

Robert Smith

Store Graphic Artist

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

More than 20 years experience in apparel sportswear design for printing and production. Also, Reviewing illustrative material, promoting, and negotiating. Over 2 years experience in management with human resource responsible, such as hiring, firing, and scheduling. Strong background in all phases of creative designing, production, and problem solving. Trained in areas of branding, strong creative conceptual promoting, designing and advertising.

WORK EXPERIENCE

Store Graphic Artist

ABC Corporation - July 2008 - May 2011

Responsibilities:

- Prepared illustrations and rough sketches of material, discussing them with clients and supervisors and making necessary changes.
- Marked up, pasted, and assembled final layouts to prepare layouts for printer.
- Used computer software to generate new images, and separations for production.
- Determined size and arrangement of illustrative material and copy, and selected style and size of type.
- Created designs, concepts, and sample layouts based on knowledge of layout principles and aesthetic design concepts.
- Keyed information into computer equipment to create layouts for client and supervisor.
- Reviewed final layouts and suggested improvements as needed.

Graphic Artist

ABC Corporation - 2005 - 2008

Responsibilities:

- Secondary Positions Billing, Shipping, Quoting, and Assistant Press Production August 20 2012 - November 8 2013 Duties Process or create new artwork from customers submitted order.
- Submit proof for customers approval.
- Maintain all pre-press production equipment.
- Create invoices for customers order.
- Assist or complete all shipping orders.
- Some experience quoting customers order requests.
- Laid off due to the decrease of business.

Education

Associate of Arts in Visual Arts - (Art Institute of Atlanta)

SKILLS

Customer satisfaction,
Email handling, Call
handling..

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)