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**Education:**

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**Nanyang Technological University, Singapore** **Aug 2010 - Dec 2013**  
Bachelor of Business/Accountancy (Honors)  
Nanyang Business School

**National Sun Yat Sen University** **Sept 2012 – Jan 2013**  
International student exchange programme

**Catholic Junior College**  
GCE A Level Certificate **2007**

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**Work Experience:**

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**Deloitte and Touche LLP** **Jan 2014 – to date**  
*Assistant Manager*  
*Specialised in Financial Services Industry*

| <b>Clients</b>               | <b>Job scope</b>   |
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| Merchant Bank                | <ul style="list-style-type: none"><li>• Planning and scoping of audit work for the financial year</li><li>• Resource allocation and budgeting for the audit for the year</li><li>• Perform analytical procedures and review to detect unusual financial statement relationships</li><li>• Perform business process walkthroughs on treasury, lending and financial reporting cycles</li><li>• Perform credit review on loans, review reasonableness of valuations of investments</li><li>• Perform compliance review and identify gaps with MAS guidelines</li><li>• Guide and review work of associates to ensure consistency of audit work</li><li>• Review financial statement and reports to ensure they are in accordance to SFRS</li><li>• Perform review of grouping of risk based assets (MAS1111)</li><li>• Draft MLP report to improve client procedures</li><li>• Coordinate meetings with client and handle admin duties</li></ul> |
| Commodities Trading House    | <ul style="list-style-type: none"><li>• Planning and scoping of audit work for the financial year</li><li>• Resource allocation and budgeting for the audit for the year</li><li>• Perform PnL and Balance sheet analysis</li><li>• Perform Global Trader Programme (GTP) review for tax purposes</li><li>• Perform walkthroughs on risk management, trade, finance operations and reporting cycle</li><li>• Perform test of operating effectiveness and assess weaknesses in internal controls (JSOX)</li><li>• Guide and review work of associates to ensure consistency of audit work</li><li>• Draft technical memos on Financial reporting standards and its treatment</li><li>• Assist client with change in accounting policy</li><li>• Review financial statements and disclosures to ensure they are in accordance to SFRS</li></ul>  |
| Regulatory Projects          | <ul style="list-style-type: none"><li>• Reviewed compliance procedure for LMFC (licensed fund management companies)</li><li>• Identify gaps between inspectee's policies and MAS's guidelines for AML (MAS 626)</li><li>• Draft report to MAS on deficiencies and lapses in compliance procedure</li></ul>   |
| Secondment to Deloitte FAS   | <ul style="list-style-type: none"><li>• Review on Bank's AML policy and procedures</li><li>• Identify gaps in customers AML procedures and provide solutions</li><li>• Conduct checks on customers to ensure accurate classification as PEP or non-PEP</li></ul>   |
| Secondment to Deloitte Tokyo | <ul style="list-style-type: none"><li>• Handle Head office reporting instructions to US entities</li><li>• Research and provide report on IFRS accounting treatment for financial instruments</li><li>• Reconcile financials of entities within the group</li><li>• US GAAP to IFRS reconciliation for US entities</li><li>• Prepare for Global meeting presentation (with DT offices worldwide)</li></ul>   |

*Audit Accelerated Career Programme Associate (Fast-track to audit senior)*

**Feb 2013 - May 2013**

- Specialise in Financial Services Industry
- Audited financial institutions and also commodities traders
- Prepare confirmation templates
- Conduct first pass checks on new directors
- Perform statutory review of director's minutes
- Perform walkthrough on Trade cycle processes
- Perform test of controls on Trade cycle, finance operations and financial reporting cycles
- Cast and review financial statements to ensure accurate representation
- Assisted in compliance review and preparing MAS compliance external training slides

**Singapore Police Force, Singapore**

**Apr 2008 - Feb 2010**

*National Service Neighborhood Police Centre Officer*

- Achieved top 10% in performance with outstanding conduct
- Received Commander's commendations for good arrests made
- Performed ground patrols along with desk duties throughout service
- Represented Foxtrot Division in Volleyball competitions

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**Awards and Achievements:**

**Awards**

- Applause Award, Deloitte and Touche LLP **2015**

**Achievements**

- Volunteer for firm initiatives such as Impact day, Deloitte and Touche LLP **2014, 2015**
- Represent department in Inter-department games for various sports, Deloitte and Touche LLP **2013, 2014, 2015**
- Represent firm in ISCA games, Deloitte and Touche LLP **2015**

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**Co-Curricular Activities:**

**Nanyang Business School**

**Aug 2011 - Aug 2012**

- Group Leader for Freshmen Orientation Camp 2011
- Won Gold medal in Inter-School Games - Volleyball

**AIESEC community development internship**

**Dec 2011 - Jan 2012**

- Work with local communities
- Develop urban farming techniques in The Philippines
- Plan nutrition meals for the local communities

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**Skills and Interests:**

- Fluent in English and mandarin Chinese
- Sports: volleyball, badminton, football, basketball
- Interests: travelling, diving, trekking
- Proficient in Microsoft office tools, Audit system 2 (AS2), Engagement Management System (EMS)
- Currently passed CPA Singapore certification