ICT Operations Checklist

Checklist Name:	AFTERNOON-SHIFT
Date:	2026-02-20
Shift:	AFTERNOON
Status:	COMPLETED
Section:	
Created By:	Adonis Shumba

Total Items:	3
Completed Items:	3
Pending Items:	0
Total Subitems:	9
Completed Subitems:	8
Completion Time:	None seconds

EXECUTIVE SUMMARY

Performance Metrics:
• Overall Completion Rate: 100.0%
• Items Completed: 3 out of 3
• Subitems Completed: 8 out of 9
• Exception Count: 0
• Total Execution Time: None seconds

DETAILED ITEMS BREAKDOWN

Item: UAT01 Sandbox

Status:	COMPLETED
Required:	Yes
Severity:	5
Type:	ROUTINE
Completed At:	2026-02-20T18:27:01.444738+02:00
Completed By:	Adonis Shumba

Description: The UAT01 Sandbox should mirror live. Run EOD Processes

Subitems:

• Run EndOfDay	FAILED

Reason: Wqweqrwawet

• Run StartOfDay	COMPLETED

• Test Branch signin	COMPLETED

Item: IDC EOD Processes

Status:	COMPLETED
Required:	Yes
Severity:	5
Type:	ROUTINE
Completed At:	2026-02-20T18:27:48.855668+02:00

Completed By:	Adonis Shumba

Description: Run all end of day processes

Subitems:

• Run IDC Pre-EOD-Backup	COMPLETED
• Run TREASURY EndOfDay	COMPLETED
• Run IDC EndOfDay	COMPLETED
• Run COLLECT EndOfDay	COMPLETED
• Run IDC StartOfDay	COMPLETED
• Run IDC Post-EOD Backup	COMPLETED

Item: Post EOD Reports

Status:	COMPLETED
Required:	Yes
Severity:	5
Type:	ROUTINE
Completed At:	2026-02-20T18:26:42.261096+02:00
Completed By:	Adonis Shumba

Description: Generate Post eod reports for business processes