



# SHAHZAD AHMAD

Manager Imports/Procurements

## Career Summary:

A born leader who possess a 'Can Do' attitude and has excellent Forward planning and problem solving skills. A track record of driving new initiatives to improve productivity. A team builder, loves working with, and energizing a team of colleagues to do better. Comprehensive understanding of logistics related matters and meeting shipping timelines.

## Work Experience:

**UMER GROUP OF COMPANIES (Hush Puppies) November -2004 to till date**  
**"Manager Imports (January, 2018 till now 2022)"**

Handling the all matters relating to import for export orders and maintaining the stock level of imported material in a cost effective manner as per allotted budgets and targets.

### Imports New Developments:

Monitoring and arranging all the new developments

Arrange the samples for new Developments according to customers Requirements.

- Negotiate the prices according to meet costing targets
- Preparer all the shipping arrangements for samples and new developments With lowest cost.

## Imports for Regular Items and Export orders Procurements

- Make the coordination with Marketing and planning departments for new orders and requirements and arrange the purchase orders accordingly.
- Make the new orders and handling of all Imports transactions from suppliers, Finance , Banks, Customs Clearance, Sales Tax /Excise Department, Shipping C Including Tariffs, L/C's , Advance Payments & Bank Contract with Banks & Landed Cost sheets Etc.
- Coordination with vendors to get entire target prices, Inco Terms, Payment Terms with delivery dates.
- Make the coordination with planning and production departments to align upcoming shipments.
- Make the shipping arrangements for by Air/By Sea after negotiate the freight cost with freight forwarders
- Move the shipments and do arrangements for smooth custom clearance Process as per Pakistan's custom's rule and regulations.
- Arrange the original documents through and get retire the original documents From Bank.
- Having good understanding of SRO's and having an ability to understand and import / custom SRO's and laws. (i.e. SRO-492 & 8th schedule)
- Having all necessary arrangements for custom, transportation, loading & unloading, Quality and costings.
- Prepare monthly funds requirements and prepare/update SRO files.
- Preparation of documents for consumption of imported material, and deals Custom staff at Lahore & Karachi ports.

## Academic/Professional Qualifications:

<u>Degree</u>	<u>Subject</u>	<u>University/Board</u>
Diploma	Import/Export	National College, Lahore
B.A.	Political science	Punjab University, Lahore
F.A	Economics	B.I.S.E Lahore
Matric	Science	B.I.S.E Lahore

## Area of Expertise

- Inland Transport
- Ocean Freight
- Air Freight
- Custom Clearance
- Transport Cost
- Vessel/Flight Planning
- Forwarding & Clearance
- Import Costings
- Weboc/PSW
- SRO 492 (Import for Re export)
- 8th schedule
- SRO 492
- Obtaining Benefits

## Accomplishments:

- Best Employee of the Quarter in Firhaj Footwear (Hush Puppies) in 2009
- Have Import the Raw material, Chemical machinery for complete for complete footwear products.
- Strong Analytical and Problem Identifying Concept
- Ability to form, Train & Develop Logistics Teams
- Managing and prioritizing a busy work load
- Ability to influence key decision makers
- Strong Knowledge of custom rules & Regulations
- Strong Knowledge about WEOC & PSW system.
- Dealings with Govt. dpts. Customs, BANKS etc.

## International China Market Visits:

- 2010, Visit to India to attend Footwear Exhibition.
- 2016, Visit to China (Guangzhou exhibition) and visit to China market to explore new products.
- 2017, Visit to Dubai, to meet USA and European Vendors.

## Personal Information:

Marital Status: Married  
 Date of Birth: 18-12-1983  
 Nationality: Pakistani

## Contact Details:

Shahzad AHMAD

## Current Address:

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## References:

- Will be furnished on demand.