

Khoo Lee San

Singaporean

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PROFESSIONAL EXPERIENCE

KPMG Services Pte. Ltd.

September 2010 – Present

Assistant Manager, Audit, Financial Services

- Client portfolio includes:-
 - Aberdeen Asset Management Limited funds (secondment in Sydney office)
 - ARA Asia Dragon Limited
 - ARA Asia Dragon II Limited
 - Cache Logistics Trust
 - Digital Singapore Jurong East Pte Ltd
 - GIC (Ventures) Pte. Ltd.
 - Hanwell Holdings Limited
- Managed teams of more than twenty as the in-charge, overseeing the financial audits of real estate investment trusts and funds, private equity funds, multi-asset funds and venture capital firms.
- Designed and performed audit procedures to test different account balances such as inventory, investments, investment properties, derivatives, loans, revenue and expenses.
- Formulated and coordinated group audits, including the management of overseas component auditors and specialists, to deliver a high standard of client service on a globally consistent basis.
- Interacted with clients from various management levels to gather information for the evaluation of controls and risks related to financial reporting processes.
- Identified key audit issues and made recommendations such as possible year end adjusting entries to ensure that account balances are fairly stated.
- Reviewed consolidation and hedge accounting journal entries; guided clients on appropriate accounting treatments.
- Reviewed quarterly financial results for SGX announcement and consolidated financial statements to ensure compliance with the International or Singapore Financial Reporting Standards and/or Recommended Accounting Practice 7.
- Coached subordinates to develop their audit and accounting knowledge through practical application.
- Achievements:-
 - Demonstrated innovation – developed customised consolidation templates for clients' use.
 - Strove for continual improvement – streamlined audit procedures and identified inefficiencies to enhance synergies within teams and attain results below budgeted costs.
 - Displayed strong project management skills – managed multiple audit engagements concurrently, implemented contingencies to pre-empt potential obstacles and ensured deadlines are met through effective time and resource management.

ACADEMIC QUALIFICATIONS

Institute of Singapore Chartered Accountants

2014

- Chartered Accountant of Singapore (Non-practising member)

Nanyang Technological University, Singapore

2007 – 2010

- Bachelor of Accountancy (Honours)

OTHER INFORMATION

- Effectively bilingual in English and Mandarin
- Proficient in Microsoft Office Word, PowerPoint, Excel