

# Chng Ren Xiang, Eugene

**Address:** Blk 732 Jurong West 73 #04-50 • **Postal Code:** 640732

**Phone:** 9623 3988 • **E-Mail:** eugcrx@gmail.com

**Nationality:** Singaporean • **Race:** Chinese • **Marital Status:** Single • **Date of Birth:** 18 Oct 1990

## Education

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**Singapore Institute of Management – University of London**  
**Bachelor of Science (Banking & Finance)**

**Jul 2012-Jul 2015**

- Graduated with Second Class Honours

**Ngee Ann Polytechnic**  
**Diploma in Civil & Environmental Engineering**

**Apr 2007-Apr 2010**

- Achieved Distinction in numerical modules (Engineering Mathematics, Hydraulics, Steel Design)

**Boon Lay Secondary School**  
**Singapore-Cambridge General Certificate of Education Ordinary Level**

**Jan 2003-Nov 2006**

## Co-Curricular Activities (CCA)

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**Singapore Institute of Management**  
**Investing & Networking Club**

**Jul 2012-Jul 2015**

- Participated in the Youth Financial Symposium (YEP)
- Organized and sourced speakers for seminars to share experiences and knowledge
- Organized member events to build rapport between members

**Ngee Ann Polytechnic**  
**NP Basketball Club**

**Apr 2007-Apr 2010**

- Represented the school in POL-ITE Games

**Boon Lay Secondary School (BLSS)**  
**Basketball Club**

**Jan 2003-Nov 2006**

- Vice-captain of the basketball team
- Represented the school in Inter-school tournaments and National School Games

## Work Experience

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**The Bank of New York Mellon**  
**Fund Accountant**

**Sep 2015-Current**

- Handling various Mutual funds, ILPs, Unit Trusts, Hedge fund portfolios dealing with bonds, equities, swaps, collaterals and futures
- Responsible for the timely and accurate review of NAVs across all funds types, in accordance with industry and client standards, solving queries raised by clients in a timely manner
- Processing of daily accounting cash and trade reconciliations, corporate actions
- Preparation of trade orders and daily subscription/redemption units for Unit Trusts
- Use of Bloomberg Terminal and financial data providers to resolve accounting breaks and discrepancies
- Created macros to streamline processes related to trade checking processes and second-layer checks
- Participated in UAT projects relating to system upgrades and streamlining processes to improve client service standards
- Preparation of month end reporting and reconciliation with fund managers

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## Career Consultancy Pte Ltd

Jul 2013-Sep 2014

### Assistant Recruiter

- Answer enquiries and provide customer service support to clients and candidates
- Assist in advertising posting
- Coordinate and arrange client/candidate interviews
- Assist in the company's day to day activities
- Any other ad-hoc duties as assigned

## National Environment Agency (NEA) – Recycling Division

Apr 2009-Sep 2009

### Intern

- Participated in organizing and setting up of recycling carnivals around Singapore to raise public awareness
- Organizing initiatives and activities for primary school recycling carnivals to educate children on recycling
- Conducted market & statistical research on the effectiveness of recycling bins around Singapore
- General administrative duties

## Professional Development

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### CFA Institute

- Earned CFA Level I; CFA Level II candidate

## Skills

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- Proficient in Microsoft Word, Microsoft Excel and Microsoft PowerPoint
- Possess knowledge in Excel Macros, Basic Financial Modelling, Fundamental Analysis
- Confident, disciplined, fast-learner, highly motivated, independent and a good team player
- Possess analytical problem solving skills
- Proficient in English (written and spoken), Chinese (written and spoken), Hokkien (spoken) and Teochew (spoken)