

SAMUEL LIM SI MIN

(65) 9839-3323 • samuelism@gmail.com



Sep 2015 – Present

PROFESSIONAL EXPERIENCE

Deloitte & Touche LLP

Audit Senior

- Executed financial audits from planning phase to conclusion, specializing in the financial industry sector (*incl. Banks, Insurance and Re-insurance, Private Equity Funds, Brokerages, and Trade Repository*).
- Led audits and managed teams of 2-3 people in performing financial statement audits and internal controls testing for medium sized companies, provided oversight and completed allocated work within stipulated timeframes.
- Communicated significant audit findings during the audit engagement.
- Managed expectations of internal and external stakeholders on performance of component audit procedures.
- Worked in a cross cultural setting, partnering overseas Deloitte Member firms on Group level consolidated financial statements.

Mapletree Investment Pte Ltd

Singaporean incorporated company that performs real estate development, investment and capital management.

Executive Accounts Assistant (Contract)

Jun 2015 – Sep 2015

- Managed a portfolio of Mapletree Commercial Trust's properties. Performed daily operations - validated and processed cash receipts, tenancy deposits, and ageing analysis.
- Preparation of monthly closing of accounts, audit schedules and accrual entries, ensuring compliance with accounting standards.
- Preparation of management financial reports, comprising of general ledger movement analysis reports.

OCBC Property Services

Company managing the property portfolio (including office, residential and retail properties) of the OCBC Group,

Finance Intern

Apr 2014 – Jul 2014

- Managed the accounts of several local and overseas properties. Validated and processed cash receipts/payments, preparation of prepaid and accrual schedules, fixed asset registers, audit schedules and tax schedules, and performing bank reconciliations.
- Contributed to Budget & Forecast 2015 by forecasting tenant rental calculations, sales commissions, administrative fees.
- Participated in system migration of NREMS to Yardi-Voyager, and reformation of master chart of accounts.

Schindler Lifts Singapore

International manufacturing and services company specializing in elevators, escalators and passenger conveyors.

Finance, Billing & Credit Control Intern

Nov 2012 – Jul 2013

- Monthly credit analysis on trends - bad paymasters, work-site issues and internal documentation slowdowns.
- Proposed solutions to recover doubtful debts, through re-negotiated terms and restructured receivables.

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Dragon Technology Distribution

Distribution company in the field of Electronic Components. The company specializes in the design and development of end solutions to support key segments of the Electronic Manufacturing industry.

Finance Intern

May 2012 – Aug 2012

- Managed accounts payable, recording supplier invoices to company books. Executed payments, ensuring accuracy, timely and within budget.
- Input journal entries for trade financing, accrual and expense accounts.
- Contributed to corporate treasury management by scheduling timely cash inflows to ensure sufficient funds for every cash needs. Liaised with banks for accounts receivable financing.

EDUCATION

ROYAL MELBOURNE INSTITUTE OF TECHNOLOGY

Bachelor of Business (Accountancy) with Distinction

2011 – 2014

Relevant Coursework:

GPA: 3.4/4.0

Auditing, Financial Accounting, Management Accounting, Singapore Company Law, Ethics

OTHER INTERESTS

Catholic Junior College Bowling Team

- Key member of school's Bowling Team Jan 2007 - Nov 2008
- Managed the Boy's Team and arranging competitive teams according to individual traits
- Represented school in 'A' Division Inter-School Bowling Tournament

Accounting Software: SAP, ERP, MYOB, NREMS, Yardi-Voyager

Computer Skills: Proficient in Microsoft Word, PowerPoint, Excel, Access, Adobe Photoshop