

CHAN LAI LIN

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**OBJECTIVE**

To obtain a position of responsibilities that utilise my skills and experience and to work in an environment where I can enrich my knowledge, provides me with job satisfaction and self development and help me achieve personal as well as organisation's goals.

EDUCATION

1990 – 1995

Sekolah Jenis Kebangsaan (Cina) Chi Man

- Obtained UPSR qualification

1996 – 2000

Sekolah Menengah Kebangsaan Perempuan Jalan Ipoh

- Obtained PMR qualification
- Obtained SPM qualification

January 2001 – June 2002

College KTC

- Obtained ACCA - CAT qualification

July 2002 – June 2004

KLC Centre for Higher Studies

- Completed ACCA Part – 2 Examination
- Completed ACCA Part – 3 Examination

May 2008 - Admitted as a Member of Association of Chartered Certified Accountants (ACCA)

August 2010 - Admitted as a Member of Malaysian Institute of Accountants (MIA)

EMPLOYMENT HISTORY

Company : Paul Chuah & Co.
Period : July 2004 – December 2004
Position : Audit Assistant

EMPLOYMENT HISTORY (CONTD.)

Company : Berjaya Corporation Berhad
Period : January 2005 – May 2014
Position : Manager
Job function :

- take role in consolidate of public listed company account
- involve in drafting financial statement for both public listed and dormant company
- compilation of financial and related information for both internal and external reporting purposes such as preparation of quarterly review and report for release to the Stock Exchange (i.e. Bursa Malaysia Securities Berhad) and the annual statutory financial statements of the Group
- handled full set of account for including closing of account, prepare tax computation & drafting of statutory accounts
- preparation of proforma financial statements in relation to corporate restructuring and business combination
- study and evaluate various accounting software with the objective of implementing better information system
- study and research on newly introduced Revised Malaysian Financial Reporting Standards ("MFRSs") and assist in formulation of the group accounting policies and reporting package
- liaison with external auditors in relation to the annual statutory audit
- preparation of tax computation and deferred tax worksheet
- review and analyse the management accounts submitted by subsidiaries and evaluate the performance of these subsidiaries
- maintenance of accounting records and ledgers for a number of investment holding companies including the preparation of monthly management accounts

Company : Wasco Management Services Sdn Bhd
Period : July 2014 Sept 2016
Position : Manager (Group Finance)
Job function :

- preparation of information for monthly management reporting to management & Board
- prepare audit schedules and information for annual audit of financial statements
- preparation of schedule and analysis for quarterly announcement
- preparation monthly and quarterly group consolidation
- liaison with external auditors in relation to the annual statutory audit
- preparation of tax computation and deferred tax worksheet
- oversee the daily operation of investment holding company (including verified payment issued, verified journal voucher, monitoring cashflow of the company, charging of management fees to subsidiary companies, submission of GST return, preparation of annual budget)
- drafting of audited financial statements

EMPLOYMENT HISTORY (CONTD.)

Company : iProperty.com Malaysia Sdn Bhd
Period : October 2016 untill now
Position : Senior Accountant (Group Finance)
Job function

- perform month end intercompany balance reconciliation & foreign exchange revaluation for iProperty Grp of Companies (IPP), which include subsidiary company from Hong Kong, Singapore, Indonesia & Thailand and posting necessary foreign exchange adjustments
- preparation of IT capitalisation schedule to determine amount to be capitalised as intangible assets (calculate based on IT staffs working hours towards IT project & to analyse whether it is capital or operating in nature in order to determine the amount to be capitalised).
- perform month end closing and variance analysis for investment holding company & management company accounts. (which include accrual of loan interest, audit & tax fees, calculation of provision for bonus & compensated leave, capitalised of intangible asset, amortisation of intangible asset & etc)
- to monitor payment and company cashflow position, perform fund request when required.
- assist in preparation of the group budgets and forecasts
- maintenance and creation of reports generated from the accounting software, Microsoft Dynamic GP
- liaison with external auditors in relation to the annual statutory audit

OTHER

IT Skills : Microsoft Office (Excel, Word, PowerPoint), ACCPAC, SAP (FICO), Microsoft Dynamic GP
Languages Spoken : English, Chinese (Mandarin, Cantonese), Malay

ACHIEVEMENT

Malaysia 2nd Place Prize Winner for Paper C5 (Managing Finance)

QUALITIES

- Willing and ability to learn and absorb very fast.
- Able to work under pressure.
- Strong analytical skill

MEMBERSHIP

Member of Association of Chartered Certified Accountants (ACCA) and Malaysian Institute of Accountants (MIA)