



# Jack Walton

LAWYER

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 15 Yardley Road, San Francisco, CA 94131, United States

 (415) 646-1277

## Profile

Experienced and innovative Lawyer with a passion and dedication to justice. Highly organized, and skilled in public speaking. Bringing forth a proven track record of achieving favorable outcomes for clients. Adept in preparing for trials, reviewing documents, and effectively presenting cases in court. A strong leader who works well under pressure, and understands the complexities of the legal system.

## Employment History

### **Lawyer, Madison and Fletcher Attorneys at Law, San Francisco**

December 2010 — August 2018

- Performed adequate research to ensure a deep understanding of cases.
- Prepared legal documents without error and in a timely manner.
- Analyzed laws in relation to the situation of a client.
- Filed briefings, collected evidence, and presented cases to judges and jurors.
- Worked to build and foster trusting relationships with clients.

### **Lawyer, Johnson & Levine, LLC, Los Angeles**

September 2006 — November 2010

- Worked with clients to understand their circumstances and needs.
- Mediated disputes and sought to enforce the proper regulations.
- counseled clients about the law and legal options.
- Effectively represented clients in criminal and civil court proceedings.
- Maintained the integrity and confidentiality of all cases.
- Sought to understand and protect the interest of persons and businesses.

## Education

### **Juris Doctor, New York Law School, New York**

August 2003 — May 2006

### **Bachelor of Economics, New York University, New York**

August 1999 — May 2003

## Skills

Regulatory Compliance



Excellent Communication Skills



Contract Negotiation Skills



Mediation Skills



Family Law



Immigration Law

