

# **Agenda**

**Thursday, January 30, 8:30 – 11:30**

**In Class D-244**

## **Agenda**

1. Approval of the Agenda

2. Approval of the Minutes

420\_Dept\_Meeting\_Minutes\_2024\_05\_08.docx

3. Announcements

3.1. Client Found

4. Business Arising

4.1. Completing Deliverable

4.2. Proceeding with missing partner

5. New Business

5.1. Communicating with Client

6. Varia

None

## 7. Adjournment and Next Meeting

Minutes Taker: **Trevor**

Future minutes takers: Adlane, Trevor

Meeting participants: Trevor, Adlane