

Brian Ho

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Taxation Accountant with accounting, sales, supply chain experience

Professional Experience

Assistant Accountant

Yew & Co (Richmond, Australia)

Mar 2017 – Aug 2017

Yew & Co is an accounting firm which established in 1989 with office in Richmond, providing business advices, tax and accounting services to a diverse range of clients locally and internationally.

- Preparation of BAS, IAS, Year End Financial statements (Company, Trusts, Sole Traders, Partnerships & SMSF) by using MYOB AO
- Preparation of Individual and Annual GST tax returns

Assistant Accountant

Adam Wong & Associates (Melbourne, Australia)

Feb 2016 – Feb 2017

Adam Wong & Associates is a boutique accounting firm with office in Melbourne, providing business advices, tax and accounting services to a diverse range of clients.

- Preparation of Business Activity Statement, Special Purpose Report, Financial Statements (Trusts, Sole Traders, Partnerships)
- Preparation of Individual and business tax returns, whilst being a point of contact for the client
- Interacted with colleagues and clients in a tri-lingual capacity (English, Cantonese and Mandarin)

Assistant Manager

Fupai Australia (Camberwell, Australia)

Jun 2011 – Jun 2015

Fupai Australia is a wholesale company, office situated in Camberwell and factory in China, selling disposable goods to major supermarkets and wholesalers such as (IGA, Encore Tissue, Caprice Paper, Tailored Packaging)

- Major Work: Placing orders to factories, do regular follow up, communicating with customers, organising logistics, preparing documents for Australia Customs
- Accounting Work: Completing work papers to prepare financial statements, account payable job, payroll, issuing tax invoices
- Participated in meeting with existing and potential customers
- Software Used: Word, Excel, Access, MYOB AccountEdge

Education

Master of Professional Accounting (MPA)

Monash University, 2015

Bachelor of Business

1st Major – Banking and Finance

2nd Major – Econometrics,

Minor - Economic

Monash University, 2009

Skills

- Fluent in English, Mandarin and Cantonese
- PTE 65 band score, equivalent to IELTS 7 band score in each module
- NAATI Accredited Translator (English to Chinese)
- Advanced Excel skills, familiar with Vlookup, pivot table
- Familiar with analysing software includes E-views, SPSS
- Strong problem solving skills: analysis across data sets with strong lateral thinking abilities to provide viable solutions to complex problems
- Ability to handle pressure: strong in time management (prioritise tasks)
- Competent team player: able to work well in a team to achieve common targets

Extracurricular Activity

Melbourne Chinese Soccer Association (MCSA)

2014 – 2017

Team member

The MCSA was established in 1995 with the view to provide opportunities for young people to play soccer in a friendly competitive environment. MCSA has reached more than 1000 registered players on 2015. Top goal scorer and most valuable player in the league.

Monash University

2007

Indoor soccer Champion

The competition held by Monash Sport at Caulfield campus. My team won the Championship

Whitefriars College

2005 – 2006

Soccer team member

Selected to play for high school soccer Team A.