



ADIEL DANTE

Gender : Male

Age : 38

Languages : English, Afrikaans

Location : Cape Town

Disabilities : None

Employment Status : Unemployed

CONTACT

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+27 71 8778530

Cape Town, South Africa

EXPERTISE

- Banking & Finance
- Sales & Account Management
- Business Development
- Client Relationship Management
- Photography and Digital Editing (mobile)
- Information Technology / Software Engineer (newly certified)

REFERENCES

Ms. Ayesha Samaai

- Nedbank

+27 81 526 3353

Mr. Zaheer Abass

- ASDA

+27 73 887 4413 /

+27 78 073 5698

Ms. Glenda Anthony

- Standard Bank

+27 21 401 2311

WORK EXPERIENCE

SALES & SERVICES CONSULTANT

2015-2021

Nedbank - Century City Branch

Client Services

- Assist branch clients with account and banking related queries
Ensure clients are FICA compliant
- Set up client profiles to ensure access to the digital platforms: internet banking, Nedbank App.

Business Development and Networking

- Assist walk-in clients:
with Personal Loan Applications,
- Cross sell transactional products
- Open Current/ Cheque account
- Scrubbing reports for sales opportunities
- Identify companies for banking education, marketing and sales opportunities through promotional days at the company premises.
- Maintain relationships with existing clients

Reporting and Analytics

- Responsible for MIS-consultants daily intake of business
- Daily reports of Sales Figures

TELLER & ENQUIRIES CONSULTANT

2012-2015

Nedbank - Grand Central Branch

Teller Services

- Performing banking transactions
- Authenticate clients and transactions by following relevant procedure and policies to ensure accuracy and to prevent fraud, risks and losses
- Balancing cash float
- attention to detail to ensure risk mitigation
- Client queries
- Banking Administration in line with banking protocol

EDUCATION

Hyperiondev

Certification: Software Engineering
NQF 5

Chartall Business School

Certificate in Banking (2015-2016)
NQF 4

Nedbank Learning & Development

FICA and FAIS compliant
Various banking and finance related training
courses, education and accreditations
Fit and Proper banking legislative
requirements

Matric

Vista Senior Secondary
Cape Town

SKILLS

Problem solving
Analytical / critical thinking
Time management and deadline driven
Multi-tasking/flexible
Detail orientated
Relationship Building & Networking
Collaboration: internal and external
stakeholders

HOBBIES

Sport
Cycling
Rugby, Touch Rugby
Soccer
Boxing

Gaming

Marine Aquarium Hobbyist

Traveller

CALL CENTRE AGENT- SALES & SERVICES

2009-2011

ASDA Direct Call Centre (International)

- Customer: new and existing (inbound)
- Answering inbound calls and resolving queries
- Placing orders for UK customers via the internet
- Queries and problem solving:
Resolving queries regarding online shopping Purchases
made by the UK customers
- Liaising with the suppliers via an online messaging system
- Liaison between customer and supplier

SENIOR LIAISON OFFICER - ASDA FLOWERS

ASDA Direct Call Centre (International)

- Customer: new and existing (inbound)
- Resolving queries regarding online shopping and Purchases
made by the UK customers for flowers.
- Training new staff - Systems
- how to assist client to place new orders online
- how to log queries, complaints and compliments
- UK Liaison
- ASDA House, UK
- Suppliers, carriers, manufacturers, UK.

DOCUMENTATION ADMINISTRATOR

2006-2008

Standard Bank Vehicle and Asset Finance

- Providing a high level of support to customers, internal and
external sales teams
- Check applications upon approval before final deal
documents are prepared for customer acceptance
- Ensure all requirements and documentation are received, in
place and authenticated and signed off.
- Updating bank records, online. File the necessary.
- Maintaining the required level of productivity by meeting
targets Keeping stats for quality control

MIS ANALYST & SALES SUPPORT ASSISTANT

2006-2008

Nedbank Schemes

- Responsible for MIS-consultants daily intake of business
- Provide administrative support to Manager and Sales
Consultants General Administration for General Manager and
Office management
- Typing of Contracts/Correspondence requested by the General
Manager
- Diary management, Stationery stock management, others
- Assist walk-in clients with Personal Loans queries
- Opening & administration of Savings & Investment Account