

# SENTINEL OPS

## CHECKLIST INSTANCE REPORT

<b>Checklist Name:</b>	MORNING-SHIFT
<b>Date:</b>	2026-02-19
<b>Shift:</b>	MORNING
<b>Status:</b>	COMPLETED
<b>Section:</b>	
<b>Created By:</b>	Adonis Shumba

<b>Total Items:</b>	2
<b>Completed Items:</b>	2
<b>Pending Items:</b>	0
<b>Total Subitems:</b>	6
<b>Completed Subitems:</b>	5
<b>Completion Time:</b>	None seconds

## EXECUTIVE SUMMARY

This report provides a comprehensive overview of the checklist instance "MORNING-SHIFT" conducted on 2026-02-19 during the MORNING shift. The checklist covers None section operations and was managed by Adonis Shumba.

### Performance Metrics:

- Overall Completion Rate: 100.0%
- Items Completed: 2 out of 2
- Subitems Completed: 5 out of 6
- Exception Count: 0
- Total Execution Time: None seconds

## DETAILED ITEMS BREAKDOWN

### Item: Confirm RTGS status

Status:	COMPLETED
Required:	Yes
Severity:	5
Type:	ROUTINE
Completed At:	2026-02-19T23:23:22.783756+02:00
Completed By:	Adonis Shumba

**Description:** RTGS payments are processed across 4 different servers before shipping out to payment destination. Your job is to ensure that the correct folders are mounted in the respective servers

### Subitems:

• Verify RTGS folders are mounted on server 112: RUN df -h and confirm mount points	COMPLETED
• Verify RTGS folders are mounted on server 113: RUN df -h and confirm mount points	COMPLETED
• Verify RTGS folders are mounted on server 249: RUN df -h and confirm mount points	COMPLETED
• Verify Outgoing/Incoming folders are populating: RDP into server 45, Open File Explorer and verify folders have latest files.	COMPLETED
• Verify no pending/failed payments require action	SKIPPED

**Reason:** Requires treasury inspection

- Confirm IDC & Digipay accounts extracts uploaded to Trustlink and in the correct format

COMPLETED

## Item: Attend to handover

Status:	COMPLETED
Required:	Yes
Severity:	1
Type:	ROUTINE
Completed At:	2026-02-19T23:23:54.005395+02:00
Completed By:	Adonis Shumba

**Description:** Handover notes: Review pending items from previous shift