Ref.: AMM/HR! Exp. Ltr. /may305.80.82

Date Of Join: 1<sup>st</sup> Feb 2024 Employee Id : AMM000902

Employee Name: Aditya Kapoor

Subject: Relieving Letter



## TO WHOM IT MAY CONCERN

Mr. Aditya Kapoor.

This has reference to your letter of resignation dated 01<sup>st</sup>, May 2025, wherein you have requested to be relieved from the services of the company on 15<sup>th</sup>, May 2025.

We would like to inform you that your resignation is hereby accepted, and you are being relieved from the services of the company after serving 15 day notice period, with effect from closing office hours of 15<sup>th</sup>, May 2025.

We also certify that your full and final settlement of the account has been cleared with the organization.

Your contributions to the organization and its success will always be appreciated. We at the company wish you all the best in your future endeavors.

Yours Sincerely, For Ammaiya https://ammaiya.com

Authorized Signatory Md. S. Saba