

Cat Leung Ka Yan, CPA

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PROFESSIONAL EXPERIENCE

PricewaterhouseCoopers – Assurance

Manager (Top Performer)

Senior Associate (Top Performer)

Associate (High Performer)

Hong Kong, China

Oct 2015 – Present

Oct 2012 – Sep 2015

Oct 2010 – Sep 2012

- Acted as the manager-in-charge in leading a team of 20 members – monitored work progress, reviewed workpapers and deliverables to ensure work requirements and deadlines are met under time and resources constraints
- Led several special projects including completion audits for significant disposal transactions (“VSD”), business combinations (“M&A”) and first-year audit engagement
- Diversified audit experience including sizable listed and unlisted companies, major clients are:
 - Real estate (Hongkong Land Holdings Limited, Hutchison Whampoa Properties Limited, Swire Properties Limited)
 - Hospitality (New World Hotels (Holdings) Limited, Sheraton Hotel Hong Kong, Harbour Plaza Hotel Chongqing)
 - Healthcare (Hospital Authority)
- Liaised with clients and resolved clients’ complex issues, collaborated with management experts (property valuers, actuaries) and coordinated with overseas offices or other CPA firms for multi-location audits
- Gained overseas working experience and extended networks from participation in the international secondment program and nominated for Employee of the Month
- Familiar with Hong Kong Financial Reporting Standards (“HKFRS”), International Financial Reporting Standards (“IFRS”), Chinese Accounting Standards (“PRC GAAP”), Hong Kong Companies Ordinance and possess solid consolidation knowledge
- Managed project finance including preparation of budget and fee proposal, fee negotiation, billings and monitoring of costs
- Identified weaknesses in internal controls and provided constructive recommendations for improvement which were well-received
- Excellent presentation and communication skills – being the speaker for a career talk which was jointly organised by HKICPA and PwC, acted as the instructor for new joiners’ training for a class of 50+, led and participated in numerous internal and external meetings including audit clearance meetings with top management
- Strong report writing skills – prepared various reports such as audit committee reports, audit strategy memorandums

ACADEMIC BACKGROUND

Hong Kong University of Science and Technology (“HKUST”)

BBA in Accounting and Management, with honors

Hong Kong, China

Sep 2007 - Jun 2010

University of Western Ontario, Richard Ivey School of Business

International Business Exchange Program

Ontario, Canada

Jan 2009 - Apr 2009

Hang Seng School of Commerce

Secondary 6 – Secondary 7

Hong Kong, China

Sep 2005 - Jun 2007

STUDENT SERVICE AND LEADERSHIP

HKUST Sports Association

Vice President (Internal Affairs)

Hong Kong, China

Jun 2008 - Jun 2009

HKUST Badminton Team

Captain

Hong Kong, China

Feb 2008 - Feb 2009

EXTRA-CURRICULAR ACHIEVEMENTS

- Hong Kong Schools Sports Federation Badminton Competition – Gold (2003, 2004, 2005), Silver (2002) and Bronze (2006, 2007) medals
- Country Silver Award in LCCI (Level 2) Book Keeping and Accounts Examination

QUALIFICATIONS, SKILLS AND LANGUAGE PROFICIENCY AND AVAILABILITY

- **Certified Public Accountant** (Hong Kong Institute of Certified Public Accountants, since Jan 2014)
- *Computer skills:* Microsoft Excel (Advanced), Microsoft Word and Microsoft PowerPoint (Proficient), Chinese typing (50 w.p.m.)
- *Language:* Native in Cantonese; Fluent in English and Mandarin
- *Availability:* 1-month notice