



# JOFFREY TAN KIM HAN

*Nationality : Malaysian / Singaporean PR*

*Availability : 1 month notice*

*Age : 28*

*Contact no. : +65 9851 8988, kintan1018@hotmail.com*

***An experienced and committed personnel seeking a position in an organization. Strengths include great sensitivity on analytical review, mathematical figure, critical thinking, as well as good team player; willingness to strive hard to achieve goal set; processing intense desire to learn in all undertakings which are engaged. I am a dedicated, friendly, self-motivated and self-discipline person with an excellence communication and interpersonal skills.***

## QUALIFICATIONS & EDUCATION

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|-----------------|---|
| <b>Dec 2004</b> | <b>Sekolah Menengah Kebangsaan Seri Ampang Ipoh</b><br>Penilaian Menengah Rendah (PMR), (GCSEs equivalent) 6As 2Bs (in top 5% of year)    |
| <b>Dec 2006</b> | <b>Sekolah Menengah Kebangsaan Gunung Rapat Ipoh</b><br>Sijil Pelajaran Malaysia (SPM), (A-levels equivalent) 10As 1B (in top 5% of year) |
| <b>May 2011</b> | <b>Tunku Abdul Rahman College, Kuala Lumpur</b><br>Advance Diploma in Commerce (equivalent to degree partnered with ACCA)                 |
| <b>Feb 2012</b> | <b>Tunku Abdul Rahman College, Kuala Lumpur</b><br>ACCA fully qualified (whilst at KPMG)  |
| <b>Jan 2017</b> | <b>Institute of Singapore Chartered Accountant (ISCA)</b><br>Qualified Chartered Accountant (Member)                                      |

## EXTRA-CURRICULAR ACTIVITIES

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| <b>2014 -2016</b> | <b>PKF Singapore Recreational Club Chairman</b>                          |
| <b>2011</b>       | <b>KPMG Malaysia Staff Welfare Club Treasurer</b>                        |
| <b>2008</b>       | <b>Perak State Referee in Non-Chinese Basketball League Championship</b> |

## WORK EXPERIENCE

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Jun 2013 -  
Present

**PKF - CAP LLP (Financial Advisory Department) | Singapore**  
**Experienced Associate / Senior Associate level 2(2nd year)/Supervisor**

- Team Senior / Leader on a variety of Insolvency + Restructuring (40%), Litigation Support (45%) and Forensic Accounting Investigations (15%)
- Portfolio of clients up to \$100m in assets includes Oil & Gas Company, Property Management, Financial Services and Construction
- Supervising a team of up to 3 staff

Selected projects in connection with insolvency/ restructuring and forensic/ litigation expert type engagements:

### **Litigation Support**

- Assisting Independent Expert appointed by Plaintiff, in connection with Suit No. 736 of 2012 / X to provide expert evidence for the plaintiffs' claim for account for profits made and / or benefits received by Defendant, as a result of an act or conduct contrary to obligation under the undated Trust Deed entered between the Plaintiffs and Defendants.
- Assisting Independent Expert appointed by Respondent, for a commercial litigation held under the Singapore International Arbitration Centre (SIAC), to provide expert evidence for a dispute arising from the Share Sales and Purchases Agreement (SSPA) entered between the Claimant and the Respondent, where the parties to the SSPA are in the Oil and Gas Industry.
- Assisting Court Expert, to provide expert evidence and assisting the Court in considering the need for modification to the Scheme of Arrangement concerning the distribution of assets in specie.
- Assisting Independent Expert appointed by Defendant, in connection with Suit No. 783 of 2012/L to provide expert evidence for the plaintiffs' claim for account for profits made and/ or benefits received by Defendant, as a result of misappropriation of funds.
- Assisting Independent Expert appointed by Defendant in a commercial litigation concerning the allegation of professional negligence.
- Assisting Independent Expert appointed by Respondent (from Oil and Gas Industry) in SIAC Arbitration No. 232 of 2013, a commercial arbitration held under the Singapore International Arbitration Centre (SIAC) rules, involving a post-acquisition dispute arising from alleged breach of accounting warranty under the Share Sales and Purchases Agreement entered between parties.

## WORK EXPERIENCE (CONTINUED)

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### **Creditors'/Members' Voluntary Liquidation**

- Acting as a Senior role in assisting the Liquidator in cash book management, liaise and communicate with various parties (Lawyers, suppliers, shareholders, customers and etc.) for various companies in Liquidation.
- Provide guidance to team member in day-to-day operations for various companies in Liquidation.

### **Forensic Investigation**

- Assisting Financial Expert appointed by a Company, to perform forensic investigation into the books and records of the Company to identify the possible misappropriation of funds by Company's Directors.

### **Project Finance**

- Assisting Project Director in performing Financial Modelling audit in connection with the electric transmission project for a Listed Company in India.

**Nov 2012 -  
May 2013**

**PKF - CAP LLP (Audit Department) | Singapore**  
**Experienced Associate/Senior Associate at PKF-CAP LLP**

- Engagement Team Member/Senior for private limited company from various industries.

**Aug 2011 -  
Sep 2012**

**KPMG | Malaysia**  
**Audit Associate/Experienced Associate**

- Engagement audit team member for a subsidiary company of a public listed company
- Engagement team member for the consolidation team covering public listed companies

## TECHNICAL SKILLS

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- Has relevant knowledge relating to operation of a computer system including software installation, formatting and fix minor hardware and software errors.
- Obtained formal education and have gained years of experience in using Microsoft word, Microsoft excel\*, Microsoft power point and Auto CAD.

\*Advanced Excel skills (Complex Vlookups, Pivots, Financial Modelling, basic Macros)

## PERSONAL SKILLS

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### Leadership Skills:

- Experienced leader in various organizations and society.
- Experienced leader and organizer for Motivation camp, Training Camp and various events.
- Ability to communicate, tolerance, and motivate team members to work as a team.
- Ability to provide clear guidance to team members in projects.

### Critical Thinking/Analyzing Skills:

- Always have a structured planning in carry out the specific scope of work for every engagement especially Litigation related engagement.
- Practical Experience in carry out the 5 stages problem solving skills:
  - (i) Identify Issues,
  - (ii) Research for relevant principle/standards,
  - (iii) Applying the principle/principle on how to solve the Issues,
  - (iv) Perform sensitivity analytical review to identify the possible loophole, if any; and
  - (v) Provide recommendations in all aspects to superior for decision making.

### Languages:

- Fluent in English, Malay and Chinese in speaking, reading and writing.
- Have a fair command of Cantonese and Hokkien in terms of speaking and understanding.

## REFERENCES

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### 1. Ms. Nicholas Cheong Kong Yee

Designation : Senior Manager  
Financial Advisory Department  
PKF-CAP LLP  
Address : 6 Shenton Way #38-01 OUE Downtown 1  
Singapore 068809  
Contact No. : +65 6500 9346, +65 9630 2804

### 2. Ms. Lee Yen Fern

Designation : Manager, Audit M, KPMG Petaling Jaya (Currently worked as Manager in KPMG Singapore)  
Contact No. : +65 8420 7790