



# Axiom

DATA SCIENCE

**Axiom Data Science, LLC**

<http://axiomdatascience.com/about/>

**Title:** Project Manager

**Location:** North Kingstown, Rhode Island ([map](#)) / Remote (east coast)

Axiom is a small, dynamic technology and informatics firm with a mission to build a better understanding of society and the environment by increasing the accessibility, reuse, and impact of scientific data. To that end, we provide cyberinfrastructure support, data management systems, and scalable solutions for organizing and analyzing large amounts of diverse datasets to organizations across the globe. We've assembled an outstanding team of software developers, data analysts, and data coordinators to tackle hard problems and provide excellent support to our partners at non-profits, federal and state agencies, and universities. This is an exciting time for Axiom, and we are looking forward to taking on new team members as we grow.

We offer a flexible, collaborative working environment, and we have a company culture that promotes taking initiative, solving problems, and maintaining a healthy work-life balance. We want to do great work, while being a great place to work. Our main office is headquartered in Anchorage, AK and we have satellite offices in Portland, OR; North Kingstown, RI; Homer, AK; and Fairbanks, AK. The primary duty location for this position is the Axiom office in North Kingstown, RI, though a telecommuting arrangement from another East Coast location may be negotiable.

**Position Details**

As a Project Manager within Axiom, you will work within our Project Management team to support our company from the project coordination and communications perspective. You will be responsible for interfacing with stakeholders to manage key client projects and to define project scope and objectives to ensure technical feasibility. You will develop project plans, monitor and track project progress, and coordinate internal resources to successfully execute projects across the Axiom team. Responsibilities include meeting with project partners to acquire and document requirements, tracking progress, maintaining status updates and reporting, in addition to assigning tasks to staff within the organization. You will also play a key role in proposal development at Axiom including scoping, content generation, editing and submission.

As a Project Manager you will hold a senior level position in a small company and will wear many hats. You should be comfortable working with software engineering or scientific teams in a dynamic and agile environment, giving demonstrations or presentations to an audience, and leading by example to motivate project teams. Occasional travel will be required to attend meetings, conferences, and workshops representing Axiom on an organizational level.

### **Preferred Qualifications**

Our ideal candidate would possess a mixture of technical knowledge and project leadership, as they oversee both the project outcomes being produced and coordinating the teams performing the work. While we desire someone with all of the below mentioned characteristics, **experience in all the described areas is not required.**

- Bachelor's Degree or higher or equivalent industry/academic experience in a physical science (biological, ecological, environmental, meteorological, oceanographic, etc.)
- Three or more years experience acting in project management capacity with a proven track record working in a collaborative environment with multidisciplinary teams while maintaining project goals, timeliness and budget
- Experience working in a fast-paced and highly technical environment
- Familiarity with data management requirements of various federal funding organizations (National Science Foundation, National Oceanic and Atmospheric Administration, National Fish and Wildlife Federation, etc.)
- Familiarity with agile project management or product development principles
- Excellent written and verbal communication skills, especially regarding technical information
- Experience with proposal and/or grant writing
- Self motivated, independent and flexible

### **Compensation and Benefits**

This position offers a competitive salary commensurate with experience. Benefits include 5 weeks paid leave plus holidays, healthcare reimbursement, a company 401K plan, and a gym membership.

### **Apply**

Written and verbal communication skills are essential to this position and we will weigh cover letters heavily. Consider a cover letter that showcases your personality together with your qualifications and interest in working at Axiom.

Please send a cover letter and resume to [careers@axds.co](mailto:careers@axds.co) by November 15, 2019.