


Tayyab Tahir

Lahore

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Summary

My mission is to enable businesses to transcend borders, exceed limits, and surpass expectations. In today's digital era, I specialize in seamlessly connecting businesses to new economic opportunities, globally.

I have a track record of successfully working on Upwork with multiple US, UK, Canada, AU, and Pakistan profiles, building them from the ground up.

Expertise:

- Strategic Roadmap: Transforming portfolios into value-added specialties for exponential growth.
- Fueling Growth: Driving initiatives to boost revenue and profitability through new ventures on platforms like Upwork, GlassDoor, Indeed, and more.
- Unleashing Innovation: Elevating specialties, fostering short and long-term growth.
- Pioneering Leads: Identifying prospects and staying ahead in the industry.
- Client-Centric Collaboration: Aligning offerings to meet client needs, fostering lasting relationships.

Experience



Business Development Partner

Citrok

Jul 2020 - Sep 2023 (3 years 3 months)

In addition to my role as a Business Development Partner at Citrok, I bring valuable experience to the table. I have a track record of successfully working on Upwork with multiple US, UK, Canada, AU, and Pakistan profiles, building them from the ground up.

I excel in crafting persuasive proposals for Upwork jobs and have a proven ability to engage with clients.

Moreover, my expertise extends to formulating effective strategies to enhance our presence on various platforms, such as GlassDoor, Indeed, SimplyHire, and others. I'm dedicated to expanding our reach and creating meaningful connections in the job market.

Furthermore, I have a strong background in resource management. I have been responsible for hiring and overseeing teams, including HR, Admin, and SQA departments. My true passion lies in driving excellence, promoting teamwork, and consistently achieving outstanding results in every aspect of my professional journey.



Software Quality Assurance Analyst

Hardstone Enterprises

Aug 2020 - Oct 2020 (3 months)

Here, I worked for almost 3 months Part-Time. And manage a Team of 2 Developers.



Software Quality Assurance Engineer

Mashkraft

Feb 2018 - Jun 2020 (2 years 5 months)

Manual testing of mobile and web-based applications.

Executing both functional and non-functional requirements.

Following Agile development, methodology.

Initiating test cases by thoroughly analyzing Product requirements.

Categorizing each test case as per their priority and functionality.

Conducting tests for each module.

Ensuring that functionality reflects product requirements.

Managing tasks and documentation using applications like BitBucket, Github, etc.

Communicate with the Client (if any) or with the offshore team and understating the requirement.



Assistant It Manager

CMQ ENGINEERING COMPANY

Jan 2017 - Feb 2018 (1 year 2 months)

Managed website Developers duties & tasks.

Responsible for finalizing website design.

Responsible for updating the companys computer-related tasks.

AssistHR in conducting IT Related Interviews

Managed IT meetings

Education



Virtual University of Pakistan

BSc, Computer Science

2014 - 2018



Punjab College of Engineering & Technology

Fsc Pre Engineering, Science

2011 - 2012



Cathedral School

Matric, Science

2009 - 2010

Skills

Teamwork • Skilled Multi-tasker • Skill Development • Organization Skills • Relationship Development
• Oral Communication • Multitasking • Sales Management • IT Business Strategy • Online Lead Generation