

KO Hi, Ryan, CPA

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PROFILE SUMMARY

- Excellent understanding of mutual fund, hedge fund and private equity fund on the end-to-end operations
- Great understanding on procedure of regulatory compliance, including AML ordinance, KYC procedure and FATCA regulation
- Boarder financial product knowledge, especially OTC markets and its pricing mechanism

WORK EXPERIENCE

08-2016 – Present **Junior Fund Analyst, LIM Advisors Ltd**

- Participate into daily, weekly, monthly management reports to all investors for the fund performance.
- Conduct price modeling to investigate the investment valuation.
- Review the fund daily transactions and liaise with Prime brokers for any discrepancies.
- Liaise with fund administrator for the monthly NAV report to reconcile our internal record.
- Prepare the interim and annual reports to ensure timely completion of audit.
- Prepare payment instruction to fund administrator for fund invoicing.

07-2014 – 08-2016 **Fund Accountant, Maples Fund Service Ltd.**

- Coordinate and lead an engagement team (e.g. Hedge Fund & PE fund)
- Supervise Assistant Fund Accountant (AFA) and review tasks completed by them
- Prepare the PE subsequent closing capital contribution figures and capital calls notices for dissemination
- Monitor the Waterfall Model specialized for PE fund (e.g. carried interest model)
- Prepare fund allocation, NAV and performance fee reports on monthly basis
- Monitor cash activity of the fund and prepare broker reconciliations on a daily basis
- Liaise with prime brokers and investment managers to resolve the issues.
- Coordinate the financial reporting team and auditor to ensure timely completion of audit
- Coordinate the investor service team and client for capital activity to meet the regulation compliance
- Process the payment invoicing and collection of receivables

10/2011 – 07/2014 **Global Trust Accountant, HSBC Trustee (HK) Ltd.**

- Prepare financial reports and broker reconciliation for global private investors in a timely manner (e.g. Swiss & UK clients)
- Prepare fund NAV on a monthly basis
- Prepare financial statements and liaise with auditors to ensure timely completion of audits
- Review tasks performed by accounting clerks on bookkeeping
- Perform other ad-hoc assignments independently
- Participate in system migration and UAT testing

PROFESSIONAL QUALIFICATIONS

2016 **Hong Kong Institute of Certified Public Accountants** (membership)

EDUCATION

2007 – 2011 **Durham University (United Kingdom)**
Bachelor of Art, Majoring in Accounting and Finance
Honours: Second Class (Division One)

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LANGUAGE & SKILLS

Computer Skills: MS-office, MYOB, Peachtree, Datastream, PcGive & Stata, Bloomberg, Advant Geneva, Simcorp

Languages: Native speaker in Cantonese, proficient in both spoken & written English, Mandarin

OTHERS

Notice period: Two months

Current Salary: HKD 28,000 plus year end discretionary bonus, Company shares.