



Personal Particulars

Name	: Lee Tze Choong
Residential address	: Block 142, Tao Payoh Lorong 2, #29-172, 310142, Singapore
Date of Birth	: 24 September 1986
Nationality	: Malaysian
Mobile No.	: +65 9168 9686
E-mail Address	: Lee_T_Choong@hotmail.com

Career Objectives

To pursue a position in a challenging and healthy work environment with an opportunity for career advancement. Ideally, in an organization that value employees' experience, opinions and contributions to the overall well-being of the firm.

Professional Profiles

- Team flexible and adaptable contributor, good at multi-tasking, meeting deadline and thriving in a fast-paced environment.
- Innovative, self-motivated team builder who is able to work independently when required.
- Good at managing team members, which include providing guidance and constructive feedbacks.
- Maintain healthy professional relationships with clients, colleagues and top managements.
- Good interpersonal skills with fine analytical and writing skills.

Professional Experience

KPMG LLP, Singapore (July 2014 – Present)

Audit Manager

- Managing audit portfolios in various industries such as real estate development, education, media broadcast and trading.
- Coordinate audit of multinational corporations with overseas counterparts.
- Provide technical accounting advisory to client.
- Arrange and lead meetings with client's key management.
- Developed and implemented a client service plan for the engagement.
- Preparing engagement budget and improving profitability of the engagement.

Ernst & Young, KL (March 2010 – April 2014)

Audit Assistant Manager

- Senior-in-charge of audit engagements in various industries such as real estate development, investment holding, media and advertisement, manufacturing, trading and infrastructure,
- Planning and executing audit team activities to meet objectives within tight deadlines
- Leading, monitor and provide on-job trainings to the subordinates.
- Review of consolidated financial statements and draft management letter. Management letter includes weaknesses identified, potential impact and the recommendation for remedial actions.
- Interview key management of various companies including multinational companies to understand their business overview.
- Analyse financial data (including past trends) and review the financial/future cashflow projections.
- Review of audit files and working papers prepared by subordinates. Provide constructive comments for improvements/maintain the quality of audit services provided.
- Assisting directors/senior managers as a medium of communication with client and the firm.
- Maintains good rapport with the senior personnel of the client companies within my assigned engagements.

Lim Su Chung & Co (November 2008 – December 2008)

Vacation Trainee

- Assisted in the provision of accounting services including keying inputs into basic general ledgers, subledgers, and payroll.

Qualifications

Association of Chartered Certified Accountants (ACCA)

Subject	: Tax (F6), Audit & Assurance (F8), Professional Accountant (P1) Corporate Reporting (P2), Business Analysis (P3), Advanced Taxation (P6) and Advanced Audit & Assurance (P7).
Status	: Final paper - Advanced Audit & Assurance (P7).

Qualifications (contd.)

Oxford Brookes University (UK) / Nilai University College : 2004-2008

(Graduation Date: September 2008)

Qualification : Bachelor of Arts (Hons)
Grade : 2nd Lower Class
Major : Accounting and Finance
Award : 2009 BDO Binder Prize Award for Financial Accounting Theory

SM Lok Yuk, Kota Kinabalu, Sabah : 1999-2003

Qualification : Sijil Pelajaran Malaysia (SPM)
Grade : 1
Subject : Science

Extra Co – Curricular Activities & Hobbies

– Badminton, Basketball, Gym and Travelling.

Language Proficiencies

Language	Speaking Proficiency	Writing Proficiency	Reading Proficiency
English	High	High	High
Malay	High	High	High
Chinese (Mandarin)	High	Low	Low