



End Term (Odd) Semester Examination December 2024

Roll no.....

Name of the Course and semester: B.Tech 1st

Name of the Paper: Professional Communication

Paper Code: THU: 101

Time: 3 hour

Maximum Marks: 100

Note:

- (i) All the questions are compulsory.
- (ii) Answer any two sub questions from a, b and c in each main question.
- (iii) Total marks for each question is 20 (twenty).
- (iv) Each sub-question carries 10 marks.

Q1. (2X10=20 Marks)

- a. Identify and write the complete name of the tense in each of the following sentences: (CO:1)
1. My elder brother always drinks coffee with my father.
 2. The young boy did not understand the question and wrote the wrong answer.
 3. I was waiting for the bus when you called me up in the morning.
 4. Does he really help the poor?
 5. They had been watching cricket since 8 o'clock yesterday.
 6. The students will have reached the college gate by quarter past 6.
 7. She is helping her mother in the kitchen.
 8. What will they be doing here after the lunch tomorrow?
 9. Has this student been attending the class for three hours?
 10. A few players have already denied playing this match.
- b. Choose and fill the correct verb given in the brackets in the following sentences: (CO:1)
1. How many cups of coffee(drink) so far?
 2. Everybody.....(enjoy) the final match of this world cup tomorrow.
 3. The president.....(address) the public since 8 a.m. yesterday.
 4. He is the most intelligent student but he(behave) as if he.....anything. (not know).
 5. The poet and the Philosopher.... (are/ is) dead.
 6. The boys.....(leave) the classroom before the teacher came with the principal.
 7. The girl.....(buy) only pens because she had already bought the books.
 8. How long you.....(prepare) for this exam?
 9. The students came to the classroom very late because they..... (play) basketball for two hours.
 10. They.....(go) to play football in the evening, what is your plan?
- c. Write the correct word out of the two given options in each sentence on the basis of Subject verb agreement. (CO:1)
1. Neither Aparna or her sister (are/ is) sure about the result of this election.
 2. The number of people (have/has) started speaking against the government.
 3. The dog or the cats (are/is) outside.
 4. George and John (doesn't/don't) want to work in this company any more. .
 5. Each man and each woman must perform (their/ his or her) duty properly.
 6. One of the countries (was/ were) going to raise the problem of the global warming last year.
 7. Fish and Curry (are/ is) her favorite dish.
 8. The manager and the HR (has/ have) decided to select only 20 students this year.
 9. Each of my students (have/ has) been punished for not submitting the latest assignment.
 10. The players as well as the captain (want/wants) to win this match at any cost.



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- Q2. (2X10=20 Marks)
- a. Write a paragraph on the topic "There is no 'I' in Teamwork". (Word Limit 200-250) (CO:2)
- b. Write a review on any book of your choice. (Word Limit: 250 to 300) (CO:2)
- c. Compose a piece of writing on the theme "Transforming Dreams into Reality." (Word Limit 200-250) (CO:2)
- Q3. (2X10=20 Marks)
- a. Change the following sentences into passive voice: (CO:1)
1. The police did not beat him.
 2. Where is the boy singing song?
 3. Our team may win this match.
 4. He has not paid his bills yet.
 5. They were asking many questions to the teacher.
 6. The baby broke the toys.
 7. Why had the principal punished you?
 8. My mother teaches me grammar.
 9. The students have to attend the class every day.
 10. Do it at once.
- b. Define reading skills. Explain types of reading with examples. (CO:3)
- c. Elucidate the main chapters of a book that you have recently read. Describe briefly its overall moral.
- Q4. (2X10=20 Marks)
- a. Discuss the key guidelines of presentation skills with a few tips to deliver an effective presentation. (CO:4)
- b. Assume that you are the head of the cultural committee of your college. Your team has performed plays, dance and a few solo performances in the Grafest. Draft a long report to update the college management in order to claim expenses and certificates. (CO:5)
- c. Describe an anecdote from your school memories and also mention what you feel when you remember this incident. (CO:2)
- Q5. (2X10=20 Marks)
- a. Spot the error in the following sentences and rewrite them: (CO:1)
1. The police had been caught the thief.
 2. Your brother was playing cricket yesterday since 8a.m.
 3. The manager and the team leader has allowed to close the office.
 4. If you will work hard, you will succeed.
 5. The robber shot the young man before the police arrived.
 6. He belong to Haridwar but I belongs from Saharanpur.
 7. The teacher along with her students have come to the auditorium.
 8. My elder brother work in a reputed company in Gurugram.
 9. The work has been not done properly by the students
 10. Why you are asking the same question again and again?
- b. Make a sentence on each of the following verb in the tense given in the bracket: (CO:1)
1. Cry (present perfect)
 2. Discus (past continuous)
 3. Cut (past perfect)
 4. Simplify (future continuous)
 5. Water (simple present)
 6. Specify (present continuous)
 7. Complete (future perfect continuous)
 8. Dwell (simple past)
 9. Behold (present perfect continuous)
 10. Adorn (future perfect)
- c. Define power point presentation. Describe the major do's and don'ts while making a power point presentation. (CO:4)