

CHAPTER IX: INSTITUTIONAL ARRANGEMENT

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A. Department of Social Welfare and Development (DSWD)

1. Social Technology Bureau (STB)

- a. Initiate conduct of consultation meetings and program orientations with PMB for the development of a Transition Plan;
- b. Facilitate the turn-over of the ProtecTEEN project to the Program Management Bureau (PMB);
- c. Lead in the conduct of the National Training of Trainers on the implementation of the project in close coordination with PMB and concerned agencies, DSWD OBSUs and Field Offices;
- d. Act as resource person during conduct of capability building activities relative to the implementation of the project until such time that the ProtecTEEN project is fully turned-over to the PMB; and
- e. Provide technical assistance to the PMB and field offices and other stakeholders as needed.

2. Traditional Media Service

- a. Provide technical assistance and inputs for the development of the project communication plan, as needed; and
- b. Develop SBCC materials based on the communication plan that will be used during the project's nationwide implementation.

3. Digital Media Service

Manage social media platforms for posting of advocacy contents along with prevention to adolescent pregnancy.

4. Agency Operations Service

Provide assistance for the conduct of project launching, MOA signing and other events or publicity activities.

5. Program Management Bureau (PMB)

- a. Lead the nationwide implementation of the ProtecTEEN project;
- b. Provide technical assistance on nationwide implementation;
- c. Facilitate consultation and coordination meetings on pre, implementation and post implementation activities of the interested regions;
- d. Serve as resource persons and service provider of psychosocial services through the Crisis Intervention Unit/s per DSWD Memorandum Circular No. 11 series of 2019; and
- e. Conduct regular monitoring and evaluation system of the ProtecTEEN project to track its progress, measure its impact, and improvements and modifications to enhance its effectiveness in supporting and empowering adolescent mothers and their families.

6. Sustainable livelihood program (SLP)

Provision of sustainable livelihood programs, either micro-enterprise or employment facilitation, shall adhere to the existing guidelines of the SLP and other relevant laws e.g. RA 9231 or the Anti-Child Labor Law. Parents' consent shall be sought for those who are availing the micro-enterprise assistance.

7. Pantawid Pamilyang Pilipino Program (4Ps) National Program Management Office (NPMO)

- a. Integrate ProtecTEEN modules in the conduct of Family Development Sessions and Youth development Session;
- b. Provide technical assistance on nationwide implementation particularly on the prevention of teenage pregnancy; and
- c. Attend and participate in the consultation and coordination meetings on pre, during and post implementation activities.

8. Social Welfare Institutional Development Bureau (SWIDB)-DSWD Academy

Provide DSWD staff partners, and stakeholders technical assistance on capacity-building and knowledge management on the implementation of this project.

B. DSWD Field Offices

- a. Participate in all phases of project implementation as DSWD counterpart;
- b. Establish a regional Project Implementation Team composed of Social Technology Unit (STU), Protective Services Unit (PSU), Social Marketing Unit (SMU), and other concerned units/divisions to ensure systematic and coordinated project implementation;
- c. Serve as Resource Persons and mentor to implementing partners;
- d. Submit periodic and final reports on the physical and financial accomplishments of the ProtecTEEN project;
- e. Facilitate administrative support to the project;
- f. Provide technical assistance and resource augmentation to implementing partners / stakeholders;
- g. Ensure implementation of the program at the local level;
- h. Attend consultation and related activities at the regional level;
- i. Conduct regular coordination meetings and advocacy at the regional level;
- j. Prepare and submit quarterly/year-end regional reports;
- k. Provide technical assistance for the localization of SBCC materials relative to the prevention of early pregnancy;
- l. Manage social media platforms for posting of advocacy contents along with prevention to adolescent pregnancy; and
- m. Facilitate the provision of Psychosocial Support to clients through the existing online or offline platforms in coordination with the implementing partners.

C. Commission on Population and Development (CPD)

- a. Mobilize relevant sections, offices, and concerned staff to work closely with the DSWD in undertaking the activities along the development and implementation of programs related to adolescent pregnancy;
- b. Mobilize its available resources to support the undertaking of the joint activities;
- c. Provide necessary technical support for the development and implementation of the ProtecTEEN as contribution to SPPAMC and Executive Order No. 141;
- d. Manage social media platforms for posting of advocacy contents along with prevention to adolescent pregnancy;
- e. Attend consultation and related activities at the national level; and
- f. Initiate development of policies, framework, action plans and other related documents along the development of SPPAMC.

D. Local Government Units (LGUs)/ other Implementing Partners

- a. Lead in the implementation of the ProtecTEEN Project;
- b. Develop Terms of Reference for the Project Management Team;
- c. Participate in the implementation including all offices providing programs and services related to adolescent pregnancy;
- d. Assign a focal person for the implementation of the project;

- e. Ensure active participation of involved offices core group or network in the LGU along referral services, advocacy activities and other project activities;
- f. Preparation and updating of social case studies;
- g. Facilitate the provision of Psychosocial Support to clients through the existing online or offline platforms in coordination with the DSWD Field Offices;
- h. Submit requests for support and assistance in the operation of the project;
- i. Provide additional logistical support, maintain coordination and collaboration with project implementers;
- j. Manage social media platforms for posting of advocacy contents along with prevention to adolescent pregnancy;
- k. Conduct of annual community sessions to raise awareness on the effects of teenage pregnancy;
- l. Provide technical support for the localization of SBCC materials relative to the prevention of early pregnancy;
- m. Provide DSWD Field Offices with regular feedback/status updates; and
- n. Ensure the sustainability of the project implementation.