

SMT - Sismita

Self Performance Review

Company Name : PT. PARIWARANIAGA NUSANTARA

Employee : SMT - Sismita

Departement : STRATEGIC PLANNING - STRATEGIC PLANNER

Supervisor : GTA - Gita Galantari

Submission Date : 2022-07-12

Appraisal Date : 2022-08-18

Question	Grade
KNOWLEDGE	
General Knowledge (current news and trends, directly or indirectly related to the job)	4
Basic Workflow (understanding of work flow across divisions)	3.8
Communication Theory	4
Branding and Communication Strategy	3.5
Client's + Competitor's Brands & Products in the Market	4
Research	4
Digital Media (function, usage, and users)	4
Production Process (website, content plan, digital ads, vendors relation)	4
Understanding of the Media Neutral Concept	4
SKILLS	
Work Speed	4
Negotiation	4
Computer (ability to use software & hardware related to the job)	4
Language (Bahasa & Basic English)	4
Presentation Skill (related to the job)	4

Analytics	3.6
Strategy Development	4
Reporting & Administration	4
ATTITUDE	
Passion towards to the job	4
Eagerness to learn	4
Respect towards peers, superiors, partners/ vendors, clients	3.2
CAN-DO, Positivity	4
Sense of belonging to the company	4
Perseverance	4
Company Compliance	4
Resourcefulness (willingness to be part of the solution)	4
Honesty	4
INDIVIDUAL DELIVERABLES	
OKE	4
OKE 2	3.3
Summary	
SIPPP	
Next Action	
OKEE	

SUMMARY Score	Weight	Previous Performance		Actual Performance		Progress Performance
		Score	Weight	Score	Weight	
KNOWLEDGE	25 %	2.67	0.67	3.92	0.98	46.27 %
SKILLS	25 %	2.88	0.72	3.95	0.98	36.11 %

ATTITUDE	45 %	3.50	1.58	3.91	1.76	11.39 %	In Total
INDIVIDUAL DELIVERABLES	5 %	2.00	0.10	3.65	0.18	80.00 %	27.04 %
Subtotal	100 %	11.05	3.07	15.43	3.90		