

Huang Qinning

Personal Particulars

Name : Huang Qinning
Nationality : Singaporean
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Qualifications

ISCA Chartered Accountant

July 2009 – June 2012

Associate Member – Passed Pre-Admission Course

Association of Chartered Certified Accountant

July 2009 – June 2012

ACCA Finalist – Passed all examinations since admission

Work Experience

Citco Fund Services

January 2014 – present

Senior Fund Accountant

- Performing the administration of any services pursuant to administration agreements in respect of a portfolio of private equity funds, managed accounts and hedge funds
- Preparation of Net Asset Value calculations, financial statements and associated reports to review stage independently and within deadlines
- Preparation of quarterly partners' capital allocations, capital statements, capital calls and distribution workings and equalization workings for private equity funds
- Performing daily & monthly reconciliations for hedge funds and private equity funds
- Maintaining day-to-day relationships with investment advisors/managers, banks, brokers and auditors and other fund participants
- Working with investor relations group and liaising with other departments within Citco as required
- Training & Coaching new Fund Accounting staff
- Assisting with the first level review of work where necessary
- Preparing year-end file and liaising with auditors
- Assisting Account Manager where required

Moore Stephens LLP

November 2012 – December 2013

Audit Associate

- Supported the course of financial audits
- Reviewed and proof read financial statements before financial statements were sent for printing
- Performed research on various industries to gain understanding of clients' businesses

- Communicated effectively with clients to obtain necessary information in relation to the audit
- Worked together as engagement teams to ensure the effectiveness and efficiency of each audit engagement
- Went on business trips to China to perform audit on a listed company, and worked closely with Chinese staff and clients

Kumon Singapore (Concurrent with education)

July 2011- September 2012

Teacher

- Assisted in helping students in Mathematics and English
- Marked students' homework
- Assisted in packing students' folders