

RESUME

Personal Particulars

Name: Lo Pok Man, Baldwin (盧博文)

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CAREER OBJECTIVE

Application: Analyst – Equity Research

My expected salary: 35,000 -38,000 negotiable

Available: Immediately available

►WORKING EXPERIENCE				
Period	Name of Organization	Post	Duties	Salaries
23 March 2015 to 10 July 2017	Caitong International Asset Management Ltd	Fund Operation Manager in February 2017 Fund Operation Officer when joined	Liaising with prime brokers, including UBS, Deutsche Bank and Goldman Sachs. Reconciliation process across the derivative, equity swaps, futures, cash equity, convertible bonds and options.	HK\$31,000
1 May 2013 to 20 March 2015	Goodwill Accounting Services Ltd	Senior Accountant	Reviewing audit working and performing tax investigation	HK\$20,000
23 April 2012 to 23 April 2013	Fan, Chan & Co. Certified Public Accountants	Assistant Accountant	Auditing	HK\$12,500 + \$1,500 allowance
4 July 2011 to 2 December 2011	HLB Hodgson Impey Cheng	Accountant I	Auditing	HK\$10,000
4 October 2010 to 11 April 2011	SHINEWING (HK) CPA Ltd	Staff Accountant I	Auditing	HK\$10,500

►Engagement	
Caitong International Asset Management Ltd.	
i)Liaising with prime brokers : UBS, Deutsche Bank and Goldman Sachs. ii)Managing the settlement and reconciliation process across derivative, equity swaps, futures, cash equity, convertible bonds and options. iii)Coordinating the onboarding of new China based portfolio manager. iv)Daily reconciliation of fund NAV and margin call. v)Assisting in the annual audit and tax work.	
Goodwill Accounting Services Ltd.	
IRD cases– Tax planning and Investigation	i) Communicate with the clients and IRD officers for investigation purpose and report to the partner. ii) Drafting the investigation findings and discuss with the senior manager for the investigation purposes. iii) Preparing the supporting documents for the IRD.
Fan, Chan & Co. Certified Public Accountants	
Gold East Trading (HK) Company Ltd Industrial: Paper trading company	Year end auditing - Field in charge: i) Communicate with the client in the field work and report to the manager, their mills are the 5th largest global paper making company. ii)Audit Planning and discuss with the manager. iii)Leading 3 juniors under my supervision. iv)Review files and audit working. vi)Preparing the consolidation account. vii)Preparing the disclosure notes. viii)Drafting the financial reports under HKFRS and Company Ordinance.

HLB Hodgson Impey Cheng	
TeleEye Holdings Limited (Code: 8051) Industrial: Manufacturing the CCTV	Year end auditing - Field in charge: i)Communicate with the client in the field work and report to the manager. ii)Audit Planning and discuss with the manager. iii)Leading 2 juniors under my supervision. iv)Review files and audit workings. v)Drafting the financial reports.
Jin Bao Bao Holdings Limited (Code: 1239) Industrial: Manufacturing the expanded polystyrene and expanded polyolefin	i)Participation of IPO due diligence audit in China for the track record period. ii)Prepare the verification notes with IPO categories. iii)Finalized the prospectus for the bulk print.
SHINEWING (HK) CPA Ltd	
China National Materials Company Limited (Code: 1893) Industrial: Manufacturing the cement	Year end auditing i)Audit Planning and discuss with manager for the proper audit plan. ii)Preparing the Analytical Financial Statement for the consolidation accounts.

►EDUCATION	
2017 to now	HKU SPACE Community College Postgraduate Diploma in Applied Financial Engineering
2009-2010	Lingnan University Master of Accountancy Year 2 Cumulative GPA: 3.2
2007-2009	Hong Kong Baptist University Bachelor of Commerce (Honours) in Accountancy Year 3: Cumulative GPA: 2.85
2005-2007	HKU SPACE Community College Associate of Business Administration: Economics and Finance Year 3: Cumulative GPA 2.90

►EDUCATIONAL QUALIFICATIONS			
Qualification	Year of Award	Subjects:	Grade
Lingnan University	2009-2010	Forensic Accounting and Fraud Examination	B+
		Accounting Theory	B+
		Accounting & Taxation in Mainland China	B+
		Financial Statement Interpretation and Analysis	B
		Economic Law of China	B
Hong Kong Baptist University	2007 – 2009	Company Law	A-
		Principles of Law	B
		Hong Kong Taxation	B

	Organizational Behavior	B
	Strategic Management	B
	Advanced Accounting I	B-
	Advanced Accounting II	B+
	Tax Planning & Management	B+
	Auditing I	B-
	Auditing II	B
	Business, Value & Society	B+
	Accounting in China	B
	Intermediate Accounting I	B-
	Intermediate Accounting II	B-
	Cost and Management Accounting I	C
	Cost and Management Accounting II	B
	Financial Management	C+
	English II	C
	Accounting Information Systems	C+

►PROFESSIONAL QUALIFICATIONS		
	HKICPA Module Final Exam	Sitting
	HKICPA Module A, B, C and D	Passed
July 2000	International Phonetic Institution, Singapore by Professor Raymond Huang J.P.	Level attained
►ACADEMIC AWARD		
Dean's list:	Semester 1, 2008-2009	
	Semester 2, 2008-2009	

►SKILLS	
Language	Fluent Cantonese, English and Putonghua
Typing	English 50 wpm
Computer Skills	Bloomberg, OMS, EMS, MS Word, MS Excel, MS PowerPoint, MS outlook, MYOB