### Justin Ng QianYeong

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### **Work Experiences**

### The Bank of New York Mellon

(Fund Accountant)

Nov 16 – Present

- Prepare and deliver Net Asset Values for funds trading in equities, fixed incomes, derivatives and other instruments.
- Review daily corporate actions processed by Corporate Action team.
- Perform cash and asset reconciliations for the funds.
- Actively resolve and respond to fund managers' queries.
- Monitor performance of the funds and reports to fund managers regularly.

#### **United Overseas Bank**

Jul 14-Dec 15

### (Customer Service Assistant)

- Selected to be part of UOB Innovation Team.
- Successfully selected as an ambassador in UOB ambassador program 2015.
- Awarded Quarterly Star Award for excellent customer service.
- Responsible to address to customers' needs with professionalism and perform daily operations, which include business account opening and closure, remittance handling.
- Perform all banking activities in accordance with regulatory requirements.

### Waterton-Glacier International Peace Park, United States (Ambassador)

Jun 13-Sep 13

- Researching issues, compiling and analyzing information in support of legislative and long-range policy programs.
- Analyzing various documents, such as park plans and related matters.
- On the ground mobilizing citizens and joining with communities, business organizations and activists to protect park resources.
- Educating the public, promoting local restoration and fostering better management in the national park.

#### Glacier Park INC-subsidiary of the Great Northern Railways 1867, United States Jun 13-Sep 13 (Server/Operation Coordinator)

- Achieved targeted KPI and received "Peak Performer" award twice and a referee letter from the company.
- Liaised between customers and management to ensure smooth operations delivery.
- Successfully identified problems in operation process and resolved them in timely manner.
- Quickly assessed the effects of changing circumstances, independently processed ideas and implemented changes.
- Effectively maintained clear and accurate operation documents procedures for managers' and directors' reference purpose.

# Public Bank Regional Branch, Malaysia (Mortgage Loan Officer)

Jan 09-Aug 09

- Achieved targeted performance indicator and was promoted from Assistant Loan Officer to Mortgage Loan Officer within three months.
- Liaised with market analysts across different states to source out market information.
- Involved in building the loan portfolios through alliance with direct customers, real estate valuers, lawyers and developers.
- Assisted the Business Development & Investment decisions by preparing pitch books and market outlooks for property acquisitions across Malaysia's major cities.

### **Education**

### **Chartered Alternative Investment Analyst**

Expected March 2018

• Core and integrated topics include Commodities, Real Assets, Private Equity, Hedge funds, Structured Products, Risk Management and Portfolio Management.

# **London School of Economics and Political Science, University of London BSc (Honours) Banking and Finance**

Aug 16

• Units include Corporate Finance, Investment Management, Financial Reporting, Auditing, Economics and Statistics.

# Singapore Institute of Management University, Singapore

May 12-Jun 12

### **Financial Research Analyst Training Program**

- Training included learning current research methodologies and approaches.
- Conducting environmental, industry and company analysis.
- Corporate financial analysis, balance sheet, profit and loss, cash flow statements and reports preparation.

### S.S.I. High School, Malaysia

Jun 07-Dec 08

### STPM Highest Certification (equivalent to Cambridge 'A' levels)

• Biology, Chemistry, Economics, Mathematics, General Paper

## **Extracurricular Activities**

### Resident Leader of University Hostel Campus, Singapore

Aug 11-May 12

- Co-ordinate with university management to organize various events.
- Oversee smooth co-ordination of logistics for event locations, manpower and equipment.
- Ensure strong awareness of campus support system for residents and newcomers.

### President of Swimming Association, S.S.I. High School, Malaysia

Jan 05-Dec 08

- Malaysia Games XI Swimming Championship (2006)
  - Silver Medalist in 200M Backstroke
  - Bronze Medalist in 100M Backstroke

- Malaysia Games X Swimming Championship (2004)
  - Finalist in 200M Backstroke and 100M Backstroke
- National Age Group Aquatic Championship (2003-2008)
  - Silver and bronze medalists in various events

### Treasurer of English Society, S.S.I. High School, Malaysia

Jan 05-Dec 08

- Responsible for the budgeting of the events held by the organization, budget and expenses reporting, available and potential cash inflows/outflows.
- Making sure that the organization is financially stable and is able to independently fund all the events.

### **Others**

- Software skills: MS Word, PowerPoint, Excel, Bloomberg Terminal
- Proficient in Technical Analysis.
- Fluent in English, Chinese and Malay.