# Nursyafiqah Bte Noorahmad Blk 617 Woodlands Avenue 4 #08-551 Singapore 730617 HP: 8444 1969

Email: <u>nursyafi92@gmail.com</u>



#### **Work Experience**

# <u>RSM Singapore</u> (September 2014 - January 2017): Auditor, Senior

#### First year as an assistant

- Assisted in the audits of 2 listed companies, one being in a Singapore-listed (SGX) trading company with revenue of \$68 million in financial year ended 2016 and another Singapore-listed (SGX) REIT with assets larger than \$\$1 billion
- Held a major responsibility during my first year audit of a Singapore-listed (SGX)
  REIT, where together with my associate, I was in charge of all the special
  purpose companies under the REIT and we ensured the financial statements
  are in accordance with RSM's accounting guidelines till they are all duly signed
  by our partner in charge
- Wholly in charge of the audit of a feeder fund which was part of the masterfeeder fund group and assisted in the audit of the master fund as well
- In charge of preparation of consolidation working papers and the group financial statements together with my team leader for financial year ended 2014

# Second year as an associate

- In charge of the special purpose companies of the REIT company mentioned above for the second year
- Assisted in another listed company where I was an AIC for a subsidiary of the whole group and was responsible with key sections on the parent company itself
- Assisted in the compliance and financial team audit engagements for Fund Management Companies regulated by the MAS – Licensed Fund Management Companies ("LFMC") and Registered Fund Management Companies ("RFMC")

- Assigned to audit a second year endowment set up by Temasek and an employment benefit scheme where the audit approaches of these 2 companies are different from a trading or REIT industries
- In charge of a few services industries such as the media industry and communication technology industry
- Did test of controls on the purchasing cycle for a listed trading company during interim audit

## Third year as a senior

- Lead auditor for a multinational company serving Global 2000 corporations which design employee, sales, customer engagement solutions in over 140 countries including Australia, Brazil, Canada China, India, Latin America, Singapore and United Kingdom (to audit the company level accounts and consolidation of the group)
- Lead auditor for the compliance and financial audit engagement for Fund
  Management Companies regulated by the MAS Licensed Fund Management
  Companies ("LFMC") a Manager of the Singapore-listed (SGX) REIT mentioned
  above
- On top of leading the audit for the Manager of the Singapore-listed (SGX) REIT, I have assisted in the major sections of the REIT itself (trust level).

#### Illumina (May 2013 - Jul 2013):

#### Intern, Cost Accountant

- Assist in weekly work orders variances review Compile, analyse and report weekly scrap
- Involved in pallet cost savings project where cost accounting is needed to verify that the figures projected by the engineering department is correct so that the savings will not be overstated

#### **Tuition Teacher, Private (July 2011-Present)**

Home tutoring one to one Elementary maths, Additional maths and H2 Maths.

#### **Education**

**Bachelor of Accountancy** 

Aug 2011-May 2014

Nanyang Business School, Nanyang Technological University, Singapore

GCE 'A' Level

GCE 'O' Level

2010

Meridian Junior College

Tanjong Katong Secondary School

2008

## **Speaical Projects and Activities:**

I have volunteered for overseas community service programme (YMCA) trip held in Le Tho Xuan Primary School in Vietnam from 9<sup>th</sup> December to 22<sup>nd</sup> December 2012.

I have also volunteered for an event organised by RSM Singapore for the kids at Canossaville Children's Home. Canassaville Children Home offers residential care to girls aged between 6 to 12 years who come from challenging family situations which may put them at risk. The event lasted for a day on 30 November 2016 and it covered activities at the indoor science playground, KidsStop and an ice cream workshop.

## **CCA/ Activities**

## NTU: Dewi Samudera (Dikir Barat), Member Aug 2011- April 2012

• My team performed Dikir Barat performance for a few events, particularly Chingay, Hari raya performance 2012 and for SIM "Budaya" event.

#### Meridian Junior College: Malay Dance, member 2009-2010

- Volunteered at the Malay Heritage Centre as a stage helper
- Performed during Chinese New Year concerts and public concert Elysium 2012 as a guest performer.
- I was a cheerleader for my House (Miranda) for Colosseum held by Meridian JC
- I helped out in the Publicity Committee during Arts Fest 2010.

#### Tanjong Katong Secondary School: NPCC, member 2007-2008

- Lance Corporal in 2006 and a Sergeant in 2008.
- Participated in Intra-School Activities (Annual Games Day, Annual Road Run)

## Others

Language: Fluent in English, Malay, Chinese (Level 1).

IT Proficiency: Microsoft Word, Excel and PowerPoint.

#### **Hobbies and Leisure Interests**

Find enjoyment in photography and travelling.