

Extremely dedicated student maintaining a seeking to become an architect with experience in interior design.

PA for my entire academic career. I am involved in construction project management and

#### RELEVANT EXPERIENCE

##### ~~RELEVANT EXPERIENCE~~ — ~~Designer~~

Apr. 2020 - Present

- Designing and creating specialized jewelry
- Manage sales website and product inventory
- Administer custom order requests and resolve customer concerns

##### ~~RELEVANT EXPERIENCE~~ — Capstone Project

Aug. 2021 - May 2022

- Presented project plan and budget to approval board
- Managed required materials and coordinated with faculty for timely maintenance of project milestones
- Curated final presentation with faculty, staff, and other student members of the capstone team

##### ~~RELEVANT EXPERIENCE~~ — Marketing and HR Intern

Jun. 2021 - Aug. 2021

- Designed agency informational poster and promotional event materials
- Compiled financial data for analysis of local non-profits
- Reviewed and reported on the accuracy of employee HR files

##### ~~RELEVANT EXPERIENCE~~ — Counter Lead/ Trainer

Jun. 2018 - Dec. 2020 (Store Closed)

- Sustained proper product and customer service levels during peak periods
- Supervised training of new employees and ensured compliance with operating standards
- Prepared seasonal products and maintained promotional displays

#### EDUCATION

##### University ~~RELEVANT EXPERIENCE~~

Aug. 2022 - Present

- Bachelor of Arts - Architecture (Expected May 2026)
- Minor in Construction Project Management

##### High School, ~~RELEVANT EXPERIENCE~~

Aug. 2018 - May 2022

- Diploma, *Summa Cum Laude*
- Completed the performing and visual arts magnet program

#### PROGRAMS & SKILLS

Google Workspace

Sketchup

Photoshop

Illustrator

Social media management

#### OTHER PROJECTS

##### ~~OTHER PROJECTS~~ — Arts Fest

*Curated display and presented on themed scrapbooking journal. Instructing fellow students on developing themed artwork and presenting in a public forum.*

#### AWARDS

Diploma of Endorsement

~~RELEVANT EXPERIENCE~~ — ~~High~~

Master of Craft Award

~~RELEVANT EXPERIENCE~~ — ~~High~~

Excellence in English — ~~English~~

~~RELEVANT EXPERIENCE~~ — ~~English~~

#### MEMBERSHIPS

Delta Alpha Pi International Honor Society

Alpha Lambda Delta National Honor Society

~~RELEVANT EXPERIENCE~~ — Art ~~RELEVANT EXPERIENCE~~ Program

~~RELEVANT EXPERIENCE~~ — Technology Student Association (Secretary, 2020-2021)

~~RELEVANT EXPERIENCE~~ — Board Game Club