

Wenchao Li, Kitty 李文超
Mobile: +852 9539 7074
Email: wenchao.li.kitty@gmail.com

WORK EXPERIENCE

SHANGHAI PUDONG DEVELOPMENT BANK

Hong Kong

Associate, Debt Capital Markets

Sep.2015-Present

Origination and execution:

- Participated 40+ bond offering transactions including public offerings (MTN drawdown, Investment Grade and High Yield bond) and private placements, issuer's type varies from different industries
- Proposed bond offering structure and strategy for new issuer and frequent issuers by evaluating client's historical financial performance and researching and summarizing comparable companies and its secondary trading performance
- Ability to handling multiple live deals at the same time, organizing and coordinating the working group including legal counsels, rating agency, trustees and auditors on legal documents preparation, international rating granted and all the pre-work before announcement
- Prepared RFP, roadshow materials, investor Q&As, market updates, case study and all project related materials
- Participated in client pitching, on-going project weekly meetings and roadshow arrangement

Syndicate:

- Prepared project teaser to sales team looking for potential investor's orders for live deals
- Worked with sales team to collecting investor's pricing thoughts and feedbacks, tailor and propose pricing strategy for clients
- Participated in book building and order allocation
- Prepared BBG announcement, transaction updates and deal states

Credit rating:

- Conducted financial analysis and profit forecast to assess preliminary credit rating
- Worked closely with rating agencies and issuers to conduct comprehensive credit assessment, hosted credit rating meetings/calls, and coordinate between different counterparties to achieve issuer's rating target

STATE STREET

Hangzhou, China

Assistant Manager, Fund Accounting

Jul.2011-Jul.2014

- Audited daily and monthly fund valuation and delivered accounting reports in a timely and accurate manner
- Organized and coordinated team members work and communicate and liaise with upstream/downstream teams
- Participated in company restructure and implemented regional client migration projects
- Conducted team member's annual goal set up, work allocation and job training

EDUCATION

CITY UNIVERSITY OF HONG KONG

Hong Kong

Master of Arts, Global Business Management

Sep.2014-Jun.2015

- Courses: Financial Statement Analysis, International Finance, Investment, Strategic Management, etc.

ZHEJIANG UNIVERSITY CITY COLLEGE/ UNIVERSITY OF SOUTHERN QUEENSLAND

Hangzhou, China

Dual Degree: Bachelor of Administration and Bachelor of Commerce in Finance

Feb.2017-Jun.2017

- Outstanding Individual in Winter Vacation Scientific Research Project
- Awarded Scholarship of Practice Training and Excellent Officer in Business School

THE UNIVERSITY OF HONG KONG

Hong Kong

Business Talent Exchange program

Aug.2010

- Completed core business courses and participated in case study and team presentation

OTHER INFORMATION

- Languages: English (Fluent), Mandarin (Native), Cantonese (Basic)
- Skills: Microsoft Office, Bloomberg Terminal, Dialogic, Issuebook/Issuenet
- CFA Level I
- Hobbies: Yoga and Squash
- SPD Bank 2016 Employee of the Year