

# CHUAH CHONGJYN, CFA

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## WORK EXPERIENCE

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### **BlueCrest Capital Management** *Product Controller*

**Singapore, Singapore**  
January 2016 – Present

- Production and verification of daily P&L reports in a timely and accurate manner for the Rates (Singapore & London), Equity and Emerging Markets Desk.
- Review front and back office reconciliation of valuation, positions and trade bookings.
- Participate extensively in efficiency projects – Review of fund admin deliverables and optimize infrastructure system development.
- Support the Trading Desk with any questions related to P&L.
- Organize and chair weekly meetings with fund admin to review and coordinate development projects, outstanding issues and P&L/NAV deliverables.
- Oversee and perform the month-end control review of valuation packages.
- Assist traders in managing FX exposures as per desk management and hedging process.
- Assist in the price verification process and resolve missing/incorrect prices.

### **Wells Fargo Global Fund Services** *Professional Fund Accountant*

**Singapore, Singapore**  
June 2012 – January 2016

- Profit & Loss analysis – ensured P&L reports are produced accurately and assist traders in any queries/explanation regarding P&L.
- Valuation analysis – reviewed price variances, stale prices, and missing price reports.
- Trade files testing – ensured trade files details are accurately reflected in live environment.
- Successfully launched 5 hedge funds (average size USD 50 million – USD 100 million) in a period of six months.
- Maintain and managed client expectations by ensuring deliverables are met and of highest quality.
- Continuously work on improving team efficiencies and reduce high risk errors by implementing new processes and writing macros.
- Trained and supported development of junior fund accountants.
- Assisted in migration of daily task to Manila office.
- Cash and Position reconciliation – ensured breaks are investigated and resolved or escalated in a timely manner.

- Performed partner and share class level profit and loss allocations, including specific allocations, management and performance fee calculations.
- Prepared monthly price packs for assigned funds, documenting pricing methodologies.
- Assisted in the automation and design of Month End Book Reviews.
- Created macros to interface external reports with internal checks to ensure red flags are being picked up by reviewers.
- Conducted Microsoft Excel training for the Global Fund Services Division – Introduction to VBA; Basic Excel Functions; Pivot Tables.
- Successfully conducted a full migration/upgrade of accounting application software – Geneva upgrade; SS&C → Frontier; Investier → Mantra.

**Citco Fund Services (Singapore) Pte Ltd**  
*Operations Specialist, Shared Services Centre*

**Singapore, Singapore**  
 July 2011 – May 2012

- Prepared daily trades, position and cash reconciliations.
- Wrote macros to improve efficiency of in-house reconciliation tools.
- Conducted and pioneered “Introduction to Excel” training for new hires.
- 99% of daily deliverables in line with client service level agreements.
- Achieved an error rate of 0.05% for all deliverables.
- Supported conversion and migration of existing clients internally and externally.

## **Education**

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**CFA Institute**  
*Chartered Financial Analyst*

**Singapore, Singapore**  
 September 2015

**Nanyang Technological University**  
*Bachelor of Science in Mathematics and Economics (Hons)*

**Singapore, Singapore**  
 July 2011

**SMK Sultan Abdul Samad**  
*Sijil Tinggi Pelajaran Malaysia (STPM)*

**Selangor, Malaysia**  
 December 2006

- **Grade :** 3A , 1A – (3.92/4.00)
- **Achievements:** Awarded Top Science Student Award for excellent results.

## **Interest**

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**Languages:** Fluent in English & Malay; conversational proficiency in Chinese (Mandarin, Cantonese)

**Interests:** Athletics, Football