

Han, Summer Yu Shan

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Career Objective

An experienced and well maintained professional and ambitious to play a vital role in financial decision-making and management with accounting and finance professions and experiences.

Experience

TR Capital (2016.10 – Recent)

Assistant Finance and Administration manager

TR Capital (<http://www.tr-capital.com>) is a leader in Asian mid-market private equity secondary investments. It was established in 2008 and licensed by the Securities and Futures Commission of Hong Kong to conduct Type 9 (Asset Management) regulated activities.

- **Fund accounting and Tax reporting:**
 - Prepare and review quarterly reporting and year-end financial statements for the 3 funds and 20 Co-investment vehicles.
 - Manage external auditors and tax advisors for yearly statutory audit and tax filing
 - Responsible for US FATCA and CRS tax reporting by preparations of reporting package and coordinate with external tax advisors
- **Fund Administration**
 - Compile quarterly capital account statement and various investment reports to investors
 - Prepare capital calls and distributions
 - Responsible for subscriptions, transfers or redemptions of fund and SPVs interests
- **Compliance**
 - Lead the compliance monitoring functions for SFC Type 9 regulated activities
 - Prepare the semiannually FRR reporting for SFC licensed entity
 - Assist in compliance of Hong Kong Company Ordinance for Hong Kong entities in the group
- **Treasury**
 - Responsible of treasury functions of the group
 - Monitor cashflows of funds and SPVs
 - Prepare quarterly and yearly budget and analysis
- **HR and Office Administration**
 - Assist HR manager for HR matters
 - Coordinate office administration and secretary work

Deloitte Touche Tomatsu (2013.09 –2016.10)

Audit Senior (high-pay performance)

- Critically review statutory accounts to ensure they fully meet company law and financial reporting standard of Hong Kong and PRC.
- Prepare auditor reports for statutory or special audit engagement based on HKFRS/IFRS and HKAS. Major clients include PRC and HK listed and active private Companies
- Understand, evaluate and test the design and operation of accounting and internal control systems, offering recommendation for any weaknesses noted.
- Maintain client relationships at the appropriate level.

Major Audit engagements:

Company	Industry	Scale	Role	Performance
Caravel Resources Limited	Trading of derivatives and natural resources	Turnover-USD 1 billion	Auditor in charge	Above the expectation
Chow Tai Fook Company Energy Limited	Trading of Natural Resources under Chow Tai Fook Group.	Turnover-HKD 3 billion	Auditor in charge	Above the expectation
China Orient Asset Management (Int'l) Holding Limited	Investment and asset and risk management	Asset-RMB 230 billion	Audit Senior	Above the expectation
B.L Wong (Holding) Company Limited	Property investment and construction contractor	Turnover-HKD 200 million	Auditor in charge	Above the expectation

China Construction Bank, Shanghai (2012.06 – 2013.09) - Corporate banking - Internship

- Assist the corporate clients to deal with various banking transactions, such as online banking, account management, financial settlement.

Educations

University of Hong Kong, Bachelor in Economic and Finance (2010.09-2013.06)

GPA 3.55/4.0, Second Honour class – First Division

Deans Honour lists for 2012 and 2013.

University of California, Santa Barbara, Exchange student in Accounting (2012.01-2012.06)

GPA 3.9/4.0

Fudan University (PRC), Foundation year program by HKU- BBA (2009.09-2010.06)

GPA 3.52/4.0

Qualifications

Hong Kong Institute of Certified Public Accountants (Since 2016.10)

1st attempt passes through all exams.

Chartered Financial Analyst Level 3 Candidate

1st attempt passes Level I and II exams

Computer Skills

Proficient with the use of Microsoft office kit and Accounting and auditing related softwares.

Personal

Awards and Achievements:

- Philip K H Wong Foundation Scholarships- University of Hong Kong (2010-2013)
- The 2011 CIMA Global Business Challenge – 3rd runner-up in Hong Kong Final - 2011.06

Language: Mandarin (Native), Cantonese (Bilingual) and English (Fluent)

Key strengths: Strong analytical skill in accounting and finance, Multi-tasking and work under pressure, Strong learning capability, good communication skill