

# CHRISTINE LIM

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**Nationality: Singaporean. Gender: Female**

## CAREER OBJECTIVE

To pursue a career in the Fund Management industry. An enthusiastic individual who is committed to achieving goals and be part of a challenging team and dynamic environment which helps to explore my potential and provide me with the opportunity to value-add the company.

## EDUCATION

### PROFESSIONAL QUALIFICATION:

**CFA Institute Investment Foundations certificate program (Claritas)** 2016

**Capital Market & Financial Advisory Services (CMFAS)** 2014

- M5 ( Rules And Regulations For Financial Advisory Services)
- M9 ( Life Insurance And Investment-Linked Policies)
- M9A ( Life Insurance And Investment-Linked Policies)

**Singapore Institute of Management (SIM)** 2011 to 2014

### **University of London**

- Bachelor of Science (Honours) in Accounting and Finance

### **Nanyang Polytechnic**

- Diploma in Accountancy & Finance 2008 to 2011
- Awarded an certificate of achievement for outstanding performance for an Teaching Enterprise Project, Business Services Centre in 2010
- Awarded Director's List in 2009

## WORK EXPERIENCE

### **Citco Fund Services**

Jun 2015 -  
Present

#### **Fund Accountant**

- Involved in performing the full NAV cycle for a total AUM of USD 600 million in hedge funds – Master-Feeder structure, Single structure, and Special Purpose Vehicle and Side pockets.
- Involved in the preparation of Net Asset Value (NAV) calculations, financial statements independently within deadlines.
- Involved in calculating funds' performance using various method – HWM, hurdle - Index tracking.
- Acquired knowledge in Fixed Income instruments, Equities and Derivatives – Equity Swap, Futures, and Forwards, REITs and OTCs – Participatory note, warrants.
- Acquired the skill of using In-House system and Market system fluently– Ephesus.
- Handled migration of funds between systems internally for two key clients.
- Performed weekly and monthly reconciliations for hedge funds.
- Handled and raised payments for all fund-related expenses.
- Maintained good day-to-day relationship with co-workers, investment manager and auditors.
- Assisted in training, coaching new staff and ad-hoc projects internally.
- Nominated and involved in the committee to plan annual company events – Summer Party and Dinner and Dance.

**VCG Partners Pte Ltd**  
**(A Subsidiary of VinaCapital Group Ltd )**

2014 to 2015

**Investment Associate**

- Involved in the day to day operations of the Singapore Office
- Handled the accounting functions for the Singapore Office
- Raise payment request and prepare Bank Reconciliation to be submitted to our Headquarters(HQ) in Ho Chi Minh City
- Assisted and involved in the preparation of the Retail LMFC application
- Assisted primarily in liaising with the lawyers for the Retail LMFC application
- Involved in investment committee meetings
- Attended networking events and meetings with prospective business partners for private equity deals

**Reason for leaving:**

I wish to further equip myself with the relevant technical knowledge to grow and create a competitive edge as an individual in a more dynamic environment.

**Maybank Singapore**  
**Temporary Trade Finance Assistant (Contract)**

June to Sept 2013

- Involved in the day-to-day operations of Export Bills unit
- Acquired the skills and fluent in using FITAS system
- Tasked to maintain the processing of documents transactions using FITAS system for the following functions:
  - export negotiation (NG)
  - export collection bill ( BP )
  - Letter of credit
  - Reimbursement claim (RC)
  - Account payable and receivable

**Backup and assist officer:**

- Assist various processing officers in the department in the day-to-day operations
- Teach and guide temporary staff

## TEACHING ENTERPRISE PROJECT (TEP) ATTACHMENT

### **Business Services Centre**

- Involved in client projects for mystery shopping
- Assigned as the assistant leader and in-charge of the planning, executing and generating of the report for client projects
- Prepared time and cost budget for the project

### **Accounting Services Centre**

- Acquired the skills of accounting software, DacEasy

## CO-CURRICULAR ACTIVITIES

### **Singapore Institute of Management (SIM)**

Tchoukball Club

2011 to 2014

- Actively involved and currently representing the school team to participate in Inter-university championship, Inter-varsity championship and other competitions
- Involved in the Executive Committee as Events Manager
- Assisted to attain club's goals and vision

### **Nanyang Polytechnic**

School of Business Management Club

2009 to 2010

- Involved in the academic club as a sub-committee member
- Appointed to lead and plan internal events for the school-Freshman orientation camp 2009 and Orion singing competition
- Achieved successful events with positive feedback from lecturers and participants

## WEB-CENTRIC SKILLS

- Fund Accounting Systems – Aexeo, Ephesus.
- IT Competency – Proficient in MS Word, MS Excel, MS PowerPoint , FITAS system

## LANGUAGE PROFICIENCY

- English and Mandarin (Written and Spoken)

## AVAILABILITY:

- One month notice period

## EXPECTED SALARY:

- \$4,200 (negotiable)