## **QUALIFICATIONS:**

#### Malaysian Institute of Accountants ("MIA")

• Full membership since 2013

#### Association of Chartered Certified Accountants, United Kingdom ("ACCA")

- Full membership since March 2013
- Completed exams in 2011

#### Bachelor of Science in Applied Accounting, Oxford Brookes University, 2009

• Upper Second Class Honours

#### Certified Accounting Technician (CAT), Sunway University College, 2006

Completed exams in 2006

#### Completed High School Education, SMK Puchong Utama (1), 2005

• SPM 'O level equivalent': 3 A's

#### **CAREER HISTORY:**

November 2015 - present KPMG Singapore Audit Manager

Primarily involved in the audit of private equity, trading, oil and gas and services industries. A description of work done is as follows:

- Audit of financial statements in accordance with applicable accounting frameworks (International Financial Reporting Standards and Singapore Financial Reporting Standards) as well as the Singapore Companies Act, Chapter 50.
- Review of Capital Market License submission for fund management firm.
- · Analysis of financial information, including the investigation of significant and/or unusual trends
- Review of current tax and deferred tax computations
- Preparing deliverables for reporting to stakeholders i.e. audit committee members and/or Group auditors

- Led and effectively managed audit teams (consisting of 3 to 4 team members), and actively coached team members
- Responsible for the allocating audit assignments, conducting performance appraisals, looking into personal development of team members.
- Well-versed in industry-specific knowledge and audit procedures, including documentation that comply with ISA 230 requirements.
- Utilised strong interpersonal and relationship building skills, communicating effectively and building rapport with clients, staff, peers and management throughout all levels of the organization
- Functioned both effectively and efficiently in highly pressurised environments, delivering high quality work within the required time frame.

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# CHOON ONN CHAN (ALAN)

alan8266@gmail.com

November 2015 - present

**KPMG Singapore Audit Manager** 

### Responsibilities (continued):

- Demonstrated professional skepticism, with an attention to details.
- Experienced in reviewing consolidated financial statements and current and deferred tax computations.
- Manage client relationship well and ensure all tight deadlines are met professionally.

#### **April 2014 – November 2015**

Reckitt Benckiser ("RB"), Malaysia Financial Accountant/Finance Manager

- Reports to the Financial Controller for Malaysia and Singapore
- · Responsible for General Ledger, Financial and Management Reporting for Reckitt Benckiser ("RB") Malaysia.
- Regularly liaises with various departments within RB to facilitate the reporting process
- Responsible and actively manages Treasury for RB Malaysia and RB Singapore, including regular correspondences with banks, and structuring foreign exchange hedges on a regular basis
- · Oversees reporting for RB Singapore, in the absence of its Financial Accountant/Finance Manager.
- Implement regional financial policies, guidelines and processes that comply with Reckitt Benckiser Group standards
- Effectively worked with the Financial Controller in coordinating and preparing monthly management reports, including consolidated results
- Prepare high quality analysis on a timely basis, including yearend financial statements
- Actively involved in the monthly, quarterly and annual forecasting and planning processes of the Company, providing relevant data in an easy-to-understand format, and ensure that submissions adhere to internal, regional and global deadlines
- Proactive participation in all things financial for the purposes of country review, strategy meetings, planning and other ad hoc reviews, offering suggestions and out-of-the-box thinking
- Committed to self-development, ensures that professional knowledge and other information integral to rendering services as a Financial Accountant/Finance Manager is up-to-date, arranging for attendance at accredited trainings as necessary.
- Spearheaded the implementation of GST for RB Malaysia, and is RB Malaysia's port-of-call for all things GST-related.

# **CAREER HISTORY (continued):**

April 2014 - present

Reckitt Benckiser, Malaysia Financial Accountant/Finance Manager

Responsibilities (continued):

• Facilitated reviews performed by external auditors and tax agents, ensuring outcomes are compliant with statutory and legal requirements, and completed on a timely basis

• People manager responsibilities include hiring of staff and performance management, delegation and review of staff work, staff development and succession planning, as well as handling other personnel issues.

Jan 2010 – April 2014 KPMG, Malaysia

Audit Assistant Manager
Audit Senior Associate
Audit Associate
Audit Associate
(January 2013 – April 2014)
(January 2012 – December 2012)
(January 2010 – December 2011)

Primarily involved in the audit of manufacturing, plantation, property development, construction, and services industries. A description of work done is as follows:

- Audit of financial statements in accordance with applicable accounting frameworks (International Financial Reporting Standards, Malaysian Financial Reporting Standards and Private Entity Reporting Standards) as well as the Companies Act, 1965.
- Review of statements on risk management and internal control for publicly listed companies in accordance with applicable guidelines
- Analysis of financial information, including the investigation of significant and/or unusual trends
- Review of current tax and deferred tax computations
- Preparing deliverables for reporting to stakeholders i.e. audit committee members and/or Group auditors
- Review of merger prospectus, assumptions and associated accounting treatments
- Review cash flow projections for bond issuance

- Led and effectively managed audit teams (consisting of 4 to 10 team members), and actively coached team members
- Responsible for the allocating audit assignments, conducting performance appraisals, looking into personal development of team members (as Team Lead).
- Well-versed in industry-specific knowledge and audit procedures, including documentation that comply with ISA 230 requirements.
- Utilised strong interpersonal and relationship building skills, communicating effectively and building rapport with clients, staff, peers and management throughout all levels of the organization
- Functioned both effectively and efficiently in highly pressurised environments, delivering high quality work within the required time frame.

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# **CAREER HISTORY (continued):**

Jan 2010 – April 2014 KPMG, Malaysia

Audit Assistant Manager (January 2013 – April 2014) Audit Senior Associate (January 2012 – December 2012) Audit Associate (January 2010 – December 2011)

Responsibilities (continued):

• Demonstrated professional skepticism, with an attention to details.

• Experienced in reviewing consolidated financial statements and current and deferred tax computations.

#### **EXTRA-CURRICULAR ACTIVITIES:**

2008 SUNWAY ACCA STUDENT COMMITTEE

Organiser of the ACCA 2008 Camp at PULAPES, Banting

Responsibilities:

- Liaised with fellow students, lecturers, external suppliers and management to plan activities and entertainment
- Ensured that committee heads reported back on progress in a timely manner

### 2007 SUNWAY UNIVERSITY COLLEGE BOWLING CLUB ("SUCBC")

#### **Vice President**

Responsibilities:

- Together with the President, presided over all SUCBC meetings and functions
- Established and maintained effective working relationships with suppliers, peers and management throughout the
  organisation as well as external stakeholders requiring exceptional communication and relationship building
  skills
- Facilitated the introduction of new members, including review of membership application, and ensured that new member integration into the Club was as smooth as possible
- Worked closely with Marketing Committee to facilitate awareness of SUCBC on campus

### 2006 ECHO EDITORIAL, Sunway University College ("ECHO")

#### **Committee Member**

- Worked closely with the editorial team in writing and collating original and insightful articles for ECHO magazine
- Edited and proofread submissions and articles thoroughly, so as to comply with ECHO's quality standards
- Marketed ECHO successfully to the Sunway's network base, to encourage promotional tie-ups, in order to subsidise the cost of the publication.

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# **INTERESTS:**

- Travelling
- Soccer

# LANGUAGES:

English	Fluent	Malay	Fluent	Mandarin	Fluent
Cantonese	Fluent	Hokkien	Fluent		

# **REFEREES:**

Available upon request