

Yeo Zhikai

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Working towards the CFA charter after passing the 3 levels of CFA exams

PERSONAL PARTICULARS

D.O.B: 12th August 1989

Gender: Male

Nationality: Singaporean

Address: Blk 253 #03-185 Ang Mo Kio Street 21 Singapore 560253

EDUCATION

Chartered Financial Analyst (CFA)

- Completed CFA Exam (Passed all 3 exams on first attempt)

University of London

2011 to 2014

- Bachelor of Science (Honours) in Economics & Management

Nanyang Polytechnic

2006 to 2009

- Diploma in Business Informatics

SKILLS/COMPETENCIES

- Language proficiency: English (Advanced), Mandarin (Advanced)
- Microsoft Office
- Bloomberg Terminal

WORK EXPERIENCE

Bank of New York Mellon, Singapore

Dec 2014 to Present

Fund Accountant

- Entrusted with the responsibility of ensuring the final accuracy of financial accounts
- Creating and improving of current work processes to improve efficiency
- A good grasp of the different functions of international financial instruments and corporate actions on the net asset values of the funds
- Resourceful and an in-depth understanding of the financial market to make sound judgement on the impact of the NAVs on the account
- Liaise and / or provide fund managers with requested investment reports

Newedge Financial, Société Générale, Singapore

Jul 2014 to Nov 2014

Revenue Control Intern

- Daily and monthly reconciliation of client charges and broker accruals to exchange and clearing house fees invoices/reports on all listed derivatives markets.
- Calculate and journal the correcting entries to client and broker accounts in GMI
- Compilations of billing metrics across all global listed derivatives markets for management reporting.
- Responsible for the accuracy of charges done in but not limited to HKFE/SEHK, SFE, CMECE etc.

OAAG, Singapore

Oct 2011 to Mar 2012

Business Intern

- Assisted in the company's IT system conversion
- Participated in the planning and coordinating of events
- Conducted research on new target markets – USA and Europe Golf Clubs
- Liaising with third parties to enhance competitiveness and generating comparison reports
- Resolved various computer troubleshooting

REFERENCES

Name: Mr Edwin Chan

Designation: Director

Company: Newedge Financial

Contact Number: +65 9138 8973

Name: Mr Tuesday Wang

Designation: Manager

Company: OAAG (Singapore)

Contact Number: +65 9189 1687