Lee Xinfu

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PROFESSIONAL EXPERIENCE

KPMG (Audit, Senior)

Sep 2014 - Present

- Planned and led a team of 3 6 to execute the audit of companies from start to end.
- Identified and analysed engagement specific business risk, audit risk, fraud risk and financial risks to develop effective audit procedures.
- Assess design, implementation and evaluating the effectiveness of the internal controls system in place. Provide solutions to clients on control deficiencies identified.
- Established strong rapport with clients and colleagues through effective communication. Produce welldocumented audit working papers for Manager and Partner review.
- Performed valuation testing using DCF, PE and NAV model.
- Experienced in the audit of listed and non-listed audit clients from investment holding, logistics, construction, property management, commodity trading and software industries.

Rent-a-fridge (Singapore) (Co-founder)

Jun 2014 - Dec 2015

- Bootstrapped and co-founded an online fridge rental business.
- Built an e-commerce website with Shopify and created a smooth flow from point of ordering to the point of delivery and payment.
- Created a customised excel to take in data from a point of entry and churned out reports ranging from Delivery Sheets to Deposit Return Summary.
- Maintained the accounts of the business and performed sales and costing analysis to maximise the rental income received and reduce operating overheads.
- In 1 and a half years, expanded the fridge rental business from 5 fridges in 1 hostel to 200 fridges in NTU, NUS, SMU and yo:ha hostel without taking a single loan.
- Sold the entire business for a profit after 1 and a half years.

Luther Corporate Services (Accounting, Internship)

May 2013 - Jul 2013

- Performed accounting and bookkeeping functions such as the posting of journal vouchers, review of sales order, generation of sales invoices, credit and debit notes
- Assisted in the preparation of monthly management accounts

PROFESSIONAL CERTIFICATION

Institute of Singapore Chartered Accountants

Sep 2014 - Present

Chartered Accountant (On track)

CFA Institute

Candidate for the upcoming CFA level 1 exam in December 2017

ACADEMIC QUALIFICATIONS

Nanyang Business School, Nanyang Technological University

Jul 2011 - Jun 2014

Bachelor of Accountancy

CO-CURRICULAR ACTIVITIES

NTU Breakdance Club

Jul 2012 – Jun 2014

Chairperson

- Headed the Breakdance Club in NTU, increasing its members from 10 to 40 students in 2 years.
- Led a team of dancers through major competitions, eg. SVFUTri-University Competition (1st Place)
- Choreographed for major competitions and concerts such as NTU Joint Dance Concert.
- Organised a nationwide bboy competition attended by 300 participants
- · Planned and coordinated various activities for club members,
- Managed the club's financial activities (Budget Allocation of \$10,000)

TECHNICAL SKILLS AND OTHER DETAILS

IT Skills: Proficient in SAP, UBS, Quickbooks, Bloomberg Terminal (Basic), MS Excel, MS Powerpoint

Languages: English and Mandarin

Expected Salary (per annum): \$60k - \$70k