

# Zhao Xiaowei, Chloe

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<b>EDUCATION</b>	<b>The Chinese University of Hong Kong</b> , Hong Kong07/2013 - 06/2014 <i>Master of Science in Finance</i> Quantitative Method in Finance, Quantitative Risk Management, Derivative Markets, Fixed Income, Capital market, Corporate Finance, Advance Financial Management
	<b>Xiamen University</b> , Fujian, China09/2009 - 07/2013 <i>Bachelor of Arts in Public Finance GPA 87/100</i> Public Finance, Taxation, Accounting, Corporate Finance, Investment Science
	<b>National Dong Hwa University</b> , Taiwan02/2012 - 06/2012 <i>Exchange student in Dept. of Finance, School of Management, GPA 3.69/4.5</i>

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<b>EXPERIENCE</b>	<b>Business Manager, WaterValley Capital Management</b> , Hong Kong06/2014 - present <i>Quantitative multi-strategy hedge fund with AUM of 200 mio USD</i> <ul style="list-style-type: none"><li>Responsible for structuring and issuing offshore (Cayman) and onshore funds; work with Cayman &amp; Hong Kong lawyers on fund launch; familiar with onshore fund registration and filing procedure</li><li>Seek cross-boarder business opportunities and successfully launched a cross-boarder arbitrage QDII fund with size 100mio RMB</li><li>Cover existing and potential clients (HNWI, institution, FOF); prepare marketing material, customize investor statements to present product's risk &amp; return features, write trading summaries based on portfolio manager's comment</li><li>Coordinate with onshore and off shore broker, fund administrator, custodian, exchange; build steady connection with them</li><li>Experienced with all workflow of hedge fund operations</li><li>Design and build the middle office system, with efficient function of reconciliation, trades booking, corporate actions, Pnl calculation, fund NAV (pre-fee &amp; post-fee) calculation</li></ul>
	<b>Group Leader, Summer Leadership Program, Ernst &amp; Young</b> , Fujian, China07/2012 <ul style="list-style-type: none"><li>Manage the group discussion and reach a consolidated conclusion within the time limit</li><li>Present case study report</li></ul>
	<b>Summer Intern, Bank of China</b> , Liaoning, China07/2012 - 08/2012 <ul style="list-style-type: none"><li>Work with corporate banking services department; support bank manager by preparing weekly reports of client details.</li><li>Assist on selling personal financial products; maintain and track individual customer information.</li></ul>

<b>EXTRA-CURRICULUM ACTIVITIES</b>	<b>Liaison Department, Student Union, Xiamen University</b> , Fujian, China09/2009 - 07/2010 <ul style="list-style-type: none"><li>Responsible for planning and inviting sponsorship for large-scale literary parties and recreational activities with hundreds of participants in Xiamen University.</li><li>Compose financial budgeting book, communicated with companies, and raised for some evening galas and events</li></ul>
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<b>SKILLS</b>	<ul style="list-style-type: none"><li>Strong communications skills, native in Mandarin and fluent in English</li><li>Connection with onshore financial entities</li><li>Understandings of the Greater China capital markets</li><li>Experienced with database management with MySQL and python script</li><li>Fast Learners with strong enthusiasm; effective at executions</li><li>Analytical, quantitative, and both independent working &amp; team collaborating skill</li></ul>
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<b>AWARDS &amp; QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>SFC type 4 &amp; 9 license</li><li>CFA Level II candidate</li><li>First Honor Scholarship of Xiamen University (top 8% students)</li><li>Merit Student of Xiamen University</li><li>The Second Prize in Business Innovation Competition, Academic Festival in School of Economics</li><li>Accomplish of a 5-day Outward Bound Certificate Course</li></ul>
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<b>SOFTWARE &amp; IT</b>	<ul style="list-style-type: none"><li>MySQL, Bloomberg, Microsoft Office, Python</li></ul>
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