



Habiba Fazal

Nutritionist

khanhabiba728@gmail.com

03412556648

Lahore, Pakistan

Innovative and creative in my ideas along with persistent personality for all type of tasks. Engaging and efficient in surroundings with urge to seek as much knowledge as I can.

EDUCATION

Diet and Nutrition Sciences

University of Management and Technology

02/2018 - 05/2023

Bachelors of Arts (BA)

University of Punjab

03/2019 - 02/2021

WORK EXPERIENCE

Teacher

Lahore School System

08/2016 - 09/2017

- Achievements/Tasks
- Instruct and Guide Matric Students
- Effective learning techniques

SALES PERSON

RAIZ LONDON

06/2019 - 08/2019

- Tasks
- Outbound sales generato

Virtual Assistant

Airbolt

06/2023 - 12/2023

- Achievements/Tasks
- Customer sales representative
- Maintain shipments and returns
- Documentation of Agent and User Guides

Guest Communication Officer

Virtual Vantage (Part-time Remote)

11/2023 - Present

- Achievements/Tasks
- Handle guest inquiries and respond them timel
- Organize and schedule Tasks on AirTable
- Property Management Software
- Using Hospitable, Beds24.com for inquiries.

Lead Generation Executive

Programmers Force

12/2023 - Present

- Achievements/Tasks
- Email Marketing
- LinkedIn Sales Navigator

SKILLS

Persistent problem solver

Basic IT knowledge

Children counselling

Basic SEO knowlede

Graphic Designing

Creative Writings

ORGANIZATIONS

SKMH (07/2019 - 09/2019)

Worked as Volunteer and Intern for the organization

Rainbow obesity Centre

Online intetnship

CERTIFICATES

Nutrition and Obesity (07/2022 - 07/2022)

Nutritional Management of PCOS
(06/2022 - 06/2022)

ADHD management and Nutrition
(09/2021 - 09/2021)

International food Standard (05/2020 - 05/2020)

SKMH Zakat Camapign (05/2019 - 07/2019)

TIFLEE (child potential) (10/2017 - 10/2017)

LANGUAGES

English
Full Professional Proficiency

Urdu
Full Professional Proficiency

INTERESTS

Free Writing

Book reading

Fitness Videos