

TAN WEE LONG ROMEO

Hougang, Singapore

+65 9117 6226

92weelong@gmail.com

ACADEMIC PROFILE

RMIT University, SIM Global Education

Aug 2015– Present

Bachelor of Business (Economics and Finance)

- GPA 3.80 with High Distinction in Econometrics, Financial Markets, Investments and Business Finance

Temasek Polytechnic

2010 – 2013

Diploma in Accounting and Finance (Major in Investment)

Seng Kang Secondary School

2005 – 2009

GCE O'Level Certificate

- Top in cohort for Mathematics, Additional Mathematics and Combined Science
- Edusave Scholarship Award 2007, 2008 and 2009

WORK EXPERIENCES

Inland Revenue Authority of Singapore (IRAS)

Feb 2013 - Jun 2013

Tax Officer

- Validate taxpayers payment status and perform corresponding follow-up actions
- Advise taxpayers on their income tax enquiries
- Work with a team of managers on technical, systems and procedural issues

DHL Global Forwarding

Oct 2012 – Jan 2013

Internship - Operational Accounting Assistant

- Assist in handling and controlling tasks of outsourced Accounts Payable
 - Reconciliation of Operational Costs
 - Investigatory work on payment issues
- Liaise with internal staffs and collaborate with external partners and vendors
- Undertake cash and cheques transactions

Adam Khoo Learn Technologies Group

Oct 2011 – Apr 2013

Trainer Assistant

- Facilitate hundreds of student participants in "I Am Gifted!" Program
- Motivate students on achieving academic, personal and life skills

LEADERSHIP, COMMUNITY INVOLVEMENTS & ACHIEVEMENTS

National Service (NS)

Jun 2013 - Jun 2015

Signal Officer of the Singapore Armed Forces

- Train, nurture and lead a platoon of 20 men to provide signal support for army leadership training exercises
- Facilitates Army level events and seminars (Army Work Plan Seminar, Specialist Cadets Graduation)

Temasek Polytechnic

2010 - 2011

- Participated in Citi Forex Challenge – 2010 & 2011

Asiasoft E-sports FPS

2010 - 2013

Team Captain

- Led a team of 5 representing Singapore to compete in South East Asia Region FPS Competitions

Seng Kang Secondary Table Tennis

2005 - 2009

Team Captain

- Led the school team into Top 4 Placement in North Zone Championships 2008 & 2009

SKILLS

Languages: English and Chinese

IT Skills: SAGE 50, CCNA, MS Office – Excel Macros (VBA), Word, and PowerPoint

Programming Skills: Basic in R and Python

Safety Skills: CPR Certified, Fire Safety Awareness & Prevention Certified

Interests/Hobbies: Derivatives Trading, Badminton, Table Tennis, Basketball, Swimming, Backpacking travel

Soft Skills: Excellent team player, Meticulous, Open to feedbacks