



Meeting Document 19

Name of company: KentSoft

Meeting location: Remote conference call via Discord

Meeting date: 03/04/2020

Attendance: Rahul, Tsotne, Samuel, AJ

Extra info: N/A

Agenda:

- Focus on structuring the website
- Use Gradle to work with Pipelines (have to create new repository)
- Create databases for stage 5 and add frames
- Look at code review feedback and implement feedback while also fixing current errors

Discussion points:

- We had to implement Gradle to work with Pipelines. This meant we had to create a new repository so that it would all work together. However, there was a risk that creating a new repository would lead to our work not being marked as we were moving away from the repository made for us by default. To clear these doubts, we reached out to Mr Barnes and we found out that this would not be a problem.
- COVID-19 has caused a lot of disruption resulting in a week with no meetings. We do have an extension so hopefully we can continue working in these conditions, but productivity will be harmed.

Tasks to be completed	Who	Date Set	Due	Completed
Clear backlog of tasks / issues from previous stage to get everything ready for stage 5	RPP, SL, TG	10/03/20	03/04/20	Y
Create HTML page template with CSS styling	TG	10/03/20	10/03/20	Y
Create drafts for Menu and documents	SL, RP	10/03/20	10/03/20	Y
Finalise web page drop down menu layout in the plan	SL, RP, AAJ, TG	17/03/20	17/03/20	Y

Implement the plan into the HTML page	SL, AAJ	17/03/20	17/03/20	Y
Create COVID-19 statement document	RPP	17/03/20	17/03/20	Y
Create User manual document	RPP	17/03/20	17/03/20	Y
Pipeline Implementation for Git repository	TG	17/03/20	03/04/20	Y
Add Junit Testing and Make it readable	AJ, TG	17/03/20	03/04/20	N (50% done) – Stage 4 Junit Testing done. Stage 5 needs to be implemented soon.
Create HR database	TG	03/04/20	04/04/20	N
Create Review frame	TG	03/04/20	04/04/20	N
Start structuring the website so it can be easily navigated by the user	SL, AJ	03/04/20	04/04/20	N
Implement code review revisions	TG, SL, AJ, RP	03/04/20	04/04/20	N