

Meeting Minutes #6

Date: 31/10/2025

Time: 16:00 – 18:00 (2h00)

Format: In Person

Attendees: Patrick, Riyadh, Adina, Ina, Bianca, Adnane, Ramy

Meeting Agenda

- Continue developing the Administrator Dashboard features
- Start implementing the Last-Minute Discount functionality
- Add Acceptance Testing Steps for user stories

Key Discussion Points

- *Administrator Dashboard Development:*
 - Continued building and connecting all three admin modules: **Platform Oversight, Analytics, and Management.**
 - Nearly completed the account approval and event moderation sections.
 - Started implementing the analytics dashboard to display total events, tickets issued, and participation trends.
- *Last-Minute Discount Feature:*
 - Backend endpoint nearing completion and began integrating it with the event management system
 - Discussed adding front-end components to allow organizers to set or activate last-minute discounts before event start time for sprint 4
 - Planned to test discount visibility and ticket price behavior next sprint
- *Acceptance Testing Steps:*
 - Added acceptance testing steps for all user stories, including those completed in earlier sprints.
 - Ensured each story includes clear, verifiable completion steps aligned with the project rubric.
 - Confirmed that these steps will allow systematic testing and validation before final submission.

Next Meeting Agenda:

- Confirm that we have completed the remaining Administrator Dashboard features.
- Discuss how we will write our unit tests and setup the integration testing for sprint 4.