

# Ling Run Chao, Andy

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Date of Birth: 21<sup>st</sup> May 1991

Nationality: Singaporean

Earliest start work date: Early January 2018



## Work experiences

### MATCHAM CAPITAL INVESTMENT MANAGEMENT (September 2016 – End-December 2017)

#### Financial Accounting and Operations Analyst (commodities)

- Daily monitoring of futures and options contracts trading and investment team's adherence to exchange trading rules.
- Understand various trading strategies adopted by the investment team. (e.g. spreads, hedging).
- Liaise with Bloomberg (Asset Investment Management and Tradebook) team and investment team to resolve trade flow issues.
- Daily reconciliation of trades and generation of Risk and Profit & Loss reporting (Calculate notional exposure limit, VaR, Option Delta lots).
- Assist in developing system to track and monitor performance of the Funds.
- Assist in developing processes to check Monthly NAV reconciliation.
- Liaise with various parties to complete FATCA and CRS reporting for Cayman and Singapore related entities.
- Assist in drafting policies for the Fund (e.g. Standard Operating Procedures, FATCA and CRS reporting, MiFID II reporting, Internal risk policies, etc).
- Liaise with auditors for year-end audit and preparation of financial statements and other CIMA reporting requirements.
- Create monthly investor reports write-up (Including Past performance, exposure limits and market research).
- Prepare and account for payment instructions and invoices relating to the Fund and Investment Manager.

### WELLS FARGO GLOBAL FUND SERVICES (December 2014 – September 2016)

#### Financial Reporting and Accounting Policy (FRAP) Group

- Perform US GAAP and IFRS client funds financial statement preparations.
- Preparation of monthly P&L and NAV reporting to clients.
- Preparation of financial statements and co-ordination of year-end audit for hedge funds clients in Asia with asset-under-management from US\$20MM to US\$3Billion.
- Utilise various types of excel formulas in the preparation of financial statement models, and footnotes.
- Perform risk analysis on the financial statements and their portfolio holdings for their interim reports and year-end statements.
- Prepared IFRS and US GAAP financial statements of funds with investment strategies ranging from equity, credit, distressed debts, macro, multi-strategy and private equity funds.
- Analysis of various derivative products (understanding the trade flows and perform reclassification to follow IFRS standards)
- Attend to ad hoc queries from fund managers and investors.
- Experienced and coped with tight schedules of preparing year-end December 2014 and December 2015 audited financial statements.

### UNITED OVERSEAS BANK ASSET MANAGEMENT (June 2014 – December 2014)

#### Compliance Department

- Conduct Know-Your-Customer (KYC) process on clients so it complies with MAS regulations.
- Liaise with Business Development personnel for clients' information in an appropriate and timely manner.
- Monitor clients' funds by liaising with various fund houses.
- Perform due diligence screenings of clients using World Check, Factiva and Dow Jones Risk & Compliance.
- Updates and feedback to Director regarding client status.

### INTELLICAT TUITION SCHOOL (June 2012 – June 2014)

#### Tutor and Accounts Assistant

- Conduct tutoring lessons to primary and secondary students in classes of 7.
- Imbue fellow tutors by radically changing their teaching styles to a fun and engaging approach.
- Actively engage students' parents.
- Perform monthly/quarterly closing & accounts reconciliation (AR, AP, GL) & consolidation.
- Preparation of Cashflow, OPEX & CAPEX costs.
- Team player and effective communicator.

Achievements

- Bloomberg Aptitude Test 2014 (Achieved a top tier score of 96<sup>th</sup> percentile)
- Voted Most Popular Tutor in Intellicat Tuition School (2013)
- Top 5% (academic results) of cohort in my secondary school for 4 consecutive years

Skills

- Proficient in Advanced Excel, Outlook, PowerPoint and Word. Exposure in VBA Excel
- Languages: English and Mandarin, conversant in Cantonese.

Education

- Bachelor of Science in Accountancy and Finance. University of London. Attained 2<sup>nd</sup> Lower Honours
- Anderson Junior College (2008 – 2009)
- Serangoon Garden Secondary School (2004 – 2007)