

## Work Experience

### **Mizuho Bank, Treasury Operations Department, Processing team, FX / MM / Derivatives**

**July 2015 - Present**

- Post trade execution and settlement of Treasury products
- Liasing with front office and counterparties on trade confirmation and discrepancies
- Ensure trade completeness
- Investigate, escalate and work with IT to resolve system issues
- Review and enhance current processing practices to improve efficiency
- Handle queries from internal stakeholders
- Prepare and releasing payments via SWIFT to counterparties
- Assist with cash flow position management

### **Citibank, Asia Capital Markets Operation, Structured Product Team, MLI / Swap / OTC**

**Sep 2013 - Jun 2015**

- Daily monitoring of interest rate
- Reconciliation of trades to ensure completeness
- Back to Back entries for trades done in HK
- Production and preparation of fund transfer entries for settlements
- Processing of new MLI trades
- Execution and processing of interest rate swaps
- Funds reconciliation in system
- Daily updates of MTM and investigating trades with unusual swing
- Preparing and confirming settlements with counterparties
- Participated in various UAT , system enhancements and migration projects
- Handle queries from internal and external stakeholders
- Training of new hires and colleagues on processes
- Preparation of Operating Manuals

### **Singapore National Eye Centre, Department of Finance, Administrative Assistant**

**Jun 2011 – Jul 2011**

- Handled bill enquiries by patients
- Took charge of the delivery of bills by post
- Requested to work on monthly accounts
- Ensured the neat organisation and filing of paperwork

### **NUS, Department of Statistics and Applied Probability, Undergraduate Researcher**

**Aug 2012 – Mar 2013**

- Performed independent research on a review of financial time series models and its latest developments
- Invested more than 20 weeks in reviewing possible approaches in using models for empirical analysis
- Analysed dataset using statistical software spanning over 24 weeks, and handled approximately 8000 recorded observations
- Obtained results related to the performance of the models, and findings which were supported by previous research from renowned economists and statisticians

### **Dinstinction Tutorial School, Part time tutor**

**Jan 2014 - Jun 2015**

- Preparation of notes and materials used during class
- Specialise in JC and Upper Secondary Mathematics
- Encouraged parents participation in monitoring student progress

## Education

### **National University of Singapore**

**Aug 2009 – May 2013**

Bachelor of Sciences (Statistics, specialization in Finance and Business Statistics), Honours

2<sup>nd</sup> major in Financial Mathematics

Completed 44 modular credits of higher level modules instead of a minimum 24 modular credits

**Nanyang Junior College**  
4 distinctions in GCE 'A' Level

**2005 – 2006**

**Maris Stella High**  
5 distinctions in GCE 'O' Level

**2001 – 2004**

## Workshops Attended

### **NUS-Stanford Workshop on Risk and Regulation 2012**

- Attended talks and presentations by both renowned academics and bankers from various part of the world

## Co-curricular Activities

### **Nanyang Junior College Bowling Club, Bowler**

**2005 – 2006**

- Relatively new to the sport but managed to pick up the technique quickly
- Commendation by coach and was encouraged to attend private training
- Selected to represent the college in National Competition
- Achieved target by surpassing personal best average during the competition
- Motivated team members and corrected mistakes to ensure better performance
- All time high score of 218

### **Maris Stella High Taekwondo Club, Sparring Team member**

**2001 – 2004**

- Obtained black tip belt during the 3<sup>rd</sup> year at the club
- Selected to be part of the Sparring Team to represent the school in competition
- Took part in Yew Tee Sparring Competition 2003
- Involved in helping out with the training of juniors for various competition

## Language and Technical Proficiencies

### **Language**

Fluent in English and Mandarin  
Basic in Korean and Cantonese

### **Technical Proficiencies**

Proficient in Microsoft Office. Basic knowledge in R, SAS, SPSS

### **Hobbies**

Enjoys reading, travelling, photography  
Weekend football and squash player