

## Curriculum vitae

### Personal details:

Name: LEE Cai Ling, CA (Singapore)  
Mobile: +65 8188 4820  
Birth date: 18 August 1989  
Email: gniliac@hotmail.com  
Nationality: Singaporean

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### Academic Qualification

Dec 2014	Passed CFA level 1
Jul 2009 – Aug 2012	ACCA (London School Business & Finance / Kaplan Learning Institute)
Apr 2006 – Mar 2009	Nanyang Polytechnic Graduated with Diploma in Accountancy & Finance Admitted to director list for 2008/09
Jan 2002 – Dec 2005	Hougang Secondary School Obtained distinction in Mathematics, Principle of Accounting and Mother Tongue

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### Affiliation

Jun 2016 – Current	Member of ISCA
Apr 2016 – Jun 2016	Associate Member of ISCA
Aug 2012 – Dec 2014	Affiliate Member of ACCA
Apr 2013 – Dec 2014	Associate Member of ICPAS

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### Professional experience

Apr 2014 – Current	Accountant Tenzing Capital Asia Pte Ltd (Private Trust company)
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#### Responsible for:

- Trades execution, Trading & Margin Reporting
- Financial Reporting on Funds of Hedge Funds, In-house Trading, Global Equities Portfolio
- Budgeting & Variance Analysis
- Cash Flow Projection & Management
- KYC / FATCA Reporting
- AML compliance matter
- GST & Corporate Tax related matter

## Curriculum vitae

Feb 2013 – Apr 2014

Accounts Executive  
Keen Capital Lifestyle Pte Ltd

Responsible for:

- Financial Reports Processing
- Payroll Processing
- GST Filing
- Cash Management
- Liaising with Debtors & Creditors
- Maintaining HR software, Point of sale system

Jul 2009 – Nov 2012

Senior, Accounts (1 Oct 2011 - 30 Nov 2012)  
Senior Assistant, Accounts (1 Oct 2010 - 30 Sep 2011)  
Assistant, Accounts (1 Jul 2009 - 30 Sep 2010)  
Stone Forest Accountserve Pte Ltd (affiliated to RSM Chio Lim)

Responsible for:

- Cash Management
- Financial Reports Processing for Various Industries
- Variance Analysis
- Payroll Processing
- GST Filing

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### Industrial Placement Program / Internship / Programs attended

Feb 2017

Attended Value Investing with Option Strategy course by Value Investing College

Jan 2017

Attended Value Investing Summit 2017

Aug 2008 – Oct 2008  
2008 – 2009

Compact Administrative Pte Ltd

Teaching Enterprise Practices

Assigned to Business Centres: OPS & Human Link

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### Additional skills

Driving licence (Class 3A)