of the candidate who is a Maharashtra State Govt /Maharashtra State Government undertaking employee.
5.	Type – E Candidates Maharashtra Karnataka border area candidates	In addition to the documents mentioned in Sr. No. 1 above, Certificate stating that candidates belongs to border area in proforma-G1/Domicile Certificate stating candidate is residing in Maharashtra Karnataka Border Area. Certificate stating that mother tongue of the candidate is Marathi in proforma-G2. (List of villages in Maharashtra Karnataka border area is available on website.)
6	Backward class candidates belonging to SC / ST categories.	In addition to the documents mentioned in Sr. No. 1 above, Caste/Tribe certificate
7	Backward class candidates belonging to VJ / DT / NT B / NT-C / NT-D /OBC/ SBC / SEBC categories.	In addition to the documents mentioned in Sr. No. 1 above, Caste/Tribe certificate Non creamy layer certificate valid up to 31st March 2026

8	Minority Candidate	In addition to the documents mentioned in Sr. No. 1 above, 1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. शासन निर्णय अल्पसंख्यांक विभाग क्र. अविवि –२०१०/ प्र.क्र. १०९/१०/कार्या-५,दि.०१.०७.२०१३ (201307021644062414) 2. Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section valid upto 31 March 2026 / valid for 2025-26. सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६-अ, दिनांक ३१/०५/२०२१ (202105311250599407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate proforma-U
11	Working Professional Candidates	In addition to the documents mentioned in Sr. No. 1 above, 1. Experience Certificate for Working Professional Candidate from employer that certifies candidate have Minimum of ONE Year Full time / Regular working Experience. (proforma-W1) 2. Declaration from Working Professional candidate regarding Industry / Organization (Central / State) / Private / Public Limited Company / MSMEs is located within 50 KM radial distance from the admitting Institute; and regarding Re-allocation process (proforma-W2)

Note:

(a) * In lieu of the "Certificate of Indian Nationality" Following documents will also be applicable

(1) The School leaving Certificate indicating the Nationality of the candidate as 'Indian'.

(2) Indian Passport in the name of the candidate, issued by appropriate authority.

(3) Birth Certificate of the Candidate indicating the place of birth in India.

(b) ** Domicile certificate

Domicile certificate issued by the Maharashtra State's appropriate authorities will be considered valid. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother.

(c) Cut off date for the eligibility

The eligibility of the candidate shall be determined and/or decided for all purposes including for applicability of all these Rules and Regulations by considering the last date of submission of Online Application form for CAP as the cut off date. It is made abundantly clear that if a candidate is found ineligible as on the last date of submission of Online Application form for CAP, in terms of these Rules and Regulations, and if such an ineligible candidate acquires the requisite eligibility after the aforesaid cut off date (i.e. the last date of submission of Online Application form), such subsequent acquisition of eligibility will not make an ineligible candidate eligible for CAP any purpose whatsoever, much less for the purpose of admission.

Annexure III

Qualifying group for admission to Direct Second year of Post SSC Diploma

<u>Group I</u>

10th + 2 Examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI

Sr. No.	Qualifying Examination/Course	Eligible for admission to Diploma Programme
1	10th + 2 Examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per Schedule VI	Eligible for Diploma Courses as per Schedule VI

<u>Group II</u>
10th + 2 years ITI

Following Titles of courses of 3 Years ATS, 2 Years ATS, 2 Years CTS, COE, 2 Years duration courses of MSBVE/MSBSD are considered under ITI Group for admission to Direct Second Year Diploma Courses.

Sr. No.	Qualifying Examination/Course	Eligible for admission to Diploma Programme
1	S. S. C. Pass + 2 Years duration C.T.S. Course	Eligible for all Diploma Courses
2	S. S. C. Pass + 2/3 years duration A.T.S. Course	
3	Centre of Excellence Candidate completing one year course of Basic Sector & thereafter corresponding one module of six months' duration and one specialized module of 6 months' duration will be eligible for direct second year admission of diploma. (Total duration of course: - 2 years) **C. O. E. Course / Basic Sector of 1 year duration (where aggregate marks shall be sum of all 3 groups)**	
4	2 Year Duration courses of Maharashtra State Board of Vocational Education/Maharashtra State Board of Skill Development	

Note for all group- The institute admitting students to direct second year will have to make arrangement for bridge courses and student have to complete bridge courses to equip themselves with prerequisites for the core Technology and Advance Technology courses of higher semesters.

Annexure III-A

List of Technical Vocational Subject for admission to Direct Second year of Post SSC Diploma

SN	Subject Code	HSC Vocational (MCVC)-Subject Name
1	EA/J1	Electronics Technology Paper-I
2	EB/J2	Electronics Technology Paper-II
3	EC/J3	Electronics Technology Paper-III
4	FA/T4	Electrical Technology Paper-I
5	FB/T5	Electrical Technology Paper-II
6	FC/T6	Electrical Technology Paper-III
7	GA/K1	Automobile Technology/Auto Engg. Technology Paper-I
8	GB/K2	Automobile Technology/Auto Engg. Technology Paper-II
9	GC/K3	Automobile Technology/Auto Engg. Technology Paper-III
10	HA/K7	Construction Technology Paper-I
11	HB/K8	Construction Technology Paper-II
12	HC/K9	Construction Technology Paper-III
13	IA/K4	Mechanical Technology Paper-I
14	IB/K5	Mechanical Technology Paper-II
15	IC/K6	Mechanical Technology Paper-III
16	JA/X4	Computer Technology Paper-I
17	JB/X5	Computer Technology Paper-II
18	JC/X6	Computer Technology Paper-III
19	KA/L1	Horticulture Paper-I
20	KB/L2	Horticulture Paper-II
21	KC/L3	Horticulture Paper-III
22	LA/Q4/	Crop Science Paper-I
23	LB/Q5/	Crop Science Paper-II
24	LC/Q6/	Crop Science Paper-III
25	MA/Q7	Animal Husbandry and Dairy Technology Paper-I
26	MB/Q8	Animal Husbandry and Dairy Technology Paper-II
27	MC/Q9	Animal Husbandry and Dairy Technology Paper-III
28	NA/S4	Fisheries Technology Paper-I
29	NB/S5	Fisheries Technology Paper-II
30	NC/S6	Fisheries Technology Paper-III
31	OA/P1	Medical Laboratory Technician Paper-I
32	OB/P2	Medical Laboratory Technician Paper-II
33	OC/P3	Medical Laboratory Technician Paper-III
34	PA/S7	Radiology Technician Paper-I
35	PB/S8	Radiology Technician Paper-II
36	PC/S9	Radiology Technician Paper-III
37	QA/T7	Child, Old age & Health care services Paper-I

SN	Subject Code	HSC Vocational (MCVC)-Subject Name
38	QB/T8	Child, Old age & Health care services Paper-II
39	QC/T9	Child, Old age & Health care services Paper-III
40	RA/P7	Ophthalmic Technician Paper-I
41	RB/P8	Ophthalmic Technician Paper-II
42	RC/P9	Ophthalmic Technician Paper-III
43	SA/X7	Food Products Technology Paper-I
44	SB/X8	Food Products Technology Paper-II
45	SC/X9	Food Products Technology Paper-III
46	TA/Y4	Tourism and Hospitality Management Paper-I
47	TB/Y5	Tourism and Hospitality Management Paper-II
48	TC/Y6	Tourism and Hospitality Management Paper-III
49	UA/Y7	Accounting & Office Management Paper-I
50	UB/Y8	Accounting & Office Management Paper-II
51	UC/Y9	Accounting & Office Management Paper-III
52	VA/H1	Marketing & Retail Management Paper-I
53	VB/H2	Marketing & Retail Management Paper-II
54	VC/H3	Marketing & Retail Management Paper-III
55	WA/H4	Logistic & Supply Chain Management/Logistics and Material Management Paper-I
56	WB/H5	Logistic & Supply Chain Management/Logistics and Material Management Paper-II
57	WC/H6	Logistic & Supply Chain Management/Logistics and Material Management Paper-III
58	XA/H7	Banking, Financial Services & Insurance Paper-I
59	XB/H8	Banking, Financial Services & Insurance Paper-II
60	XC/H9	Banking, Financial Services & Insurance Paper-III
61	J4	Electric Appliances Main Paper-I
62	J5	Electric Appliances Main Paper-II
63	J6	Electric Appliances Main Paper-III
64	J7	Building Maintenance Paper-I
65	J8	Building Maintenance Paper-II
66	J9	Building Maintenance Paper-III
67	L4	Crop Science Paper-I
68	L5	Crop Science Paper-II
69	L6	Crop Science Paper-III
70	L7	Post-Harvest Technology Paper-I
71	L8	Post-Harvest Technology Paper-II
72	L9	Post-Harvest Technology Paper-III
73	M1	Accounting and Auditing Paper-I
74	M2	Accounting and Auditing Paper-II
75	M3	Accounting and Auditing Paper-III
76	M4	Marketing and Salesmanship Paper-I
77	M5	Marketing and Salesmanship Paper-II
78	M6	Marketing and Salesmanship Paper-III

SN	Subject Code	HSC Vocational (MCVC)-Subject Name
79	M7	Purchasing and Store Keeping Paper-I
80	M8	Purchasing and Store Keeping Paper-II
81	M9	Purchasing and Store Keeping Paper-III
82	N1	Inland Fisheries Paper-I
83	N2	Inland Fisheries Paper-II
84	N3	Inland Fisheries Paper-III
85	N4	Fish Processing Technology Paper-I
86	N5	Fish Processing Technology Paper-II
87	N6	Fish Processing Technology Paper-III
88	N7	Watershed Management Paper-I
89	N8	Watershed Management Paper-II
90	N9	Watershed Management Paper-III
91	P4	X-Ray Technician Paper-I
92	P5	X-Ray Technician Paper-II
93	P6	X-Ray Technician Paper-III
94	Q1	Crèche and Pre-School Management Paper-I
95	Q2	Crèche and Pre-School Management Paper-II
96	Q3	Crèche and Pre-School Management Paper-III
97	R1	Cookery Paper-I
98	R2	Cookery Paper-II
99	R3	Cookery Paper-III
100	R7	Bakery and Confectionery Paper-I
101	R8	Bakery and Confectionery Paper-II
102	R9	Bakery and Confectionery Paper-III
103	S1	Tourism and Travel Techniques Paper-I
104	S2	Tourism and Travel Techniques Paper-II
105	S3	Tourism and Travel Techniques Paper-III
106	T1	Rep. Main. Rewind. Ele Motor Paper-I
107	T2	Rep. Main. Rewind. Ele Motor Paper-II
108	T3	Rep. Main. Rewind. Ele Motor Paper-III
109	U1	Insurance Paper-I
110	U2	Insurance Paper-II
111	U3	Insurance Paper-III
112	U4	Banking Paper-I
113	U5	Banking Paper-II
114	U6	Banking Paper-III
115	U7	Office Management Paper-I
116	U8	Office Management Paper-II
117	U9	Office Management Paper-III
118	V4	Seed Production Technology Paper-I
119	V5	Seed Production Technology Paper-II
120	V6	Seed Production Technology Paper-III
121	V7	Poultry Production Paper-I

SN	Subject Code	HSC Vocational (MCVC)-Subject Name
122	V8	Poultry Production Paper-II
123	V9	Poultry Production Paper-III
124	W1	Dairy Technology Paper-I
125	W2	Dairy Technology Paper-II
126	W3	Dairy Technology Paper-III
127	X1	Computer Techniques Paper-I
128	X2	Computer Techniques Paper-II
129	X3	Computer Techniques Paper-III
130	Y1	Multimedia and Internet Technology Paper-I
131	Y2	Multimedia and Internet Technology Paper-II
132	Y3	Multimedia and Internet Technology Paper-II

SN	Subject Code	HSC Technical (Bifocal)-Subject Name
1	A1	Electrical Maintenance (S)/(A/S/C) Paper-I
2	A1	Electrical Maintenance (S)/(A/S/C) Paper-II
3	A2	Mechanical Maintenance (S)/(A/S/C) Paper-I
4	A2	Mechanical Maintenance (S)/(A/S/C) Paper-II
5	A3	Scooter and Motor cycle servicing (A/S/C) Paper-I
6	A3	Scooter and Motor cycle servicing (A/S/C) Paper-II
7	A4	General Civil Engineering (S)/(A/S/C) Paper-I
8	A4	General Civil Engineering (S)/(A/S/C) Paper-II
9	A5	Banking (A/S/C) Paper-I
10	A5	Banking (A/S/C) Paper-II
11	A7	Office Management (A/S/C) Paper-I
12	A7	Office Management (A/S/C) Paper-II
13	A8	Marketing and Salesmanship (A/S/C) Paper-I
14	A8	Marketing and Salesmanship (A/S/C) Paper-II
15	A9	Small Industries and Self Employment (A/S/C) Paper-I
16	A9	Small Industries and Self Employment (A/S/C) Paper-II
17	B2	Animal Science and Dairying (S)/(A/S/C) Paper-I
18	B2	Animal Science and Dairying (S)/(A/S/C) Paper-II
19	B4	Crop Science (S)/(A/S/C) Paper-I
20	B4	Crop Science (S)/(A/S/C) Paper-II
21	B5	Horticulture (S)/(A/S/C) Paper-I
22	B5	Horticulture (S)/(A/S/C) Paper-II
23	B9	Fish Processing Technology (A/S/C) Paper-I
24	B9	Fish Processing Technology (A/S/C) Paper-II
25	C1	Fresh Water Fish Culture (A/S/C) Paper-I
26	C1	Fresh Water Fish Culture (A/S/C) Paper-II
27	C2	Electronics (S)/(A/S/C) Paper-I
28	C2	Electronics (S)/(A/S/C) Paper-II

SN	Subject Code	HSC Technical (Bifocal)-Subject Name
29	D9	Computer Science (S)/(A/S/C) Paper-I
30	D9	Computer Science (S)/(A/S/C) Paper-II
35	E1	Automobile Service Technician (E1)
36	E2	Multi Skill Technician (General Engineering) (E2)
37	E3	Multi Skill Technician (Electrical)
38	E4	Multi Skill Technician (Gardening, Landscaping & Nursery Management) (E4)
39	E5	Automobile Service Technician (With Bridge Course) (E5)
40	E5	Electronics & Hardware Installation Technician & Computing Peripherals (E5)
41	E6	Multi Skill Technician (Food Processing & Preservation) (E6)
42	E6	Multi Skill Technician (Food Processing) (E6)
43	E7	Retails Sales Associates
44	E8	Healthcare-General Duty Assistant
45	E9	Beauty and Wellness-Beauty Therapist
46	F1	Sports-Physical Trainer
47	F2	Agriculture-Micro Irrigation Technician
48	F3	Banking, Financial Services & Insurance-Business Correspondent
49	F4	Media & Entertainment-Animator
50	F5	Tourism and Hospitality-Travel Agency Assistant
51	G3	Automotive Service Technician
52	G4	Retails Sales Associates
53	G5	Healthcare-General Duty Assistant
54	G6	Beauty Therapist
55	G7	Sports-Physical Trainer
56	G8	Agriculture Micro Irrigation Technician
57	G9	Tourism & Hospitality-Customer Service Executive (Meet & Greet)

Note: Updated List of Courses is available to admission website

Annexure IV

The List of unique courses for which the admission for First Year of Post SSC Diploma shall be carried out as per State Level Merit in the CAP.

SN	Course Name
1.	Leather Technology
2.	Apparel Manufacturing and Design
3.	Jewellery Design & Manufacturing
4.	Leather Goods and Footwear Technology
5.	Garment Technology
6.	Textile Technology
7.	Ophthalmic Technology
8.	Sugar Manufacturing
9.	Fashion and Clothing Technology
10.	Knitting Technology
11.	Plastic Technology
12.	Man Made Textile Chemistry
13.	Fabrication Technology and Erection Engineering
14.	Man Made Textile Technology
15.	Textile Applied Chemistry
16.	Petro Chemical Engineering
17.	Packaging Technology
18.	Plastic and Polymer Engineering
19.	Plastic Engineering
20.	Food Technology
21.	Mining and Mine Surveying
22.	Metallurgy Engineering
23.	Travel and Tourism
24.	Textile Manufactures
25.	Printing Technology
26.	Medical Electronics
27.	Dress Designing and Garment Manufacturing
28.	Analytical Chemistry
29.	Medical Laboratory Technology
30.	Mining Engineering

Note: List of the unique courses may change, for updated information candidate shall refer the seat distribution for the same.

Annexure V

Scholarship Scheme Under Technical Education Department:

(A) Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Yojna

Overview: The objective of the Scheme is to provide financial assistance to the Economic Backward Class who are admitted to Diploma / Degree / Postgraduate Professional courses through Centralized Admission Process (CAP)

Benefits: 50 % of Tuition Fees and 50 % of Exam Fee for Male Student and 100 % of Tuition Fees and 100 % of Exam Fee for Female Student

Eligibility Criteria: (As per the GR Dated 07th Oct 2017,01st March 2018, 31st March 2018, 11.07.2019, 08 July 2024)

(a) Applicant should have Nationality of India.

(b) Candidate should be Domicile of Maharashtra State.

(c) Applicant should be "Bonafide Student of Institute" and admitted for Professional and Technical course (Diploma / Graduation / Post Graduation Degree) as mentioned in GR

(d) Deemed University and Private university is not applicable

(e) Candidate should be admitted through Centralized Admission Process (CAP).

(f) Applicant should not avail any other scholarship/stipend.

(g) For current Academic Year, only 2 child from family are allowed for benefit of scheme.

(h) The Total Annual Income of Family / Guardian should not be more than 8 Lakhs.

(i) Minimum 50 % attendance in previous semester (Exception for fresh admitted in College).

(j) During course duration, candidate should not have a gap of 2 or more than 2 years.

(k) Candidates are eligible those who have taken an admission under General category and SEBC Category.

Documents Required

(a) Mark sheet of 10th (S.S.C) & Onwards.

(b) Domicile Certificate of Maharashtra State.

(c) Previous Year Family Annual Income certificate

(d) Undertaking "In current year, not more than 2 beneficiaries from family".

(e) CAP Related document.

(B) Dr. Panjabrao Deshmukh Vasatigruh Nirvah Bhatta Yojna

Overview: This is a plan for students of government, government funded and non-affiliated colleges / polytechnics entering the vocational courses set by the government, whose students are certified by the competent authority, as a marginal farmers or whose parents are registered laborers

Benefits:

Sr. No	Allowance	Students pursuing higher education in cities including Mumbai city, Mumbai suburbs, Navi Mumbai, Thane, Pune, Pimpri Chinchwad and Nagpur	Students pursuing higher education in other revenue divisional cities and remaining C class municipal areas	Students pursuing higher education in other districts	Students pursuing higher education in Talukas
1	Food Allowance	32,000	28,000	25,000	23,000
2	Residence Allowance	20,000	15,000	12,000	10,000
3	Subsistence Allowance	8,000	8,000	6,000	5,000
	Total Amount	60,000	51,000	43,000	38,000

Eligibility Criteria: (As per the GR Dated 07th Oct 2017, 22nd Feb 2018 , 01st March 2018, 18th June 2018, 11th July 2019)

(a) Applicant should have Nationality of India.

(b) Candidate should be Domicile of Maharashtra State.

(c) Applicant should be "Bonafide Student of Institute" and admitted for Professional and Technical course (Diploma / Graduation / Post Graduation Degree) as mentioned in GR

(d) Deemed University and Private university is not applicable

(e) Candidate should be admitted through Centralized Admission Process (CAP).

(f) Applicant should not avail any other scholarship/stipend.

(g) For current Academic Year, Only 2 child from family are allowed for benefit of scheme.

(h) The Total Annual Income of Family / Guardian should not be more than 8 Lakhs.

(i) Minimum 50 % attendance in previous semester (Exception for fresh admitted in

College).

(j) During course duration, candidate should not have a gap of 2 or more than 2 years.

(k) Candidates are eligible those who have taken an admission under General category and SEBC Category.

Documents Required

(a) Mark sheet of 10th (S.S.C) & Onwards.

(b) Domicile Certificate of Maharashtra State.

(c) Register Labor Certificate / Alpabhudharak (Marginal Land Holder) Certificate (In case of not a child of Alpabudharak or Registered Labour then family Annual Income Certificate).

(d) Undertaking "In current year, not more than 2 beneficiary from family".

(e) CAP Related document.

(f) Hosteller documents (In case of private hostel or Paying Guest, Agreement with owner will be required.

Note:

(i) Candidate shall refer the user manual available on MAHADBT portal of Government of Maharashtra website https://mahadbt.maharashtra.gov.in/ Candidate shall follow the instructions and fill online application form before the last date of filling of application form.

(ii) The information given above is for information only. For latest details regarding eligibility criteria, Documents required etc. of Scholarship Scheme under Higher and Technical Education Department are available on website. Candidate shall refer website.

(iii) The scholarship amount will be disburse to the candidate's AADHAAR linked bank account. For this purpose, candidate shall link their AADHAAR with their bank account.

Annexure VI

Major Disciplines, their corresponding Courses and Relevant/Appropriate Branch of Diploma in Engineering and Technology

(See Schedule VI)

Aeronautical Engineering
1. Aero Space Engineering
2. Aeronautical Engineering
3. Aircraft Maintenance Engineering (Avionics)

Agriculture Engineering
1. Agricultural Engineering
2. Agricultural Technology

Architecture
1. Architectural Assistantship
2. Interior Decoration
3. Interior Design

Biotechnology
1. Biotechnology
2. Ophthalmic Technology
3. Medical Laboratory Technology

Ceramic Engineering
1. Ceramic Engineering and Technology
2. Ceramic Technology
3. Ceramics Engineering
4. Glass and Ceramics Engineering

Chemical Engineering
1. Chemical Engineering
1.1. Chemical Engineering (Fertilizer)
1.2. Chemical Engineering (Oil Technology)
1.3. Chemical Engineering (Petro Chemical)
1.4. Chemical Engineering (Plastic and Polymer)
1.5. Chemical Engineering (Sugar Technology)
1.6. Chemical Engineering
1.7. Chemical Technology
1.8. Chemical Technology (Paint Technology)
1.9. Chemical Technology (Rubber and PlasticTechnology)
1.10. Chemical Technology Fertilizer
1.11. Chemical Technology (Rubber/ Plastic)
1.12. Surface Coating Technology
1.13. Technical Chemistry
1.14. Rubber Technology

2. Oil and Paint Technology
2.1. Paint Technology
2.2. Chemical Engineering (Oil Technology)
2.3. Chemical Technology (Paint Technology)
3. Petrochemical Engineering
3.1. Petrochemical Refinery
3.2. Petrochemical Technology
3.3. Petroleum Engineering
3.4. Petroleum Technology
3.5. Chemical Engineering (Petro Chemical)
3.6. Plastic and Mould Technology
3.7. Petrochemical Engineering
4. Plastic and Polymer Technology
4.1. Plastic and Polymer Engineering
4.2. Plastic Engineering
4.3. Plastic Mould Technology
4.4. Plastic Technology
4.5. Plastics Processing and Testing
4.6. Polymer Engineering and Technology
4.7. Polymer Technology
4.8. Plastic Process and Testing
4.9. Chemical Engineering (Plastic and Polymer)

Civil Engineering
1. Civil Engineering
1.1. Civil and Rural Engineering
1.2. Civil (SFS Mode)
1.3. Civil Draftsman
1.4. Civil Engineering
1.5. Civil Engineering and Planning
1.6. Civil Engineering (Building Services Engineering)
1.7. Civil Engineering (Construction Technology)
1.8. Civil Engineering (Construction)
1.9. Civil Engineering (Rural Engineering)
1.10. Civil Technology
1.11. Construction Engineering
1.12. Construction Technology
1.13. Construction Technology and Management

1.14. Geoinformatics and Surveying Technology	1.20. Web Technologies
1.15. Geographic Information System and Global Positioning System	1.21. Electronics and Computer Engineering
1.16. Quantity Surveying and Construction Management	2. Information Technology
1.17. Survey Engineering	2.1. Computer Science and Information Technology
1.18. Transportation Engineering	2.2. Information and Communication Technology
2. Environment Engineering	2.3. Information Engineering
2.1. Civil and Environmental Engineering	2.4. Information Science
2.2. Civil Engineering (Public Health and Environment)	2.5. Information Science and Engineering
	2.6. Information Science and Technology
2.3. Civil Engineering (Environment and Pollution Control)	2.7. Information Security Management
2.4. Civil Engineering (Environmental Engineering)	2.8. Information Technology
	2.9. Information Technology and Engineering
2.5. Civil Engineering (Public Health Engineering)	2.10. Information Technology Enabled Services and Management
2.6. Civil Environmental Engineering	2.11. Advanced Communication and Information System
2.7. Environmental Engineering	
3. Water Resources Engineering	2.12. I.T. (Courseware Engineering)
3.1. Water Resource Management	2.13. Computer and Information Science
3.2. Civil Engineering (Water Resource and Management)	2.14. Artificial Intelligence (AI)
	2.15. Artificial Intelligence (AI) and Machine Learning
3.3. Water Technology and Health Science	2.16. Cloud Computing and Big Data
Computer Science and Engineering	2.17. Computer Engineering and IOT
1. Computer Science Engineering	2.18. Data Sciences
1.1. Advanced Computer Application	Dairy Engineering
1.2. Campus Wide Network Design and Maintenance	1. Dairy Engineering
	Electrical Engineering
1.3. Computer Hardware and Networking	1. Electrical and Electronics (Power System)
1.4. Computer Applications	
1.5. Computer Engineering	2. Electrical and Electronics Engineering
1.6. Computer Engineering and Application	3. Electrical and Instrumentation Engineering
1.7. Computer Hardware and Maintenance	
1.8. Computer Hardware and Networking	4. Electrical and Mechanical Engineering
1.9. Computer Networking	5. Electrical and Power Engineering
1.10. Computer Science and Engineering	6. Electrical Energy Systems
1.11. Computer Science	7. Electrical Engineering (Instrumentation and Control)
1.12. Computer Science and Technology	
1.13. Computer Science and Systems Engineering	8. Electrical Engineering
	9. Electrical Engineering (Electronics and Power)
1.14. Computer Software Technology	
1.15. Computer Technology	10. Electrical Engineering (Industrial Control)
1.16. Computer Technology and Applications	
	11. Electrical Machines
1.17. Cyber Forensics and Information Security	12. Electrical Power Systems
	13. Power Systems Engineering
1.18. Network Engineering	14. Electronics and Electrical Engineering
1.19. Web Designing	

Electronics Engineering

1. Electronics Engineering
1.1. Applied Electronics
1.2. Digital Electronics
1.3. Digital Electronics and Microprocessor
1.4. Digital Systems
1.5. Electrical and Electronics (Power System)
2. Electronics and Communication Engineering
2.1. Electrical and Electronics Engineering
2.2. Electrical Engineering (Electronics and Power)
2.3. Electronic Engineering
2.4. Electronic Science and Engineering
2.5. Electronics
2.6. Electronics and Avionics
2.7. Electronics and Production
2.8. Electronics and Video Engineering
2.9. Electronics and Computer Engineering
2.10. Electronics and Electrical Engineering
2.11. Electronics Engineering
2.12. Electronics Engineering (Industry Integrated)
2.13. Electronics Engineering (Micro Electronics)
2.14. Electronics Engineering (Modern Consumer Electronics)
2.15. Electronics Engineering (Specialization in Consumer Electronics)
2.16. Electronics Engineering With Microprocessor
2.17. Electronics Production and Maintenance
2.18. Electronics Technology
2.19. Embedded Systems
2.20. Industrial Electronics
2.21. Micro Electronics
2.22. Power Electronics
2.23. Digital Electronics and Communication Engineering
2.24. Electronics (Fiber Optics)
2.25. Opto-Electronics Engineering
2.26. Electronics and Communication Engineering
2.27. Electronics and Communication Engineering (Industry Integrated)
2.28. Electronics and Communication Technology
2.29. Advanced Communication and

Information System
2.30. Advanced Electronics and Communication Engineering
2.31. Electronics and Telecommunication Engineering
2.32. Electronics and Telecommunication Engineering (Technology electronic Radio)
2.33. Digital Communications
2.34. Electronics and Communication Engineering (Microwaves)
2.35. Electronics and Telecommunication Engineering (Radio and System)
2.36. Electronics Communication and Instrumentation Engineering
2.37. Telecommunication Engineering
2.38. Telecommunication Technology
2.39. TV and Sound Engineering
2.40. Information and Communication Technology
3. Instrumentation Engineering
3.1. Applied Electronics and Instrumentation Engineering
3.2. Automation and Robotics
3.3. Automation Engineering
3.4. Control and Instrumentation
3.5. Biomedical Instrumentation
3.6. Electrical and Instrumentation Engineering
3.7. Electrical Engineering (Instrumentation and Control)
3.8. Electronic Instrumentation and Control Engineering
3.9. Electronics and Instrumentation Engineering
3.10. Electronics (Robotics)
3.11. Electronics Communication and Instrumentation Engineering
3.12. Electronics Robotics
3.13. Industrial Electronics
3.14. Instrument Technology
3.15. Instrumentation
3.16. Instrumentation and Control Engineering Instrumentation
3.17. Electronics & Communication Engineering
3.18. Instrumentation Engineering
3.19. Instrumentation Technology
4. Medical Electronics Engineering
4.1. Bio Electronics
4.2. Biomedical Engineering
4.3. Medical Electronics Engineering

4.4. Medical Electronics	(Refrigeration and Air Conditioning)
4.5. Biomedical Instrumentation	1.13. Mechanical Engineering Power Plant Engineering
	1.14. Mechanical Engineering Tube Well Engineering
Fire and Safety Engineering	1.15. Mechanical Engineering (Repair and Maintenance)
1. Fire Technology and Safety	1.16. Navy Entry Artificer/Diploma in Mechanical and Electrical
Food Engineering	1.17. Refrigeration and Air Conditioning
1. Food Processing and Preservation	2. Production Engineering
2. Food Processing Technology	2.1. CAD CAM
3. Food Technology	2.2. Design and Drafting
Leather Technology	2.3. Fabrication Technology
1. Footwear Technology	2.4. Fabrication Technology and Erection Engineering
2. Leather and Fashion Technology	2.5. Foundry Technology
3. Leather Goods and Footwear Tech	2.6. Industrial and Production Engineering
4. Leather Technology	2.7. Industrial Engineering and Management
5. Leather Technology (Footwear)	2.8. Machine Engineering
6. Footwear Technology	2.9. Machine Tools and Maintenance Engineering
7. Leather and Fashion Technology	2.10. Machine Tools Technology
8. Leather Goods and Footwear Tech	2.11. Manufacturing Engineering
9. Leather Technology	2.12. Manufacturing Technology
10. Leather Technology (Footwear)	2.13. Material Management
11. Leather Technology Footwear Computer Aided Shoe Design	2.14. Mechanical (Computer Aided Design, Manufacture and Engineering)
12. Leather Technology Tanning	2.15. Mechanical CAD/CAM
13. Saddlery Technology and Export Management	2.16. Mechanical Engineering (Automobile)
Marine Engineering	2.17. Mechanical Engineering (Tool and Die) Mechanical Engineering Automobile
1. Marine Engineering and Systems	2.18. Mechanical Engineering Production
2. Marine Engineering	2.19. Mechanical Engineering Specialization in CAD
3. Marine Engineering and Systems (Artificer Training)	2.20. Mechanical Engineering Tool Engineering
4. Marine Engineering and Systems	2.21. Mechanical Engineering (CAD/CAM)
Mechanical Engineering	2.22. Mechanical Engineering (Foundry)(SW)
1. Automobile Engineering	2.23. Mechanical Engineering (Machine Tool Maintenance and Repairs)
1.1. Automobile Engineering	2.24. Mechanical Welding and Sheet Metal Engineering
1.2. Automobile Engineering (Automobile Fitter)	2.25. Precision Manufacturing
1.3. Automotive Engineering	2.26. Production and Industrial Engineering
1.4. Mechanical Engineering (Automobile)	2.27. Production Engineering
1.5. Mechanical Engineering Automobile	2.28. Production Technology
1.6. Energy Systems Engineering	2.29. Tool and Die Making
1.7. Heat Power Engineering	
1.8. Maintenance Engineering	
1.9. Mechanical Engineering (Industry Integrated)	
1.10. Mechanical Engineering	
1.11. Mechanical Engineering (Maintenance)	
1.12. Mechanical Engineering	

2.30. Tool and Die Engineering	8. Textile Designing Printing
2.31. Tool and Die Under Mechanical Engineering	9. Textile Manufactures
2.32. Tool Die and Mould Making	10. Textile Manufacturing and Technology
3. Mechatronics	11. Textile Marketing and Management
3.1. Mechatronics	12. Textile Processing Technology
3.2. Robotics and Mechatronics	13. Textile Technology (Textile Design and Weaving)
Metallurgy Engineering	14. Textile Technology (Manmade Fibre)
1. Metallurgical Engineering	Fashion Technology
2. Metallurgy	1. Apparel Design and Fabric
3. Metallurgy and Material Technology	2. Apparel Design and Fabrication Technology
Military Engineering	3. Apparel Design and Fashion Technology
1. Artificer Training (Electronics)	4. Apparel Manufacture and Design Apparel Technology
2. Artificer Training (Electrical)	5. Computer Aided Costume Design and Dress Making Costumer Design and Dress Making
3. Artificer Training (Mechanical)	
4. Armament Engineering (GunFitter)	
5. Weapons Engineering	6. Dress Designing and Garment Manufacturing
6. Navy Entry Artificer/Diploma in Mechanical and Electrical	7. Fashion and Clothing Technology
Mining Engineering	8. Fashion and Design
1. Mine Engineering	9. Fashion and Apparel Design
2. Mine Surveying	10. Fashion Designing
3. Mining and Mine Surveying	11. Fashion Designing and Garment Technology
4. Shipbuilding Engineering	12. Fashion Technology
5. Drilling Engineering	13. Garment Technology
6. Drilling Technology	14. Garment and Fashion Technology
7. Mining Engineering	15. Garment Design and Fashion Technology
Packaging Technology	16. Garment Fabrication
1. Packaging Technology	17. Garment Manufacturing Technology
2. Printing and Packing Technology	18. Knitting and Garment Technology
Pharmaceutical Engineering	19. Knitting Technology
1. Pharmaceutical Chemistry and Technology	20. CDDM (Costume Design and Dress Making)
Printing Engineering	21. Apparel Manufacture & Design
1. Printing and Packing Technology	Textile Chemistry
2. Printing Technology	1. Textile Chemistry
Pulp Technology	Biomedical Engineering
1. Pulp Technology	1. Biomedical Engineering
2. Wood and Paper Technology	2. ECG Technology
Textile Engineering	3. Health Care Technology
1. Textile Engineering	4. Instruments and Medical Equipment
2. Textile Technology (Man Made Fibre Technology)	5. Medical Laboratory Technology
3. Handloom and Textile Technology	6. Ophthalmic Technology
4. Textile Processing	7. Technician X-Ray Technology
5. Textile Technology	Multimedia Technology
6. Textile Design	
7. Textile Designing	

1. 3-D Animation and Graphics
2. Animation and Multimedia Technology
3. Multimedia Technology

Office Management/ Commercial Practice
1. Accounts and Audit
2. Administration Services
3. Computer Application and Business Management
4. Finance Account and Auditing
5. Modern Office Management
6. Modern Office Management and Secretarial Practice
7. Modern Office Practice
8. Commercial and Computer Practice
9. Commercial Practice
10. Commercial Practice (KAN and ENG)

Rubber
1. Rubber Technology
2. Chemical Technology (Rubber and Plastic Technology)
3. Chemical Technology (Rubber/Plastic)

Cosmetology
1. Beauty and Hair Dressing
2. Beauty Culture and Cosmetology
3. Cosmetology and Health

Cinematography
1. Applied Videography
2. Audiography and Sound Engineering
3. Cinematography
4. Direction Screen Play Writing and TV Production
5. Film and Video Editing
6. Film Editing and TV Production
7. Film Technology and TV Production

(Cinematography)
8. Film Technology and TV Production (Film Processing)
9. Film Technology and TV Production (Sound Recording and Sound Engineering)
10. Film Technology (Animation and Visual Effects)
11. Photography
12. Sound Recording Engineering

Hotel Management
1. Hotel Management and Catering Technology

Journalism and Mass Communication
1. Mass Communication

Cement Technology
1. Cement Technology

Engineering Education
1. Engineering Education

Fisheries Technology
1. Fisheries Technology

Home Science
1. Home Science

Jewellery Design and Manufacture Technology
1. Jewellery Design and Manufacture Technology

Library and Information Science
1. Library and Information Science

Sugar Technology
1. Sugar Technology

Travel and Tourism
1. Travel and Tourism

Wood Technology
1. Wood Technology

Pro forma - A
(To be issued on the Printed Letter Head of the concerned office)
(For Type – C Candidates)
(For sons and daughters of Central Government / Government of India undertaking employees)

<u>CERTIFICATE</u>

This is to certify that Shri/Smt... is an employee in the capacity of ………………… in ……………...
      (Designation)   (Name of the Organization/ Establishment/ Department)

This Organization / Establishment / Department is under …………………..............................
                               (Department of Central Government / Government of India undertaking)

Shri/Smt.……………………………………….. is transferred to ....in Maharashtra State vide transfer order No………………… Dated…………………………...

He / She has joined duty in Maharashtra on ………………. and is currently working in the same post.

This certificate is issued for the purpose of his/her son/ daughter ....'s admission to First /Direct Second Year of Diploma course in Engineering and Technology/Architecture/ Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date: (Signature)
Place :   Name & Designation
                                                           of the Head of the office

                             Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :
    1) Transfer order
    2) Joining report

Pro forma B - 1
(*To be issued on the Printed Letter Head of the concerned office*)
(For Type D Candidates-)
(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)
<u>CERTIFICATE</u>

This is to certify that Shri / Smt. …………………………………………..is an employee in the capacity of ………….…… in ……………………………… ……………………….…
　　　　　　　　　　(Designation)　　　　　　　　　(Name of the Organization/ Establishment/ Department)
This Organization/Establishment /Department is under…………...
Department of Maharashtra State Government / Maharashtra State Government undertaking.
Shri / Smt. …………………………………..is transferred to/from ....In/out of Maharashtra State vide transfer order No………………………… Dated…………………
He / She has joined duty in/out of Maharashtra State on..............................and is currently working in the same post.
This certificate is issued for the purpose of his/her son /daughter .... 's admission to First /Direct Second Year of Diploma course in Engineering and Technology/ Architecture/ Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date :　　　　　　　　　　　　　　　　　(Signature)
Place :　　　　　　　　　　　　　　　　　　　　　Name & Designation
　　　　　　　　　　　　　　　　　　　　　　　of the Head of the office
　　　　　　　　　　　　Seal of the Office
Note : This pro forma is to be accompanied by attested copy of :
　　　1) Transfer order
　　　2) Joining report

Pro forma B - 2
(For Type D Candidates)
(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)
<u>UNDERTAKING</u>

This is to undertake that I, ..., have retired from the service from the post of……………in……………………………………………………....
　　　　　　　　　　(Designation)　　　　(Name of the Organization/ Establishment/ Department)
This Organization / Establishment / Department is under …………………………...............
Department of Maharashtra State Government/ Maharashtra State Government undertaking.
I have retired on ……………… and settled in ………..taluka…………..district…………...

This undertaking is submitted for the purpose of my son/daughter .... 's admission to First /Direct Second Year of Diploma course in Engineering and Technology /Architecture/ Pharmacy/HMCT for the academic year 2025-26.

　　　　　　　　　　　　　　　　　　　　　　(Signature)
Place　:　　　　　　　　　　　　　　　　Name:
Date　:
Note　: This pro forma is to be accompanied by attested copy of:
　　　1) Pension Pay Order.
　　　2) Proof of settlement **(**Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/ Election Card**).**

Pro forma - C
(***To be issued on the*** *Printed Letter Head* ***of the concerned office***)
(For Def-1, Def-2 and Def-3 Candidates)
(For sons and daughters of defense service personnel)

CERTIFICATE

This is to certify that Shri. / Smt .... ,
(Full Name of the Employee with Rank of the employee)
is/has been a member of Armed forces of India. He/ She has put in ....years of
service in Indian Army / Indian Navy / Indian Air Force from ……………… to ……………..
and is currently working / retired from services on .... /permanently disabled since
………………… / killed in action on ………….…….

This certificate is issued for the purpose of his/her son/daughter .... 's
admission to First /Direct Second Year of Diploma course in Engineering and Technology/
Architecture/ Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date:
Place :   (Signature)
                                                                Name and designation
                                                    of the Authority not below the rank
                                                        of Commandant or equivalent /
                                                        District Sainik Welfare officer
                    Seal of the Office

Note:-
1.This certificate is not to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.
*2.*For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of
Domicile certificate of parent who is in active service or ex-serviceman.

Pro forma - D
(*To be issued on the **Printed Letter Head** of the concerned office*)
(For Def-3 candidates)
(For sons and daughters of Active defense service personnel not domiciled in Maharashtra State)

<u>CERTIFICATE</u>

This is to certify that Shri/Smt .... is a member of
<center>(Full Name of the Employee with Rank of the employee)</center>
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force. Shri/Smt. …………………………………………..is transferred to ....(Place of posting) in Maharashtra State vide transfer order No………………… Dated……………. He/She has joined duty in Maharashtra on .... And is currently working in the same post.   <center>(Date of Joining)</center>

This certificate is issued for the purpose of his/her son/daughter ....'s admission to First /Direct Second Year of Diploma course in Engineering and Technology/ Architecture/Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date: (Signature)
Place: Name & Designation
                                                              of the Head of the office
<center>Seal of the Office</center>
Note : This pro forma is to be accompanied by attested copy of
      1) Transfer order
      2) Joining report

Note: This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma - E (*To be issued on the Letter Head of the concerned office*)
(For Def-3 candidates)
(For sons and daughters of Active defense service personnel not domiciled in Maharashtra State but retained their family accommodation)

<u>CERTIFICATE</u>

This is to certify that Shri/Smt .... is a member of
<center>(Full Name of the Employee with Rank of the employee)</center>
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.Shri/Smt.…………………………….…..is presently posted at …………….............
<center>(Place of posting)</center>
His/ Her previous posting was at .... in Maharashtra State. He/ She has retained family accommodation in…..in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his/her son/daughter ....'s admission to First/Direct Second Year of Diploma course in Engineering and Technology /Architecture/Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date: (Signature)
Place: Name & Designation
                                                              of the Head of the office
<center>Seal of the Office</center>
Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – F
(For Persons with Disability Candidates)

Name and address of the Institute / Hospital:

Certificate No: Date:

DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the chairperson of the Medical Board

This is to Certify that Shri/Smt/Ku……………………………………………..

Son/daughter/wife of Shri…………………………………………………………

Age ……. Sex ………. Identification mark(s)…………………………………

1. Is suffering from permanent disability of following category
   A. Locomotors or cerebral palsy
      (i)   BL-both legs affected but not arms
      (ii)   BA-Both arms affected (a) Impaired reach (b) Weakness of grip
      (iii) BLA-Both legs and both arms affected
      (iv)   OL-One leg affected (right or left) (a) impaired reach (b) Weakness of grip (c) Ataxic
      (v)   OA-One arm affected (a) impaired reach (b) Weakness of grip (c) Ataxic
      (vi)   BH-Stiff back and hips (Cannot sit or stoop)
      (vii) MW-Muscular weakness and limited physical endurance
   B. Blindness or low vision
      (i)   B-Blind
      (ii)   PB-Partially Blind
   C. Hearing impairment
      (i)   D-Deaf
      (ii)   PD-Partially Deaf
   (Delete the category, whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Reassessment of this case of not recommended/is recommended after a period of ………years …………Months*.

3. Percentage of disability in his/her case is …………………percent.

4. Shri./Smt/Ku… ....Meets the following physical requirements for discharge of his/her duties.

(i)	F-can perform work by manipulating with fingers	Yes/No
(ii)	PP-can perform work by pulling and pushing	Yes/No
(iii)	L-can perform work by lifting	Yes/No
(iv)	KC-can perform work by lifting	Yes/No
(v)	B-can perform work by bending	Yes/No
(vi)	S-can perform work by sitting	Yes/No
(vii)	ST-can perform work by standing	Yes/No
(viii)	W-can perform work by walking	Yes/No
(ix)	SE-can perform work by seeing	Yes/No
(x)	H-can perform work by hearing/speaking	Yes/No
(xi)	RW-can perform work by reading and writing	Yes/No

(Dr.   (Dr.   (Dr.   )
  Member Medical Board   Member Medical Board   Member/Chairperson Medical
                                                                    Board

*Strike out which is not applicable

Countersigned by the Medical Superintendent/CMO/
Head of Hospital (with seal)

Pro forma – F1
*To be issued on the **Letter Head** of the concerned office*
(For Persons with Disability Candidates)
For Learning Disability Candidates

<u>**CERTIFICATE**</u>

Recent Photograph of the candidate

Name:………………………………………………………………………………

Age :…………………..

Date of Birth:…………………….

Date of Registration : ……………………... L.D. No:………………………..

Father's Name : ……………………………………………………………

Std :.....................................School Name :

…………………………………………………………..

Physical & Neurologic Assessment (Date :   )

……………………………………………………………………………………

Psychologic Assessment (Date :   )

....

WISC (R) Verbal IQ
Performance IQ
Global IQ

Interpretation:

Educational Assessment (Date:)   WRAT : R
                                                                                              S
                                                                                              A

Certified that:

1. The percentage of Challenged is not less than 40% and is equal to...................%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to degree course in Engineering/Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.
5. This certificate is issued for the purpose of his/her admission to Diploma course in Engineering/Technology for the year 20…./….

Recommendations:

(Name and Signature
of Issuing Authority)

Outward No.& Date**:**

Seal of the Office

Pro forma – F2
*To be issued on the **Letter Head** of the concerned office*
(For Persons with Disability Candidates)
<u>**CERTIFICATE OF DISABILITY**</u>

Certificate No.............................   Dated........................
Name of the Designated Disability Center
....

Recent Passport Size Photograph of the candidate duly attested by the issuing Authority

This is to Certify that Mr./Mrs/Ms..
aged .... years Son/Daughter of Mr...
R/o..
.... ,
has the following Disability (Name of the Specified Disability)....................................
and has Permanent Physical Impairment (PPI) with the Disability Range (in percentage) of
....................................(in words) .... (in Figures).
Please tick on the "Specified Disability"
(Assessment may be done on the basis of Gazzete of India, Extraordinary, Part II, Section 3
Sub-section (ii), Ministry of Social Justice and Empowerment)

S/No	Disability Type	Type of Disability	Specified Disability
1	Physical Disability	A. Locomotor Disability	a. Leprosy cured person b. Cerebral palsy c. Dwarfism d. Muscular dystrophy e. Acid attack victims f. Others such as amputation, Poliomyelitics
		B. Visual Impairment	a. Blindness b. Low vision
		C. Hearing Impairment	a. Deaf b. Hard of hearing
		D. Speech & Language Disability	a. Organic/ Neurological causes
2	Intellectual disability		a. Specific learning disabilities (Perceptual Disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental Aphasia b. Autism spectrum disorder
3	Mental Behaviour		a. Mental illness
4	Disability caused due to	a. Chronic Neurological Conditions	i. Multiple sclerosis ii. Parkinsonism
		b. Blood Disorders	i. Haemophilia ii. Thalassemia iii. Sickle cell disease

5	Multiple Disabilities including Deaf Blindness		More than one of the above specified disabilities

Conclusion: He/She is Eligible/Not Eligible for admission in Engineering/Pharmacy/HMCT Courses subject to his being otherwise medically fit.

Sign and Name   Sign and Name   Sign and Name

(Concerned Specialist)   (Concerned Specialist)   (Concerned Specialist)

Pro forma – F3
*To be issued on the **Letter Head** of the concerned office*
(For Persons with Disability Candidates)
(In cases of amputation or complete permanent paralysis of limbs or
Dwarfism and in case of blindness)

(Name and Address of the Medical Authority issuing the Certificate)

Certificate No.　　　　　　　　　　　　　　Date:

Recent Passport Size Attested Photograph (Showing Face Only) of the person with disability.

　　　This is to certify that I have carefully examined Shri/Smt./Kum ..../......
…………………………………………… Son/wife/Daughter of Shri………………………
…………………….….….. Date of Birth (dd/mm/yyyy)…………………………. Age ………...
Years, male/female………….…. Registration No. …………………… permanent resident of
House No.……...…………. Ward/ Village/ Street …………………. Post Office………….
District…………... State……………………………, whose photograph is affixed above,
and am satisfied that:

(A) he/she is a case of:
- locomotor disability
- dwarfism
- blindness
  (Please tick as applicable)

(B) the diagnosis in his/her case is ……………………………………………

1.　he/ she has ……… % (in figure) …………………….. percent (in words) permanent locomotor disability/ dwarfism/ blindness in relation to his/her...........................(part of body) as per guidelines (...................................number and date of issue of the guidelines to be specified).

2.　The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised
Signatory of notified Medical Authority)

Signature/thumb impression of the person in whose favour certificate of disability is issued

Pro forma – F4
*To be issued on the **Letter Head** of the concerned office*
(For Persons with Disability Candidates)

(In cases of multiple disabilities)
(Name and Address of the Medical Authority issuing the Certificate)

Certificate No.   Date:

Recent Passport Size Attested Photograph (Showing Face Only) of the person with disability.

This is to certify that we have carefully examined Shri/Smt./Kum. …………………..…
…………………………………. Son/wife/Daughter of Shri……………………………….
…………………….......Date of Birth (dd/mm/yyyy)………………………… Age …………..
Years, male/female…………… Registration No. …………………… permanent resident of
House No.……..………… Ward/ Village/ Street …………………. Post Office……………
District…………... State……………………………, whose photograph is affixed above,
and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (...................number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			

19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) the diagnosis in his/her case is ……………………………………………

1. In the light of the above, his/ her over all permanent physical impairment as per guidelines
   (........................ number and date of issue of the guidelines to be specified), is as follows:
   In figures .... Percent
   In words ....Percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :
   (i) not necessary, or
   (ii) is recommended/after .... years .... months, and therefore this
        certificate shall be valid till ..../......../...................
                         (dd) (mm) (yyyy)
   @   e.g. Left/right/both arms/legs
   #   e.g. Single eye
   £   e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued

Pro forma - G1
(*To be issued on the Printed Letter Head of the concerned office*)
(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

        This is to certify that Shri/Smt..………………………………………………… (Candidate himself/ herself) is a resident of ……………… Village in ....Taluka ………………. District.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Diploma course in Engineering and Technology /Architecture /Pharmacy/ HMCT for the academic year 2025-26.

Outward No. & Date :   District Collector/ Deputy Commissioner/
                                        District Magistrate/Additional District Magistrate/
Place :   Seal   Taluka Executive Magistrate

Pro forma - G2

(*To be issued on the Letter Head of the concerned School/Collage*)
**(For Candidates residing in Karnataka and Maharashtra State
Border Area and having Mother tongue as Marathi)**

CERTIFICATE

This is to certify that Mr. /Miss ………………………………………………….……… is a student of this school / College. His / Her mother tongue is Marathi and he / she has passed SSC/ HSC examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his/ her admission to First /Direct Second Year of Diploma course in Engineering and Technology / Architecture / Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date:
Place: Head Master /Principal
                                             School/ College

                Seal of the School / College

Pro forma – J
(*To be issued on the **Letter Head** of the concerned office*)
(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Union Territory of Jammu and Kashmir and Ladakh to combat terrorist activities)

CERTIFICATE

Ref. No.   Date:

This is to certify that Shri / Smt ....is an official belonging to Defense / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at..which is treated as disturbed area in Union Territory of Jammu and Kashmir and Ladakh.

This certificate is issued for the purpose of his/her son/daughter .... 's admission to First /Direct Second Year of Diploma course in Engineering and Technology/ Architecture /Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date: Head of the Office
Place :

Seal of the Office

Proforma – K
(*To be issued on the **Letter Head** of the concerned office*)
(For Union Territory of Jammu and Kashmir and Ladakh Migrant Candidates staying in refugee camps)

CERTIFICATE

Ref. No.   Date:

This is to certify that Mr./ Miss .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Union Territory of Jammu and Kashmir and Ladakh. The detail of refugee status is as under.

Ration card Number:
Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Diploma course in Engineering and Technology/Architecture/Pharmacy/HMCT for the academic year 2025-26.

Outward No. & Date: Name & Signature of Head of the Office
Place: Migrant/Refugee Camp

Seal of the Office

Pro forma – L
(*To be issued on the **Letter Head** of the concerned office*)
(For Refugees staying with relatives)
**(Displaced Union Territory of Jammu and Kashmir and Ladakh Candidates staying
with relatives / friends in India other than Migrant / Refugee camp)**

<u>CERTIFICATE</u>

Ref. No.   Date:

This is to certify that Mr./Miss ....is a displaced person from
Union Territory of Jammu and Kashmir and Ladakh after 1990 due to terrorist activities in
Union Territory of Jammu and Kashmir and Ladakh. He/ She is staying with

…..…..…..…..…..…..…..…..………………………………………..
(Name and complete address of the Person with whom the candidate is staying at present)

……………………………………………………………………………….. since past years.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of
Diploma course in Engineering and Technology /Architecture/ Pharmacy/ HMCT for the
academic year 2025-26.

Outward No. & Date :   Name & Signature of District Collector
Place :

Seal of the Office

Pro forma – M
(*To be issued on the **Letter Head** of the concerned office*)
**(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in
the Kashmir valley and having domicile certificate.)**

<u>CERTIFICATE</u>

Ref. No.   Date:

This is to certify that Mr./Miss……………………………………………... is a son/daughter of
……………………………………………. who is Kashmiri Pandits / belongs to Kashmiri Hindu
families (Non Migrants) and living and domiciled in the Kashmir valley.
This certificate is issued for the purpose of his / her admission to First /Direct Second Year of
Diploma course in Engineering and Technology /Architecture/ Pharmacy/ HMCT for the
academic year 2025-26.

Outward No. & Date :   Name & Signature of District Collector
Place :

Seal of the Office

Pro forma - N

(Candidate who has secured admission in any other institute shall produce certificate indicating his/ her original Leaving Certificate retained with the previous institute)

This is to certify that Shri. / Ku. …………………………………………………….. (Full name of the Candidate) has admitted and studying in this institute……………...………. ……………………………………. (Name of the Institute) in………………...…………… Branch. His /her original leaving certificate is retained by this institute. A copy of leaving certificate is attested by this institute, is enclosed.

This certificate is issued for the purpose of his / her admission to First / Direct Second year Diploma course in Engineering / Technology / Architecture / Pharmacy/ HMCT for the academic year 2025-26.

Date   :
Place   :

Seal of the Institute/Office   (Signature)
(Mandatory)   Name & Designation of
the Head of the Office

Pro forma – O
(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I, …………………………… Son/Daughter/of ………..……………………..……………… Resident of (full address)………………………………………………………………………... ………………………………………………………..…………….. hereby declare that

I belong to the Muslim / Sikh / Christian / Buddhist / Jain / Zoroastrian (Parsi)[*] religious minority community

and / or

as my mother tongue is not mentioned in my leaving/Transfer certificate for deciding my candidature under linguistic minority status. I under take that my mother tongue is ……………………………….

I undertake to submit the relevant document supporting my claim for belonging to minority community as per Government Resolution minority department No. अविवि –२०१०/प्र.क्र. १०९/१०/कार्या-५, दिनांक ०१.०७.२०१३ at the time of admission to the admitted institute.

Date :………………   Signature of Candidate: ………….……
Place:………………   Name of Candidate: …………………..
(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	**Minority Institute Status**	**Minority Candidates Who can apply for Minority Quota**
1	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10	Religious Minority - Buddhist	Religious Minority - Buddhist
11	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian (Roman Catholics)
12	Religious Minority - Jain	Religious Minority - Jain

13	Religious Minority - Muslim	Religious Minority - Muslim
14	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)
15	Religious Minority - Sikh	Religious Minority - Sikh
16	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17	Religious Minority - Parsi	Religious Minority - Parsi
18	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority – Urdu
		Religious Minority - Muslim
19	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma-T

This certificate shall be issued on letter head of institute

Ref. No.   Date:

NO OBJECTION CERTIFICATE FROM PARENT INSTITUTE

This is to Certify that Mr/Ms..has passed Ist Sem. & IInd Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in…………………………... He is seeking admission to Second Year (3rd Semester) in ………………………………………………………………………../DTE……………. institute code through Change of Institute. I have No Objection if /she get Admission in that Institute.

Seal of institute   Principal

This certificate shall be issued on letter head of institute

Ref. No.   Date :

NO OBJECTION CERTIFICATE FROM ADMITTING INSTITUTE

This is to Certify that Mr/Ms...has passed Ist Sem. & IInd Sem. / first year (full pass / with one ATKT) during year 20   -   , Diploma in………………….. from institute ………………………………………….……... He is seeking admission to Second Year (3rd Semester) in course ……………………………... We have no objection for his /her transfer to our institute. No of vacancies in ………………course are ………………………. excluding 10% additional seats for direct second year admission.

Seal of institute   Principal

<u>APPLICATION FORMAT FOR ADMISSION BY TRANSFER</u>

1. Name of the Student (In Full)   :   …………………..…………………..

2. Address for Correspondence with   :   …………………………………………
   Pin Code and Telephone Number   …………………..…………………………

3. Institute and Semester where   :   …………………………..……..………
   Currently Studying   …………………………………………

4. Details of the Result of Last Exams

Branch	Year/ Semester	Year of Passing	Summer/ Winter	Full pass /pass with one ATKT	Percentage
1	2	3	4	5	6

5. Institute where admission by transfer is sought: …………………………………………

6. Branch & Year /Semester in which admission: Branch…………………...…..
   Year/Semester .... is sought.

7. Reason for asking the transfer of Institutes and Change of branch (if any):
   ……………………………………………………………………………………………
   ……………………………………………………………………………………………

    I the undersigned state that the information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and if is upto the authority to decide my case on the basis of its merit.

Date :   Signature of Student

Documents attached:
1. All Marksheets,
2. NOC's ,
3. 1st year Admission receipt,
4. Document related to reason for asking transfer etc

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण –२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि

महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण –२०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव   :

प्रमाणित : जिल्हा महिला व बाल विकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ"असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे.. वय वर्षे ....…अंदाजित जन्मदिनांक .... हा दिनांक .... पासून .... संस्था, मु. पो. .... ता. ....…......

जिल्हा ....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक.............. नुसार दाखल झालेला .... मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)

....

....

सदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय , औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. यामध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय / निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१)   त्याच्या आई वडिलांचा ठाव ठिकाणा सर्व मागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२)   त्याच्या (नांव व पत्ता) ....…………….......या नातेवाईकाचा शोध लागलेला असून, त्याचे प्रवेशिताशी नाते .... असे आहे. नातेवाईकाशी जात ....असल्याने, प्रवेशितांची जात .... असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)   स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बाल विकास (संबंधित विभाग)

Pro forma – V
(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.

<div align="right">
<table><tr><td>फोटो</td></tr></table>
</div>

<div align="center">

वर्ष _____करीता ग्राह्य
आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक ३१/०५/२०२१ अन्वये
(आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

</div>

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ----------------------- श्री/श्रीमती----------------------- यांचा/यांची मुलगा/मुलगी गाव/शहर ------------तालुका -----------जिल्हा/विभाग -------------- महाराष्ट्राचे रहिवासी आहेत. तो/ती ------------ जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण) अधिनियम,२००१ (सन २००४ चा महाराष्ट्र अधिनियम८) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्रोतांचे एकत्रित वार्षिक उत्पन्न रु. -------------------/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

<div align="right">सक्षम प्राधिकारी /तहसिलदार</div>

ठिकाण: स्वाक्षरी :
दिनांक: नाव   :
<div align="center">(शिक्का)</div>   पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.
१.
२.
३.
(टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि.१२/०२/२०१९,नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.)

Pro forma – W1
*To be issued on the **Letter Head** of the concerned office*
For Working Professional
(Admission to Direct Second Year Diploma in Engineering and Technology)
Experience Certificate

This is to Certify that Shri/Smt/Ku. _____
<div align="center">(Full name of the Candidate)</div>

Son/daughter/wife of Shri/Smt. _____

has been working / has worked in the capacity of _____ (Designation) in

_____
<div align="center">(Name of the Organization/ Establishment).</div>

on the pay scale of Rs. _____ with effect from _____ to
_____ (Mention date in dd/mm/yyyy).

This Organization / Establishment is a **Registered Industry / Organization (Central / State) / Private / Public Limited Company / MSMEs** (Strike out whichever is not applicable).

This company/ Organization is located at _____

_____
<div align="center">(Address of the Organization/ Establishment).</div>

and has a Latitude _____and Longitude _____ .

This Company has no objection if He/She, gets admission in Second Year of Diploma course in Engineering and Technology for Working Professionals Division (Supernumerary Division) in the academic year 2025-26 and also for his further studies till completion of the course.

Outward No. & Date: (Signature)
Place :   Name & Designation
                                                                      of the Head of the office

<div align="center">Seal of the Office</div>

(Note: Provide separate experience certificates for separate companies / organizations. Only provide Latitude / longitude and No Objection Certificate of the company where presently working)

Pro forma – W2
Self Declaration from Candidates
For Working Professional
(Admission to Direct Second Year Diploma in Engineering and Technology)
Declaration from working professional candidate regarding Industry / Organization (Central / State) / Private / Public Limited Company / MSMEs is located within 50 KM radial distance from the admitting Institute

I, Shri/Smt/Ku. _____
                                                    (Full name of the Candidate)

Son/daughter/wife of Shri/Smt. _____, am

working as _____ ,
                                                    (Designation)

In_____
                                    (Name of the Organization/ Establishment).

Located at _____

_____
                                    (Address of the Organization/ Establishment).

and Having Latitude _____and Longitude _____ .

I am willing to take admission to the Direct Second Year of Diploma course in Engineering and Technology in a Division meant for Working Professionals (Supernumerary Division) in the academic year 2025-26.

I have read all instructions, notes and rules regarding admission for working Professionals given in Information Brochure for Admission 2025-26 and I will abide the same. I undertake that,

a) I will Submit & Confirm my Option Form of CAP Round-I/CAP Round-II, Preference form for transfer for Re-allocation round (if any) through candidate's Login by choosing options of choice codes of the institutes which are located within 50 KM radial distance from my working Organization/ Establishment.

b)   I am fully aware that my admission to this course shall be cancelled at any stage and at any level if it is found that my working place is located at a distance more than 50 Km. radial distance from the admitted institute.

c) **I am fully aware that, my admission in a course in the institute after Precut-off date is cancelled, if the admissions to a course in that institute after Pre cut-off date are below ⅓rd of the approved intake in that course and I am liable for reallocation** to other courses in nearby institutes within the radial distance of 50 km from my working place as per the rules. I will not claim for the admission in the same course in the same institute or demand for any compensation for the same. I am fully aware that in this case my Provisional admission in that course shall be cancelled automatically if I,

  1) am failed to submit and confirm the Preference Form for the Re-allocation process.

  2) does not get a seat in the Re-allocation process.

  3) am failed to report to the institutes as per Re-allocation process as per schedule.

Date : _____   Signature of Candidate _____
                                                  Name of Candidate _____