

John Doe

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Part 1 Architectural Assistant
BA (Hons) Architecture

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Manchester
Full drivers licence

EDUCATION

BA (Hons) Architecture

The University of Manchester | 2019 - 2022

A-Levels

King David School Manchester | 2017

SOFT SKILLS

- communicator & problem solver
- team player
- organised
- creative
- attention to detail
- adaptability

SOFTWARE SKILLS

- Revit
- Autocad
- Photoshop
- Indesign
- Sketchup
- Microsoft Team & Zoom

HOBBIES

- Photography
- Live drawing
- Running (finished my first marathon in 2021)
- travelling

REFERENCES

Available on request

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I am a dedicated and motivated Part I Architectural Assistant who recently graduated from The University of Manchester. I would like to find a practice where I can use my design and technical skills and keep learning from team members. I have a keen interest in working on higher education and mixed-use schemes and enjoy the challenge each project brings.

WORK EXPERIENCE

Internship

Architects Studio in Manchester | Feb - May 2022

- I joined a 15-strong architectural practice that focuses on large-scale Higher Education, Mixed-Use and Residential schemes
- Projects I supported are Stage 3 Higher Education scheme in Manchester (value £1m) and a Stage 3/4 Mixed-Use Commercial/Residential scheme in Preston
- I helped produce planning applications and technical packages and attended design meetings
- I was able to strengthen my Revit and Photoshop skills
- I learned the importance of building strong relationships between the client, stakeholders and contractors
- collaborated with the team and discussed possible issues and how we can resolve them

Volunteer

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The University of Manchester | April 2019 - April 2021

- I was part of the Social Club and helped organise monthly events
- It helped me to improve my organisation, communication and problem-solving skills