

# Robert Smith

## Store Graphic Artist

### PERSONAL STATEMENT

More than 20 years experience in apparel sportswear design for printing and production. Also, Reviewing illustrative material, promoting, and negotiating. Over 2 years experience in management with human resource responsible, such as hiring, firing, and scheduling. Strong background in all phases of creative designing, production, and problem solving. Trained in areas of branding, strong creative conceptual promoting, designing and advertising.

### WORK EXPERIENCE

#### **Store Graphic Artist**

**ABC Corporation - July 2008 - May 2011**

*Responsibilities:*

- Prepared illustrations and rough sketches of material, discussing them with clients and supervisors and making necessary changes.
- Marked up, pasted, and assembled final layouts to prepare layouts for printer.
- Used computer software to generate new images, and separations for production.
- Determined size and arrangement of illustrative material and copy, and selected style and size of type.
- Created designs, concepts, and sample layouts based on knowledge of layout principles and aesthetic design concepts.
- Keyed information into computer equipment to create layouts for client and supervisor.
- Reviewed final layouts and suggested improvements as needed.

#### **Graphic Artist**

**ABC Corporation - 2005 - 2008**

*Responsibilities:*

- Secondary Positions Billing, Shipping, Quoting, and Assistant Press Production August 20 2012 - November 8 2013 Duties Process or create new artwork from customers submitted order.
- Submit proof for customers approval.
- Maintain all pre-press production equipment.
- Create invoices for customers order.
- Assist or complete all shipping orders.
- Some experience quoting customers order requests.
- Laid off due to the decrease of business.

### Education

Associate of Arts in Visual Arts - (Art Institute of Atlanta)

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
[info@qwikresume.com](mailto:info@qwikresume.com)  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Customer satisfaction,  
Email handling, Call  
handling..

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)