

EDUCATION

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|---------------|---|
| Aug08- Jul 12 | National University of Singapore (NUS) <ul style="list-style-type: none">• Bachelor of Business Administration (Major in Finance and operations)• NUS Business School study award 2008 |
| Jan06- Dec07 | Temasek Junior College <ul style="list-style-type: none">• Awarded distinctions in Mathematics, Physics and Chinese Literature• Language and Elective Programme scholarship by Ministry Of Education in 2006-2007 |

EXPERIENCE

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| Aug13- Present | Partners Group
Financial Analyst, Private Equity Funds (Deputy sub team head) <ul style="list-style-type: none">• Involved in Subscriptions set up and fund administration duties• Performed reconciliation of Net asset value, cash flows and portfolio positions of investments• Managing of monthly, quarterly and annual investment valuation process and controlling of valuations• Preparation of key performance metrics comparisons i.e LTM EBITDA, EV, net debt and TVPI• Produce monitoring reports for partnership fund/ Real estate fund portfolios• Headed process improvement projects and migration of systems within eFront• Assist in mentoring programme to guide new employees |
| Jun12- May 13 | Woodsford Capital management Pte Ltd / Woodsfordhealth Pte Ltd
Operation Analyst, Hedge Funds <ul style="list-style-type: none">• Duties from Woodsford Capital management (as listed below)• Performed key analysis and modeling on international medical and tourism market to determine market size and wallet share• Liaise with international hospitals in business marketing, including Asia countries, Turkey, Israel and Mexico• Participated in business development strategic projects |
| Nov 11-Apr12 | Woodsford Capital management Pte Ltd
Finance Intern, Hedge Funds <ul style="list-style-type: none">• Prepares trade report, FX exposure and trade reconciliations to report daily trade conditions• Drafted daily financial market analysis report• Supported in the monitoring of stop loss adjustments and daily NAV to regularly update portfolio manager on current positions• Conducted research studies and presentations on the financial market |
| May10-Aug10 | Serial System Ltd
Finance Intern <ul style="list-style-type: none">• Designed the new KPI system to standardise framework in assessing employee performance within the finance department• Involved in processing the IRAS report for review by PWC.• Conduct risk assessment and cost review on a list of microchip suppliers |

ENRICHMENT ACTIVITIES

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| Aug 08- Aug11 | NUS Public relations unit
Project treasurer <ul style="list-style-type: none">• Managed, audited and planned the budget to be approved by the NUSSU head• Established good network through liaising with external sponsors like Singtel, MCYS• Conducted events such as Students leadership camp and fund raising carnivals. |
| May 09-Aug 10 | NUS Bizad Club
Orientation Group committee <ul style="list-style-type: none">• Orientation group leader and station master in Freshmen orientation camp• Orientation group awarded champion during the camp. |
| Jan06-Jun07 | Temasek Junior College Tourism Club
Treasurer <ul style="list-style-type: none">• Gathered sponsorships through delivering budgeting plans to interested organizations.• Worked closely with Singapore Tourism Board for Annual Quarter Event |

SKILLS/OTHER INFORMATION

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- CFA level 1
 - Proficient in Microsoft Office, Bloomberg and financial service interfaces such as eFront, Siebel
 - Fluent in English and Mandarin (written and spoken)