

Yuen Shuk Ying, Jenny

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EDUCATION

The Hong Kong Polytechnic University

- BBA (Hons) Accountancy
- Graduated in June 2010 with **Second Class Honor (Upper Division)**
- Major GPA: 3.13 /4.00

CERTIFICATIONS

- Certified Public Accountant under the Hong Kong Institute of Certified Public Accountants (attained in July 2014)

MAJOR ACCOMPLISHMENTS AND ARCHIVEMENTS

- Professional knowledge of current accounting and auditing practices and SFC regulations with 5 years of solid experience in highly reputable company around the globe.
- Exceptional ability to provide customized services on internal control, compliance and other thematic projects.
- Strong leadership and managerial skills to train and supervise audit teams of 5-8 staff.
- Extensive experience with banking and securities industry in which major in banking and capital markets clients (including KGI Securities Co. Limited (6008.TWO), Nomura International (Hong Kong) Limited; ICBC International Holdings Limited) among the client portfolio.
- Prolong history of top performer among colleagues which performance has been acknowledged with EY Exceed Award.

AWARDS

- Ernst & Young Exceed Award 2011

SKILLS

- Good command in spoken and written English and Chinese
- MS Office

EXTRA-CURRICULAR ACTIVITIES

Sept 2008- Jul 2010	Acted as a committee member of Affiliated Clubs Affairs Association of the Student Union of Hong Kong Polytechnic University
2006	Participated in the Company Programme 2005/06, Junior Achievement Hong Kong

AVAILABILITY

3 months notice needed

CURRENT SALARY

HKD 47K x 13 months

EXPECTED SALARY

HKD 60K x 12 months

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EXPERIENCE HIGHLIGHTS

Ocean Blue Economic Asset Management Co., Ltd. **Hong Kong** **July 2016 – Present**
Financial Controller

- Oversee full scope of financial and management accounting functions for the Fund; including taxation related issues and performance monitoring of project companies.
- Prepared management analysis to identify business trend and support business decisions.
- Responsible for timely and accurate completion of all internal and external accounting functions.
- Managing the general administrative function of the Company.

BOC International Holdings Limited **Hong Kong** **May 2015 – June 2016**
Associate

- In the team of global commodities business. Closely connected with US (Exchange Clearing Participants), UK (Exchange Clearing Participants), Singapore and Shanghai subsidiaries.
- Involved in the group level holding's operations. Reviewed and monitored the monthly operations and financial reporting of a representative office in Beijing and a private equity fund and fund manager in Shenzhen.
- Performed the daily bank, position and profit or loss reconciliations and addressed the irregularities.
- Prepared the financial statements and monthly financial analysis.
- Handled the month end closing reporting and Head Office reporting.
- Prepared the SFC FRR and monitoring of the capital requirements.
- Involved in the UAT projects and the testing of the systems and applications.

SSG Capital Management Limited **Hong Kong** **Nov 2014 – Apr 2015**
Assistant Accounting Manager

- Closely worked with the Offices in Singapore, India and Shanghai, and the fund administrators/service providers for more than 30 SPVs.
- Performed a multitude of accounting activities general ledger preparation, financial reporting, year-end audit preparation, SFC FRR preparation and the support of budget and forecast activities.
- Assisted on the fund administration, prepared the capital call, distribution and monitoring of cash flow.
- Monitoring of investment returns on distressed debts and provided trade support services to Deal Team.

Ernst & Young **Hong Kong** **Jan 2011 – Nov 2014**
Senior Accountant (Assurance/Financial Services)

- Demonstrated knowledge and application of the Hong Kong Accounting Standards and Hong Kong Standards on Auditing.
- Tested internal controls and operational procedures company-wide to ensure compliance.
- Supervised auditing of establishments, and determined scope of investigation required.
- Client Portfolios:
 - BOC International Holdings Limited
 - Baring Private Equity Fund
 - ChinaAMC CSI 300 Index ETF (83188.HK and 3188.HK)
 - KGI Securities Co. Limited (6008.TWO)

RSM Nelson Wheeler **Hong Kong** **Jul 2010 – Dec 2010**
Tax Associate

- Prepared the Hong Kong Profits Tax/Individual Tax computations and returns.
- Drafted the Hong Kong Inland Revenue Department query replies.