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SUMMARY OF QUALIFICATION

- Proven Fund operations and financial knowledge
- 7 years experiences in Fund Administration with wide exposure to different fund types.
- Mathematical finance based degree with strong emphasis of stats and analysis.

PROFESSIONAL EXPERIENCE

Vice President

Conifer Financial Services Pte Ltd

Nov 2014 till Current

- Setup Securities Masters/Pricing team in Singapore to provide round the clock coverage for the firm. Extensive securities setup/pricing knowledge.
- Oversees team of 10 accountants ensuring smooth monthly NAV/Financials deliveries for funds total of 10 Billion USD worth in assets.
- Compliance checks to ensure investment manager adhere to investment guidelines.

AVP/Accounts manager

Citco Singapore Pte Ltd

Nov 2011 till Nov 2014

- Lead a daily NAV team of 12 serving strategic clients for a total of 20 Billion USD AUM with challenging deadlines. Ensuring all funds are in compliance of IFRS and AIFMD
- Multiple projects management, attached to 6 different teams to train/advise them on new client for complex and high volume funds.
- Exposure of securities includes wide range of products including complex swaps/exotic OTC options that require setup/valuation analysis.
- Increased efficiency within the department by setting up multiple excel macros to streamline processes (i.e automate customised reporting) and control checks

Senior Fund Accountant

CitiBank N.A Singapore Branch

June 2011 till Nov 2011

- Worked on offshore Pension fund and financials in Chinese.

RBC Dexia Investor Services Singapore/ Malaysia

Nov 2009 till June 2011

- Part of migration project team in Kuala Lumpur. One of 3 trainers to migrate and setup team of 20 with mostly fresh graduates in 12 months.
- Migration of more than 160 Luxemburg UCIT funds moving operation from Singapore to Malaysia.
- Served Asia clients with monthly financial statements reporting in Chinese.

EDUCATION

University of Adelaide, Australia

Bachelor of Finance(Quantitative) Degree(Distinction average)

- Member of Golden key honors society (top 10% academic) during university as a mark of excellent university grades.

IT SKILLS

Advanced : MS Excel (Basic VBA)

Competent : MS Words,MS Powerpoint, Bloomberg, Aexeo,Geneva and Multifond.

Basic : Matlab, C++, SAS, R and Stata.

References available upon request.