Ensure the font and formatting are consistent.

Focus only on the length of the document, not the content.

O Be careful about using the wrong company name or no name at all.

Kim Rice DeGross notes a common trend among firms using AI for applicant tracking. What is the primary function of these systems?

To identify the best match based on applicant skills and rank candidates.
To write cover letters for applicants.
To conduct initial video interviews with AI bots.
To automatically reject applications without human review.
1 / 1 point
When using AI tools to assist with job application materials, what specific caution does Kim Rice DeGross give about attention to detail?
Always use the exact phrasing suggested by AI.

Primarily focus on listing every past job title.

Be as brief as possible to save recruiter time.

Be an exact replica of the resume in prose form.

O Include a narrative that highlights what makes the applicant special.

What advice is given about using AI to create a cover letter?
You should only use AI to generate the entire letter without customization.
AI-generated cover letters are always preferred by recruiters.
It is a best practice for efficiency.
It can make your letter sound generic, like other AI-generated ones.
0 1 / 1 point
Beyond simply matching keywords, what does Kim Rice DeGross suggest a cover letter should do to help an applicant stand out?