

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

Designer for over 9 years working on Aircraft Carriers and Submarines, as well as an NCO in the United States Army. Strategic leader dedicated to excellence, efficiency and readiness across high-pressure and high-conflict environments. Practiced at providing teams with support, resources and motivation to succeed. Accomplished NCO with strong leadership abilities as a soldier in the Army. Strong abilities in team leadership and project management. Known for creating the standard and commitment to learning and achieving goals.

ACCOMPLISHMENTS

- Ethics and compliance award
- Commandants list
- Apprentice Graduate
- NCO

SKILLS

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| <ul style="list-style-type: none">• Metalworking• Exceptional organization skills• Time management• Detail oriented• Punctual• Dedicated• ISO certified• Reviewing new procedures• Communication proficiency• Coordinating processes to improve efficiency• Extremely quick learner• Make-up supervisor• Signing off critical joints to be welded• Managing teams• Quality inspections• Critical Thinking• Physical Evaluations | <ul style="list-style-type: none">• Maintenance Oversight• Squad Leadership• Training Initiatives• Troop Discipline• Operational Efficiency• Buddy Care and First Aid• Safety Regulations• Soldier Evaluations• Physical Fitness• Combat Operations• Training and Development• Field Reconnaissance• Military Procedures• Mission Planning• Logistical Operations• Field Training• Maintaining Security |
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WORK HISTORY

Designer, 12/2021 - Current

Getir – Los Angeles, CA

- Developed design deliverables that elevated, differentiated and functioned on-brand and on-strategy.
- Obtained approval of concepts by submitting rough drafts to management or to client.
- Planned project concepts by researching and studying information.
- Maintained consistent use of graphic imagery in materials and other marketing outreach.
- Gathered and bought materials needed to successfully complete projects.
- Carried out day-day-duty accurately and efficiently.
- Performed duties in accordance with applicable standards, policies and regulatory guidelines to promote safe working environment.
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
- Demonstrated respect, friendliness and willingness to help wherever needed.
- Used critical thinking to break down problems, evaluate solutions and make decisions.

Cargo Specialist, 12/2017 - Current

Imc Companies – Marysville, WA

- E-5 Sergeant in United States Army
- Squad Leader with 8 soldiers.
- Medical Liaison for over 150 soldiers.
- In charge of Drivers Training for over 70% of unit.
- Created documents of load plans, cargo cleanliness inspections and transportation processes.
- Directed delivery trucks to shipping doors or designated areas and helped unload and load goods.
- Worked flexible hours; night, weekend, and holiday shifts.
- Demonstrated respect, friendliness and willingness to help wherever needed.
- Used critical thinking to break down problems, evaluate solutions and make decisions.

Shipfitter, 07/2013 - 12/2021

Huntington Ingalls Industries – National City, CA

- Lays out and fabricates metal structural parts, such as plates, foundations, bulkheads, and installs them in position within the submarine or carrier for welding.
- Successfully completed training in shielded metal arc welding (SMAW) at the Newport News Shipbuilding Welding School.
- Completed 1000 hours of coursework in the trade related education curriculum and the World Class Shipbuilding Curriculum.
- Read, understood, and interpreted drawings for submarines and aircraft carriers.
- Tested tanks on the carrier to insure survivability.
- Served and is currently acting as a make-up supervisor.
- Worked with QA and SUPSHIP to ensure quality is being upheld.
- Always ensuring safety is the top priority on any job.
- Monitored inventory, budgeted supply use and ordered supplies to keep ship sufficiently stocked.

Team Member, 09/2012 - 02/2013

Lowe's – Port Wentworth, GA

- Kept work areas clean, organized and safe to promote efficiency and team safety.
- Created orders, documented special requests and followed up with kitchen personnel to foster top-quality service and minimize complaints.
- Lifted, stacked and transported boxes weighing up to 50 pounds.
- Acted as first point of contact for visiting clients and customers.
- Displayed friendly, outgoing and energetic behavior to create warm, fun atmosphere for guests.
- Cleared front entry area of trash and debris and directed customers.
- Monitored seating area and checked restrooms every 30 minutes to keep spotless.

EDUCATION

Bachelor of Arts: Christian Studies, 04/2025

Regent University - Virginia Beach, VA

Currently Enrolled in College.

Apprentice Graduate, 03/2022

The Apprentice School - Newport News Shipbuilding - Newport News, VA

High School Diploma: 06/2013

Warren County High School - Front Royal, VA