

Curriculum Vitae

PERSONAL INFORMATION

NAME: FUNG Leung Kee (Enson)
SEX: Male
AGE: 27
DATE OF BIRTH: 10th December, 1989
PLACE OF BIRTH: Hong Kong
ADDRESS: Flat E, 23/F, Tower 1, The Harbourside, 1 Austin Road West, Tsim Sha Tsui, Kowloon
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EDUCATION BACKGROUND

Feb 2012 – Dec 2014 Monash University, Melbourne, Australia
Bachelor of Business and Commerce (Major in Accounting)
- WAM: 68.605

Sep 2008 – July 2011 Hong Kong Institutional of Vocational Education (Award with Credit)
Higher Diploma in Accountancy
- WAM: 69.3

Sep 2006 – Jun 2008 Worker's Children Secondary School

EDUCATIONAL QUALIFICATIONS

2010 LCC&I Level 3 Certificate in Accounting (Pass with Distinction)
LCC&I Level 2 Certificate in Book-keeping and Accounts (Pass with Credit)

2008 Hong Kong Certificate Education and Examination
- Mathematics: B
- Additional Mathematics: D

EXTRA ACTIVITIES

Feb 2014 Committee, Hong Kong Society Association
May 2012 2012 Inter-campus Basketball Competition
Dec 2010 Cross-border Visit (BA Accountancy)

AWARD

2010/2011 Best Student Awards (Higher Diploma in Accountancy)

WORK EXPERIENCE

- Feb 2016 – Present Fund Accounting Analyst – J.P.Morgan Asset Management
- Perform fund valuations for pooled, hedge and segregated funds
 - Perform compliance monitoring and cash operation
 - Provide support to other functions such as reconciliation, corporate actions and data management
 - Coordinate with various parties such as fund managers and custodians to ensure compliance in all operational areas as well as resolving complex issues
- May 2015 – Feb 2016 Fund Accountant – BOCI Prudential Trustee Limited
- Book-keeping for portfolio activities
 - Cash management and funds operations
 - Prepare and review Daily and Monthly NAV calculation
 - Prepare the valuations, financial statement and other reports

OTHER SKILLS

- Fluent in Chinese, good in written and spoken English and Mandarin
- Highly proficient in Microsoft Office, excellent in MS Excel, Word, Power Point
- Detail minded with good problem solving skill
- Strong sense of ownership, able to work under pressure and meet tight deadlines