

## **RESUME**

### **PERSONAL PARTICULARS**

**Name** : Ngai Yuen Hing, Kenneth      **Availability** : Two-month notice  
**Tel. no.** : 9759 5768      **Email** : ngai\_123@hotmail.com  
**Current salary** : HK\$52,000 x 12 months  
**Expected salary** : HK\$55,000 or above (Negotiable)

### **SUMMARY**

- 8 years of experience in auditing of funds house, multinational corporations and listed companies in HK, US, Japan and China, including 5 years of experience in Deloitte
- Promoted to Audit Manager in 2015 and took a portfolio of HK listed and MNC clients
- Being nominated and seconded to Deloitte's Enterprise Risk Service department for 8 months in 2013, and responsible for data mining, data analysis, IT audit, internal control assessment (PN21)
- Extensive experience in handling annual audit, IPO and M&A projects for listed companies
- Familiar with HKFRS, HKGAAP, US GAAP, HK listing rules and SAP accounting systems

### **EDUCATION**

**Master Degree of Professional Accounting & Corporate Governance** 2006 – 2008  
City University of Hong Kong  
**Bachelor Degree of Electronic and Communication Engineering** 2001 – 2004  
City University of Hong Kong

### **WORKING EXPERIENCES**

**Tianli Financial Limited** (HKEx Stock code: 117) 2017 – present  
Accounting Manager

- Prepare all financial issues related to real estate funds, private debt funds, etc.
- Prepare monthly consolidation, budgets, management reports and analysis
- Review financial statements of the fund and prepare investor reports
- Liaise with external auditors, bankers, legal and tax advisers and professionals
- Ensure asset manager's expenses are allocated accurately among our different fund products/ vehicles
- Review, and formulate internal control policies and procedures of asset management company
- Respond to investors' inquiries about information of the investments
- Coordinate capital calls for investments and manage distribution of proceeds
- Monitor compliance with fund and lender documents and agreements

**Deloitte Touche Tohmatsu**

2012 – 2017

**Audit Manager**

- Drafted auditors' report in accordance with HKFRS or IFRS
- Prepared and reviewed consolidated financial statements
- Assessed design, implement, operating effectiveness of internal control based on US-SOX and J-SOX
- Assessed risks of material misstatements and performed substantive audit procedures to address the risks
- Arranged client meeting, internal meeting with overseas colleagues on international assignments
- Reviewed other experts' reports such as profit forecast, cash flow forecast, valuation reports
- Reviewed clients' financial position such as credit risks, liquidity risk and market risks
- Participated in IPO engagement and engagements related to acquisition and disposal
- Prepared audit plan and engagement budgeting and draft engagement letter
- Communicated and replied enquiries from HK stock exchange and Financial Reporting Council
- Provided guidance to engagement teams and reviewed staff performance

**Worked in second-tier CPA firms**

2008 – 2011

Started from Junior auditor and promoted to Senior auditor

**Other non-accounting related jobs**

2004 – 2008

**PROFESSIONAL QUALIFICATION****Certified Public Accountant**

2013 – present

Hong Kong Institute of Certified Public Accountants

**LANGUAGES**

Fluent in Cantonese, English and Mandarin

**COMPUTER SKILLS**

Proficiency in MS Office: Word, Excel, PowerPoint, Frontpage, Access

Proficiency in accounting systems: SAP, FlexSystem, Kingdee, Yonyou

Proficiency in data analytics tools: ACL, SQL, MATLAB, Tableau

Others included Java, C++, Dreamweaver, Flash

Typing: 45 wpm (English); 35 wpm (Chinese)